



COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF PLANNING & BUILDING
Cannabis Activities Land Use Permit
Application Checklist

PLN-2015
11/28/2017

The following items are required to be submitted when applying for a land use permit for cannabis activities. See Chapter 22.62 and Section 22.60.040 for more information on these specific items. This list, while comprehensive, may not be exhaustive and other information may be required during the information completeness review period or prior to environmental review. Seven (7) full-sized copies, one (1) reduced 11" x 17" copy, and one (1) reduced 8.5" x 11" of plans are required. Two (2) copies of reports and supporting information are required.

Failure to provide any of the following items may result in rejection of the land use permit application.

Application. A complete land use permit application, including the one-page cannabis supplement and a consent of landowner form if the applicant is not the landowner.

Application Fee. The application fee must be paid in full upon application submittal.

Site Plan. The site plan shall include the site location and dimensions, road access and street improvements, all buildings and structures on the site, any easements on the site, utility information (including water source), site improvements (including driveways and parking areas), topographic contour lines (including any proposed grading), trees (existing and those proposed for removal or replanting), any building envelopes.

Proof of Legal Access. Applies if access is not from a public road. No land use or construction permit shall be approved for any site unless the site has legal access and all-weather physical access to a public road.

Vicinity Map. A map showing at least one-thousand (1,000) feet of surrounding area and the distances to the following uses: any pre-school, elementary school, junior high school, high school, library, park, playground, recreation or youth center, licensed drug or alcohol recovery facility, or licensed sober living facility. Distance shall be measured from the nearest point of the property line of the site that

contains the cultivation to the nearest point of the property line of the enumerated use using a direct straight-line measurement.

Preliminary Floor Plans and Architectural Elevations. If use of structures is proposed.

Storm Water Control Plan (SWCP) Application.

Grading Plan. If applicable.

Drainage, Erosion, and Sedimentation Control Plan. If applicable. Include SWPPP plan WDID number, if applicable.

Water Management Plan. Including proposed water supply and conservation measures, and any offset requirements.

Operations Plan. Includes a security plan, odor management plan, sign information, parking plan, employee safety and training plan, a statement of neighborhood compatibility, and a waste management plan (both solid and liquid waste).

The following items may be required based on specific site characteristics or cannabis activities requested.

Proof of Successful Registration (cultivation only). Prior to January 1, 2019, the applicant shall submit proof that the applicant has previously registered with the County under Ordinance No. 3334, as a cooperative or collective.

Materials Plan. A list of all pesticides, fertilizers, and

## Cannabis Activities Land Use Permit Application Checklist

---

any other hazardous materials that may be used, and a storage plan for these materials.

be prepared by a qualified individual approved by the Director.

**Planning Area Requirements.** All information required by specific Planning Area Standards, if applicable.

**Community Plan/Specific Plan/Design Plan Requirements.** All information required by specific Community Plans, Specific Plans, and/or Design Plans.

**Archeological Report.** If located in an Archaeologically Sensitive Area, within 100 feet of a blue line creek, or on or near a known archaeological site, the applicant shall provide an archeological surface search (Phase 1).

**Botanical/Biological Report.** If located in an area with the potential to contain rare, threatened, endangered, and/or special-status plant or wildlife species (includes ESHA and some SRAs).

**Geologic Report.** All land use permit applications for projects located within a GSA shall be accompanied by a report prepared by a certified engineering geologist and/or registered civil engineer (as to soils engineering), as appropriate.

**Noise Study.** Where required by the Noise Element or where the project adjoins a potential noise generator, a noise study shall be required to be prepared by a qualified individual approved by the Director.

**Traffic Analysis.** Upon application submittal, all traffic-generating uses shall be specified. Where substantial amounts of traffic are proposed or traffic safety concerns are identified, a traffic study shall be conducted by a qualified transportation engineer.

**Visual Analysis.** For applications that propose development along significant visual corridors, as identified in the Open Space Element or the Land Use Element, a visual analysis shall be required to