



Executive Committee Meeting Agenda

Meeting Date: Wednesday, January 9, 2019

Meeting Time: 4:30 p.m.

Meeting Location: Templeton CSD Board Meeting Room
206 5th Street
Templeton, California 93465

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Order of Business
Executive Committee members may request to change the order of business.
4. Introductions
5. General Public Comments
The Executive Committee invites members of the public to address the committee on any subject that is within the purview of the committee and that is not on today's agenda. Comments shall be limited to three minutes.
6. Consent Agenda
The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Executive Committee wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by an Executive Committee member and will be considered separately. Questions or clarification may be made by the Executive Committee members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.
 - a. Minutes – October 3, 2018
7. New Business:
 - a. Groundwater Sustainability Plan (GSP) Outline
 - b. GSP Roadmap
 - c. GSP Development Ground Rules
 - d. Draft Communications & Engagement Plan
 - e. Request for Future Items
8. Adjournment

*ATASCADERO BASIN
GROUNDWATER SUSTAINABILITY AGENCY
Executive Committee
October 3, 2018*

Agenda Item 6.a – Meeting Minutes from Wednesday, October 3, 2018

The Executive Committee (Committee) of the Atascadero Basin Groundwater Sustainability Agency (GSA) held a meeting on Wednesday, October 3, 2018, at 4:30 p.m. in the board meeting room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

Roll Call: Present at the Committee meeting were Committee Members Roberta Fonzi, Navid Fardanesh, Debbie Arnold, John Hamon, Robert Jones and Rob Rossi. A quorum was present when Chairperson Fonzi calls the meeting to order at 4:30 p.m.

General Public Comments: Chairperson Fonzi opened public comment and, seeing none, closed public comment.

Consent Agenda:

Minutes – January 3, 2018: The Committee reviewed the minutes from the April 4, 2018, meeting. No changes were noted, Member Rossi motioned to approve the minutes with a second by Member Jones. Roll Call: Ayes – All. Nays – none. Motion carried.

New Business – a) Basin Prioritization & SGMA Compliance Efforts: John Neil, General Manager of AMWC, provides update on DWR’s draft re-prioritization of the Atascadero Basin. DWR’s May 2018 draft re-prioritization designates the basin “very low-priority” and, therefore, no longer subject to SGMA at this time. Even though, pending DWR’s finalization of the re-prioritization, SGMA compliance would no longer be required, the GSA staff working group recommends that the GSA leverage the existing Prop 1 grant opportunity and continue with its efforts to prepare a SGMA compliant GSP for the Atascadero Basin. Member Jones asks when the Prop 1 grant money will come in and Dick McKinley, City of Paso Robles, explains that the grant, requiring a 50% local match, is reimbursement based; as such, reimbursement would be received following eligible expenditure and invoicing to the state. DWR staff, Michael McGinnis, introduces himself and states that the grant agreement process should be wrapping up in the next couple of weeks. Chairperson Fonzi asks if the GSA would be required to spend the entire grant amount if it isn’t needed and Michael McGinnis, DWR staff, responds that the GSA may forfeit funding not required. Dick McKinley, City of Paso Robles, clarifies that a good portion of the local match will come in the form of in-kind services from the GSA’s constituent agencies. John Neil, AMWC, asks Michael McGinnis, DWR, if costs associated with the preparation of Atascadero’s approved Basin Boundary Modification Request (BBMR) would be eligible local match; Michael McGinnis, DWR, responds that he doesn’t think so. In response to Member Fardanesh’s questions, John Neil, AMWC, confirms that plan implementation is a requirement of a SGMA compliant GSP and that consultants GEI and GSI have been engaged for

development of the GSP following their early involvement (pre-SGMA) with the basin's management.

Chairperson Fonzi calls for two distinct motions: 1) Motion to continue as a GSA is made by Member Hamon with a second by Member Arnold. 2) Motion to continue with preparation of a GSP is made by Member Fardanesh with a second by Member Rossi. Roll Call: Ayes – All. Nays – none. Motion carried.

New Business – b) Non-Voting Representatives: John Neil, General Manager of AMWC, presents update on Non-Voting Representative Application process, explaining that the GSA solicited applications using e-mail and press releases. Thomas Mora's application for the Agricultural At-Large non-voting member seat was the one application received in response to the solicitation. Motion to appoint Thomas Mora as the Agricultural At-Large non-voting member was made by Member Jones with a second by Member Rossi. Motion to direct staff to continue soliciting applications for the other two At-Large non-voting member seats (Rural Residential and Environmental) was made by Member Rossi with a second by Member Jones. Roll Call: Ayes – All. Nays – none. Motion carried.

New Business – c: Request for Future Items: the Committee discussed:

1. Chairperson Fonzi requests that staff provide GSP material for the Committee to begin reviewing
2. Member Hamon asks for an update on projected costs

Next Meeting: The next meeting of the EC will be on January 9, 2019, at 4:30 p.m. in the board meeting room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

Adjournment: There being no further business to discuss, Chairperson Fonzi adjourned the meeting at 5:00 p.m.

Submitted by: _____
Committeeman Hamon, Secretary

ATASCADERO BASIN

*Groundwater
Sustainability Agency*

TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: January 9, 2019

SUBJECT: Agenda Item 7.a, Groundwater Sustainability Plan Outline

RECOMMENDED ACTION:

Review and comment on the draft Atascadero Basin Groundwater Sustainability Plan outline.

DISCUSSION:

At its meeting on October 3, 2018, your Executive Committee directed GSA staff to continue with the preparation of a Groundwater Sustainability Plan (GSP) for the Atascadero Basin, even though the basin was given a very-low priority rating by the Department of Water Resources (DWR). Under that direction, staff has initiated the process of preparing a SGMA-compliant GSP for the Atascadero Basin.

Attachment A provides a draft outline showing all the elements required in a SGMA-compliant GSP. Code references shown in the outline are pursuant to the Sustainable Groundwater Management Act.

Staff anticipates that Sections 1-3 can be substantially completed by utilizing existing information that is readily available from the GSA participants. The main effort in these sections will be organizing the information in the format required by the Department of Water Resources (DWR).

Staff anticipates that Sections 4-6 can be substantially completed by utilizing existing information on the hydrogeology of the Atascadero Basin, such as the Paso Robles Basin Groundwater Model Update recently completed by the County and the work done by Fugro and GSI Consultants for the basin boundary modification application that created the Atascadero Basin. Staff also anticipates utilizing modeling work done for the Paso Robles Basin GSP by further refining it for the conditions in the Atascadero Basin.

The remaining sections of the GSP will require wholly new work efforts to develop a SGMA-compliant GSP. Staff anticipates that Section 7, Sustainable Management Criteria, Section 9, Project & Management, and Section 10, Implementation Plan, will solicit the greatest stakeholder input and potential controversy.

FISCAL IMPACT:

A \$809,250 Proposition 1 grant was awarded to the Atascadero Basin GSA for development of a SGMA-compliant GSP for the Atascadero Basin. The grant requires a 50% local match. The local match can be met with in-kind services, including staff time spent in meetings and in preparing documents. Eligible costs incurred by the GSA after January 1, 2015, qualify for the local match.

ATTACHMENT A

DRAFT Atascadero Groundwater Basin Groundwater Sustainability Plan Outline

Abbreviations and Acronyms

Regulations Cross-Reference Table

Executive Summary

Section 1 Introduction to Atascadero Basin GSP

- 1.1. Purpose of the Groundwater Sustainability Plan
- 1.2. Description of Atascadero Subbasin
- 1.3. Basin Prioritization

Section 2 Agency Information (§ 354.6)

- 2.1. Agency/Agencies Name and Mailing Address
- 2.2. Agency/Agencies Organization and Management Structure
- 2.3. Authority of Agency/Agencies
 - 2.3.1. Memorandum of Agreement
 - 2.3.2. Coordination Agreements if Applicable
- 2.4. Contact information for Plan Manager(s)

Section 3 Description of Plan Area (§ 354.8)

- 3.1. Atascadero Subbasin Introduction
- 3.2. Adjudicated Areas
- 3.3. Jurisdictional Areas
- 3.4. Land Use
- 3.5. Density of Wells
- 3.6. Existing Monitoring and Management Programs
 - 3.6.1. Groundwater Monitoring
 - 3.6.2. Surface Water Monitoring
 - 3.6.3. Existing Management Plans
- 3.7. Conjunctive Use Programs
- 3.8. Land Use Plans
 - 3.8.1. Applicable Plans
 - 3.8.2. Plan Implementation Effects on Existing Land Use
 - 3.8.3. Plan Implementation Effects on Water Supply
 - 3.8.4. Well Permitting
 - 3.8.5. Land Use Plans Outside of Basin
- 3.9. Management Areas
 - 3.9.1. Reason for Creation
- 3.10. Additional GSP Elements, if Applicable

Section 4 Hydrogeologic Conceptual Model (§ 354.14)

- 4.1. Basin Setting
- 4.2. Basin Boundaries
- 4.3. Soils
- 4.4. Regional Geology and Structure
 - 4.4.1. Water-Bearing Formations
 - 4.4.2. Non-Water- or Non-Fresh-Water-Bearing Geologic Formations
 - 4.4.3. Geologic Profiles
- 4.5. Principal Aquifers and Aquitards
 - 4.5.1. Formation Names, if Defined
 - 4.5.2. Physical Properties and Hydraulic Characteristics
 - 4.5.3. Structural Properties That Restrict Groundwater Flow
- 4.6. Beneficial Users of Principal Aquifers
- 4.7. General Water Quality
- 4.8. Groundwater Recharge and Discharge Areas
 - 4.8.1. Recharge and Areas Outside the Subbasin
 - 4.8.2. Recharge Areas Inside the Subbasin
- 4.9. Surface Water Bodies
- 4.10. Imported Water Supplies
- 4.11. Data Gaps in the Hydrogeologic Conceptual Model

Section 5 Groundwater Conditions (§ 354.16)

- 5.1. Groundwater Elevations and Interpretation
 - 5.1.1. Groundwater Levels
 - 5.1.2. Groundwater Level Trends
 - 5.1.3. Vertical Groundwater Gradients
 - 5.1.4. Groundwater Contours
- 5.2. Change in Storage
- 5.3. Seawater Intrusion
- 5.4. Groundwater Quality Distribution and Trends
 - 5.4.1. Anthropogenic Constituents: Diffuse Sources
 - 5.4.2. Anthropogenic Constituents: Point Sources
 - 5.4.3. Natural Constituents: Diffuse Sources
 - 5.4.4. Natural Constituents: Point Sources
- 5.5. Subsidence
- 5.6. Interconnected Surface Water
 - 5.6.1. Streams and Lakes
 - 5.6.2. Groundwater-Dependent Ecosystems

Section 6 Water Budget (§ 354.18)

- 6.1. Climate
 - 6.1.1. Historical Climate
 - 6.1.2. Projected Climate
- 6.2. Water Budget Data Sources and Groundwater Model
- 6.3. Historical Water Budget

- 6.3.1. Historical Time Period
- 6.3.2. Inflows
- 6.3.3. Outflows
- 6.3.4. Change in Storage
- 6.3.5. Sustainable Yield
- 6.3.6. Quantification of Overdraft
- 6.4. Current Water Budget
 - 6.4.1. Inflows
 - 6.4.2. Outflows
 - 6.4.3. Change In Storage
 - 6.4.4. Sustainable Yield
 - 6.4.5. Quantification of Overdraft
- 6.5. Projected Water Budget
 - 6.5.1. Assumptions
 - 6.5.2. Inflows
 - 6.5.3. Outflows
 - 6.5.4. Change In Storage

Section 7 Sustainable Management Criteria (§ 354.22-30)

- 7.1. Sustainability Goal
- 7.2. Process for Establishing Sustainable Management Criteria
 - 7.2.1. Minimum Thresholds
 - 7.2.2. Measurable Objectives
 - 7.2.3. Undesirable Results
- 7.3. Chronic Lowering of Groundwater Levels Sustainability Indicator
 - 7.3.1. Locally Defined Undesirable Results
 - 7.3.2. Minimum Thresholds and Measurable Objectives
 - 7.3.3. Relation to Other Sustainability Indicators
- 7.4. Change in Storage Sustainability Indicator
 - 7.4.1. Locally Defined Undesirable Results
 - 7.4.2. Minimum Thresholds
 - 7.4.3. Measurable Objectives
 - 7.4.4. Relation to Other Sustainability Indicators
- 7.5. Seawater Intrusion Sustainability Indicator
 - 7.5.1. Locally Defined Undesirable Results
 - 7.5.2. Minimum Thresholds
 - 7.5.3. Measurable Objectives
 - 7.5.4. Relation to Other Sustainability Indicators
- 7.6. Degraded Water Quality Sustainability Indicator
 - 7.6.1. Locally Defined Undesirable Results
 - 7.6.2. Minimum Thresholds
 - 7.6.3. Measurable Objectives
 - 7.6.4. Relation to Other Sustainability Indicators
- 7.7. Subsidence Sustainability Indicator
 - 7.7.1. Locally Defined Undesirable Results
 - 7.7.2. Minimum Thresholds

- 7.7.3. Measurable Objectives
- 7.7.4. Relation to Other Sustainability Indicators
- 7.8. Depletion of Interconnected Surface Water Sustainability Indicator
 - 7.8.1. Locally Defined Undesirable Results
 - 7.8.2. Minimum Thresholds
 - 7.8.3. Measurable Objectives
 - 7.8.4. Relation to Other Sustainability Indicators
- 7.9. Management Areas
 - 7.9.1. Minimum Thresholds and Measurable Objectives
 - 7.9.2. Monitoring and Analysis
 - 7.9.3. Explanation of How Operation of Management Area Will Avoid Undesirable Results

Section 8 Monitoring Networks (§ 354.34)

- 8.1. Monitoring Objectives
- 8.2. Monitoring Network
 - 8.2.1. Chronic Lowering of Groundwater Levels
 - 8.2.2. Reduction of Groundwater Storage
 - 8.2.3. Seawater Intrusion
 - 8.2.4. Groundwater Quality
 - 8.2.5. Land Subsidence
 - 8.2.6. Depletion of Interconnected Surface Water
- 8.3. Groundwater Monitoring Protocol
- 8.4. Data Management System
- 8.5. Assessment and Improvement of Monitoring Network
- 8.6. Annual Reports
- 8.7. Periodic Evaluation by Agency

Section 9 Projects and Management Actions (§ 354.44)

- 9.1. Projects
 - 9.1.1. Project A
- 9.2. Management Actions
 - 9.2.1. Management Action A
- 9.3. Projects Needed to Mitigate Overdraft

Section 10 Implementation Plan

- 10.1. Cost of Implementation
- 10.2. Funding Alternatives
- 10.3. Implementation Schedule
- 10.4. GSP Annual Reporting
- 10.5. Periodic Evaluations of GSP

Section 11 Notice and Communications (§ 354.10)

- 11.1. Communications and Engagement Plan
- 11.2. Nature of Consultations
- 11.3. Public Meetings
- 11.4. Incorporation of Feedback in Decision-Making Process

11.5. Comments Received

11.6. Responses to Comments

Section 12 Interagency Agreements (§ 357.2-4)

12.1. Coordination Agreements

Section 13 Reference List

Appendices

DRAFT

ATASCADERO BASIN

*Groundwater
Sustainability Agency*



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: January 9, 2019

SUBJECT: Agenda Item 7.b, Groundwater Sustainability Plan Roadmap

RECOMMENDED ACTION:

Review and comment on the draft Atascadero Basin Groundwater Sustainability Plan Roadmap.

DISCUSSION:

Attachment A provides a roadmap for completing a SGMA-complaint GSP for the Atascadero Basin. Staff anticipates that following the roadmap will allow the Atascadero Basin GSA to complete a SGMA-compliant GSP on time and within budget. The roadmap may be updated as needed to provide additional clarity.

FISCAL IMPACT:

Fifty percent of the cost to develop the GSP will be funded through a Proposition 1 grant awarded to the GSA by the Department of Water Resources, with the remaining costs being a local match. Part of the local match can be met with in-kind services, including staff time spent in meetings and in preparing documents retroactively to January 1, 2015.

ATTACHMENT A
Atascadero Basin GSP Road Map
(Draft as of January 3, 2019)

Sustainable Groundwater Management Act

The Sustainable Groundwater Management Act (SGMA) requires local governments and water agencies in California's high and medium priority groundwater basins, as defined by the California Department of Water Resources (DWR), to form Groundwater Sustainability Agencies (GSAs) and operate under a Groundwater Sustainability Plan (GSP) by the year 2022. Although local public agencies in basins designated as low and very-low priority (such as Atascadero Basin) are not subject to SGMA, DWR encourages them to form GSAs and develop GSPs. A GSP, funded in part by a DWR planning grant, is currently in development for the Atascadero Basin.

Atascadero Basin GSP Development Roadmap

The Atascadero Basin GSP Development Roadmap (Roadmap) outlines the approach for the Atascadero Basin GSA to complete and adopt the Atascadero Basin GSP on time and on budget and have it accepted by DWR. The Roadmap was developed in part on the information listed below and may be updated as needed to provide additional clarity.

- Memorandum of Agreement forming the Atascadero Basin Groundwater Sustainability Agency (Agreement)
- 2017 Proposition 1 Sustainable Groundwater Planning Grant Program application for the Atascadero Subbasin (Grant Application)
- 2017 Proposition 1 Sustainable Groundwater Planning Grant Program Atascadero Subbasin Grant Agreement between DWR and Atascadero Mutual Water Company (Grant Agreement)

The Roadmap is organized into the following sections:

- Executive Committee
- Working Group
- GSP Development Approach and Schedule
- Communication and Engagement Plan
- Groundwater Communication Portal
- Data Management System

Executive Committee

The Atascadero Basin Groundwater Sustainability Agency (Agency) is governed by the Atascadero Basin GSA Executive Committee which consists of Voting Representatives and Non-Voting Representatives as defined in the Memorandum of Agreement forming the Atascadero Basin Groundwater Sustainability Agency (Agreement). The Agreement also outlines the roles and responsibilities of the Executive Committee. One of the responsibilities of the Executive Committee is to provide direction to the development of the Groundwater Sustainability Plan (GSP). This will in part be accomplished by reviewing and commenting on the draft sections of the GSP and making decisions to direct GSP development in a timely manner to support the GSP development schedule.

The Atascadero Basin GSA Executive Committee meetings are generally scheduled for the first Wednesday of the first month of each quarter and will include members of the Executive Committee and selected members of the consulting team as needed to support the meeting agenda. These are public meetings that are noticed on the Atascadero Basin website (<http://atascaderobasin.com/>) and the Atascadero Basin Groundwater Communication Portal once it is developed.

The initial schedule includes up to 12 Executive Committee quarterly meetings scheduled during the January 2019 to January 2022 period. The goal is to develop complete the Atascadero Basin GSP before the January 2022 deadline which would result in fewer Executive Committee meetings. If additional information is needed by the Executive Committee to make key decisions more Executive Committee meetings may be scheduled to provide the additional information to support the key decisions needed to stay on the proposed schedule.

Working Group

The Working Group consists of the staff members from the Participating Agencies identified in the Agreement. Working Group meetings will be scheduled between Executive Committee Meetings as needed and will include Working Group members and selected members of the consulting team as needed to support the meeting agenda.

The Working Group will receive administrative draft materials including GSP sections for their review and comment. The comments will be considered for incorporation into the Draft GSP sections that will be distributed to the Executive Committee and the Public for review and comment. The draft GSP sections will be distributed to the public through the Atascadero Basin Groundwater Communication Portal (described below).

GSP Development Approach and Schedule

The Draft GSP will be developed by section. The initial schedule is presented in Figure 1 below. The GSP Chapter Outline and schedule below is based upon the work plan and schedule included in the Grant Application with some refinements based on the Grant Agreement. It is generally organized into three phases, with completion of the adopted GSP anticipated in mid-2021 which is approximately 6 months ahead of the GSP submittal deadline of January 31, 2022.

Comments from the Executive Committee and the public on the draft GSP sections will be considered and incorporated into the GSP Public Draft which will then be distributed for final review of the fully assembled GSP.

The draft GSP sections and the Public Draft of the GSP as well as other materials will be distributed for public review through the Atascadero Basin Groundwater Communication Portal described below.

Phase 1 - This portion of GSP development covers the period from January to September 2019 (Q1 to Q3) and includes preparation for draft sections 1,2,3,4,5,11. These sections focus on documenting the existing information about the Basin to provide the foundation for a technically defensible GSP. These draft sections can be prepared relatively quickly because it is based on existing information. Section 11 Notice and Communications includes Communication and Engagement Plan. The Communication and Engagement Plan is new content that must be prepared to meet the requirements of SGMA, and document how stakeholder will be provided the opportunity to participate in the development and the GSP.

Phase 2 – This portion of GSP development covers the period from October 2019 to June 2020 (2019 Q3 to 2020 Q2) and includes preparation for draft sections 6,7,8,9,10. These sections build upon the work completed in Part 1 and include the activities necessary to support the key decisions that are required to be addressed in a GSP. These activities will require more new work and decision making than the activities in Part 1. Additional meetings and workshops may be needed in Phase 2 compared to Phase 1 to keep the project on schedule.

Phase 3 – This portion of GSP development covers the period from July 2020 to June 2021 (2019 Q3 to 2020 Q2) and includes preparation of the draft and final GSP, appendices, and the Executive Summary. This portion of the schedule includes adequate public review on the Draft GSP and preparation of the Final GSP and necessary supporting information.

Figure 1: Proposed Schedule for Preparation of the Atascadero Basin GSP

GSP Section	2019				2020				2021				2022			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Phase 1				Phase 2				Phase 3							
Executive Summary								D								
Section 1 – Introduction		D														
Section 2 – Agency Information		D														
Section 3 – Description of Plan Area		D														
Section 4 – Hydrogeologic Conceptual Model			D													
Section 5 – Groundwater Conditions			D													
Section 6 – Water Budget				D												
Section 7 – Sustainable Management Criteria						D										
Section 8 – Monitoring Network				D												
Section 9 – Projects and Management Actions						D										
Section 10 – Implementation Plan						D										
Section 11 – Notice and Communications		D														
Section 12 - Intagency Agreements								D								
Section 13 - Reference List								D								
Appendices								D								
Draft GSP								D								
Final GSP									F							

GSP Due - January 31, 2022

Communication and Engagement Plan

A Communication and Engagement Plan (C&E Plan) will outline the planned activities for engaging interested parties in GSP development efforts in the Atascadero Basin. It will be designed to meet the stakeholder engagement requirements of SGMA and GSP Regulations. The purpose of the C&E Plan will

be to facilitate effective communication and engagement with the multiple and varied stakeholders in the Atascadero Basin.

Groundwater Communication Portal

A Groundwater Communication Portal (Portal) will be designed to facilitate engagement with interested parties. The Portal is just one tool in the range of tools which will be used to engage with stakeholders and the public. The Portal will include an interested parties list with email addresses, an event calendar with attachments such as agendas, and will allow any person interested in being included in communication regarding SGMA implementation in the Atascadero Basin to self-register. Additional modules that may be needed by the GSA to support and document outreach activities may be added to the Portal.

Data Management System

Atascadero Basin groundwater data will be collected and stored in an Access database. This data will support the findings and decisions presented in the Atascadero Basin GSP and will be delivered with the Final 2022 GSP submitted to DWR.

San Luis Obispo County is currently developing a web-based Data Management System (DMS) for the entire county. It will be mutually beneficial for the County and the Atascadero GSA if the Atascadero Basin data is submitted to the County to be included in their web-based DMS. The County will gain a more robust dataset, and the Atascadero GSA and the public will gain the viewing and data management capabilities of a web-based system. The County is offering this partnering option to all GSAs in San Luis Obispo County. Joining the County's web-based DMS saves local GSAs, such as the Atascadero Basin GSA, from having to spend time and money each developing their own web viewer.

After the Atascadero Basin data is submitted to the County's web-tool, the data will ultimately reside on the San Luis Obispo County servers. This will prevent duplicate datasets and ensure one set of quality data. The agencies within the Atascadero Basin will have read/write capabilities and responsibilities for maintaining the data for their individual jurisdictions within the basin as they have done in the past. Data will be available for download with the proper login credentials.

A Data Management Plan will be designed for the Atascadero Basin to establish the Atascadero Basin-County data relationship as well as to outline data collection procedure, data sources, and more.

ATASCADERO BASIN

*Groundwater
Sustainability Agency*

TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: January 9, 2019

SUBJECT: Agenda Item 7.c – Groundwater Sustainability Plan Development Ground Rules

RECOMMENDED ACTION:

Adopt ground rules for development of the Groundwater Sustainability Plan for the Atascadero Basin.

DISCUSSION:

Staff is recommending that the Executive Committee (EC) adopt the ground rules listed below to guide the development of the Groundwater Sustainability Plan (GSP) for the Atascadero Basin so the plan can be completed in a timely manner and within budget.

- The emphasis of the work effort will be the development of a technically-defensible GSP for the Atascadero Basin.
- A GSP development schedule will be established, with tentative dates for key decisions or completion of chapters in the GSP.
- There will be no “circling-back” to address issues once decisions are made or GSP chapters are completed unless there is a very compelling reason to do so.
- The GSP may identify additional technical analyses that may be needed for SGMA compliance. These analyses may not necessarily be completed in the initial effort to develop the GSP, rather they will be identified as data gaps to be completed with future GSP updates.
- Issues raised after key decisions are made or GSP chapters are completed will be addressed in future GSP updates.
- A final draft of the GSP will be circulated for public comment.

- All public comments will be addressed in the GSP before submission to the Department of Water Resources (DWR).
- All data provided to the DWR as part of the GSP development effort will become public data.
- The Atascadero Basin Groundwater Communication Portal will be used track implementation of the Communications & Engagement Plan to ensure all stakeholders are invited to participate in GSP development from the beginning.
- The Atascadero Basin GSA will coordinate data management activities with County-wide, web-based data management system (DMS).

FISCAL IMPACT:

Establishing and adhering to ground rules for the development of the Groundwater Sustainability Plan for the Atascadero Basin (GSP) will increase the efficiency of plan development, which in turn will help keep costs under control.

Fifty percent of the cost to develop the GSP will be funded through a Proposition 1 grant awarded to the GSA by the Department of Water Resources, with the remaining costs being a local match. Part of the local match can be met with in-kind services, including staff time spent in meetings and in preparing documents retroactively to January 1, 2015.

ATASCADERO BASIN

*Groundwater
Sustainability Agency*

TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: January 9, 2019

SUBJECT: Agenda Item 7.d – Communication & Engagement Plan, draft outline

RECOMMENDED ACTION:

Review and comment on the draft Communication & Engagement Plan outline

DISCUSSION:

The Department of Water Resources' (DWR) *Stakeholder Communication and Engagement Guidance Document* describes a seven-step process for communication and engagement of stakeholders during the process of developing Groundwater Sustainability Plans (GSP). The DWR's steps are:

1. Set Goals and Desired Outcomes
2. Identify Your Stakeholders
3. Stakeholder survey and mapping
4. Messages and Talking Points
5. Venues for Engaging
6. Implementation Timeline
7. Evaluation and Assessment

Attachment A provide a draft outline for the Communication & Engagement Plan that incorporates both the DWR's seven steps and other information staff considers desirable to create a complete C&E Plan for the Atascadero Basin that fulfills all SGMA legislative and GSP regulatory requirements.

In the outline, DWR steps are called out in *blue italic text* and relevant legislative and regulatory requirements are cited by section (§).

FISCAL IMPACT:

The DWR considers stakeholder outreach to be a critical component of GSP preparation. Fifty percent of the cost to develop the GSP, including stakeholder engagement, will be funded through a Proposition 1 grant awarded to the GSA by the Department of Water Resources, with the remaining costs being a local match. Part of the local match can be met with in-kind

services, including staff time spent in meetings and in preparing documents retroactively to January 1, 2015.

DRAFT Atascadero Groundwater Basin Communication & Engagement (C&E) Plan Outline

Introduction

- a. SGMA intro
- b. Basin intro
 - i. Status (recently reprioritized)
 - ii. Geography and surrounding basins
 - iii. Simple location and agencies map
- c. Brief summary of outreach completed to-date (*Appendix A*)
- d. GSA contact information for media/comments

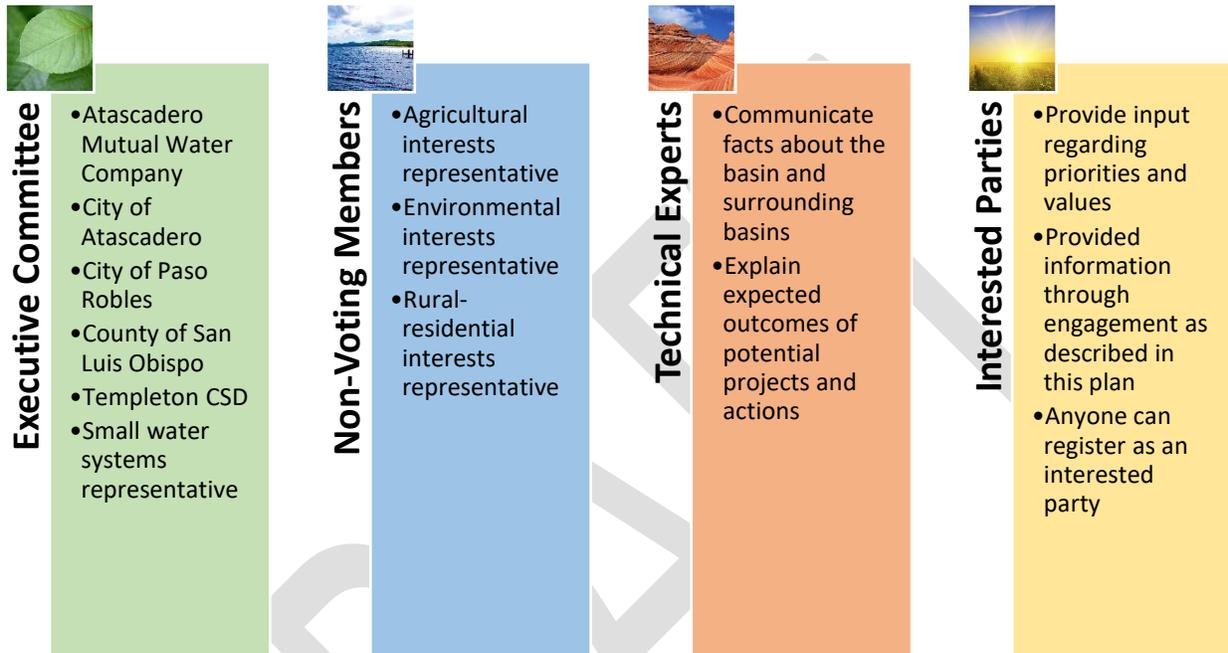
Goals and desired outcomes (*DWR Step 1*)

- a. Goal of the Plan (one statement, will be added to GSA homepage)
- b. Desired outcomes (list)
 - i. Educate public about importance of GSP and their input
 - ii. Engage diverse group of stakeholders
 - iii. Make public participation easy and accessible
 - iv. Provide a roadmap for GSA leadership (C&E Plan will be posted to GCP)
 - v. Ensure stakeholders have the opportunity to provide meaningful input
 - vi. (More as desired)

GSP participants and decision-making process §354.10 (w/roles figure below)

- a. GSA Leadership (Executive Committee)
 - i. List of entities comprising GSA leadership
 - ii. Ultimate decision makers; will consider and record input from technical experts and interested stakeholders **§354.10**
 - iii. Will consider the interests of all beneficial uses and users of groundwater in decision making **§10723.2**
 - iv. Consist of governing body/executive committee
- b. Non-voting committee members
 - i. Represent stakeholder groups (Agriculture, Environmental, Rural-Residential)
 - ii. Must live on a parcel of land within the Atascadero Basin
- c. Technical experts
 - i. Determine and communicate facts about the basin and surrounding basins
 - ii. Determine benefits and consequences of potential projects/management actions
 - iii. May consist of technical advisory committee, technical group, and/or consultant team

- d. Interested parties
 - i. Provide input regarding the priorities and undesirable results
 - ii. Are provided information through engagement venues and tools according to C&E Schedule (*Appendix B - to be developed*), or through direct outreach
 - iii. Consist of beneficial users of groundwater, anyone affected/impacted by groundwater in and around basin, public at large



Stakeholder groups (list) *(DWR Step 2)*

- a. Interested parties list (we have identified the following groups of stakeholders – the list will continue to expand) **§10723.4** (*Appendix C*)
- b. Groundwater Communication Portal (GCP) (*Appendix D - to be developed*)
- c. List maintained in GCP
 - i. Interested parties on the list will be contacted directly when the GSA hosts events or posts documents for input
 - ii. Interested parties can add themselves to the list online
 - iii. GCP will track outreach engagements (meetings, list, reporting, etc.)
- d. Targeted outreach groups (Disadvantaged communities, Native American Tribes)

Stakeholder survey *(DWR Step 3)*

- a. Conduct online outreach survey (GEI has a SurveyMonkey account we can use)
 - i. Base on survey template on DWR website (not very robust–would want to customize by basin)
 - ii. <https://water.ca.gov/Programs/Groundwater-Management/-/media/DWR-Website/Web-Pages/Programs/Groundwater-Management/Assistance-and-Engagement/Files/Stakeholder-Survey-Template.pdf>

C&E Venues and Tools: Opportunities for Engagement §354.10 (DWR Step 5)

- a. Public meetings/workshops at decision points (select venue/date/time for maximum participation)
- b. Public notices and hearings required by SGMA §10730
 - i. GSA formation (done) §10723(b)
 - ii. GSP adoption/amendment §10728.4
 - iii. Before imposing or increasing fees
- c. Targeted outreach as applicable to encourage the active involvement of diverse social, cultural, and economic elements of the population within the groundwater basin
 - i. DACs (look at existing venues such as churches, schools, festivals)
 - ii. Private pumpers
 - iii. Tribal governments §10720.3 (refer to DWR guidance doc)
 - iv. Would materials in languages other than English be beneficial?
- d. Informational materials (ask about what people prefer in the C&E Survey)
 - i. Website (give URL)
 - ii. GCP
 - iii. Fact sheets as needed (post on GCP)
 - iv. FAQ (post on GCP)
 - v. Social media?
- e. Talking points for GSA members to create consistent message (optional) (DWR Step 4)

Evaluation and Assessment (DWR Step 7)

- a. Assessment of C&E efforts against goals and objectives at a later date
- b. Modify plan/update as needed

Appendix A. Outreach completed to date

Appendix B. C&E Schedule (DWR Step 6)

Appendix C. Interested parties list submitted at time of GSA formation

Appendix D. Groundwater Communication Portal (GCP)

Appendix A
Summary of Stakeholder Outreach
for SGMA Compliance in the Atascadero Basin

Date	Organizations / Outreach Type
10/3/2018	GSA Executive Committee meeting
4/4/2018	GSA Executive Committee meeting
1/3/2018	GSA Executive Committee meeting
10/25/2017	GSA Executive Committee meeting
10/4/2017	GSA Executive Committee meeting
5/2/2017	Templeton CSD BOD meeting – hearing on support of Atascadero Basin GSA
4/5/2017	Public Meeting regarding SGMA compliance in the Atascadero Basin
12/1/2016	Atascadero Basin GSA formation meeting (public stakeholder outreach)
8/11/2016	AMWC - stakeholder meeting regarding SGMA compliance in the Atascadero Basin
3/1/2016	Public hearing on proposed basin boundary modification to create the Atascadero Basin
1/21/2016	Paso Robles Basin Advisory Committee – basin boundary modification discussion
9/5/2015	Paso Robles Basin Advisory Committee – basin boundary modification discussion
3/23/2015	AMWC – www.atascaderobasin.com website launched
12/9/2014	Atascadero City Council – Atascadero Basin Support
11/11/2014	AMWC – stakeholder meeting regarding SGMA compliance in the Atascadero Basin
9/23/2014	AMWC – stakeholder meeting regarding SGMA compliance in the Atascadero Basin

Appendix C
List of Interested Parties

- 4H Clubs
- California Association of Wine Grape Growers (CAWG)
- Central Coast Olive Growers
- Central Coast Salmon Enhancement
- Central Coast Vineyard Team
- Central Coast Winegrowers Association
- Environmental Center of San Luis Obispo County (ECOSLO)
- Independent Grape Growers Association (IGGPRA)
- Paso Robles Wine Country Alliance (PRWCA)
- Ranch Watch
- Salinan Tribe of San Luis Obispo County
- San Luis Obispo County Cattlemen's Association
- San Luis Obispo County Farm Bureau
- San Luis Obispo Vintners' Association (SLOVA)
- Santa Lucia Chapter of the Sierra Club
- Santa Margarita Advisory Council (SMAAC)
- Templeton Area Advisory Group (TAAG)