

ATASCADERO BASIN

Groundwater
Sustainability Agency



Executive Committee Meeting Agenda

Meeting Date: Wednesday, January 3, 2024
Meeting Time: 4:30 p.m.
Meeting Location: Templeton CSD Board Meeting Room
206 5th Street
Templeton, California 93465

1. Call to Order
2. Roll Call: Chairperson Grigger Jones
Vice Chairperson Navid Fardanesh
Secretary Rob Rossi
Committee Member Debbie Arnold
Committee Member John Hamon
Committee Member Susan Funk
Non-Voting Committee Member Tom Mora
3. Pledge of Allegiance
4. Order of Business
Executive Committee members may request to change the order of business.
5. Introductions
6. General Public Comments
The Executive Committee invites members of the public to address the committee on any subject that is within the purview of the committee and that is not on today's agenda. Comments shall be limited to three minutes.
7. Consent Agenda
The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Executive Committee wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by an Executive Committee member and will be considered separately. Questions or clarification may be made by the Executive Committee members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.
 - a. Minutes – March 22, 2023

8. Old Business:
9. New Business:
 - a. Appointment of Officers
 - b. Annual Report Preparation
 - c. Next Meeting: March 6, 2024
10. Informational Items
 - a. Project Report (final)
11. Adjournment

ATASCADERO BASIN

*Groundwater
Sustainability Agency*



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: January 3, 2024

SUBJECT: Agenda Item 7.a, Executive Committee Meeting Minutes

RECOMMENDED ACTION:

Approve the Executive Committee meeting minutes for the meeting held on March 22, 2023.

MEETING MINUTES:

The Executive Committee (Committee) of the Atascadero Basin Groundwater Sustainability Agency (GSA) was held at the Templeton Community Services District board room and via teleconference on Wednesday, February 22, 2023, at 4:30 p.m.

Roll Call: Chairperson Robert Jones called the meeting to order at 4:30 p.m. Present in person at the Committee meeting were Voting Members Robert Jones, Navid Fardanesh, John Hamon, Rob Rossi, and Alternative Member John Peschong. A quorum (minimum of 4 voting representatives) of the Committee was established. Voting member Susan Funk was absent. Non-voting member Tom Mora was absent.

Order of Business: The Committee Members reviewed the order of the meeting’s agenda and confirmed to conduct the meeting as presented in the agenda.

Introductions: The attendees listed below introduced themselves.

<u>Atascadero Mutual Water Company</u> John Neil	<u>Templeton Community Services District</u> Jeff Britz	<u>GEI Consultants</u> Mike Cornelius Lauren Gordon
<u>GSI Water Solutions</u> Nate Page	<u>County of San Luis Obispo</u> Blaine Reely	<u>Public</u> None

General Public Comments: Chairperson Jones opened public comment and, seeing none, closed public comment.

Consent Agenda:

Agenda 7.a: February 22, 2023, Meeting Minutes – The Committee reviewed the minutes from the February 22, 2023, meeting.

A motion was made by Member Fardanesh to approve the minutes. Member Peschong provided a second. Voice vote of Voting Members: Ayes – Jones, Fardanesh, Peschong, Hamon, Rossi. Nays – none. Motion carried.

Old Business Agenda: (None)

Agenda 8.a: Filing of Annual Report with DWR - Michael Cornelius of GEI Consultants informed the Committee that there were no comments made on the draft Annual Report since its posting on the Atascadero Basin communications portal on February 17, 2023. Staff recommended that the Committee adopt Resolution 2033-01 authorizing staff to file the Annual Report with the Department of Water Resources for the water year ending September 30, 2022.

A motion was made by Member Rossi to adopt Resolution 2033-01 authorizing staff to file the Annual Report with the Department of Water Resources for the water year ending September 30, 2022. Member Hamon provided a second. Voice vote of Voting Members: Ayes – Jones, Fardanesh, Peschong, Hamon, Rossi. Nays – none. Motion carried.

Agenda 8.b: Groundwater Model Refinement Update – Nate Page of GSI Water Solutions provided the Committee with a progress update on the refinements being made to the basin-wide/basin-specific groundwater model for the Atascadero Basin.

New Business Agenda:

Agenda 9.a: Request for Future Items – Member Fardanesh requested an update on the Paso Robles Basin Groundwater Sustainability Plan (GSP) and its recent approval by the DWR. He would like to know if any comments made by the DWR in its approval might be applicable to the Atascadero Basin GSP. Blaine Reely informed the Committee that the DWR had comments regarding the surface water/groundwater interaction analysis in the Paso Robles Basin GSP. Nate Page informed the Committee that comment made by the DWR were considered in the preparation of the Atascadero Basin GSP. Staff will provide the Committee with an update on the Paso Robles Basin GSP at the next meeting.

Agenda 9.b: Next Meeting: The next Executive Committee meeting will be on a date to be determined.

Informational Items: none

Adjournment:

There being no further business to discuss, Chairperson Jones adjourned the meeting at 4:39 p.m.

Rob Rossi, Secretary

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*Groundwater
Sustainability Agency*

TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: January 3, 2024

SUBJECT: Agenda Item 9.a, Executive Committee Officers

RECOMMENDED ACTION:

1. The Executive Committee, by motion, elect a member to serve as Chair for 2024
2. The Executive Committee, by motion, elect a member to serve as Vice Chair for 2024
3. The Executive Committee, by motion, elect a member to serve as Secretary for 2024
4. The Executive Committee, by motion, elect a member to serve as Treasurer for 2024

DISCUSSION:

Article 5 of the Memorandum of Agreement (MOA) forming the Atascadero Basin Groundwater Sustainability Agency (GSA) addresses Officers of the Executive Committee (EC). The article reads:

5.1 Officers. Officers of the Agency shall be a Chair, Vice Chair, Secretary, and Treasurer. The Vice Chair shall exercise all power of the Chair in the Chair's absence or inability to act.

5.2 Appointment of Officers. Officers shall be elected annually by, and serve at the pleasure of, the ED. Officers shall be elected by simple majority vote at the first ED meeting, and thereafter at the first EC meeting following January 1st of each year, or as duly continued by the EC. An officer may serve for multiple consecutive terms, with not term limit. Any officer may resign at any time upon written notice to the EC, and may be removed and replaced by a simple majority vote of the EC.

Once elected, the officers should begin their service immediately. Staff recommend electing the Chair first, with the Chair then presiding over the remainder of the officer elections, and the remainder of the meeting.

FISCAL IMPACT:

None.

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Sustainability Agency*



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: January 3, 2024

SUBJECT: Agenda Item 9.b, Annual Report Preparation

RECOMMENDED ACTION:

Direct staff to prepare the annual report for water year 2023.

DISCUSSION:

Groundwater Sustainability Agencies (GSA) are required to prepare annual reports before April 1 of each year following submittal of their Groundwater Sustainability Plans (GSP) to the Department of Water Resources (DWR). The DWR will be reviewing annual reports and GSPs to ensure that they are in conformance with Sustainable Groundwater Management Act, regulations, and likely to achieve the sustainability goal of the basin.

The annual report includes data and information that was used in the development of the GSP updated to reflect the most recent hydrologic data along with maps representing current conditions and narrative describing the progress made toward implementing the GSP.

Staff has received proposals for preparation of the annual report for water year 2023 (October 1, 2022 – September 30, 2023) from GSI Water Solutions, Inc., and GEI Consultants (see Attachments A and B). These firms prepared the groundwater sustainability plan and the annual report for water year 2022.

A draft of the annual report will be released for a 30-day public review. The final report will be brought before the Executive Committee for approval at the Committee's March meeting.

FISCAL IMPACT:

The consultants will contract with Atascadero Mutual Water Company (AMWC). AMWC will invoice the GSA participants on a pro-rata basis as described in the MOA and summarized below.

Participant	MOA Cost Allocation	GSI Fee	GEI Fee	Total
AMWC	43%	\$8,091	\$9,063	\$17,154
Atascadero City	1%	\$188	\$211	\$399
Paso Robles City	22%	\$4,140	\$4,637	\$8,776
SLOCO	16%	\$3,011	\$3,372	\$6,383
Small Systems	1%	\$188	\$211	\$399
TCSO	17%	\$3,199	\$3,583	\$6,782
TOTAL	100%	\$18,816	\$21,076	\$39,892

ATTACHMENTS:

- A. GSI Water Solutions proposal
- B. GEI Consultants proposal

**Exhibit A
Atascadero Mutual Water Company
Atascadero Area Subbasin Groundwater Sustainability Plan
Water Year 2023 Annual Report
GSI Task Order 1**

DESCRIPTION OF TASK ORDER:

This Task Order defines a Scope of Services, Schedule and Budget for work to be completed by GSI Water Solutions Inc. (GSI; Consultant) for Atascadero Mutual Water Company (AMWC) as part of the Master Services Agreement signed on May 19, 2016 to support the preparation of the Atascadero Subbasin Groundwater Sustainability Plan (GSP) Water Year 2023 Annual Report (WY23 AR). Preparation of the WY23 AR shall be done in collaboration with GEI Consultants (GEI).

SCOPE OF WORK:

A. DESCRIPTION OF SERVICES

Consultant shall work with AMWC and the Atascadero Subbasin GSP Executive Committee (Executive Committee) to prepare the WY23 AR, in accordance with the Sustainable Groundwater Management Act (SGMA) and Groundwater Sustainability Plan (GSP) Regulations (§ 356.2. Annual Reports). Pursuant to the California Department of Water Resources (DWR) regulations, a GSP Annual Report must be submitted to DWR by April 1 of each year following the adoption of the GSP. The GSAs are required to submit an annual report for the preceding water year (October 1 through September 30) to DWR by April 1, 2024. This work is organized into five tasks:

- **Task 1- Data Compilation**
 - Consultant shall generate requests for the following datasets:
 - Groundwater elevation data from the San Luis Obispo Flood Control and Water Conservation District (SLOFCWCD) – *Spring 2023 through Fall 2023*,
 - Groundwater production data from Templeton Community Services District (TCSD), City of Paso Robles (Thunderbird Wells only), and AMWC – *Water Year [WY] 2023*,
 - Imported surface water data from TCSD, City of Paso Robles (only the portion applied for recharge in Atascadero Subbasin), and AMWC – *WY 2023*,
 - Land Use spatial dataset from LandIQ – *WY 2023*,
 - Daily precipitation data from AMWC Station 34 – *WY 2023*.
 - Consultant shall compile the requested data (above) along with reference evapotranspiration, groundwater quality, and Interferometric Synthetic Aperture Radar (InSAR) datasets, accessible online.

Exhibit A
Atascadero Mutual Water Company
Atascadero Area Subbasin Groundwater Sustainability Plan
Water Year 2023 Annual Report
GSI Task Order 1

- **Task 2- Data Analysis**

- Consultant shall use the compiled data to perform the following analyses:
 - Groundwater Elevation Contour Maps:
 - Paso Robles Formation Aquifer – *Two maps: Spring and Fall WY 2023,*
 - Alluvial Aquifer – *Two maps: Spring and Fall WY 2023,*
 - Groundwater Extraction Quantification
 - Water demand by water use sector and accuracy – *WY 2023,*
 - Generation of map showing general location and volume of extractions,
 - Quantification of Surface Water supply used or available for use,
 - Quantification of Total Water Use by water use sector,
 - Groundwater Elevation Change Maps – *One map for each Principal Aquifer: Fall 2022 to Fall 2023,*
 - Estimation of Change in Groundwater in Storage for each Principal Aquifer
 - Method of estimation shall be based on annual groundwater elevation change maps and estimated average aquifer storage coefficient (S)¹ – *WY 2023.*

- **Task 3- Report Preparation**

- Consultant shall work with AMWC and GEI to prepare an Administrative Draft, a Public Draft, and Final Report. Preparation of the Administrative Draft and Public Draft shall be followed with periods of GSP Executive Committee review and public review, respectively.

- **Task 4- Meetings and Workshops**

- Consultant has budgeted for up to 2 GSA staff meetings and two Executive Committee meetings.

- **Task 5- Project Management and Administration**

¹ The estimated average S value shall be derived from the GSP groundwater model files. An aquifer storage coefficient (S) value sensitivity analysis shall be included in the WY23 AR.

Exhibit A
Atascadero Mutual Water Company
Atascadero Area Subbasin Groundwater Sustainability Plan
Water Year 2023 Annual Report
GSI Task Order 1

SCHEDULE:

The work will begin upon full execution of this Task Order by AMWC and continue through March 31, 2024.

BUDGET:

The Task Order budget is provided below. The standard GSI 2023 Fee Schedule is provided to identify current rates.

Table 1. Atascadero Subbasin GSP Data Update

Description	Labor Hours	Labor Cost	Outside Services	Total
Task 1 – Data Compilation	2	\$325	\$0	\$325
Task 2 – Data Analysis and Representation	31	\$4,850	\$6,761	\$11,611
Task 3 – Report Preparation	13	\$2,380	\$0	\$2,380
Task 4 – Meetings and Workshops	16	\$3,840	\$0	\$3,840
Task 5 – Project Management and Administration	5	\$660	\$0	\$660
Project Totals	67	\$12,055	\$6,761	\$18,816

AUTHORIZED SIGNATURES:

Consultant and AMWC agree that these services will be performed in accordance with the terms and conditions of the Consultant Services Agreement dated May 19, 2016.

Atascadero Mutual Water Company

GSI Water Solutions Inc.

 John Neil, General Manager
 Atascadero Mutual Water Company



 Dave O'Rourke
 Principal
 GSI Water Solutions, Inc.

 Date

11/1/2023

 Date

**Exhibit A
Atascadero Mutual Water Company
Groundwater Sustainability Plan
Water Year 2023 Annual Report
GEI Task Order 23-01**

DESCRIPTION OF TASK ORDER:

This Task Order defines the Scope of Services, Schedule, and Budget for work to be completed by GEI Consultants Inc. (Consultant) for Atascadero Mutual Water Company (AMWC) as part of the Master Services Agreement signed on April 10, 2015, to support ongoing for the Atascadero Basin Groundwater Sustainability Plan. Preparation of the WY 2023 AR shall be done in collaboration with GSI Water Solutions, Inc. (GSI).

SCOPE OF WORK:

A. DESCRIPTION OF SERVICES

Consultant shall work with AMWC and the Atascadero Basin GSP Executive Committee (Executive Committee) to prepare the Third Annual Report, in accordance with the Sustainable Groundwater Management Act (SGMA) and Groundwater Sustainability Plan (GSP) Regulations (§ 356.2. Annual Reports). Pursuant to the California Department of Water Resources (DWR) regulations, a GSP Annual Report must be submitted to DWR by April 1 of each year following the adoption of the GSP. This is the third GSP Annual Report for the Atascadero Basin. The Water Year 2023 Annual Report shall be of similar format and content as the prior annual reports and cover the period October 1, 2022 (for water level data) through September 30, 2023. This work is organized into three tasks:

- **Task 1- Project Management**

Consultant shall coordinate with AMWC during the preparation of the Annual Report and provide monthly invoices and progress reports to track progress.

- **Task 2- Report Preparation**

Consultant shall work with AMWC, GSI and Atascadero Basin Executive Committee members to prepare an Administrative Draft, Public Draft, and Final Report. GEI will be responsible for assembling and packaging the information from GSI and providing updates to the annual report. Comments from the Executive Committee and the public shall be reviewed and considered for inclusion in the Final Report.

- **Task 3- Report Submittal to DWR**

Consultant shall submit the Atascadero Basin GSP - Water Year 2023 Annual Report to DWR via the SGMA portal by March 31, 2024. Consultant will

**Exhibit A
Atascadero Mutual Water Company
Groundwater Sustainability Plan
Water Year 2023 Annual Report
GEI Task Order 23-01**

coordinate this effort with GSI Water Solutions, Inc. (consultant to AMWC) and, AMWC.

SCHEDULE:

The work will begin upon full execution of this Task Order by AMWC and continue through April 30, 2024. The estimated completion dates for the deliverables described in this Task Order are shown in Table 1.

**Table 1
Task Completion Schedule**

Tasks	Deliverables	Estimated Completion / Deliverable Date
Task 1	<ul style="list-style-type: none"> • Meeting planning and support materials (anticipate two meetings with the Executive Committee) • Monthly Project Management 	April 2024
Task 2	<ul style="list-style-type: none"> • Draft Atascadero Basin GSP Annual Report • Final Atascadero Basin GSP Annual Report 	March 2024
Task 3	<ul style="list-style-type: none"> • Upload Atascadero Basin GSP Annual Report to DWR SGMA Portal 	March 31, 2024

BUDGET:

The Task Order 22-03 budget is provided below based on the anticipated level of effort for each task by staff at various grades. The standard GEI 2023 Fee Schedule and Payment Term sheet is provided to identify current GEI rates for used to estimate the budget below.

Task Number/Name	Labor Hours	Total Costs
Task 1- Project Management	12	\$ 2,696
Task 2- Report Preparation	76	\$ 16,952
Task 3- Report Submittal to DWR	8	\$ 1,428
Total Hours	96	
Total Costs		\$ 21,076

**Exhibit A
Atascadero Mutual Water Company
Groundwater Sustainability Plan
Water Year 2023 Annual Report
GEI Task Order 23-01**

AUTHORIZED SIGNATURES:

Consultant and AMWC agree that these services will be performed in accordance with the terms and conditions of the Consultant Services Agreement dated April 10, 2015.

Atascadero Mutual Water Company

GEI Consultants, Inc.



John Neil, General Manager
Atascadero Mutual Water Company

Michael Cornelius
Vice President, GEI Consultants, Inc.

Date

December 11, 2023
Date



Grantee Name: Atascadero Mutual Water Company
Grant Agreement No.: 46-12646
Progress Report No.: 15 FINAL
Reporting Period: 4/1/2023 TO 4/27/2023
Prepared: 4/27/2023

Project: Atascadero Basin Groundwater Sustainability Plan

1. Project or Component Description

Develop a SGMA-complaint Groundwater Sustainability Plan (GSP) for the Atascadero Area Groundwater Subbasin of the Salinas Valley Basin identified as Basin No. 3-004.11 in the Department of Water Resources' Bulletin 118 ("Atascadero Basin").

2. Project Progress

Budget Category (a): Grant Administration

- Updates on All Tasks (activities accomplished during the reporting period)
 - Milestones or Deliverables Completed/Submitted

Activity	% complete
Prepared & submitted Grant Amendment 01, approved by DWR	100
Prepared & submitted Invoice 01 to DWR	100
Revised Invoice 01 per DWR comments, provided compiled add'l backup information	100
Prepared & submitted Progress Report 02 to DWR covering 2019 Q2 – 2020 Q1	100
Prepared & submitted Invoice 02 to DWR covering 2019 Q2 – 2020 Q1	100
Prepared & submitted Progress Report 03 to DWR covering 2020 Q2	100
Prepared & submitted Invoice 03 to DWR covering 2020 Q2	100
Prepared & submitted Progress Report 04 to DWR covering 2020 Q3	100
Prepared & submitted Invoice 04 to DWR covering 2020 Q3	100
Prepared & submitted Progress Report 05 to DWR covering 2020 Q3	100
Prepared & submitted Invoice 05 to DWR covering 2020 Q3	100
Prepared & submitted Progress Report 06 to DWR covering 2021 Q1	100
Prepared & submitted Invoice 06 to DWR covering 2021 Q1	100
Prepared & submitted Invoices for GSA Participants pro-rata share of GSP development costs	100
Prepared & submitted Progress Report 07 to DWR covering 2021 Q2	100
Prepared & submitted Invoice 07 to DWR covering 2021 Q2	100
Prepared & submitted Progress Report 08 to DWR covering 2021 Q3	100
Prepared & submitted Invoice 08 to DWR covering 2021 Q3	100
Prepared & submitted Invoice 09 to DWR covering 2021 Q4	100



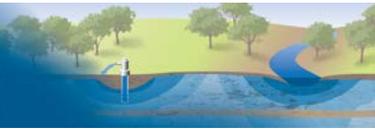
Prepare Invoice 11 and Progress Report 11 covering 2022 Q2	100
Began preparation of grant Final Report	100
Prepared and submitted Grant Amendment No. 2	100
Prepared and submitted Invoice 12 and Progress Report 12 covering 2022 Q3	100
Prepared and submitted Invoice 13 and Progress Report 13 covering 2022 Q4	100
Prepared and submitted Invoice 14 and Progress Report 14 covering 2023 Q1	100
Prepared and submitted Final invoice and Progress Report	90

- Impediments to Completion of Task
 - There are no anticipated impediments to the future completion of Category A tasks.
- Describe activities that negatively or positively impacted the schedule and/or budget. If Change Orders (COs) have been approved, describe the reason for those and how the situation was resolved.
 - There are no anticipated activities that negatively or positively impacted the schedule and/or budget.

Budget Category (b): Stakeholder Engagement

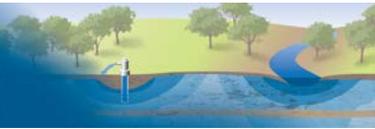
- Updates on All Tasks (activities accomplished during the reporting period)
 - Milestones or Deliverables Completed/Submitted

Activity	% complete
Held GSA Executive Committee meeting, 04/03/2019	100
Developed and distributed stakeholder survey. The survey was mailed to every property owner in the Atascadero Basin who does not obtain water service from one of the GSA participant water purveyors.	100
Distributed Communication and Engagement Plan (C&E Plan) outline	100
Deployed version 1.0 of the Atascadero Basin Groundwater Communication Portal (GCP), which is linked to the www.atascaderobasin.com website. The GCP documents C&E Plan implementation; tracks stakeholders and interested parties, meetings, and; and collects public comments on draft documents. Full GCP Deployment will include reporting module and enhanced agency usability.	100
Held GSA Executive Committee meeting, 10/02/2019	100
Posted Sections 4 & 5 of the GSP on the www.atascaderobasin.com website for the public comment via the Atascadero Basin Groundwater Communication Portal (GCP), which is linked to the website.	100
Send notice re: cancelation of January 8, 2020 Executive Committee Meeting	100
Cancel April 1, 2020 Executive Committee due to Corona virus: noticed on website and GCP. Notify interested parties' list of meeting cancelation using GCP.	100
Reviewing options for Stakeholder outreach and coordination meeting in response to COVID-19 pandemic	100
Provide progress report to Executive Committee and post on GCP	100
Conduct Working Group meeting on June 24, 2020.	100
GSA Executive Committee meeting, July 1, 2020. Notify interested parties' list of meeting using GCP. The Executive Committee was a virtual meeting. Notice of the meeting was sent out to the 250 unique interested parties included in the Stakeholder list of the Groundwater Communication Portal. Posted Section 7 of the GSP on the www.atascaderobasin.com	100



website for the public comment via the Atascadero Basin Groundwater Communication Portal (GCP), which is linked to the website.	
Prepared draft of stakeholder notification post card and questionnaire in preparation of workshop on Sustainable Management Criteria to be held in November 2020 and compiled results.	100
Held GSA Executive Committee meeting, 10/07/2020	100
Hold stakeholder workshop on GSP Section 8 – Sustainable Management Criteria	100
Coordinate with Executive Committee staff on rescheduling the next EC meeting from January 6, 2021 to February 4 to allow time to consider comments made by the Water Board on the Paso Robles Basin GSP that may be applicable to the Atascadero Basin GSP. Post notice of rescheduled meeting on the communications portal.	100
Held GSA Executive Committee meeting, 02/04/2021	100
Posted Section 8, Sustainable Management Criteria on the communications portal for 45-day public comment period. The comment period closed on March 29, 2021. Several comments were received via the Groundwater Communication Portal, and others were provided outside the Portal.	100
Held GSA Executive Committee meeting, 04/07/2021	100
Assembled draft GSP sections into draft GSP	100
Submitted public draft of GSP to working group for review/comment	100
Prepare and distribute agenda for 07/07/2021 Executive Committee meeting	100
Held GSA Executive Committee meeting, 07/07/2021	100
Post the public draft of the GSP on the communications portal for 60+-day public comment period. The comment period closed on September 17, 2021.	100
GSA update presentation at 09/14/2021 Atascadero City Council meeting	100
Issued a Notice to Intent to Adopt a GSP for the Atascadero Basin on October 14, 2021	100
Prepared and distributed agenda for 11/03/2021 Executive Committee meeting	100
Held GSA Executive Committee meeting, 11/03/2021	100
Post the final GSP adopted by the Executive Committee on the communications portal for 90-day public review	100
Held GSA Executive Committee meeting on January 19, 2022, for GSP approval	100
Filed the GSP with the DWR	100
Held GSA Executive Committee meeting on July 20, 2022	100
Held GSA Executive Committee meeting on October 25, 2022	100
Held GSA Executive Committee meeting on February 22, 2023	100
Posted draft annual report on communications portal for public comment for rain year ending September 30, 2022	100
Held GSA Executive Committee meeting on March 22, 2023	100

- Impediments to Completion of Task
 - There are no anticipated impediments to the future completion of Category B tasks.
- Describe activities that negatively or positively impacted the schedule and/or budget. If Change Orders (COs) have been approved, describe the reason for those and how the situation was resolved.
 - There are no anticipated activities that negatively or positively impacted the schedule and/or budget.



Budget Category (c): GSP Development

- Updates on All Tasks (activities accomplished during the reporting period)
 - Milestones or Deliverables Completed/Submitted

Activity	% complete
Circulated draft GSP Section 1 (Introduction) for stakeholder review and comment	100
Circulated draft GSP Section 2 (Agency Information) for stakeholder review and comment	100
Prepare draft GSP Section 3 (Description of Plan Area) for Executive Committee review and released for stakeholder review and comment	100
Prepare draft GSP Section 4 (Basin Setting) for working group and Executive Committee review prior to releasing section for stakeholder review and comment	100
Prepare draft GSP Section 5 (Groundwater Conditions) for working group review and Executive Committee review prior to releasing section for stakeholder review and comment	100
Obtain historical water quality data from municipal agencies in basin	100
Developed approach to groundwater dependent ecosystems evaluation	100
Review consultant task orders for the Phase 2 work, which includes preparation of the following sections of the GSP over the next three quarters and execute task orders: 6. Water Budget 7. Monitoring Network 8. Sustainable Management Criteria 9. Projects & Management Actions 10. Implementation Plan	100
Prepare GSP Section 7 and forward administrative draft to working group for review and comment.	100
Prepare historical water budget for GSP Section 6 and forward administrative draft to working group for review and comment.	100
Develop assumptions for preparation of future water budget for GSP Section 6 and forward to working group for review and comment.	100
Develop outline of GSP Section 8 for review/workshop to be held at the July 1, 2020 Executive Committee meeting	100
Completed draft of GSP Section 6 and posted on the Communications Portal for 45-day public comment period.	100
Held stakeholder workshop on GSP Section 8 on November 18, 2020	100
Prepared draft of GSP Section 8 for review at February 4, 2021 Executive Committee meeting	100



Posted Section 8, Sustainable Management Criteria on the communications portal for 45-day public comment period. The comment period closed on March 29, 2021.	100
Prepared Section 9, Projects & Actions, and Section 10, Implementation Plan, for review by working group and Executive Committee at its meeting on 04/07/2021	100
Finalize public draft of GSP and distribute to Working Group for review/comment	100
Complete public draft of GSP and post on communications portal for public review/comment	100
Incorporate public comments into final draft of GSP	100
Submit the final GSP adopted by the Executive Committee to the DWR for approval	100
Accumulate pumping and water level data for Atascadero Basin Groundwater Modeling effort	100
Established period of record for groundwater model update	100
Prepared Tech Memo for development of a three-dimensional geologic model	100
Completed groundwater model development including calibration	100
Preparing predictive groundwater model runs for future scenarios including a climate change scenario	100
Salinas River synoptic flow survey	25

- Impediments to Completion of Task
 - High water continues to delay completion of the Salinas River synoptic flow survey
 - There are no anticipated impediments to the future completion of Category C tasks.
- Describe activities that negatively or positively impacted the schedule and/or budget. If Change Orders (COs) have been approved, describe the reason for those and how the situation was resolved.
 - There are no anticipated activities that negatively or positively impacted the schedule and/or budget.

3. Activities for next reporting period:

Insert general statement of what work is expected to be completed during the next invoice period. Or, insert a column in the table below that provides an estimated due date for the deliverables.

Budget Category (a): Grant Administration

Activity
Respond to DWR comments on final invoice progress report
Request release of project retention

Budget Category (b): Stakeholder Engagement

Activity
Post DWR comments on GSP and annual reports on Communications Portal if available
Hold quarterly Executive Committee meeting and post agenda on Communications Portal



Budget Category (c): GSP Development

Activity
Await DWR comments on GSP and prepare response
Await DWR comments on 2021 and 2022 Annual Reports and prepare responses
Complete Salinas River synoptic survey when conditions allow

Insert general statement of what work is expected to be completed during the next invoice period. Or insert a column in the table below that provides an estimated due date for the deliverables.

4. Project Cost Update:

Funding match costs incurred 04/01/2023 – 04/27/2023 (pending approval)	\$11,162.00
Grant share costs incurred 01/01/2023 – 03/31/2023 (pending approval)	\$2,652.19
Total funding match billed through 03/31/2023 (approved)	\$850,757.96
Total grant share billed through 03/31/2023 (approved)	\$804,233.17
PROJECTED TOTAL BILLINGS THROUGH 04/27/2023	\$1,654,991.13

5. Other Major Issues:

There are no major issues or hindrances to completing the GSP on time and within budget.

Appendix A

Status of Required Deliverables

TABLE 1: Deliverable Table for Atascadero Basin Groundwater Sustainability Plan				
Budget Category Item#	Budget Category Work Items for Review	Estimated Due Date	% Of Work Complete	Date Submitted
(a)	Grant Administration			
	Invoices and associated backup documentation, Inv 09		100%	1/12/2022
	Progress Report 09		100%	1/12/2022
	Draft and Final Grant Completion Report	4/30/2022	100%	4/29/2022
(b)	Stakeholder Engagement			
	Communication and Engagement Plan		100%	4/3/2019
	Atascadero Groundwater Communication Portal		100%	4/3/2019
(c)	GSP Development			
7	Executive Summary		100%	9/1/2021
Task 1	Section 1. Introduction to Atascadero Basin GSP		100%	4/3/2019
Task 2.1	Section 2. Agency Information		100%	4/3/2019
Task 2.2	Section 3. Description of Plan Area		100%	7/10/2019
Task 2.3	Section 4. Hydrogeologic Conceptual Model		100%	10/2/2019
Task 2.4	Section 5. Groundwater Conditions		100%	10/2/2019
Task 2.5	Section 6. Water Budget		100%	10/13/2020
Task 2.6	Section 7. Monitoring Networks		100%	7/8/2020
Task 2.7	Section 8. Sustainable Management Criteria		100%	2/4/2021
Task 2.8	Section 9. Projects and Management Actions		100%	4/7/2021
Task 2.9	Section 10. Implementation Plan		100%	4/4/2021
Task 2.10	Section 11. Notice and Communications		100%	7/7/2021
Task 2.11	Section 12. Interagency Agreements		100%	7/7/2021

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Budget Category Item#	Budget Category Work Items for Review	Estimated Due Date	% Of Work Complete	Date Submitted
Task 2.12	Section 13. Reference List		100%	7/7/2021
Task 2.13	Draft GSP		100%	7/7/2021
Task 2.14	Final Draft GSP and associated GSP content to DWR for approval		100%	1/28/2022
Grant Amend No. 2	Develop refined hydrogeologic model and groundwater model that encompasses the entire basin		100%	04/07/2023
Grant Amend No. 2	Develop Public Data Portals and Coordinate Data Between Agencies		100%	04/30/2023



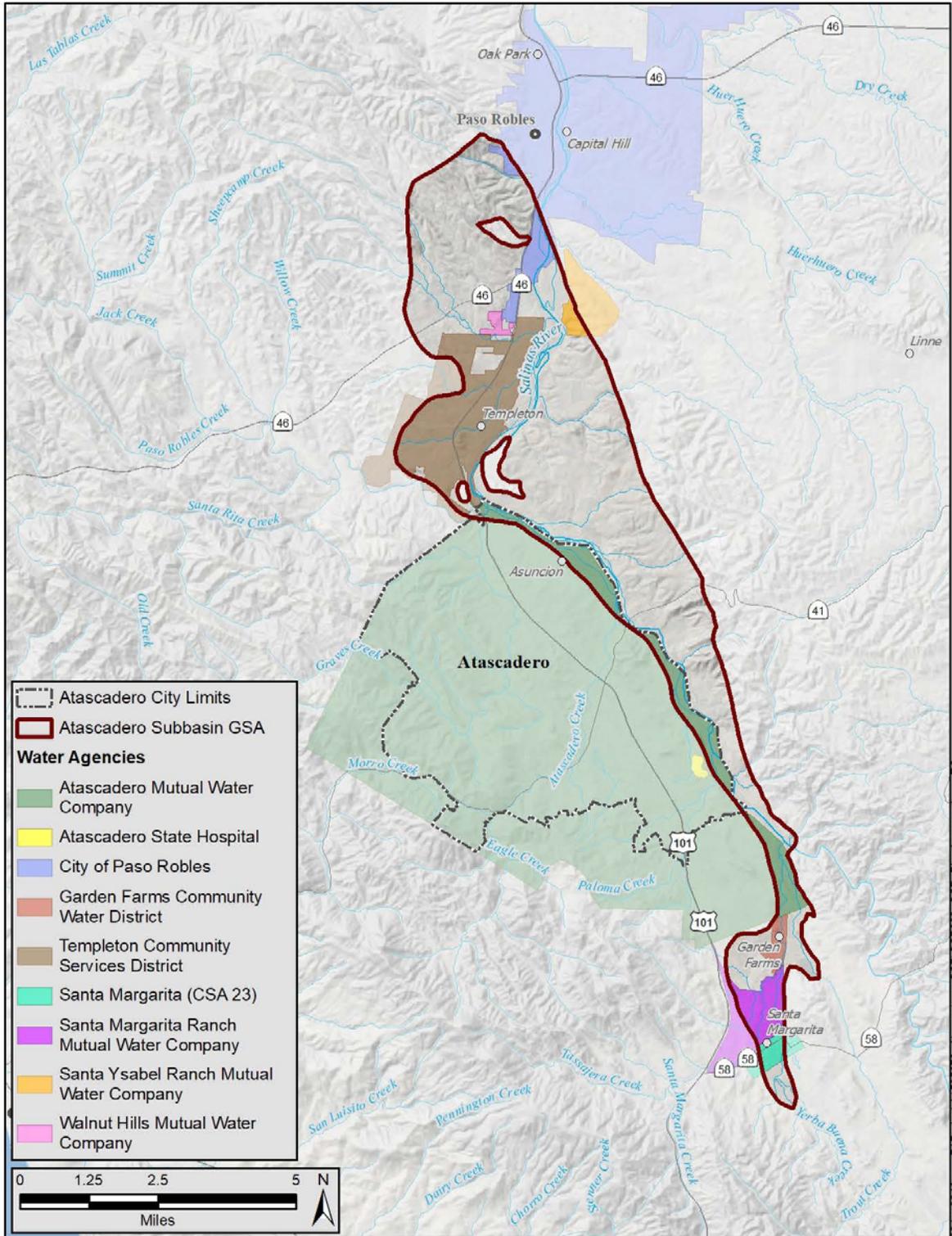
Appendix B

Stakeholder Outreach and Coordination Documentation

Provide a description of all outreach and stakeholder meetings/events conducted for the reporting period. Ensure that the activities described below provides enough justification of the costs included in the invoice (both reimbursement and cost share) especially if the Grant Agreement does not have separate deliverables to justify the costs. Information provided in this Appendix can include, but not be limited to, sign in sheets, agendas, meeting notes, copies of presentation materials, photos of meetings, etc.

These Events include:

- *October 14, 2021, Notice of Intent to Adopt a Groundwater Sustainability Plan*
- *November 3, 2021, Executive Committee Meeting*
- *January 19, 2022, Executive Committee Meeting approving filing of GSP with DWR*
- *March 9, 2022, Executive Committee Meeting approving filing of Annual Report with DWR*
- *July 20, 2022, Executive Committee Meeting approving Amendment No. 2 to the Grant Agreement*
- *October 25, 2022, Executive Committee Meeting approving amendment to conflict of interest code and progress report on refinements to hydrogeologic conceptual model*
- *February 22, 2023, Executive Committee Meeting review of draft Annual Report for water-year ending September 30, 2022. Progress update on refinement of hydrogeologic conceptual model.*
- *March 22, 2023, Executive Committee Meeting approving the filing of the Annual Report for water-year ending September 30, 2022. Progress update on development of the groundwater model.*



Atascadero Subbasin Groundwater Sustainability Plan
 San Luis Obispo County, California
 Atascadero Subbasin GSA



Extent of GSP Plan Area and GSA Parties
 NOVEMBER 2021
 FIGURE 2-1



ATASCADERO BASIN

Groundwater
Sustainability Agency



Executive Committee Meeting Agenda

Meeting Date: Wednesday, February 22, 2023

Meeting Time: 4:30 p.m.

Meeting Location: Templeton CSD Board Meeting Room
206 5th Street
Templeton, California 93465

1. Call to Order
2. Roll Call: Chairperson Grigger Jones
Vice Chairperson John Hamon
Secretary Rob Rossi
Committee Member Debbie Arnold
Committee Member Navid Fardanesh
Committee Member Susan Funk
Non-Voting Committee Member Tom Mora
3. Pledge of Allegiance
4. Order of Business
Executive Committee members may request to change the order of business.
5. Introductions
6. General Public Comments
The Executive Committee invites members of the public to address the committee on any subject that is within the purview of the committee and that is not on today's agenda. Comments shall be limited to three minutes.
7. Consent Agenda
The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Executive Committee wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by an Executive Committee member and will be considered separately. Questions or clarification may be made by the Executive Committee members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.
 - a. Minutes – October 25, 2022



8. Old Business:
9. New Business:
 - a. Appoint Executive Committee Officers
 - b. Annual Report to DWR (draft)
 - c. Groundwater Model Refinement Update
 - d. Request for Future Items
 - e. Next Meeting: March 22, 2023
10. Informational Items
 - a. DWR Prop 1 Grant Progress Report
11. Adjournment



ATASCADERO BASIN

*Groundwater
Sustainability Agency*



Executive Committee Meeting Agenda

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Meeting Time: 4:30 p.m.
Meeting Location: Templeton CSD Board Meeting Room
206 5th Street
Templeton, California 93465

1. Call to Order
2. Roll Call: Chairperson Grigger Jones
Vice Chairperson Navid Fardanesh
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 - a. Minutes – February 22, 2023

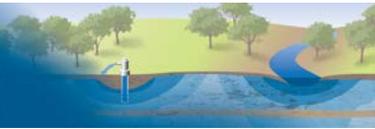


8. Old Business:
 - a. Adopt Resolution 2023-01, Filing of Annual Report with DWR
 - b. Groundwater Model Refinement Update

9. New Business:
 - a. Request for Future Items
 - b. Next Meeting: to be determined

10. Informational Items

11. Adjournment



- *The list of Attendees at the Executive Committee meeting of February 22, 2023.*

Name	Representing
Robert Jones	Atascadero Mutual Water Company
John Peschong	County of San Luis Obispo
Navid Fardanesh	Templeton CSD
Susan Funk	City of Atascadero
Chris Alakel	City of Paso Robles
Mike Cornelius	GEI Consultants
Jeff Britz	Templeton CSD
Blain Reely	County of San Luis Obispo
John Neil	Atascadero Mutual Water Company
Nate Page	GSI Water Solutions
David O'Rourke	GSI Water Solutions

- *The list of Attendees at Executive Committee meeting of March 22, 2023.*

Name	Representing
Robert Jones	Atascadero Mutual Water Company
John Peschong	County of San Luis Obispo
Navid Fardanesh	Templeton CSD
John Hamon	City of Paso Robles
Rob Rossi	SMR Mutual Water Company
Mike Cornelius	GEI Consultants
Laura Gordon	GEI Consultants
Jeff Britz	Templeton CSD
Blain Reely	County of San Luis Obispo
John Neil	Atascadero Mutual Water Company
Nate Page	GSI Water Solutions

Appendix C

GSP Development Activities

Provide a description of the GSP development activities conducted for the reporting period. Provide enough description to justify the costs included in the associated invoice for both reimbursement and cost share. Describe the decisions made, milestones achieved, etc. Also include any setbacks encountered along the way.

GSP final draft	The Executive Committee approved the filing of the final draft of the GSP with the DWR on 01/19/2022. The final draft was filed with the DWR on 1/26/2022.
Annual Reports	The Executive Committee approved filing Annual Reports to the DWR for water years ending on September 30, 2021, and September 30, 2022.



Refined Hydrogeologic Model	The development of a refined hydrogeologic model that encompasses the entire Atascadero Basin is complete. Compete Salinas River synoptic flow survey when conditions allow.
Public Data Portals	The development of the public data portals and data sharing between GSA entities and other agencies is complete and a user's manual is being prepared

Appendix D

Project Photographs

Appendix E

Grant Share Invoice Projections

PIN#: 3860-P01-229

Calendar Year (CY)	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant Funds per CY
	Jan. 1 - Mar. 31	Apr. 1 - Jun. 30	Jul. 1 - Sep. 30	Oct. 1 - Dec. 31	
2019	\$90,829.05	\$75,280.09	\$60,153.09	\$17,462.07	\$243,724.30
2020	\$23,322.09	\$52,814.49	\$41,853.92	\$44,158.09	\$162,148.59
2021	\$45,410.71	\$32,802.51	\$22,020.19	\$31,598.05	\$131,831.46
2022	\$45,408.18	\$8,240.62	\$21,855.54	\$54,410.99	\$129,915.33
2023	\$133,961.30	\$2,652.19	\$0.00	\$0.00	\$136,613.49
				TOTAL:	\$804,233.17
				TOTAL GRANT PROJECT AWARD:	\$809,250.00