



Executive Committee Meeting Agenda

Meeting Date: Wednesday, April 3, 2019

Meeting Time: 4:30 p.m.

Meeting Location: Templeton CSD Board Meeting Room
206 5th Street
Templeton, California 93465

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Order of Business
Executive Committee members may request to change the order of business.
5. Introductions
6. General Public Comments
The Executive Committee invites members of the public to address the committee on any subject that is within the purview of the committee and that is not on today's agenda. Comments shall be limited to three minutes.
7. Consent Agenda
The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Executive Committee wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by an Executive Committee member and will be considered separately. Questions or clarification may be made by the Executive Committee members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.
 - a. Minutes – January 9, 2019
8. Old Business:
 - a. Adoption of Bylaws

9. New Business:
 - a. GSP Sections 1 & 2, Introduction & Agency Information (drafts)
 - b. Communications & Engagement Plan (draft)
 - c. Stakeholder Survey (draft)
 - d. Communications Portal Demonstration
 - e. Request for Future Items
 - f. Next Meeting: July 3, 2019, 4:30 p.m.

10. Adjournment



Agenda Item 7.a – Executive Committee Minutes from Wednesday, January 9, 2019 Meeting

The Executive Committee (Committee) of the Atascadero Basin Groundwater Sustainability Agency (GSA) held a meeting on Wednesday, January 9, 2019, at 4:30 p.m. in the board meeting room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

Roll Call: Chairperson Roberta Fonzi called the meeting to order at 4:30 p.m. Present at the Committee meeting were Voting Members Fonzi, Navid Fardanesh, Debbie Arnold, John Hamon, Robert Jones, Rob Rossi, and Non-Voting Member Tom Mora. A quorum was present.

Introductions: The Committee and audience attendees introduced themselves. Mike McGinnis, Groundwater Sustainability Plan (GSP) Grant Manager with the California Department of Water Resources (DWR), joined the meeting from his Fresno office via conference call.

Order of Business: The Committee Members reviewed the order of the meeting's agenda and confirmed to conduct the meeting as presented in the agenda.

General Public Comments: Chairperson Fonzi opened public comment and, seeing none, closed public comment.

Consent Agenda:

Agenda 6.a: October 3, 2018, Meeting Minutes – The Committee reviewed the minutes from the October 3, 2018, meeting. No changes were noted. Member Jones motioned to approve the minutes with a second by Member Rossi.

Roll Call of Voting Members: Ayes – All. Nays – none. Motion carried.

New Business Agenda:

Agenda 7.a: Groundwater Sustainability Plan (GSP) Outline – John Neil, General Manager of the Atascadero Mutual Water Company, presented this item to the Committee. The outline is in accordance with DWR's guidelines on the development of a GSP. Neil suggested that some of the plan's chapters will be straight forward to produce as the consultants will rely on past studies completed for the Atascadero and Paso Robles Basins. Neil also stated that some chapters will be more technically complex. The development of the plan will be transparent and engage the public for input throughout the process.

Member Hamon asked if the plan would be implemented immediately although the Atascadero Basin is not required by DWR to develop a GSP, and Neil responded saying that the GSP will comply with the State's requirements for plan development, and that the implementation actions are an outcome of the plan's development. Member Fardanesh asked when implementation will begin, and Neil responded that the plan's completion will be no later than January 2022; however, the implementation actions schedule are unknown at this time, and will not be known until the plan has been prepared and adopted. Dick McKinley, City of Paso Robles Public Works Director, commented that implementation actions may be developed as milestone action items described to occur over several future projects. Chairperson Fonzi asked if the GSP needed to be organized exactly as presented in the draft outline, and McGinnis responded saying that the outline is the template issued by DWR, and that some minor flexibility could be exercised by the GSA. Chairperson Fonzi asked if the Local Area Formation Commission (LAFCO) might seek input from the GSA regarding annexations brought before them that are over the basin, and Neil responded that such request for input are certainly possible.

Neil turned the attention of the Committee to the GSP outline in Attachment A of the Committee's meeting packet and noted that the referenced code sections are referring to the Sustainable Groundwater Management Act (SGMA) law passed by the State and in effect on January 1, 2015. McKinley commented that the early chapters (1 through 3) provide a description of the basin as it exists today, and these may be rewritten in future updates of the plan. Chairperson Fonzi asked if a community's update of their General Plan will be addressed within the GSP, and Neil responded that the future updates of the GSP will address any General Plan updates. Member Hamon commented that in the Paso Robles Basin, there are recent efforts underway for water budget accounting, and Member Rossi asked if the water budget in the Atascadero Basin will account for all sources of water such as grey water, for example. Neil responded yes, that the water budget work will account for all sources of water. Neil drew attention to Section 7, Sustainable Management Criteria, and identified from this section to the end of the outline is mostly new materials that will be developed for the basin. Like the Assembly Bill (AB) 3030 Groundwater Basin Management Plan for the Paso Robles Basin completed in Marcy 2011, Neil indicated the sustainability of the basin will be a collaborative effort of all the stakeholders, including private individuals. The staff and consultants will utilize the GSA's website, AtascaderoBasin.com, as the on-line conveyance of meeting announcements, draft chapters of the plan, and portal for receiving public comments.

Chairperson Fonzi called for a motion of acceptance of the draft GSP Outline: motion to accept the draft GSP outline was made by Member Rossi, and seconded by Member Jones.

Roll Call of Voting Members: Ayes – All. Nays – none. Motion carried.

Agenda 7.b: Groundwater Sustainability Plan Roadmap – Neil presented the draft roadmap, which is a schedule that divides the GSP development into three phases:

Phase 1 is preparation of Sections 1 through 5 over 9-months, Phase 2 is preparation of Sections 6 through 10 over 6-months, and Phase 3 is the completion of the GSP over the final 12-months.

Member Hamon asked which member of the GSA is leading the accounting effort, and Neil responded that the Atascadero Mutual Water Company is the bookkeeping party.

Chairperson Fonzi opened the discussion for public comment, and after seeing none, closed the item for public comment. All Members indicated their concurrence with the draft roadmap. No formal motion for action was required.

Agenda 7.c: Groundwater Sustainability Plan Development Ground Rules – Neil presented this item, indicating that the ground rules provide a process of developing consensus in the progression of the GSP’s development without circling back to revisit previously completed work. The ground rules are based on a method used about 20-years ago when the North County Forum would meet on various water resource related endeavors. The process allows the continuation of momentum forward to reach schedule milestones. Member Hamon asked if a website will be used to provide transparency of the GSP’s development, and Neil responded yes and that the site is already in use.

Chairperson Fonzi called for a motion of acceptance of the GSP development ground rules: motion to accept the ground rules was made by Member Jones, and seconded by Member Rossi.

Roll Call of Voting Members: Ayes – All. Nays – none. Motion carried.

Agenda 7.d: Communication and Engagement Plan Draft Outline – Neil presented this agenda item. The DWR established the Stakeholder Communication and Engagement (C&E) guidelines and places a significant emphasis and importance on the GSA’s outreach and collaboration with all stakeholders in a basin. Neil referred to the draft C&E Plan outline and noted (1) that there has been groundwater sustainability outreach going back to 2014 (see Appendix A in the draft C&E plan), and (2) a list of interested parties has already been started, and is expected to grow over time (see Appendix C in the draft C&E plan). Neil commented that the GSA’s primary outreach tools are through the website and via e-mail. Chairperson Fonzi asked how will the public receive notice of the GSA’s website, and Neil responded that with the Atascadero Mutual Water Company they can place notes on the water bills that announce the GSA’s website, and perhaps other similar stakeholders might be able to do the same. Neil also commented that the consultant (GEI Consultants, Inc.) will be conducting public outreach and engagement. Member Fardanesh asked if meeting notices can be sent via e-mail, and Neil responded yes. Chairperson Fonzi noted that guidance is needed for Committee Member engagement with staff to assure Brown Act requirements are upheld, and Lara Christensen, City of Atascadero Deputy City Manager, responded that interaction between Members and staff are not a problem under the Brown Act if the interaction is the exchange of information.

Chairperson Fonzi opened the agenda item for public comment, and seeing none, closed public comment and brought the item back to the Committee, and supported Neil's suggestion as a motion that the Committee approve the draft C&E plan, seconded by Member Jones.

Roll Call of Voting Members: Ayes – All. Nays – none. Motion carried.

Agenda 7.e: Request for Future Items: None were tabled by the Committee.

Adjournment:

Next Meeting: The next meeting of the EC will be on April 3, 2019, at 4:30 p.m. in the board meeting room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

Adjournment: There being no further business to discuss, Chairperson Fonzi adjourned the meeting at 5:06 p.m.

Submitted by: _____
Committeeman Hamon, Secretary



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: April 3, 2019

SUBJECT: Agenda Item 8.a, Agency Bylaws

RECOMMENDED ACTION:

Adopt bylaws for the Atascadero Basin Groundwater Sustainability Agency per Attachment A

DISCUSSION:

Article 9 of the Memorandum of Agreement (MOA) forming the Atascadero Basin Groundwater Sustainability Agency (GSA) requires the Executive Committee to draft and approve bylaws of the GSA to govern the day-to-day operation of the GSA. The MOA requires the bylaws to be adopted at or before the first year's anniversary of the Executive Committee's first meeting. Article 7.3 of the MOA requires a 2/3 super-majority vote from the Executive Committee's voting members to approve the bylaws.

The Executive Committee reviewed a draft of the bylaws at its meeting on October 4, 2017. The proposed bylaws include the salient provisions of the MOA.

FISCAL IMPACT:

None

ATTACHMENTS:

A. Bylaws

Atascadero Basin GSA
April 3, 2019
Agenda Item 8.a – Agency Bylaws
Attachment A

**BYLAWS
of the
ATASCADERO BASIN GROUNDWATER
SUSTAINABILITY AGENCY**

**BYLAWS OF THE ATASCADERO BASIN GROUNDWATER SUSTAINABILITY AGENCY
Contents**

ARTICLE I -THE AGENCY

ARTICLE II -EXECUTIVE COMMITTEE

ARTICLE III -MEETINGS

ARTICLE IV -VOTING

ARTICLE V -COMMITTEES

ARTICLE VI -AMENDMENTS

EXHIBIT A – MOA forming the Atascadero Basin Groundwater Sustainability Agency

ARTICLE I -THE AGENCY

Name - The Atascadero Basin Groundwater Sustainability Agency (hereinafter referred to as the "Agency") was formed under a Memorandum of Agreement ("MOA") between the City of Atascadero, the City of Paso Robles, the County of San Luis Obispo, the Templeton Community Services District and certain other entities eligible to participate in the implementation of the Sustainable Groundwater Management Act ("SGMA"). The MOA is attached hereto and incorporated herein as Exhibit A.

Purpose - The purpose of the Agency is to serve as the Groundwater Sustainability Agency ("GSA") for the Atascadero Area Groundwater Sub-basin of the Salinas Valley Basin identified by the California Department of Water Resources as Basin No. 3-004.11 in its Bulletin 118 (hereinafter referred to as the "Atascadero Basin").

Powers - The Agency has the powers set forth in Article 3 of the MOA.

ARTICLE II – EXECUTIVE COMMITTEE

As set forth in Article 4 of the MOA, the Executive Committee ("EC") established therein shall govern the Agency.

Officers - Officers of the Agency shall be a Chairperson, a Vice Chairperson, a Secretary, and a Treasurer. Officers of the Agency shall be elected in accordance with Article 5 of the MOA. The officers of the Agency shall perform such duties and functions as may from time to time be required by the Agency, these Bylaws, or other rules and regulations, or which duties and functions are incidental to the office held by such officers.

Bookkeeping Party – The Bookkeeping Party shall serve the Agency in accordance with Article 11 of the MOA.

Principal Office - The principal office of the Agency shall be the Atascadero Mutual Water Company and may thereafter be changed by a simple majority vote of the EC.

Representations - The Chairperson, the Vice Chairperson in the Chairperson's absence, or another EC representative or EC appointee may make official representations on behalf of the Agency when authorized by the EC.

Non-Voting Representative's Application Process - Three non-voting positions on the Atascadero Basin Groundwater Sustainability Agency Executive Committee (EC) are eligible to qualified individuals who are appointed by the Voting Representatives of the EC in accordance with Article 4 of the MOA.

ARTICLE III -MEETINGS

Regular Meetings - The EC shall meet at least quarterly, at a date, time, and place set by the EC

within the jurisdictional boundaries of either the City of Paso Robles, the City of Atascadero, or the Templeton Community Services District, and at such other times as determined by the EC. A notice, agenda, and other necessary documents shall be delivered to the representatives and posted in accordance with the Brown Act (Gov. Code § 54950 et seq.).

Special Meetings - Special meetings may be held upon the call of the Chairperson or an affirmative vote by a majority of the EC members present at a regular or special meeting of the Agency at which a quorum is present, for the purpose of transacting any business designated in the call. A notice, agenda, and other necessary documents shall be delivered to the representatives and posted in accordance with the Brown Act (Gov. Code § 54950 et seq.). At such special meeting, no business other than that designated in the call shall be considered.

Adjourned Meetings - Any meeting may be adjourned to a date, time, and place specified in the order of adjournment. Agency members absent from the meeting at which the adjournment decision is made shall be notified by the Chairperson of the time and place of the adjourned meeting. Agendas for adjourned meetings shall also be prepared and posted in accordance with the requirements of the Brown Act.

All Meetings to be Open and Public - All meetings of the Executive Committee shall be open and public to the extent required by law. All persons shall be permitted to attend except as otherwise provided by law.

Posting Agendas/Notices – Either the City of Paso Robles, the City of Atascadero, the County of San Luis Obispo, or the Templeton Community Services District shall post an agenda for each regular meeting or a notice for each special meeting containing a brief description of each item of business to be transacted or discussed at the meeting together with the time and location of the meeting. Agendas/notices shall be posted in a location accessible to the public 24 hours a day at the locations listed below and on the Agency’s website at least 72 hours in advance of each regular meeting and at least 24 hours in advance of each special meeting.

- City of Atascadero, 6500 Palma Ave, Atascadero, CA – kiosk at City Hall
- City of Paso Robles, 1000 Spring St, Paso Robles, CA – public bulletin board at City Hall
- Templeton Community Services District, 420 Crocker St, Templeton, CA – bulletin board at district office
- County of San Luis Obispo, 1055 Monterey St, San Luis Obispo, CA 93408 – kiosk at the County Government Center

Right of Public to Appear and Speak - Members of the public shall have an opportunity to address the Agency on matters within the Agency’s subject matter jurisdiction. Public input and comment on matters on the agenda, as well as public input and comment on matters not otherwise on the agenda, shall be made during the time set aside for public comment; provided, however, that the Chairperson may direct that public input and comment on matters on the agenda be heard when the matter regularly comes up on the agenda. The Chairperson may limit the total amount of time allocated for public discussion on particular issues and/or

the time allocated for each individual speaker.

Non-Agenda Items - Matters brought before the Agency at a regular meeting that were not placed on the agenda of the meeting shall not be acted upon by the Agency at that meeting unless action on such matters is permissible pursuant to the Ralph M. Brown Act (Gov. Code §54950 et seq.). Those non-agenda items brought before the Agency that the Agency determines will require consideration and action, and where action at that meeting is not so authorized, shall be placed on the agenda for a future meeting once an Agency staff report concerning the matter is prepared.

ARTICLE IV - VOTING

Voting Representatives – Voting Representatives on the EC are defined in Article 4 of the MOU.

Quorum - Four (4) of the six (6) Voting Representatives constitute a quorum for purposes of transacting affairs and business of the Agency, except that less than a quorum may vote to adjourn the EC meeting.

Voting – Affirmative votes of the EC shall be proportioned in accordance with Article 7 of the MOU.

Order of Business - All business and matters before the Agency shall be transacted in conformance with the EC's established practice.

Minutes - Action minutes of all Agency meetings shall be drafted by a staff member from an Agency Party and approved by the Agency. Approved minutes shall be filed in the official book of minutes of the Agency and forwarded to the EC for information.

ARTICLE V- COMMITTEES

The Agency may establish any standing and/or special committees it deems necessary consistent with, and to fulfill, its stated purpose in these Bylaws and consistent with all legal requirements.

ARTICLE VI - AMENDMENTS

These Bylaws may be amended upon an affirmative vote by a super majority of the EC's voting representatives in accordance with Article 7 of the MOU.

**MEMORANDUM OF AGREEMENT
FORMING THE
ATASCADERO BASIN GROUNDWATER SUSTAINABILITY AGENCY**

This Memorandum of Agreement (“Agreement”) is made and entered into as of the Effective Date by and between the City of Atascadero, the City of Paso Robles, the County of San Luis Obispo, and the Templeton Community Services District, sometimes each referred to individually as a “Forming Party” and collectively as the “Forming Parties,” along with any other entities eligible to participate in implementation of the Sustainable Groundwater Management Act (Water Code §§ 10720 *et seq.*) (“SGMA”) that are listed under Part 1 of Exhibit A and are signatories to this Agreement, sometimes each referred to individually as a “Participating Party” and collectively as the “Participating Parties,” for purposes of forming the Atascadero Basin Groundwater Sustainability Agency (“Agency”) and setting forth the terms pursuant to which the Agency shall operate. All entities that are signatories to this Agreement are individually referred to as a “Party” and collectively referred to as the “Parties.”

RECITALS

- A. **WHEREAS**, the SGMA requires the establishment of a Groundwater Sustainability Agency (“GSA”) for all basins designated as medium- or high-priority by the California Department of Water Resources (“DWR”) on or before June 30, 2017; and
- B. **WHEREAS**, the SGMA further requires the adoption of a Groundwater Sustainability Plan (“GSP”) for all basins designated as medium- or high-priority by DWR and not subject to critical conditions of overdraft on or before January 31, 2022 and those subject to critical conditions of overdraft on or before January 31, 2020; and
- C. **WHEREAS**, the DWR has identified the Atascadero Area Groundwater Sub-basin of the Salinas Valley Basin as Basin No. 3-004.11 in its Bulletin 118 (“Atascadero Basin”); and
- D. **WHEREAS**, the intent of the Forming Parties is to form a single GSA, as set forth in the SGMA, to encourage the Participating Parties to participate in the implementation of the SGMA, and to proactively manage the Atascadero Basin; and
- E. **WHEREAS**, by signing this Agreement, each of the Parties represents and warrants that it is either eligible to form, or eligible to participate in, a GSA under the SGMA; and
- F. **WHEREAS**, based on the foregoing responsibilities and authorities, the Parties desire to create the Agency for the initial purpose of developing a GSP for the Atascadero Basin pursuant to the SGMA, and for the subsequent purpose of implementing the GSP to ensure the sustainable management of the Atascadero Basin as required by the SGMA; and
- G. **WHEREAS**, the Parties have determined that the formation of the Agency for such purposes may best be achieved through the cooperation of the Parties through this Agreement; and

H. **WHEREAS**, the Parties acknowledge that prior to the Effective Date, the Atascadero Mutual Water Company has expended approximately \$60,000 towards the development of the GSP; and

I. **WHEREAS**, the Parties recognize that, during the development of the GSP, it may be necessary to reconsider and possibly amend this Agreement under which the Agency has been formed in order to effectively take all actions necessary to implement the GSP.

NOW, THEREFORE, in consideration of the promises and covenants contained herein, the Parties agree as follows:

ARTICLE 1 CREATION OF THE AGENCY

1.1 Creation of the Atascadero Basin Groundwater Sustainability Agency. There is hereby created pursuant to the SGMA, a GSA which shall be known as the Atascadero Basin Groundwater Sustainability Agency, on the date that the last Forming Party executes this Agreement (“Effective Date”). The boundaries of the Agency shall be as set forth in Exhibit B attached hereto and incorporated herein by this reference. Within thirty (30) calendar days after the Effective Date of this Agreement, the Templeton Community Services District shall inform the DWR of the formation of the Agency and the Agency’s intent to undertake sustainable groundwater management within the Atascadero Basin in accordance with the provisions of the SGMA.

1.2 Purpose of the Agency. The purpose of the Agency is to serve as the GSA for the entire Atascadero Basin and to develop, adopt, and implement a GSP for the entire Atascadero Basin pursuant to the SGMA and other applicable provisions of law.

ARTICLE 2 TERM

This Agreement shall become effective on the Effective Date and shall remain in effect until terminated pursuant to the provisions of Article 13 of this Agreement.

ARTICLE 3 POWERS

3.1 Agency Powers. The Agency shall possess the authority to exercise any and all powers as are expressly set forth in the SGMA subject to all applicable limitations set forth therein. In addition, if authorized by the GSP, each Party may take independent action under its own jurisdictional authorities, and subject to all applicable limitations set forth in the SGMA, to impose fees or enforce the GSP. The Agency may find it necessary to reconsider and possibly amend this Agreement under which the Agency has been formed in order to effectively take all actions necessary to implement the GSP.

3.2 Water Rights. As provided by the SGMA, including but not limited to Water Code Section 10720.5(b), nothing in this Agreement or any GSP adopted pursuant to this Agreement, determines or alters surface water rights or groundwater rights under common law or

any provision of law, permit, license, order, or decision that determines or grants surface water rights.

3.3 Powers Reserved to the County and Cities. By entering into this Agreement, the Cities of Atascadero and Paso Robles and the County of San Luis Obispo do not relinquish, surrender, limit, or waive any of their rights, powers, or authorities, including but not limited to, their real and personal property rights. The SGMA expressly reserves and preserves certain powers and authorities to cities and counties, including, without limitation: (a) the issuance of permits for the construction, modification or abandonment of groundwater wells; (b) land use planning; and (c) groundwater management pursuant to city and county police powers that is not in conflict with the GSP or with the other Parties' legal rights or obligations to serve water. Neither the Voting Representative representing the County of San Luis Obispo nor the Voting Representative representing the Cities of Atascadero and Paso Robles shall have the ability to authorize the Agency to exercise or infringe upon any reserved powers and authorities (in this case, the Agency must seek and receive authorization by formal action of the County of San Luis Obispo Board of Supervisors or the Councils of the Cities of Atascadero and Paso Robles) and this Agreement shall not be interpreted as limiting or ceding any reserved or preserved powers and authorities held by the County of San Luis Obispo, the City of Atascadero, or the City of Paso Robles.

3.4 Powers Reserved to the Templeton Community Services District. By entering into this Agreement, the Templeton Community Services District does not relinquish, surrender, limit or waive any of its powers or authorities, including but not limited to, its real and personal property rights, and its rights as a community services district, and hereby expressly reserves and preserves any and all such powers and authorities.

3.5 Powers Reserved to Atascadero Mutual Water Company. By entering into this Agreement, the Atascadero Mutual Water Company does not relinquish, surrender, limit or waive any of its rights, powers, or authorities, including, but not limited to, its water rights, its real and personal property rights and its rights as a mutual water company, and hereby expressly reserves and preserves any and all such rights, powers, and authorities.

3.6 Powers Reserved to Participating Parties other than Atascadero Mutual Water Company. By entering into this Agreement, other Participating Parties do not relinquish, surrender, limit or waive any of their powers or authorities, including, but not limited to, their real and personal property rights and their rights as a water system entity , and hereby expressly reserves and preserves any and all such powers and authorities.

ARTICLE 4 EXECUTIVE COMMITTEE

4.1 Formation of the Executive Committee. The Agency shall be governed by an Executive Committee ("EC") as illustrated in Part 2 of Exhibit A. The EC shall have both Voting and Non-Voting Representatives as described in Part 2 of Exhibit A.

4.1.1 Voting Representatives. The term "Voting Representatives" means the representatives on the EC eligible to vote on actionable business and affairs of the Agency. The Voting Representatives on the EC shall include elected official representatives from the

following three large water systems (defined as a water system having more than 2,500 active water service connections): the Atascadero Mutual Water Company, the City of Paso Robles, and the Templeton Community Services District. The Voting Representatives on the EC shall also include a representative from each of the following: the City of Atascadero, the County of San Luis Obispo, and the other small water system entities who are signatories to this Agreement. The Forming Parties and Participating Parties shall nominate or appoint Voting Representatives to the EC in accordance with all legal requirements promptly and without delay. All individual representatives serving on the EC, including alternate representatives, shall annually file a statement of Economic Interests with the office of the County of San Luis Obispo's Clerk-Recorder.

4.1.2 Non-Voting Representatives. The term "Non-Voting Representatives" means the representatives on the EC that are not eligible to vote on business and affairs of the Agency. The Non-Voting Representatives on the EC shall include representatives from the following: rural residential at-large, agricultural at-large and environmental at-large.

4.1.3 Representatives. The term "representatives" (used singular or plural within the Agreement) includes both Voting Representatives and Non-Voting Representatives.

4.2 Duties of the EC. The business and affairs of the Agency, and all of its powers, including without limitation all powers set forth in Article 3, shall be exercised by and through the EC, except as may be provided pursuant to this Agreement, the Agency Bylaws, the GSP, or by specific action of the EC.

4.3 Appointment of Representatives to the EC. The representatives to the EC shall be appointed as follows:

4.3.1 The representative appointed by the Atascadero Mutual Water Company shall be a duly-elected Atascadero Mutual Water Company board member whose appointment shall be confirmed by the City of Atascadero City Council as described in this article. The Atascadero Mutual Water Company shall appoint a representative for consideration by the City of Atascadero. The City of Atascadero may either confirm the appointment or reject the appointment and request that the Atascadero Mutual Water Company submit a different appointee. The City of Atascadero shall not confirm a representative to represent the Atascadero Mutual Water Company that has not been appointed by the Atascadero Mutual Water Company; however, the City of Atascadero retains the absolute discretion to confirm or reject any appointment and to remove any representative at any time. The City shall provide the Atascadero Mutual Water Company with the reason(s) for rejecting the appointment or removing a representative.

4.3.2 The representative appointed by the City of Atascadero City Council shall be a duly-elected member of the city council.

4.3.3 The representative appointed by the City of Paso Robles City Council shall be a duly-elected member of the city council.

4.3.4 The representative appointed by the County of San Luis Obispo Board of Supervisors shall be a duly-elected supervisor from any district that has legislative territory over the Atascadero Basin.

4.3.5 The representative appointed by the Templeton Community Services District Board of Directors shall be a duly-elected board member of the Templeton Community Service District.

4.3.6 The representative appointed by the Participating Parties who constitute small water systems as identified in Part 1 of Exhibit A shall be a duly-elected board member from one of the Participating Parties whose appointment shall be confirmed by the County of San Luis Obispo Board of Supervisors as described in this article. The Participating Parties who constitute small water systems shall appoint a representative for confirmation by the County of San Luis Obispo. The County of San Luis Obispo may either confirm the appointment or reject the appointment and request that the Participating Parties who constitute small water systems submit a different appointee. The County of San Luis Obispo shall not confirm a representative to represent the Participating Parties who constitute small water systems that has not been appointed by the Participating Parties who constitute small water systems; however, the County of San Luis Obispo retains the absolute discretion to confirm or reject any appointment and to remove any representative at any time.

4.3.7 The representative for agriculture at-large shall be appointed by the Voting Representatives of the EC via an application process established by the EC.

4.3.8 The representative for environmental at-large shall be appointed by the Voting Representatives of the EC via an application process established by the EC.

4.3.9 The representative for rural residential at-large shall be appointed by the Voting Representatives of the EC via an application process established by the EC.

4.4 Alternate Representatives to the EC. One (1) alternate representative shall be appointed for each of the Voting Representatives, so that there will be six (6) alternate representatives altogether. All alternate representatives shall be appointed in the same manner as set forth in Article 4.3. Alternate representatives shall have no vote and shall not participate in any discussions or deliberations of the EC unless appearing as a substitute representative due to an absence or a conflict of interest of the relevant Voting Representative. If the Voting Representative is not present, or if the Voting Representative has a conflict of interest which precludes participation by the Voting Representative in any decision-making process of the EC, the alternate representative appointed to act in his/her place shall assume all rights of the Voting Representative, and shall have the authority to act in his/her absence, including casting votes on matters before the EC. Alternate representatives are strongly encouraged to attend all EC meetings and stay informed on current issues before the EC. The EC is not obligated to appoint alternate representatives for Non-Voting Representatives but may decide to do so in the future by simple majority vote of the EC.

4.5 EC Representatives' Terms of Office. Voting Representatives do not have terms and may be removed or reappointed at the discretion of the appointing Party. Each Non-Voting Representative on the EC shall be appointed for a term of four (4) years. A Non-Voting Representative may be removed during his or her term or reappointed for multiple terms at the discretion of the appointing entity. No individual representative may be removed in any other manner, including by the affirmative vote of the EC, unless appointed in such manner (i.e., the at-large representatives for agriculture, rural residential, and environmental).

4.6 Vacancies on the EC. A vacancy on the EC shall occur when a representative resigns or is removed during his or her term or at the end of the representative's term as set forth in Article 4.5. Upon the vacancy of a Voting Representative, his or her alternate representative shall serve as Voting Representative until a new Voting Representative is appointed as set forth in Article 4.3. Each appointing entity shall provide notice in writing to the EC of any changes in their respective Voting Representative or alternate representative positions.

4.7 Adjustment to the EC. Any Party to the Agreement may petition the EC to amend this Agreement to add or delete representatives to the EC.

4.8 Support of EC. Voting Representative Parties will provide "in-kind" support to the EC such as staff resources, information, and facilities as needed to carry out the objectives of the EC, such as technical support.

ARTICLE 5 OFFICERS

5.1 Officers. Officers of the Agency shall be a Chair, Vice Chair, Secretary and Treasurer. The Vice Chair shall exercise all powers of the Chair in the Chair's absence or inability to act.

5.2 Appointment of Officers. Officers shall be elected annually by, and serve at the pleasure of, the EC. Officers shall be elected annually by simple majority vote at the first EC meeting, and thereafter at the first EC meeting following February 1st of each year, or as duly continued by the EC. An officer may serve for multiple consecutive terms, with no term limit. Any officer may resign at any time upon written notice to the EC, and may be removed and replaced by a simple majority vote of the EC.

5.3 Principal Office. The principal office of the Agency shall be within the Agency's boundaries as established by the EC and may thereafter be changed by a simple majority vote of the EC.

ARTICLE 6 EC MEETINGS

6.1 Initial Meeting. The initial meeting of the EC shall be hosted by the Templeton Community Services District and held in Templeton, California. It is the will of the Parties to arrange for the first meeting of the EC at the earliest time practicable after the Effective Date of this Agreement.

6.2 Time and Place. The EC shall meet at least quarterly, at a date, time and place set by the EC within the jurisdictional boundaries of one of the Forming Parties, and at such other times as determined by the EC.

6.3 Special Meetings. Special meetings of the EC may be called by the Chair or by a simple majority vote of the EC, in accordance with the provisions of Government Code Section 54956.

6.4 Conduct. All meetings of the EC, including special meetings, shall be noticed, held and conducted in accordance with the Ralph M. Brown Act (Government Code §§ 54950 *et seq.*).

6.5 Local Conflict of Interest Code. The EC shall adopt a local conflict of interest code pursuant to the provisions of the Political Reform Act of 1974 (Government Code §§ 81000 *et seq.*)

ARTICLE 7 EC VOTING

7.1 Quorum. Four (4) of the six (6) Voting Representatives shall constitute a quorum for purposes of transacting affairs and business of the Agency, except that less than a quorum may vote to adjourn the EC meeting.

7.2 EC Votes. EC Votes shall be proportioned as described in Part 2 of Exhibit A for each Voting Representative. The voting tally from an actionable vote of the EC shall be the summation of the voting proportion for each eligible Voting Representative in attendance at the meeting for each aye and nay vote. A simple majority, as used throughout this Agreement, is a decision based on the outcome that has more than fifty percent (50%) of the accumulated proportioned votes of Voting Representatives in attendance and that are eligible to participate in the vote. Part 3 of Exhibit A presents the EC Voting Matrix of Possible Outcomes, for the purpose of an example, with all Voting Representatives in attendance and eligible to vote on an actionable matter before the EC. A Voting Representative of the EC may be eligible to vote on all affairs and business of the Agency unless disqualified because of a conflict of interest pursuant to California law or the local conflict of interest code adopted by the EC.

7.3 Affirmative Decisions by the EC. Except as otherwise specified in this Agreement, in the Agency Bylaws, or in the GSP, all affirmative decisions of the EC, including election of EC officers, shall require a simple majority of the accumulated voting percentage of the affirmative votes of the Voting Representatives in attendance at the EC meeting and participating in voting on affairs and business of the Agency. If a Voting Representative and his or her alternate representative are both disqualified from voting on a matter because of a conflict of interest, those Voting Representative shall be excluded from the voting calculation. Notwithstanding the foregoing, an accumulated affirmative voting percentage of at least a two-thirds (2/3, 66.67%) super majority vote of the EC's Voting Representatives shall be required to approve any of the following: (a) the Agency Bylaws; (b) the annual budget; (c) the GSP for the Atascadero Basin or any amendment thereto; and (d) termination of the Agency. Time is of the essence in filling the EC seats and all seats shall be filled promptly and without undue delay.

ARTICLE 8 AGENCY ADMINISTRATION, MANAGEMENT AND OPERATIONS

The EC may select and implement an approach to Agency administration and management that is appropriate to the circumstances and adapted to the Agency's needs as they may evolve over time. The EC, or one or more of the Parties as may be decided by the EC, may procure services on behalf of the Agency in accordance with California law. Details of the EC's decision on Agency administration, management and operation shall be incorporated into the

Agency Bylaws and reviewed and revised using the established process for revising the Agency Bylaws.

ARTICLE 9 BYLAWS

The EC shall cause to be drafted, approve and amend Bylaws of the Agency to govern the day-to-day operations of the Agency. The Agency Bylaws shall be adopted at or before the first year anniversary of the EC's first meeting.

ARTICLE 10 ADVISORY COMMITTEES

The EC may from time to time appoint one or more advisory committees or establish standing or *ad hoc* committees to assist in carrying out the purposes and objectives of the Agency. The EC shall determine the purpose and need for such committees and the necessary qualifications for individuals appointed to them.

ARTICLE 11 ACCOUNTING PRACTICES

11.1 General. The Agency shall maintain strict accountability of all funds and a report of all receipts and disbursements of the Agency.

11.2 Fiscal Year. Unless the EC decides otherwise, the fiscal year of the Agency shall run concurrent with the calendar year.

11.3 Basis of Operating Costs. The Parties intend to operate the Agency on a cash-basis through funding provided by the Parties. The Agency shall not incur any debt nor borrow money through any commercial financial product without amending this Agreement.

11.4 Bookkeeping Party. The Party that manages the Agency's budget ("Bookkeeping Party") shall receive and distribute monies and shall manage the budget for the costs and expenses incurred by the Agency. The Bookkeeping Party shall be a Party to this Agreement. The Atascadero Mutual Water Company shall be the initial Bookkeeping Party of the Agency until such time as the EC adopts a change in the Party assigned to serve as the Bookkeeping Party. Procurement for professional services for the development of the GSP that are subject to reimbursement by the Parties pursuant to Article 12 shall follow the policies adopted by the governing body of the Bookkeeping Party. Upon written request, Bookkeeping Party shall provide to any Party, promptly and without undue delay, documents and other information needed for an audit or any other accounting purpose.

ARTICLE 12 BUDGET AND EXPENSES

12.1 Budget Management by the Bookkeeping Party and Agreement to Reimburse. The Bookkeeping Party agrees to manage the budget for the costs and expenses incurred by the Agency pursuant to this Agreement in association with, such as, contracting for professional services required for the development of the GSP; provided, however, that such management

functions and activities shall in no way imply or provide any authority to the Bookkeeping Party to make any unilateral decision(s) related to the contracting for professional services or any other matter under this Agreement. The Parties intend to reimburse the Bookkeeping Party for their fair-share of Agency costs as determined and adopted by the EC. All Parties shall develop their own independent policies, procedures, and funds necessary to fulfill the payment of their fair-share obligation of repayment to the Bookkeeping Party for the affairs and business of the Agency. The Bookkeeping Party shall issue an invoice to a Party for its fair-share obligation, and the Party shall make payment within 45 calendar days of the invoice date. Notwithstanding the foregoing, no Party shall have any mandatory obligation to reimburse the Atascadero Mutual Water Company (the Party funding GSP development prior to the forming of the Agency) for costs incurred prior to the Effective Date and no Party shall have any obligation to reimburse the Bookkeeping Party for any costs incurred after the Effective Date unless and until such reimbursement is approved by the governing body of the Party in its sole and absolute discretion. The Bookkeeping Party thusly is not obligated to expend monetary resources and perform any duties of the Agency until the other Parties have appropriated the funds from their governing authorities to fulfill their fair-share obligation to fund the Agency. All Parties shall notify the EC and the Bookkeeping Party, at or around the start of the Party’s fiscal year, that they have obtained appropriations through their governing authority to fund their fair-share obligation of the Agency throughout the Agency’s fiscal year.

12.2 Cost Allocation to the Parties. The EC will annually approve the Agency’s fiscal year budget of costs that the governing authority for each Party will consider appropriating and funding as described within this Agreement. The fair-share cost allocation of costs shall be proportioned to the Parties as presented in Table 1. The EC shall review the cost allocation upon approval of the GSP by DWR.

TABLE 1. Agency’s Cost Allocation to the Parties

Party	Variable Cost Allocation
Atascadero Mutual Water Company	43-percent
City of Atascadero	1-percent
City of Paso Robles	22-percent
County of San Luis Obispo	16-percent
Participating Parties who Constitute Small Water Systems (in aggregate)	1-percent
Templeton Community Services District	17-percent
TOTAL	100-percent

**ARTICLE 13
LIABILITY AND INDEMNITY**

13.1 Liability and Indemnity. Except to the extent that a Party takes an action as the Agency’s representative as expressly approved by the EC, no Party, nor any of its officers, its employees, or its employees and contractors (collectively “Affiliates”) of a Party, shall be responsible for any damage or liability occurring by reason of anything done or omitted to be

done by another Party under or in connection with this Agreement. The Parties further agree, pursuant to California Government Code Section 895.4, that each Party shall fully indemnify and hold harmless each other Party and its Affiliates from and against all claims, damages, losses, judgments, liabilities, expenses, arising from any action taken or omitted to be taken by such indemnifying Party under this Agreement, except to the extent that a Party takes an action as the Agency's representative as expressly approved by the EC. As to those actions for which a Party takes an action as the Agency's representative as expressly approved by the EC, the Parties may determine appropriate allocations of risk and indemnifications prior to the EC's approval of the action. The EC may not require a Party to take an action as the Agency's representative that may result in the Party having liability under this Article 13.1 without the Party's consent.

13.2 Withdrawal. Any Party may unilaterally withdraw from this Agreement effective upon sixty (60) calendar days written notice to the remaining Parties and the EC.

13.3 Effect of Withdrawal. When a Forming Party or the Atascadero Mutual Water Company unilaterally withdraws from this Agreement without a concurrently executed agreement with one of the other Forming Parties authorizing such other Forming Party to participate in the Agency over the withdrawing Party's jurisdiction that overlies the Basin, or a GSA coordination agreement as defined by the SGMA, this Agreement will terminate. When a Participating Party other than the Atascadero Mutual Water Company unilaterally withdraws from this Agreement, it will not terminate this Agreement and may only affect the information presented in Exhibit A, said exhibit may be changed and distributed to the remaining Parties by simple administrative correspondence approved by the EC. Any Party who withdraws shall remain obligated to pay its share of all properly authorized liabilities and obligations incurred or accrued by or on behalf of the Agency in accordance with this Agreement prior to the notice date of such withdrawal in accordance with Articles 12 and 13.

13.4 Termination of Agency. This Agreement and the Agency can be terminated by super majority of the EC, provided that each Party shall remain obligated to pay its share of all properly authorized liabilities and obligations incurred or accrued by or on behalf of the Agency in accordance with this Agreement prior to the notice date of such withdrawal in accordance with Articles 12 and 13.

13.5 Return of Contribution. Upon termination of this Agreement, any surplus money on-hand shall be returned to the Parties in proportion to their contributions made.

ARTICLE 14 MISCELLANEOUS PROVISIONS

14.1 No Predetermination or Irretrievable Commitment of Resources. Nothing herein shall constitute a determination by the Agency or any Parties hereto that any action shall be undertaken, or that any unconditional or irretrievable commitment of resources shall be made, until such time as the required compliance with all local, state or federal laws, including without limitation, the California Environmental Quality Act (Public Resources Code §§ 21000 *et seq.*), or permit requirements, as applicable, has been completed and funding has been approved by the relevant governing body.

14.2 Notices. Notices to a Party shall be sufficient if delivered to the respective representative or clerk of the Party. Delivery may be accomplished by U.S. Postal Service, private mail service or electronic mail.

14.3 Amendment. This Agreement may be amended or modified at any time only by subsequent written agreement approved and executed by all of the Forming Parties, and said amendment shall become effective on the date it is executed by the last Forming Party. An Participating Party may execute the amendment at any reasonable time offered the amendment.

14.4 Entire Agreement. This Agreement constitutes the full and complete agreement and understanding of the Parties with respect to the subject matter contained herein. This Agreement supersedes all prior agreements and understandings, whether in writing or oral, related to the subject matter of this Agreement that are not set forth in writing herein.

14.5 Severability. If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions will remain in force and unaffected to the fullest extent permitted by law and regulation.

14.6 Successors and Assignment. A successor to a Party's rights and obligations shall succeed to that Party's rights and obligations under this Agreement. The rights and duties of a Party may not be assigned or delegated except to a successor to that Party's general rights and obligations created or designated under the laws governing that Party. Any attempt to assign or delegate such rights or duties in contravention of this Agreement shall be null and void.

14.7 Party Authorization. The governing bodies of the Parties have each authorized execution of this Agreement, as evidenced by their respective signatures below.

14.8 Effective Date. The Effective Date is the date that the last Forming Party executed this Agreement.

14.9 Counterparts. This Agreement may be executed in several counterparts, each of which shall be regarded as an original and all which shall constitute one and the same document.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by authorized officials thereof on the dates indicated below.

FORMING PARTIES

CITY OF ATASCADERO
APPROVED AS TO FORM AND LEGAL EFFECT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

CITY OF PASO ROBLES
APPROVED AS TO FORM AND LEGAL EFFECT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

COUNTY OF SAN LUIS OBISPO
APPROVED AS TO FORM AND LEGAL EFFECT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

TEMPLETON COMMUNITY SERVICES DISTRICT
APPROVED AS TO FORM AND LEGAL EFFECT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

PARTICIPATING PARTIES

ATASCADERO MUTUAL WATER COMPANY

APPROVED AS TO FORM AND LEGAL EFFECT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

APPROVED AS TO FORM AND LEGAL EFFECT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

APPROVED AS TO FORM AND LEGAL EFFECT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

APPROVED AS TO FORM AND LEGAL EFFECT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

**PARTIES AND EXECUTIVE COMMITTEE OF THE
ATASCADERO BASIN GROUNDWATER SUSTAINABILITY AGENCY**

EXHIBIT A to the Memorandum of Agreement forming the Atascadero Basin Groundwater Sustainability Agency

PART 1 - Parties of the Atascadero Basin Groundwater Sustainability Agency

FORMING PARTIES

Large Water Systems (systems with more than 2,500 active water service connections)

City of Paso Robles
Templeton Community Services District

Land Use/Small Water Systems

City of Atascadero
County of San Luis Obispo

PARTICIPATING PARTIES

Large Water Systems (systems with more than 2,500 active water service connections)

Atascadero Mutual Water Company

Other Small Water Systems (list may be parital, and is subject to change)

Atascadero State Hospital
Garden Farms Community Water District
Santa Margarita Ranch Mutual Water Company
Santa Ysabel Ranch Mutual Water Company
Templeton Cemetery District
Walnut Hills Mutual Water Company

PART 2 - Executive Committee of the Atascadero Basin Groundwater Sustainability Agency

Voting Representatives of the Executive Committee

Large Water System Representatives (20% Vote Each)			Other Representatives (votes vary)		
			(16.67% Vote)	(13.33% Vote)	(10% Vote)
Atascadero Mutual Water Company	City of Paso Robles	Templeton Community Services District	County of San Luis Obispo (Land Use/Small Water System)	City of Atascadero (Land Use)	Representative for Other Small Water Systems

Non-Voting Representatives of the Executive Committee (No Votes)

Rural Residential At-Large Representative	Agricultural At-Large Representative	Environmental At-Large Representative
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Note:

Refer to Article 4, "Executive Committee and Technical Support Group", for discussion on the appointment of the representatives and alternate representatives for the Voting Representatives and the appointment of the representatives for the Non-Voting Representatives.

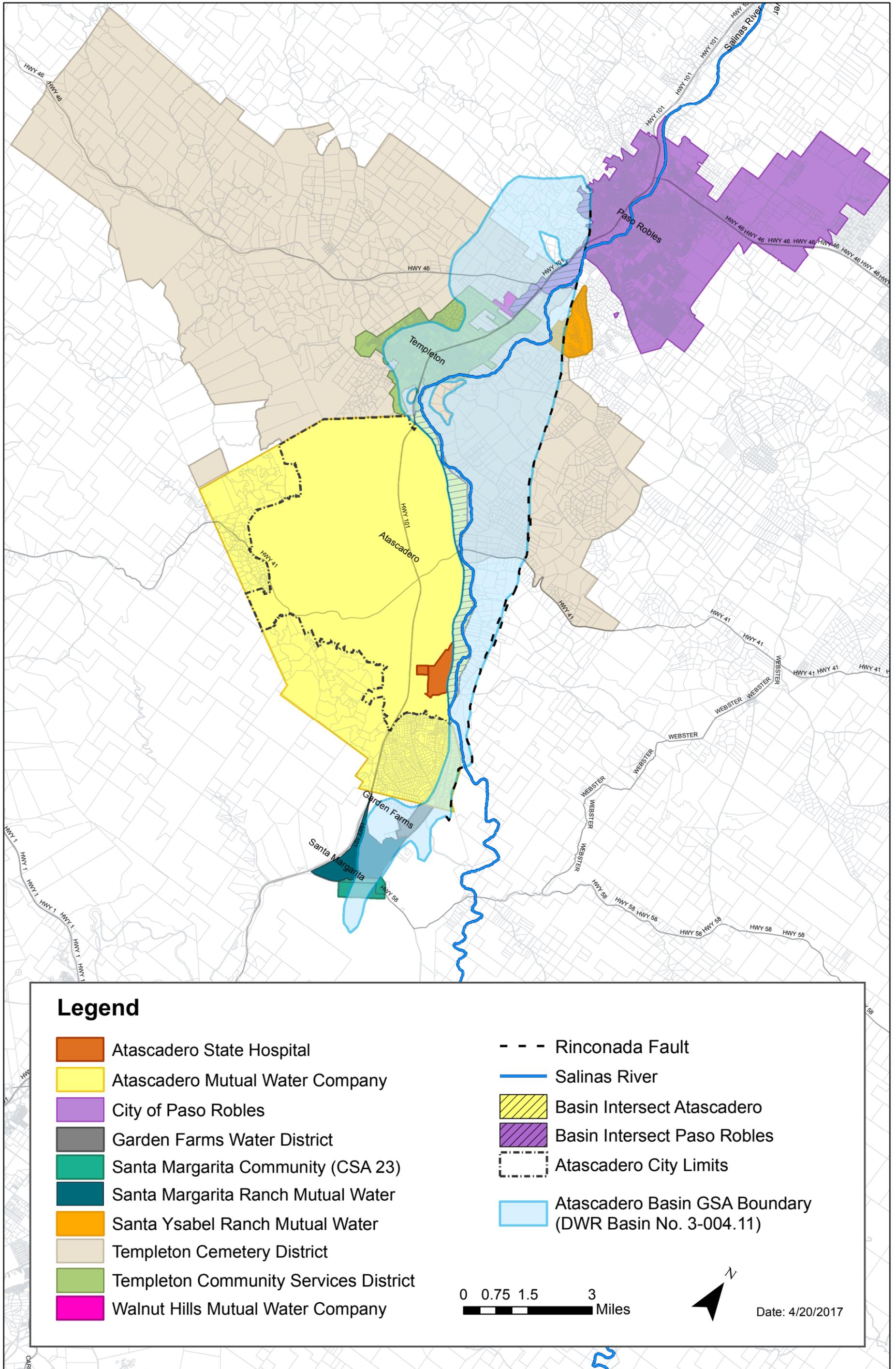
PART 3 - Executive Committee Voting Matrix of Possible Outcomes (All Representatives in Attendance and Eligible)

Large 1 20.00%	Large 2 20.00%	Large 3 20.00%	County 16.67%	Atascadero 13.33%	Others 10.00%	Vote Sum Yes (Aye)	Vote Sum No (Nay)	Simple Majority Pass/Fail	Large 1 20.00%	Large 2 20.00%	Large 3 20.00%	County 16.67%	Atascadero 13.33%	Others 10.00%	Vote Sum Yes (Aye)	Vote Sum No (Nay)	Simple Majority Pass/Fail
Y	Y	Y	Y	Y	Y	100.00%	0.00%	Pass	Y	N	N	Y	Y	Y	60.00%	40.00%	Pass
Y	Y	Y	Y	Y	N	90.00%	10.00%	Pass	Y	N	N	Y	Y	N	50.00%	50.00%	Fail
Y	Y	Y	Y	N	Y	86.67%	13.33%	Pass	Y	N	N	Y	N	Y	46.67%	53.33%	Fail
Y	Y	Y	N	Y	Y	83.33%	16.67%	Pass	Y	N	N	N	Y	Y	43.33%	56.67%	Fail
Y	Y	Y	Y	N	N	76.67%	23.33%	Pass	Y	N	N	Y	N	N	36.67%	63.33%	Fail
Y	Y	Y	N	Y	N	73.33%	26.67%	Pass	Y	N	N	N	Y	N	33.33%	66.67%	Fail
Y	Y	Y	N	N	Y	70.00%	30.00%	Pass	Y	N	N	N	N	Y	30.00%	70.00%	Fail
Y	Y	Y	N	N	N	60.00%	40.00%	Pass	Y	N	N	N	N	N	20.00%	80.00%	Fail
Y	Y	N	Y	Y	Y	80.00%	20.00%	Pass	N	N	N	Y	Y	Y	40.00%	60.00%	Fail
Y	Y	N	Y	Y	N	70.00%	30.00%	Pass	N	N	N	Y	Y	N	30.00%	70.00%	Fail
Y	Y	N	Y	N	Y	66.67%	33.33%	Pass	N	N	N	Y	N	Y	26.67%	73.33%	Fail
Y	Y	N	N	Y	Y	63.33%	36.67%	Pass	N	N	N	N	Y	Y	23.33%	76.67%	Fail
Y	Y	N	Y	N	N	56.67%	43.33%	Pass	N	N	N	Y	N	N	16.67%	83.33%	Fail
Y	Y	N	N	Y	N	53.33%	46.67%	Pass	N	N	N	N	Y	N	13.33%	86.67%	Fail
Y	Y	N	N	N	Y	50.00%	50.00%	Fail	N	N	N	N	N	Y	10.00%	90.00%	Fail
Y	Y	N	N	N	N	40.00%	60.00%	Fail	N	N	N	N	N	N	0.00%	100.00%	Fail

EXHIBIT B

**BOUNDARY MAP OF THE
ATASCADERO BASIN GROUNDWATER SUSTAINABILITY AGENCY**

Exhibit B - Boundary Map of the Groundwater Sustainability Agency



ATASCADERO BASIN

*Groundwater
Sustainability Agency*

TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: April 3, 2019

SUBJECT: Agenda Item 9.a, Groundwater Sustainability Plan, Draft Sections 1 & 2

RECOMMENDED ACTION:

Review and comment on the drafts of Sections 1 & 2, Introduction & Agency Information of the Atascadero Basin Groundwater Sustainability Plan (GSP).

DISCUSSION:

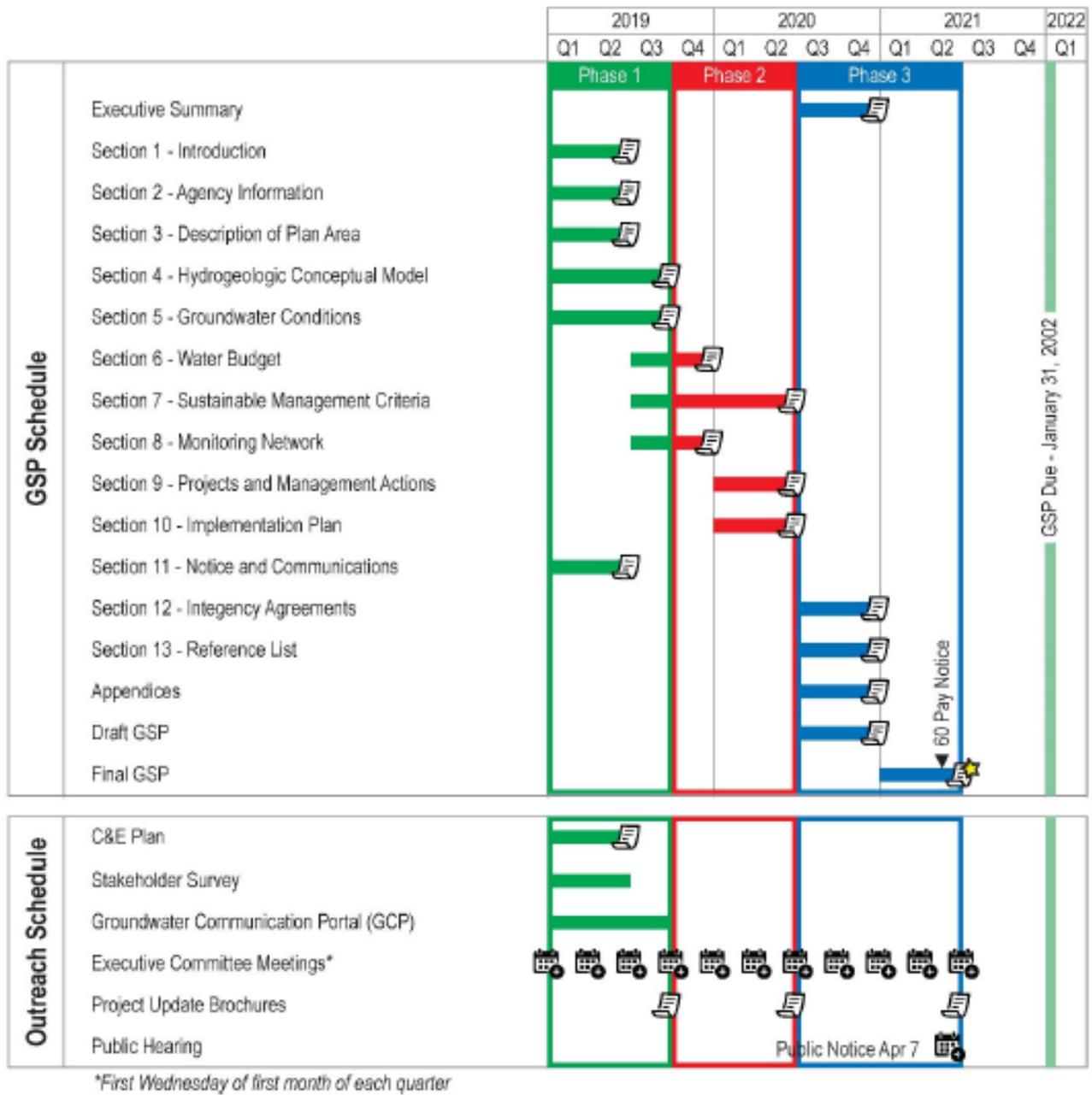
Attachment A & B are drafts of Sections 1 & 2 of the Atascadero Basin GSP. These draft sections were prepared by utilizing existing information that was readily available from the GSA participants.

There will be a 30-day comment period for Sections 1 & 2. Stakeholders can review and comment on these sections of the GSP using the Atascadero Basin Communication Portal (an on-line, web-based portal to be demonstrated with Agenda Item 9.d) or submit their comments in writing.

All comments received on Sections 1 & 2 will be considered and incorporated into a fully-assembled draft of the GSP. The fully-assembled draft will be made available for final review and comment by your committee and the basin stakeholders.

The GSP outline that was presented at your meeting on January 9, 2019, is included in this report as Attachment B to provide you with an overview of the work effort ahead. All sections shown in the outline will be presented to your committee and the basin stakeholders for review and comment as they are completed.

The figure below provides the proposed schedule for preparation of the various sections of the GSP.



FISCAL IMPACT:

Fifty percent of the cost to develop the GSP, including stakeholder engagement, will be funded through a Proposition 1 grant awarded to the GSA by the Department of Water Resources, with the remaining costs being a local match.

ATTACHMENTS:

- A. GSP Section 1, Introduction (draft)
- B. GSP Section 2, Agency Information (draft)
- C. GSP Outline

Atascadero Basin Groundwater Sustainability Plan

Draft Chapter for Public Comment

Section 1

Introduction to Salinas Valley Subbasin Atascadero Area GSP

Released for Comment April 3, 2019

Comments for this draft document are being collected via an electronic form available online at www.atascaderobasin.com. If you require a paper form to submit by postal mail, please contact Atascadero Mutual Water Company at 5005 El Camino Real, Atascadero, CA 93422.

Thank you for your interest in sustainable groundwater management.





Consulting
Engineers and
Scientists

Draft Atascadero Groundwater Sustainability Plan

Atascadero Groundwater Basin

DRAFT

April 2019



Prepared for: Atascadero Basin Groundwater Sustainability Agency

Table of Contents

1.	Introduction to Salinas Valley Subbasin Atascadero Area GSP	1
1.1	Purpose of the Groundwater Sustainability Plan	1
1.2	Description of Atascadero Subbasin	1
1.3	Basin Prioritization	2

Abbreviations and Acronyms

AB	Assembly Bill
ac	Acres
Act (or SGMA)	Sustainable Groundwater Management Act
AF	acre-feet
AFY	acre-feet per year
AMWC	Atascadero Mutual Water Company
ASH	Atascadero State Hospital
Basin Plan	Water Quality Control Plan for the Central Coastal Basin
CASGEM	California Statewide Groundwater Elevation Monitoring
CCGC	Central Coast Groundwater Coalition
CCR	California Code of Regulations
CCRWQCB	Central Coast Regional Water Quality Control Board
CEQA	California Environmental Quality Act
CIMIS	California Irrigation Management Information System
County	San Luis Obispo County
CSD	Community Services District
CWWCP	Countywide Water Conservation Program
DBCP	Dibromochloropropane
DDW	Division of Drinking Water
du	Dwelling Unit
DWR	Department of Water Resources
EC	Executive Committee
ETo	Evapotranspiration
FAR	Floor Area Ratio
GAMA	Groundwater Ambient Monitoring and Assessment
GMP	Groundwater Management Plan
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
IRWMP	Integrated Regional Water Management Program
JPA	Joint Powers Authority
LOS	Level of Severity
LUCE	Land Use and Circulation Element
LUFTs	Leaky Underground Fuel Tanks
MCL	Maximum Contaminant Level
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MWC	Mutual Water Company
MWR	Master Water Report
NASA	National Aeronautics and Space Administration

NCDC	National Climatic Data Center
NOAA	National Oceanic and Atmospheric Administration
NWIS	National Water Information System
pp	Projected Population
RMC	Recycled Water Policy
RWQCB	Regional Water Quality Control Board
SB	Senate Bill
SGMA	State Groundwater Management Act
SGMP	Sustainable Groundwater Management Planning
SGWP	Sustainable Groundwater Planning
SLOFCWCD	San Luis Obispo Flood Control and Water Conservation District
SMCL	Secondary Maximum Contaminant Level
SMR	Santa Margarita Ranch
SNMP	Salt and Nutrient Management Plan
Subbasin	Atascadero Subbasin
SWRCB	California State Water Resources Control Board
TDS	Total Dissolved Solids
TMDL	Total Maximum Daily Load
US	United States
USGS	United States Geologic Survey
USFW	United States Fish and Wildlife Service
USTs	Underground Storage Tanks
UWMP	Urban Water Management Plan
Water Board	State Water Resources Control Board
WPA	Water Planning Area

1. Introduction to Salinas Valley Subbasin Atascadero Area GSP

1.1 Purpose of the Groundwater Sustainability Plan

In 2014, the State of California enacted the Sustainable Groundwater Management Act (SGMA), Section 10720, et. al., of the State Water Code. This law requires groundwater basins in California that are designated as medium- or high-priority to be managed sustainably. Satisfying the requirements of SGMA generally requires four basic activities:

1. Forming one or multiple Groundwater Sustainability Agency(s) (GSAs) to fully cover a basin
2. Developing one or multiple Groundwater Sustainability Plan(s) (GSPs) that fully cover the basin
3. Implementing the GSP and managing to achieve quantifiable objectives
4. Regular reporting to the California Department of Water Resources (DWR)

The Atascadero Area Subbasin (Atascadero Subbasin or Subbasin) was reprioritized as very low priority and is not required to mandatorily comply with SGMA, however, the stakeholders within the Subbasin formed a GSA and the governing body decided it would proactively manage the groundwater resources and move forward with the development and adoption of a GSP. This document fulfills the GSP sustainability goal for the Atascadero Area Subbasin of the Salinas Valley Groundwater Basin, Basin No. 3-004.11. This GSP describes the Atascadero Subbasin, develops quantifiable management objectives that account for the interests of the Subbasin's beneficial groundwater uses and users, and identifies a group of projects and management actions that will allow the Subbasin to maintain sustainability in the future.

1.2 Description of Atascadero Subbasin

The Atascadero Subbasin is identified by DWR in Bulletin 118 as Subbasin No. 3-004.11 (DWR, 2016). The Subbasin is part of the greater Salinas Valley Basin in the Central Coast region of California. It was subdivided from the Paso Robles Area Subbasin in 2016 based on information that showed the Rinconada Fault is a significant barrier to groundwater flow. The Paso Robles Formation makes up most of the water bearing sediments for both subbasins and the lateral (outer) extents are primarily defined by the contact with the Monterey Shale (bedrock). The southern basin boundary shows the presence of the Santa Margarita Formation, which impedes groundwater flow.¹ The boundary between the Paso Robles Subbasin and the

¹ Page 15 of the Atascadero Basin Boundary Modification Technical Report

Atascadero Subbasin is defined by the Rinconada Fault.² The northwestern, western, and southern boundaries are primarily defined by the contact of the Paso Robles Formation sediments with older, relatively impermeable geologic units, including Tertiary-age consolidated sedimentary beds, Cretaceous-age metamorphic rocks, and granitic rock.³ The Subbasin encompasses an area of approximately 19,735 acres, or 31 square miles.

The Subbasin is bounded by the Paso Robles Subbasin, as shown on Figure 1-1. The Paso Robles Subbasin is located northeast of the Atascadero Subbasin. The shared boundary between the subbasins is the Rinconada Fault zone. The Rinconada Fault zone contains areas that are impervious and other areas that are considered to be a leaky barrier to groundwater flow.

The Paso Robles Subbasin is considered a high-priority basin and critically over drafted. It is subject to SGMA and is required to develop a GSP.

The Atascadero Subbasin includes the incorporated cities of Paso Robles and Atascadero. As well as the unincorporated census-designated places of Santa Margarita, and Templeton (Figure 1-1).

1.3 Basin Prioritization

Bulletin 118 – Interim Update 2016 defines 517 groundwater basins and subbasins in California. DWR was required to prioritize these basins and subbasins as either High, Medium, Low, or Very Low.

The 2018 SGMA Basin Prioritization process was conducted to reassess the priority of the groundwater basins following the 2016 basin boundary modifications as required by the Water Code. For the 2018 SGMA Basin Prioritization, DWR followed the process and methodology developed for the 2014 CASGEM prioritization, adjusted as required by SGMA and related legislation. DWR is required to prioritize basins for the purposes of SGMA, which was enacted to provide for the sustainable management of groundwater basins, among other things. This entailed a reassessment of factors that were utilized in the CASGEM program to prioritize basins based on groundwater elevation monitoring. SGMA also required DWR to continue to prioritize basins based on a consideration of the components specified in Water Code Section 10933(b), but the list of components was amended to include the italicized language in component 8:

1. The population overlying the basin or subbasin.
2. The rate of current and projected growth of the population overlying the basin or subbasin.
3. The number of public supply wells that draw from the basin or subbasin.
4. The total number of wells that draw from the basin or subbasin.

² [https://www.slocounty.ca.gov/Departments/Public-Works/Committees-Programs/Sustainable-Groundwater-Management-Act-\(SGMA\)/Atascadero-Groundwater-Basin.aspx](https://www.slocounty.ca.gov/Departments/Public-Works/Committees-Programs/Sustainable-Groundwater-Management-Act-(SGMA)/Atascadero-Groundwater-Basin.aspx)

³ <http://sgma.water.ca.gov/basinmod/docs/download/1374>

5. The irrigated acreage overlying the basin or subbasin.
6. The degree to which persons overlying the basin or subbasin rely on groundwater as their primary source of water.
7. Any documented impacts on the groundwater within the basin or subbasin, including overdraft, subsidence, saline intrusion, and other water quality degradation.
8. Any other information determined to be relevant by the department, including adverse impacts on local habitat and local streamflows.

DWR incorporated new data, to the extent data are available, and the amended language of Water Code Section 10933(b)(8) (component 8) to include an analysis of adverse impacts on local habitat and local streamflows as part of the prioritization. Evaluation of groundwater basins at a statewide scale does not necessarily capture the local importance of groundwater resources within the smaller-size or lower-use groundwater basins. For many of California's low-use basins, groundwater provides close to 100 percent of the local beneficial uses. Thus, when reviewing the 2018 SGMA Basin Prioritization results, it is important to recognize that the findings are not intended to characterize groundwater management practices or diminish the local importance of the smaller-size or lower-use groundwater basins; rather, the results are presented as a statewide assessment of the overall importance of groundwater resources in meeting beneficial uses.

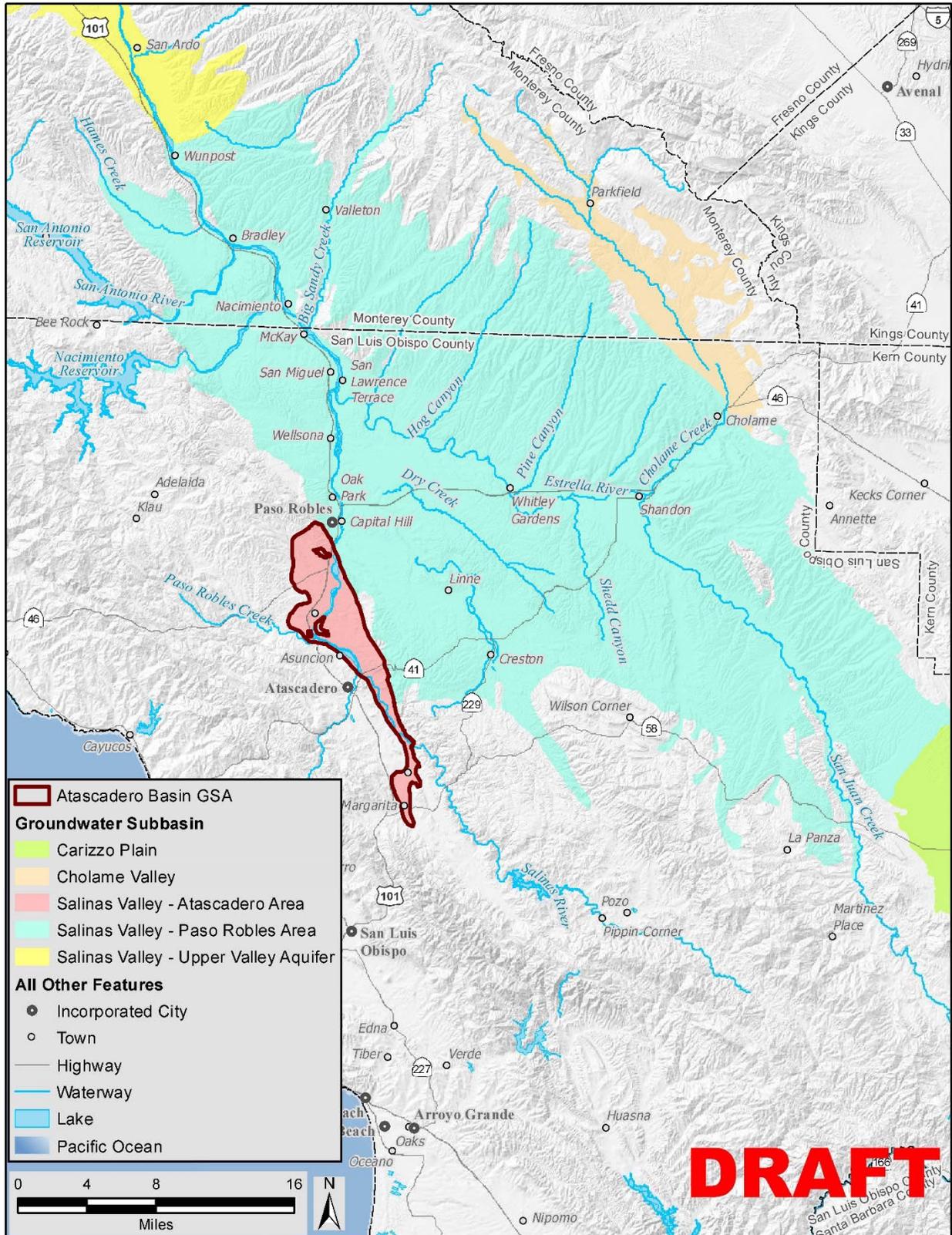
The following information was deemed relevant and considered as part of component 8 for the 2018 SGMA Basin Prioritization based on SGMA:

- Adverse impacts on local habitat and local streamflows
- Adjudicated areas
- Critically overdrafted basins
- Groundwater-related transfers

Additional information about how each of these components were analyzed can be found in the process section of the 2018 SGMA Basin Prioritization Process and Results document.⁴

In 2018, DWR designated the Atascadero Subbasin as a very low priority basin with no critical overdraft.

⁴ <https://water.ca.gov/-/media/DWR-Website/Web-Pages/Programs/Groundwater-Management/Basin-Prioritization/Files/2018-Sustainable-Groundwater-Management-Act-Basin-Prioritization.pdf?la=en&hash=B9F946563AA3E6B338674951A7FFB0D80B037530>



Atascadero Basin Groundwater Sustainability Plan San Luis Obispo County, California	GEI Consultants	Atascadero Subbasin and Surrounding Subbasins	FIGURE 1-1
Atascadero Basin GSA		MARCH 2019	

Atascadero Basin Groundwater Sustainability Plan

Draft Chapter for Public Comment

Section 2

Agency Information

Released for Comment April 3, 2019

Comments for this draft document are being collected via an electronic form available online at www.atascaderobasin.com. If you require a paper form to submit by postal mail, please contact Atascadero Mutual Water Company at 5005 El Camino Real, Atascadero, CA 93422.

Thank you for your interest in sustainable groundwater management.





Consulting
Engineers and
Scientists

Draft Atascadero Groundwater Sustainability Plan

Atascadero Groundwater Basin

DRAFT

April 2019



Prepared for: Atascadero Basin Groundwater Sustainability Agency

Table of Contents

2.	Agency Information (§ 354.6)	1
2.1	Agency Names and Mailing Addresses	1
2.2	Agency Organization and Management Structure	2
2.2.1	Atascadero MWC	2
2.2.2	City of Atascadero	2
2.2.3	City of Paso Robles	2
2.2.4	County of San Luis Obispo	3
2.2.5	Templeton Community Services District	3
2.2.6	Other Small Water Systems	3
2.2.6.1	Atascadero State Hospital	3
2.2.6.2	Garden Farms Community Water District	3
2.2.6.3	Santa Ysabel Ranch MWC	3
2.2.6.4	SMR MWC	4
2.2.6.5	Walnut Hills MWC	4
2.3	Authority of Agencies	4
2.3.1	Individual GSA Members	4
2.3.1.1	Atascadero MWC	4
2.3.1.2	Atascadero State Hospital	4
2.3.1.3	City of Atascadero	5
2.3.1.4	City of Paso Robles	5
2.3.1.5	County of San Luis Obispo	5
2.3.1.6	Garden Farms Community Water District	5
2.3.1.7	Santa Ysabel Ranch MWC	6
2.3.1.8	SMR MWC	6
2.3.1.9	Templeton Community Services District	6
2.3.1.10	Walnut Hills MWC	6
2.3.2	Memorandum of Agreement	6
2.3.3	Coordination Agreements	7
2.4	Contact Information for Plan Manager(s)	7

Abbreviations and Acronyms

AB	Assembly Bill
ac	Acres
Act (or SGMA)	Sustainable Groundwater Management Act
AF	acre-feet
AFY	acre-feet per year
AMWC	Atascadero Mutual Water Company
ASH	Atascadero State Hospital
Basin Plan	Water Quality Control Plan for the Central Coastal Basin
CASGEM	California Statewide Groundwater Elevation Monitoring
CCGC	Central Coast Groundwater Coalition
CCR	California Code of Regulations
CCRWQCB	Central Coast Regional Water Quality Control Board
CEQA	California Environmental Quality Act
CIMIS	California Irrigation Management Information System
County	San Luis Obispo County
CSD	Community Services District
CWWCP	Countywide Water Conservation Program
DBCP	Dibromochloropropane
DDW	Division of Drinking Water
du	Dwelling Unit
DWR	Department of Water Resources
EC	Executive Committee
ETo	Evapotranspiration
FAR	Floor Area Ratio
GAMA	Groundwater Ambient Monitoring and Assessment
GMP	Groundwater Management Plan
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
IRWMP	Integrated Regional Water Management Program
JPA	Joint Powers Authority
LOS	Level of Severity
LUCE	Land Use and Circulation Element
LUFTs	Leaky Underground Fuel Tanks
MCL	Maximum Contaminant Level
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MWC	Mutual Water Company
MWR	Master Water Report
NASA	National Aeronautics and Space Administration

NCDC	National Climatic Data Center
NOAA	National Oceanic and Atmospheric Administration
NWIS	National Water Information System
pp	Projected Population
RMC	Recycled Water Policy
RWQCB	Regional Water Quality Control Board
SB	Senate Bill
SGMA	State Groundwater Management Act
SGMP	Sustainable Groundwater Management Planning
SGWP	Sustainable Groundwater Planning
SLOFCWCD	San Luis Obispo Flood Control and Water Conservation District
SMCL	Secondary Maximum Contaminant Level
SMR	Santa Margarita Ranch
SNMP	Salt and Nutrient Management Plan
Subbasin	Atascadero Subbasin
SWRCB	California State Water Resources Control Board
TDS	Total Dissolved Solids
TMDL	Total Maximum Daily Load
US	United States
USGS	United States Geologic Survey
USFW	United States Fish and Wildlife Service
USTs	Underground Storage Tanks
UWMP	Urban Water Management Plan
Water Board	State Water Resources Control Board
WPA	Water Planning Area

2. Agency Information (§ 354.6)

The purpose of the Atascadero Basin Groundwater Sustainability Agency is to serve as the GSA for the entire Atascadero Basin and to develop, adopt, and implement a GSP for the entire Atascadero Basin pursuant to SGMA and other applicable provisions of law.

2.1 Agency Names and Mailing Addresses

The following contact information is provided for each party pursuant to California Water Code §10723.8.

Atascadero Mutual Water Company
5005 El Camino Real
Atascadero CA 93422

Garden Farms Water District
17005 Walnut Ave
Atascadero, CA 93422

Atascadero State Hospital
10333 El Camino Real
Atascadero, CA 93422

Santa Ysabel Ranch Mutual Water Company
935 Riverside Ave Suite 13
Paso Robles CA 93446

City of Atascadero
6500 Palma Ave
Atascadero, CA 93422

SMR Mutual Water Company
750 Pismo Street
San Luis Obispo, CA 93401

City of Paso Robles
1000 Spring Street
City of Paso Robles, CA 93635

Templeton Community Services District
420 Crocker Street
Templeton, CA 93465

County of San Luis Obispo
1055 Monterey Street
San Luis Obispo, CA 93408

Walnut Hills Mutual Water Company
317 South Main Street
Templeton, CA 93465

2.2 Agency Organization and Management Structure

The Atascadero Basin GSA is comprised of four forming parties and six participating parties.

Forming Parties

- City of Atascadero
- City of Paso Robles
- County of San Luis Obispo
- Templeton Community Services District

Participating Parties

- Atascadero Mutual Water Company
- Atascadero State Hospital
- SMR Mutual Water Company
- Santa Ysabel Ranch Mutual Water Company
- Walnut Hills Mutual Water Company
- Garden Farms Water District

The organization and management structures of each of the parties of the GSA are described below. The GSA is governed by an Executive Committee (EC) and has both Voting and Non-voting Representatives, which is further described in Section 2.3.2.

2.2.1 Atascadero MWC

The Atascadero Mutual Water Company (MWC) is a participating party of the GSA. It was incorporated on August 12, 1913 and provides water for domestic and irrigation purposes at cost to its shareholders. It is one of the largest retail mutual water companies in the state and is responsible for meeting the water requirements of more than 30,000 people. One member from the Atascadero MWC sits on the GSA Executive Committee.

2.2.2 City of Atascadero

The City of Atascadero is a forming party of the GSA. It is an incorporated city that operates under a Council-Manager general law form of government. The city council consists of five members elected at-large on a non-partisan basis. Council members serve four-year overlapping terms. The mayor is directly elected and serves a two-year term. One member from the City sits on the Executive Committee that coordinates activities among the GSA. This member will be appointed by and be a duly-elected member of the city council.

2.2.3 City of Paso Robles

The City of Paso Robles is a forming party of the GSA. It is an incorporated city that operates under a Council-Manager general law form of government. The city council consists of five members elected at-large on a non-partisan basis. Council members serve four-year overlapping terms. The mayor is directly elected and serves a two-year term. One member from the City sits on the Executive Committee that coordinates activities among the GSA. The member will be appointed by and be a duly-elected member of the city council. One member of the City sits on the GSA Executive Committee.

2.2.4 County of San Luis Obispo

The County of San Luis Obispo is a forming party of the GSA. It is governed by a five-member Board of Supervisors representing five districts in San Luis Obispo County. Board of Supervisor members are elected to staggered four-year terms. One member from the county sits on the Executive Committee that coordinates activities among the GSA. The member will be appointed by the Board of Supervisors and shall be a duly-elected supervisor from any district that has legislative territory over the Atascadero Basin. One member of the county sits on the GSA Executive Committee.

2.2.5 Templeton Community Services District

Templeton Community Services District is a forming party in the GSA. It is an unincorporated community located along Highway 101 between the Cities of Past Robles and Atascadero. Templeton is governed by a five-member Board of Directors that are elected to a four-year term. One member of the Board of Directors sits on the Executive Committee that coordinates activities among the GSA. This member will be appointed by the Board of Directors and shall be a duly-elected board member of the Templeton Community Service District.

2.2.6 Other Small Water Systems

There are five other small water systems that collectively are a participate in the Atascadero GSA. These small water systems collectively appoint a single member to represented them on the GSA executive committee that coordinates activities among the GSA. The executive committee appointee must be a duly-elected member of the governing board from one of the small water systems. The executive committee member appointee will be confirmed by the Board of Supervisors of the County of San Luis Obispo

2.2.6.1 Atascadero State Hospital

Atascadero State Hospital (ASH) is a participating party of the GSA. It opened in 1954 and is a secure forensic hospital that houses inmates that were committed to psychiatric facilities by California's courts. It operates under the Department of XXXX of the State of California. ASH is the largest employer in the City of Atascadero.

2.2.6.2 Garden Farms Community Water District

Garden Farms Community Water District is a participating party in the GSA. It is a small water system that was adopted in 2007. It operates under a Local Agency Formation Commission and serves the majority of the people living in Garden Farms. It is managed by a Board of Directors.

2.2.6.3 Santa Ysabel Ranch MWC

Santa Ysabel Ranch MWC is a participating party in the GSA. It is a nonprofit, incorporated on July 15, 2002. It is managed by a Board of Directors.

2.2.6.4 SMR MWC

The Santa Margarita Ranch Mutual (SMR) Water Company is a participating party in the GSA. SMR Mutual currently consists of one shareholder, three directors and three officers. The directors are elected annually.

2.2.6.5 Walnut Hills MWC

Walnut Hills MWC is a participating party in the GSA. Walnut Hills was incorporated on September 17, 1999. The owners of the 18 lots in the Walnut Hills Ranch development each own a share in the Walnut Hills MWC. Each year the owners elect three directors for WHMWC to a one year term. The directors select the corporate officers.

2.3 Authority of Agencies

The GSA developing this coordinated GSP was formed in accordance with the requirements of California Water Code §10723 *et seq.* The resolutions of formation for the GSA are included in Appendix A. The specific authorities for forming a GSA and implementing the GSP for the formed GSA are summarized below.

2.3.1 Individual GSA Members

[water Code§ 10721 “Local agency” means a local public agency that has water supply, water management, or land use responsibilities within a groundwater basin.]

2.3.1.1 Atascadero MWC

Atascadero MWC provides water to the residents of the City of Atascadero and some of the adjacent unincorporated areas of San Luis Obispo County. It is an urban water supplier with an approved Urban Water Management Plan that was verified as complete by DWR on April 28, 2017. The MWC is also a surface water diverter that has and utilizes riparian, pre-appropriative, and appropriative rights to the Salinas River. Therefore, it is a local agency under California Water Code§ 10721 with the authority to establish itself as a member of a GSA. Upon establishing itself as part of a GSA, the Atascadero MWC retains all the rights and authorities provided to GSAs under California Water Code § 10725 *et seq.* Atascadero MWC is a participating party in the GSA and is categorized as a large water system. Atascadero MWC is a member of the Executive Committee and has 20 percent of the vote for the large water system representatives.

2.3.1.2 Atascadero State Hospital

Atascadero State Hospital is a Small Water System. The Hospital maintains their own municipal well field and wastewater treatment facility. Atascadero State Hospital is a participating party in the GSA and is categorized as an Other Small Water System. The Small Water Systems in aggregate have 10 percent of the vote for other representatives on the Executive Committee.

2.3.1.3 City of Atascadero

The City of Atascadero is incorporated under the laws of the State of California. The City provides land use planning services to its residents. The City is therefore a local agency under California Water Code § 10721 with the authority to establish itself as a GSA. Upon entering as a party of the GSA, the City retains all the rights and authorities provided to GSAs under California Water Code §10725 *et seq.* The City is a forming party in the GSA and is categorized as a Land Use/Small Water System. The City is a member of the Executive Committee and has 13.33 percent of the vote for other representatives on the Executive Committee.

2.3.1.4 City of Paso Robles

The City of Paso Robles is incorporated under the laws of the State of California. The City provides water supply and land use planning services to its residents. The City is therefore a local agency under California Water Code § 10721 with the authority to establish itself as a GSA. Upon establishing itself as a party of the GSA, Paso robles retains all the rights and authorities provided to GSAs under California Water Code §10725 *et seq.* The City is a forming party in the GSA and is categorized as a large water system. The City is a member of the Executive Committee and has 20 percent of the vote for the large water system representatives.

2.3.1.5 County of San Luis Obispo

The County of San Luis Obispo has land use authority over the unincorporated areas of the county, including areas overlying the Paso Robles Subbasin. The county of San Luis Obispo is therefore a local agency under California Water Code§ 10721 with the authority to establish itself as a GSA. Upon establishing itself as a party of the GSA, the county retains all the rights and authorities provided to GSAs under California Water Code § 10725 *et seq.* The County is a forming party in the GSA and is categorized as a Land Use/Small Water System. The County is a member of the Executive Committee and has 16.67 percent of the vote for other representatives on the Executive Committee.

2.3.1.6 Garden Farms Community Water District

Garden Farms Community Water District is a nonprofit entity that runs a small water system that provides water to a majority of the residents of Garden Farms, 240 residents with 113 water service connections. Besides two small commercial establishments, all connections are residential. Garden Farms is therefore a local agency under California Water Code§ 10721 with the authority to establish itself as a GSA. Upon establishing itself as a party of the GSA, the Water District retains all the rights and authorities provided to GSAs under California Water Code § 10725 *et seq.* Garden Farms Community Water District is a participating party in the GSA and is categorized as an Other Small Water System.

2.3.1.7 Santa Ysabel Ranch MWC

Santa Ysabel Ranch MWC provides water to the residents of Santa Ysabel. Therefore, it is a local agency under California Water Code § 10721 with the authority to establish itself as a GSA. Upon establishing itself as a party of the GSA, the MWC retains all the rights and authorities provided to GSAs under California Water Code § 10725 *et seq.* Santa Ysabel Ranch MWC is a participating party in the GSA and is categorized as an Other Small Water System.

2.3.1.8 SMR MWC

SMR MWC provides water to the residents of Santa Margarita Ranch. Therefore, it is considered to be a local agency under California Water Code § 10721 with the authority to establish itself as a GSA. Upon establishing itself as a party of the GSA, the MWC retains all the rights and authorities provided to GSAs under California Water Code § 10725 *et seq.* The SMR MWC is a participating party in the GSA and is categorized as an Other Small Water System.

2.3.1.9 Templeton Community Services District

Templeton Community Services District (CSD) is a public entity that manages water, sewer, fire, parks and recreation, as well as other services it provides to the areas that have been adopted into the District. The Templeton area has several homes on larger lots, and thus exhibits a relatively large per capita water demand as a result. The Templeton CSD is therefore a local agency under California Water Code § 10721 with the authority to establish itself as a GSA. Upon establishing itself as a party of the GSA, the District retains all the rights and authorities provided to GSAs under California Water Code § 10725 *et seq.* Templeton CSD is a forming party in the GSA and is categorized as a large water system. Templeton is a member of the Executive Committee and has 20 percent of the vote for the large water system representatives.

2.3.1.10 Walnut Hills MWC

Walnut Hills MWC provides water to the residents of Walnut Hill, an unincorporated area of the County of San Luis Obispo south of the City of Paso Robles. Therefore, it is a local agency under California Water Code § 10721 with the authority to establish itself as a GSA. Upon establishing itself as a party of the GSA, the Walnut Hills MWC retains all the rights and authorities provided to GSAs under California Water Code § 10725 *et seq.* Walnut Hills MWC is a participating party in the GSA and is categorized as an Other Small Water System.

2.3.2 Memorandum of Agreement

The GSA parties entered into a Memorandum of Agreement (MOA) effective on May 30, 2017. The purpose of the MOA is to establish a single GSA over the Atascadero Subbasin, which will develop the a Subbasin GSP, and following the adoption thereof, will take actions necessary to implement the GSP. The single GSP developed under this MOA will be considered for adoption

by each individual party and subsequently submitted to DWR for approval. A copy of the MOA is included in Appendix A.

The MOA establishes the Executive Committee, a nine-member body, consisting of one member and one alternate (optional for at-large members) from each of the Large Water System Representatives (three total), Other Representatives (three total), and one-each for at-large members from rural residential, agricultural, and environmental. The Executive Committee conducts activities related to GSP development and SGMA implementation. The full list of activities that the Executive Committee is authorized to undertake is included in the MOA in Appendix A. Highlights include:

- Developing a GSP that achieves the goals and objectives outlined in SGMA
- Reviewing and participating in the selection of consultants related to Executive Committee efforts
- Developing annual budgets and additional funding needs
- Developing a stakeholder participation plan
- Coordinating with neighboring GSAs

The MOA sets forth each parties' weighted voting percentages and the votes needed to implement certain actions or make certain recommendations to the individual members. The MOA states that the Executive Committee must unanimously adopt the final GSP by an accumulated two-thirds (2/3, 66.67%) super majority affirmative vote tally.

2.3.3 Coordination Agreements

A coordination agreement is not required for the Atascadero Subbasin because there is only a single GSA that manages the basin.

2.4 Contact Information for Plan Manager(s)

The plan manager is Mr. John B. Neal, P.E. from the Atascadero Mutual Water Company. His contact information is below.

John Neil, General Manager
Atascadero Mutual Water Company
5005 El Camino Real
Atascadero CA 93422
(805) 466-2428
jneil@amwc.us

**Atascadero Groundwater Basin
Groundwater Sustainability Plan Outline**

Abbreviations and Acronyms

Regulations Cross-Reference Table

Executive Summary

Section 1 Introduction to Atascadero Basin GSP

- 1.1. Purpose of the Groundwater Sustainability Plan
- 1.2. Description of Atascadero Subbasin
- 1.3. Basin Prioritization

Section 2 Agency Information (§ 354.6)

- 2.1. Agency/Agencies Name and Mailing Address
- 2.2. Agency/Agencies Organization and Management Structure
- 2.3. Authority of Agency/Agencies
 - 2.3.1. Memorandum of Agreement
 - 2.3.2. Coordination Agreements if Applicable
- 2.4. Contact information for Plan Manager(s)

Section 3 Description of Plan Area (§ 354.8)

- 3.1. Atascadero Subbasin Introduction
- 3.2. Adjudicated Areas
- 3.3. Jurisdictional Areas
- 3.4. Land Use
- 3.5. Density of Wells
- 3.6. Existing Monitoring and Management Programs
 - 3.6.1. Groundwater Monitoring
 - 3.6.2. Surface Water Monitoring
 - 3.6.3. Existing Management Plans
- 3.7. Conjunctive Use Programs
- 3.8. Land Use Plans
 - 3.8.1. Applicable Plans
 - 3.8.2. Plan Implementation Effects on Existing Land Use
 - 3.8.3. Plan Implementation Effects on Water Supply
 - 3.8.4. Well Permitting
 - 3.8.5. Land Use Plans Outside of Basin

- 3.9. Management Areas
 - 3.9.1. Reason for Creation
- 3.10. Additional GSP Elements, if Applicable

Section 4 Hydrogeologic Conceptual Model (§ 354.14)

- 4.1. Basin Setting
- 4.2. Basin Boundaries
- 4.3. Soils
- 4.4. Regional Geology and Structure
 - 4.4.1. Water-Bearing Formations
 - 4.4.2. Non-Water- or Non-Fresh-Water-Bearing Geologic Formations
 - 4.4.3. Geologic Profiles
- 4.5. Principal Aquifers and Aquitards
 - 4.5.1. Formation Names, if Defined
 - 4.5.2. Physical Properties and Hydraulic Characteristics
 - 4.5.3. Structural Properties That Restrict Groundwater Flow
- 4.6. Beneficial Users of Principal Aquifers
- 4.7. General Water Quality
- 4.8. Groundwater Recharge and Discharge Areas
 - 4.8.1. Recharge and Areas Outside the Subbasin
 - 4.8.2. Recharge Areas Inside the Subbasin
- 4.9. Surface Water Bodies
- 4.10. Imported Water Supplies
- 4.11. Data Gaps in the Hydrogeologic Conceptual Model

Section 5 Groundwater Conditions (§ 354.16)

- 5.1. Groundwater Elevations and Interpretation
 - 5.1.1. Groundwater Levels
 - 5.1.2. Groundwater Level Trends
 - 5.1.3. Vertical Groundwater Gradients
 - 5.1.4. Groundwater Contours
- 5.2. Change in Storage
- 5.3. Seawater Intrusion
- 5.4. Groundwater Quality Distribution and Trends
 - 5.4.1. Anthropogenic Constituents: Diffuse Sources
 - 5.4.2. Anthropogenic Constituents: Point Sources
 - 5.4.3. Natural Constituents: Diffuse Sources
 - 5.4.4. Natural Constituents: Point Sources
- 5.5. Subsidence
- 5.6. Interconnected Surface Water
 - 5.6.1. Streams and Lakes
 - 5.6.2. Groundwater-Dependent Ecosystems

Section 6 Water Budget (§ 354.18)

- 6.1. Climate
 - 6.1.1. Historical Climate
 - 6.1.2. Projected Climate
- 6.2. Water Budget Data Sources and Groundwater Model
- 6.3. Historical Water Budget
 - 6.3.1. Historical Time Period
 - 6.3.2. Inflows
 - 6.3.3. Outflows
 - 6.3.4. Change in Storage
 - 6.3.5. Sustainable Yield
 - 6.3.6. Quantification of Overdraft
- 6.4. Current Water Budget
 - 6.4.1. Inflows
 - 6.4.2. Outflows
 - 6.4.3. Change In Storage
 - 6.4.4. Sustainable Yield
 - 6.4.5. Quantification of Overdraft
- 6.5. Projected Water Budget
 - 6.5.1. Assumptions
 - 6.5.2. Inflows
 - 6.5.3. Outflows
 - 6.5.4. Change In Storage

Section 7 Sustainable Management Criteria (§ 354.22-30)

- 7.1. Sustainability Goal
- 7.2. Process for Establishing Sustainable Management Criteria
 - 7.2.1. Minimum Thresholds
 - 7.2.2. Measurable Objectives
 - 7.2.3. Undesirable Results
- 7.3. Chronic Lowering of Groundwater Levels Sustainability Indicator
 - 7.3.1. Locally Defined Undesirable Results
 - 7.3.2. Minimum Thresholds and Measurable Objectives
 - 7.3.3. Relation to Other Sustainability Indicators
- 7.4. Change in Storage Sustainability Indicator
 - 7.4.1. Locally Defined Undesirable Results
 - 7.4.2. Minimum Thresholds
 - 7.4.3. Measurable Objectives
 - 7.4.4. Relation to Other Sustainability Indicators
- 7.5. Seawater Intrusion Sustainability Indicator
 - 7.5.1. Locally Defined Undesirable Results
 - 7.5.2. Minimum Thresholds

- 7.5.3. Measurable Objectives
- 7.5.4. Relation to Other Sustainability Indicators
- 7.6. Degraded Water Quality Sustainability Indicator
 - 7.6.1. Locally Defined Undesirable Results
 - 7.6.2. Minimum Thresholds
 - 7.6.3. Measurable Objectives
 - 7.6.4. Relation to Other Sustainability Indicators
- 7.7. Subsidence Sustainability Indicator
 - 7.7.1. Locally Defined Undesirable Results
 - 7.7.2. Minimum Thresholds
 - 7.7.3. Measurable Objectives
 - 7.7.4. Relation to Other Sustainability Indicators
- 7.8. Depletion of Interconnected Surface Water Sustainability Indicator
 - 7.8.1. Locally Defined Undesirable Results
 - 7.8.2. Minimum Thresholds
 - 7.8.3. Measurable Objectives
 - 7.8.4. Relation to Other Sustainability Indicators
- 7.9. Management Areas
 - 7.9.1. Minimum Thresholds and Measurable Objectives
 - 7.9.2. Monitoring and Analysis
 - 7.9.3. Explanation of How Operation of Management Area Will Avoid Undesirable Results

Section 8 Monitoring Networks (§ 354.34)

- 8.1. Monitoring Objectives
- 8.2. Monitoring Network
 - 8.2.1. Chronic Lowering of Groundwater Levels
 - 8.2.2. Reduction of Groundwater Storage
 - 8.2.3. Seawater Intrusion
 - 8.2.4. Groundwater Quality
 - 8.2.5. Land Subsidence
 - 8.2.6. Depletion of Interconnected Surface Water
- 8.3. Groundwater Monitoring Protocol
- 8.4. Data Management System
- 8.5. Assessment and Improvement of Monitoring Network
- 8.6. Annual Reports
- 8.7. Periodic Evaluation by Agency

Section 9 Projects and Management Actions (§ 354.44)

- 9.1. Projects
 - 9.1.1. Project A
- 9.2. Management Actions

9.2.1. Management Action A

9.3. Projects Needed to Mitigate Overdraft

Section 10 Implementation Plan

10.1. Cost of Implementation

10.2. Funding Alternatives

10.3. Implementation Schedule

10.4. GSP Annual Reporting

10.5. Periodic Evaluations of GSP

Section 11 Notice and Communications (§ 354.10)

11.1. Communications and Engagement Plan

11.2. Nature of Consultations

11.3. Public Meetings

11.4. Incorporation of Feedback in Decision-Making Process

11.5. Comments Received

11.6. Responses to Comments

Section 12 Interagency Agreements (§ 357.2-4)

12.1. Coordination Agreements

Section 13 Reference List

Appendices

ATASCADERO BASIN

*Groundwater
Sustainability Agency*

TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: April 3, 2019

SUBJECT: Agenda Item 9.b, Communication & Engagement Plan

RECOMMENDED ACTION:

Review and comment on the draft Communication & Engagement Plan for the Atascadero Basin Groundwater Sustainability Plan.

DISCUSSION:

The Department of Water Resources' (DWR) *Stakeholder Communication and Engagement Guidance Document* describes a seven-step process for communication and engagement of stakeholders during the process of developing Groundwater Sustainability Plans (GSP). The DWR's steps are:

1. Set Goals and Desired Outcomes
2. Identify Your Stakeholders
3. Stakeholder survey and mapping
4. Messages and Talking Points
5. Venues for Engaging
6. Implementation Timeline
7. Evaluation and Assessment

Attachment A contains a draft of the Communication & Engagement (C&E) Plan that incorporates both the DWR's seven steps and other information that staff considers desirable to create a complete C&E Plan for the Atascadero Basin that fulfills all SGMA legislative and GSP regulatory requirements. DWR steps are called out in *blue italic text* and relevant legislative and regulatory requirements are cited by section (§).

The final C&E Plan will be brought back to the EC for adoption during the GSP development process.

FISCAL IMPACT:

The DWR considers stakeholder outreach to be a critical component of GSP preparation. Fifty percent of the cost to develop the GSP, including stakeholder engagement, will be funded through a Proposition 1 grant awarded to the GSA by the Department of Water Resources, with the remaining costs being a local match.

ATTACHMENTS:

- A. Communication & Engagement Plan (draft)

Atascadero Basin Groundwater Sustainability Plan

Draft Document for Public Comment

Communication and Engagement Plan

Released for Comment April 3, 2019

Comments for this draft document are being collected via an electronic form available online at www.atascaderobasin.com. If you require a paper form to submit by postal mail, please contact Atascadero Mutual Water Company at 5005 El Camino Real, Atascadero, CA 93422.

Thank you for your interest in sustainable groundwater management.



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Communication and Engagement Plan
for Groundwater Sustainability Plan Development
in the Atascadero Groundwater Basin

Prepared for the Atascadero Basin Groundwater
Sustainability Agency

April 3, 2019



Table of Contents

1.	SGMA and Stakeholder Outreach	1
2.	Introduction to the Atascadero Basin	3
3.	Initial SGMA Efforts in the Atascadero Basin	5
4.	Current SGMA Efforts in the Atascadero Basin	8
5.	Goals and Desired Outcomes	11
6.	Stakeholder Identification	12
7.	Stakeholder Survey	14
8.	Venues and Tools: Opportunities for Engagement	15
9.	Evaluation and Assessment	18
10.	References	19
11.	Appendices	20

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1. SGMA and Stakeholder Outreach

The Sustainable Groundwater Management Act (SGMA) requires local governments and water agencies in California’s high- and medium-priority groundwater basins, as defined by the California Department of Water Resources (DWR), to form Groundwater Sustainability Agencies (GSAs) and operate under a Groundwater Sustainability Plan (GSP) by the year 2022. Basins subject to critical conditions of overdraft must begin to manage groundwater under a GSP sooner – by January 31, 2020.

In May 2018, DWR re-classified the Salinas Valley – Atascadero Area Subbasin (Atascadero Basin) as being very-low priority, exempting it from the requirement to comply with SGMA. However, the Atascadero Basin Groundwater Sustainability Agency (GSA) elected to develop a SGMA-complaint GSP for the basin due to the progress made and momentum gained on developing a GSP before the re-classification occurred; the award of Proposition 1 grant funds to the GSA for development of a GSP; the possibility that the State will at some time require all basins in the state to have some form of management plan, including basins with low priorities; and knowledge that DWR could re-prioritize the Atascadero Basin to either medium- or high- priority during future evaluations of basin conditions.

This Communication and Engagement Plan (C&E Plan) describes the planned activities for engaging interested parties in SGMA implementation efforts in the Atascadero Basin. It is designed to meet the stakeholder engagement requirements of SGMA and GSP Regulations. The ultimate purpose of the document is to facilitate effective communication and engagement with the multiple and varied stakeholders in the Atascadero Basin.

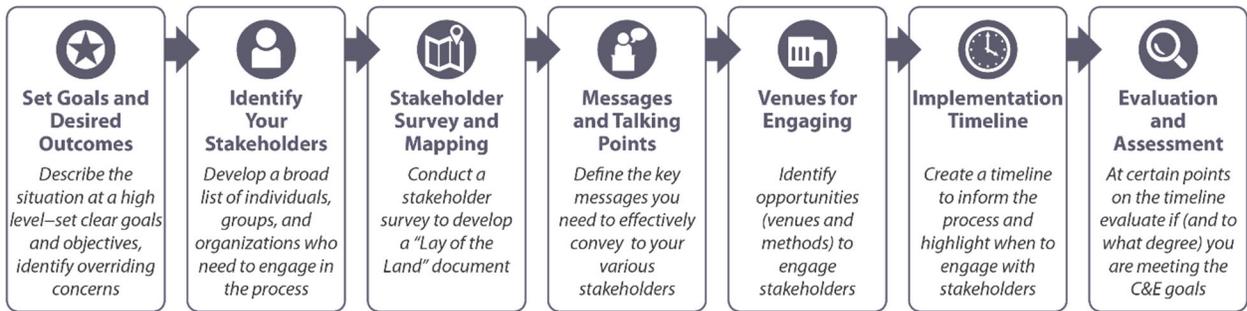
Structure of this C&E Plan

DWR’s *Stakeholder Communication and Engagement Guidance Document* describes a seven-step process for communication and engagement. DWR’s steps are listed below:

1. ***Set Goals and Desired Outcomes***
2. ***Identify Your Stakeholders***
3. ***Stakeholder survey and mapping***
4. ***Messages and Talking Points***
5. ***Venues for Engaging***
6. ***Implementation Timeline***
7. ***Evaluation and Assessment***

This C&E Plan begins with an introduction to the Atascadero Basin and the SGMA efforts therein. The remainder of the plan is organized to follow the steps suggested above and shown in **Figure 1**.

Figure 1. Engagement Steps from DWR GSP Stakeholder and Engagement Guidance Document



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2. Introduction to the Atascadero Basin

The Atascadero Basin is in central California approximately 13 miles east of the Pacific Coast in San Luis Obispo County. The Atascadero Basin is separated from the Paso Robles Basin by the Rinconada Fault along the eastern boundary; the fault creates a significant barrier to the flow of percolating groundwater between the Atascadero Basin and the Paso Robles Basin. The northern boundary is near the City of Paso Robles and the southern boundary is just south of the community of Garden Farms. The Paso Robles Basin is the only adjacent groundwater basin.

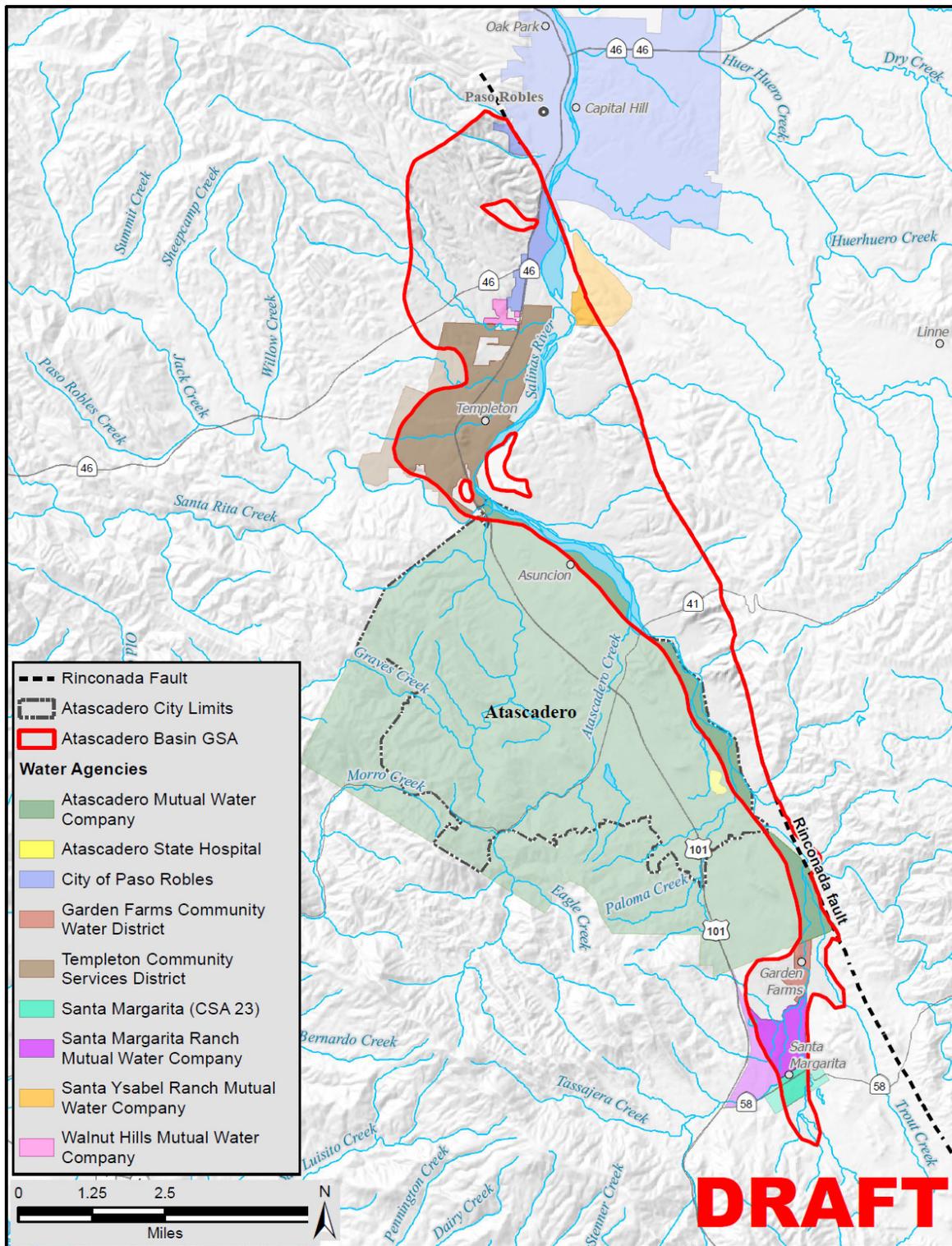
The Atascadero Basin includes a portion of the City of Paso Robles, the City of Atascadero, the communities of Templeton and Garden Farms, and unincorporated portions of the County of San Luis Obispo.

- **City of Paso Robles.** The City of Paso Robles is located near the intersection of Highway 101 and Highway 46. Most of the City of Paso Robles is in the adjacent Paso Robles Basin, with only a small portion of the city in the Atascadero Basin. In the Atascadero Basin, the City land uses consist primarily of commercial and residential areas.
- **City of Atascadero.** The City of Atascadero is located along Highway 101, between the City of Paso Robles and City of San Luis Obispo. The City of Atascadero consists of a mix of residential, commercial, and recreational areas. The City of Atascadero has a significant number of large residential lots (>1 acre) and was originally designed to be a self-sustaining, agrarian community.
- **Community of Templeton.** Templeton is an unincorporated community located along Highway 101 between the City of Paso Robles and City of Atascadero. Templeton consists of a mix of residential, commercial, agriculture, and recreational areas. The Templeton area has a number of homes on larger lots.
- **Community of Garden Farms.** Garden Farms is a small residential community of 240 residents with 113 water service connections. Besides two small commercial establishments, all connections are residential.

The primary sources of water supply include groundwater from the Atascadero Basin (Paso Robles Formation), the and Salinas River Underflow, recycled water, and the Nacimiento Water Project. The Salinas River is the major hydrologic feature in the basin.

Water users in the basin include municipalities, communities, rural domestic residences, and agricultural users. The major water purveyors are the Atascadero Mutual Water Company (Atascadero MWC), Templeton Community Services District (Templeton CSD), and Garden Farms Mutual Water Company (Garden Farms MWC). **Figure 2** shows the location of Atascadero Basin, the GSA boundaries, and the surrounding municipalities.

Figure 2. Atascadero Basin Groundwater Sustainability Agency Boundary



Atascadero Basin Groundwater Sustainability Plan
San Luis Obispo County, California



Extent of GSP Plan Area
and GSA Parties

Atascadero Basin GSA

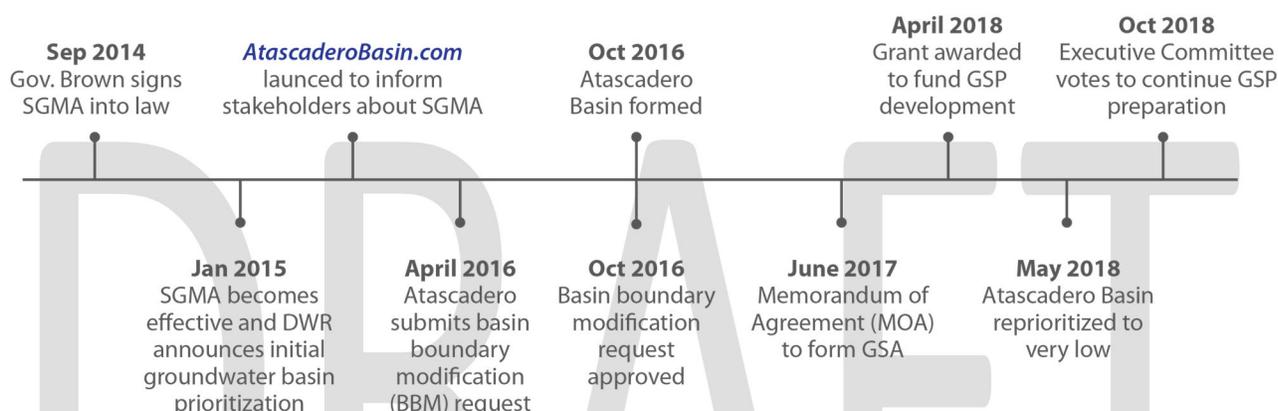
MARCH 2019

FIGURE 2-1

3. Initial SGMA Efforts in the Atascadero Basin

SGMA compliance efforts began in the Atascadero Basin almost immediately after SGMA was enacted. Local agencies in the area launched a website, www.atascaderobasin.com, and began to solicit public input and educate stakeholders about the new law. The sections below follow Atascadero Basin’s timeline (Figure 3) of SGMA efforts to date. Understanding these initial efforts provides the necessary context for planning future outreach activities.

Figure 3. Timeline of Initial Atascadero Basin SGMA Efforts



Basin Boundary Modification (2016)

At the time SGMA took effect, the Atascadero area was part of the Paso Robles Subbasin, a critically overdrafted basin designated as high priority. Understanding that the Atascadero area was geologically distinct from the Paso Robles Subbasin, the Templeton Community Services District (TCSD), Atascadero Mutual Water Company (AMWC), and other stakeholders in the Atascadero area submitted a Basin Boundary Modification request to DWR, seeking to modify the Paso Robles Subbasin boundary to distinguish Atascadero as a separate basin.

Outreach conducted during the basin boundary modification effort included launching a website (atascaderobasin.com), communicating with stakeholders about the basin boundary modification process, development of a SGMA FAQ handout, and a public hearing to receive input.

DWR granted the basin boundary modification request and the Atascadero Basin was formed in 2016. The Atascadero Basin remained high priority after being separated from the Paso Robles Basin because basin prioritization was not reassessed at that time. However, DWR recognized the Atascadero Basin was not in a critical state of overdraft in the Bulletin 118 Interim Update 2016.

GSA Formation (2017)

Once the Atascadero area was recognized as a separate basin, the next step in SGMA implementation was forming a Groundwater Sustainability Agency (GSA). In May 2017, the City of Atascadero, City of Paso Robles, County of San Luis Obispo, and Templeton Community Services District entered into a Memorandum of Agreement (MOA) to form the Atascadero Basin Groundwater Sustainability Agency (Atascadero GSA). In addition to this group of “Forming Parties,” a number of “Participating Parties” also

signed the agreement. The initial Participating Parties include AMWC, Atascadero State Hospital, Garden Farms Community Water District, and Walnut Hills Mutual Water Company (**Table 1**). The MOA outlines the structure of an Executive Committee to manage the development of the GSP and govern the GSA. More information about the structure of the GSA, the GSA’s decision-making process, and voting members of the Executive Committee is discussed in Section 4.

Table 1. Forming and Participating Parties in the Atascadero Basin GSA

ATASCADERO BASIN GSA PARTIES	
Forming Parties	Initial Participating Parties
<ul style="list-style-type: none"> • City of Atascadero • City of Paso Robles • County of San Luis Obispo • Templeton Community Services District 	<ul style="list-style-type: none"> • Atascadero Mutual Water Company • Atascadero State Hospital • Garden Farms Community Water District • Walnut Hills Mutual Water Company • Santa Ysabel Ranch Mutual Water Company • SMR Mutual Water Company

Sustainable Groundwater Planning Grant (2017)

In 2017, DWR made funding available through Proposition 1 for the planning, development, and preparation of GSPs. AMWC submitted a grant application on behalf of the Atascadero GSA and was awarded \$809,250 to help offset the cost of GSP development. The Atascadero GSA is required to cost-match any grant funds used (50% grant, 50% match) with a combination of local in-kind services and out-of-pocket expenditures. GSP cost allocation among the GSA parties is detailed in the MOA.

Basin Reprioritization (2018)

In May 2018, DWR presented the Draft 2018 SGMA Basin Prioritization based on 2016 Basin Boundary Modifications and opened a public comment period. Draft prioritization indicated that Atascadero Basin will be reprioritized from “high” to “very low.” This presented the Executive Committee with a choice: to cease or continue GSP development. At the October 3, 2018 meeting of the Executive Committee, GSA staff presented a recommendation to continue with the preparation of a GSP for the Atascadero Basin in accordance with SGMA requirements. This Recommendation is provided with the Executive Committee Meeting Agenda as **Appendix A**.

A list of outreach activities conducted during the events described above is provided below as **Table 2**.

Table 2. Summary of Outreach Activities Prior to 2018

Area	Date	Organizations / Outreach Type
Atascadero	9/23/2014	AMWC – public meeting regarding SGMA in the Atascadero Basin
Atascadero	12/9/2014	Atascadero City Council – Atascadero Basin Support
Paso Robles Basin	3/19/2015	Paso Robles Basin Advisory Committee – Paso Robles Water District Formation
Paso Robles	9/5/2015	Paso Robles Basin Advisory Committee – Basin Boundary Modification Discussion

Area	Date	Organizations / Outreach Type
Paso Robles	1/21/2016	Paso Robles Basin Advisory Committee – Basin Boundary Modification Discussion
Paso Robles/ Atascadero	3/1/2016	Public Hearing on Basin Boundary Modification to Separate from the Paso Robles Basin
Atascadero	8/11/2016	Atascadero Basin Update (public ranchers/stakeholders outreach)
Atascadero	12/1/2016	Atascadero Basin GSA formation meeting (public stakeholder outreach)
Atascadero	4/5/2017	Public Meeting regarding SGMA in the Atascadero Groundwater Basin
Templeton	5/2/2017	Templeton CSD Board of Directors’ public hearing, support of Atascadero Basin GSA
Atascadero	10/4/2017	GSA Executive Committee Meeting (first GSA meeting)
Atascadero	10/25/2017	GSA Executive Committee Meeting
Paso Robles	11/19/2017	Paso Robles Basin Advisory Committee – Basin Boundary Modification Discussion
Paso Robles	12/17/2017	Paso Robles Basin Advisory Committee – Basin Boundary Modification Discussion

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4. Current SGMA Efforts in the Atascadero Basin

Atascadero Basin was reprioritized as “very low” in the Final 2018 SGMA Basin Prioritization¹ and is no longer subject to SGMA requirements. However, there are benefits to continuing GSP development and the Executive Committee chose to keep moving forward.

Benefits of GSP Development for Atascadero Basin

- Sustainably managing the community’s groundwater will help protect local natural resources and increase the reliability of water supply for businesses and residences.
- Guidance from DWR in the basin prioritization Frequently Asked Questions² document encourages basins ranked as low or very low priority to form GSAs and manage basins under GSPs.
- Sustainable Groundwater Planning Grant funds awarded to Atascadero Basin are still available for GSP development.
- If groundwater conditions or Basin Prioritization criteria change, Atascadero Basin may be reprioritized to a higher rank and become subject to SGMA requirements.
- Considerable momentum to develop a GSP is already established among stakeholders.

GSP Development

GSP development is underway and will continue through Summer 2021. The draft project schedule indicates the GSP sections will be completed in three phases as shown in **Table 3** below.

Table 3. GSP Chapters and Phases

Phase 1 January – September 2019	Phase 2 October 2019 – June 2020	Phase 3 July 2020-July 2021
<ul style="list-style-type: none"> • Section 1. Introduction • Section 2. Agency Information • Section 3. Description of Plan Area • Section 4. Hydrogeologic Conceptual Model • Section 5. Groundwater Conditions • Section 11. Notice and Communications 	<ul style="list-style-type: none"> • Section 6. Water Budget • Section 7. Sustainable Management Criteria • Section 8. Monitoring Network • Section 9. Projects and Management Actions • Section 10. Implementation Plan 	<ul style="list-style-type: none"> • Section 12. Interagency Agreements • Section 13. Reference List • Appendices • Draft GSP • Final GSP

¹ <https://water.ca.gov/-/media/DWR-Website/Web-Pages/Programs/Groundwater-Management/Basin-Prioritization/Files/2018-Sustainable-Groundwater-Management-Act-Basin-Prioritization.pdf?la=en&hash=B9F946563AA3E6B338674951A7FFB0D80B037530>

² https://water.ca.gov/-/media/DWR-Website/Web-Pages/Programs/Groundwater-Management/Basin-Prioritization/Files/SGMA-Basin-Prioritization-FAQs_09142018.pdf?la=en&hash=A530C56D6A47F92946C267EE4CB059429B149D50

A project update brochure will be developed for each phase describing the GSP development activities, input needed, and next steps. These brochures will be available at public meetings and posted online for easy access.

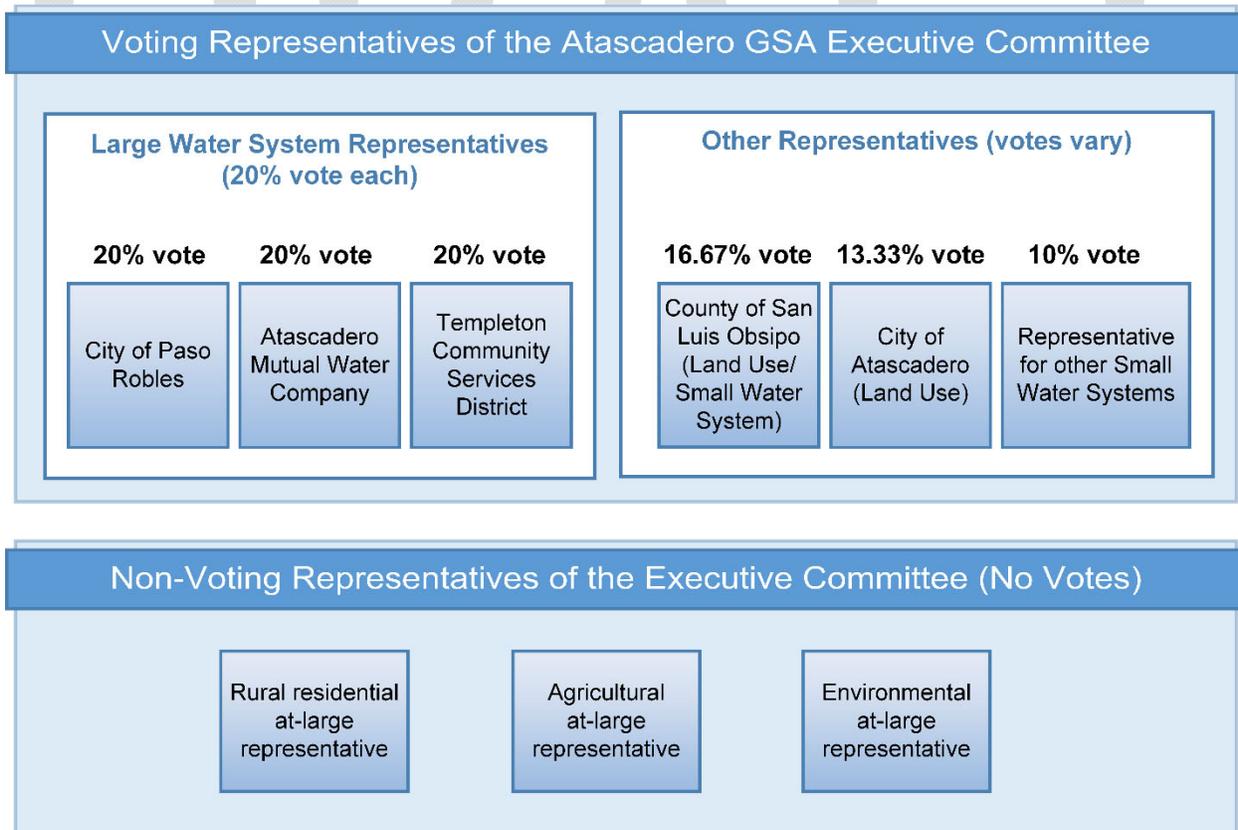
Governing Body

The GSA Executive Committee is the governing body of the GSA. It consists of large water system, small water system, land use, and other representatives. The Executive Committee was created as a part of the MOA. There are voting and non-voting members. Non-voting members represent at-large areas of interest in the basin: agricultural, rural-residential, and environmental. You must live on a parcel of land within the Atascadero Basin to serve as one of the at-large representatives.

Decision-Making Process

The MOA describes the decision-making process for the GSA Executive Committee. **Figure 4** is a diagram of the voting and non-voting members of the Executive Committee and their respective voting percentages. Refer to MOA Article 4, “Executive Committee and Technical Support Group,” for discussion on the appointment of the representatives and alternate representatives for the Voting Representatives and the appointment of the representatives for the Non-Voting Representatives.

Figure 4. Executive Committee Voting Percentages



The voting members of the Executive Committee are the ultimate decision makers. Their decisions will consider the interests of beneficial uses and users of groundwater. Meetings of the Executive

Committee are open to the public. The Executive Committee will consider input from technical experts and interested parties (**Table 4**).

Table 4. Roles in GSP development

Group	Who	Role in GSP Development
GSA Executive Committee	<ul style="list-style-type: none"> Appointed representatives 	<ul style="list-style-type: none"> Voting decision makers
Technical experts	<ul style="list-style-type: none"> Advisory committee Technical group Consultant team 	<ul style="list-style-type: none"> Determine / communicate facts Analyze outcomes of potential projects and actions
Interested Parties	<ul style="list-style-type: none"> Beneficial users of groundwater Anyone affected or impacted by groundwater in or around the basin Public 	<ul style="list-style-type: none"> Participate in meetings Share input Answer surveys Comment on draft plan

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5. Goals and Desired Outcomes

The goal of this C&E Plan is to describe the planned activities for engaging interested parties in SGMA implementation efforts in the Atascadero Basin and to provide opportunities for interested parties to participate in GSP development. This plan will serve as a roadmap to support achieving the desired outcomes identified below.

- **Educate the public about the importance of the GSP and their input.** Stakeholder input is a critical part of the GSP development process. The basin stakeholders define the values of the basin and the prioritizes for groundwater management. This valuable input is what guides decision-making and development of projects and management actions. The C&E Plan is designed to encourage stakeholder participation and spread information about GSP development.
- **Engage a diverse group of stakeholders.** The C&E Plan is developed with thoughtful consideration about how to engage the diverse array of stakeholders in the basin. One size does not fit all when it comes to stakeholder engagement. The C&E Plan outlines multiple venues for communication with varied audiences.
- **Make stakeholder participation easy and accessible.** One way to increase engagement is to make participation easy for the stakeholders. Ways the stakeholders can engage in GSP development should be clear and accessible. The C&E Plan provides methods to make engagement easy for the stakeholders.
- **Allow stakeholders the opportunity to provide meaningful input.** Aligning the engagement schedule with the GSP development schedule allows stakeholders to engage at key decision points in the GSP development process. Public meetings will inform interested parties about what decisions need to be made, provide relevant technical information, and request feedback.
- **Provide a roadmap for GSA leadership.** Without planning, stakeholder engagement is at risk of being sporadic or non-existent. The C&E Plan provides a clear roadmap and schedule for GSA leaders to follow, keeping engagement efforts consistent and on track.

The goal and desired outcomes listed above are the drivers for this planning document. They inform and shape the remainder of this C&E Plan.

6. Stakeholder Identification

Pursuant to California Water Code sections 10723.8 and 10723.2, the Atascadero Basin GSA has considered, and will continue to consider, the interests of all beneficial uses and users of groundwater, as well as those that are responsible for implementing the actions that will be developed within the Atascadero Basin’s GSP. The Atascadero Basin GSA is committed to an open process including active and open discussions with all interested parties during the GSP development process. The following is the initial list of stakeholders submitted at the time of GSA formation.

Public Agencies

- County of San Luis Obispo (water and land use authority)
- City of Atascadero (land use authority)
- City of Paso Robles (water and land use authority)
- Templeton Community Services District (water authority)

Other Water Entities (Corporations Regulated by PUC, Mutual Water Companies, etc.)

- Atascadero Mutual Water Company
- Atascadero State Hospital
- Garden Farms Community Water District
- SMR Mutual Water Company
- Santa Ysabel Ranch Mutual Water Company
- Templeton Cemetery District
- Walnut Hills Mutual Water Company

Individuals, Rural Residents, etc.

- Signup lists from outreach meetings were used to record information for interested individuals

Stakeholder Group Identification

The stakeholder list above was used to form the Basin’s initial interested parties list. Interested parties will be contacted via email when events related to GSP development are scheduled in the Atascadero Basin.

The interested parties list was expanded by adding the information collected via the contact form hosted at www.atascaderobasin.com. The contact form has been available for multiple years on the website for stakeholders to indicate interest in being added to the Basin’s mailing list.

The interested parties list was supplemented further by information gathered for the stakeholder groups identified in the Stakeholder Engagement Chart for GSP Development provided in DWR’s Stakeholder Communication and Engagement Guidance Document. The stakeholder groups provided on DWR’s chart included:

- General Public
- Land Use
- Private Users

- Urban/Agricultural Users
- Industrial Users
- Environmental and Ecosystem
- Economic Development
- Human Right to Water
- Native American Tribes
- Federal and State Lands
- Integrated Water Management

At-Large Areas of Interest

There are three recognized at-large areas of interest in the Atascadero Basin and a non-voting position on the Executive Committee is reserved for a representative from each. The areas are identified in the MOA and include the following:

- Agricultural
- Rural-residential
- Environmental

Interested parties must live on a parcel of land within the Atascadero Basin to serve as one of the at-large representatives.

Groundwater Communication Portal (GCP)

A web-based outreach tool called the Atascadero Basin Groundwater Communication Portal (GCP) will be used to maintain the interested parties list. The GCP electronically notifies interested parties when the GSA hosts events regarding groundwater management. Interested parties can add themselves to the list at any time online.

The GCP will track outreach engagements and store the information in a database for GSA retrieval. The database will include meeting dates, locations, times, documents such as meeting agendas. The GCP is not meant to replace, but to enhance, outreach efforts. A description of the GCP is provided in **Appendix B.**

7. Stakeholder Survey

DWR created a stakeholder survey template hosted at the Communication and Engagement Digital Toolkit³ webpage. The survey is designed to learn about stakeholder interests, issues, and challenges. The survey asks the following questions:

- Are you familiar with SGMA regulations?
- Are you currently engaged in activity or discussions regarding groundwater management in this region?
- Do you own or manage land in this region?
- Do you manage water resources? If yes, what is your role?
- What is your primary interest in land or water resources management?
- Do you have concerns about groundwater management? If so, what are they?
- Do you have recommendations regarding groundwater management? If so, what are they?
- What else do you want me to know?
- Who else should we listen to?

The survey has been customized for Atascadero Basin GSP Development and is included as **Appendix C**.

The survey is scheduled to be distributed to interested parties in May 2019. The results of the survey will be used to supplement this plan and will be included in the Final C&E Plan submitted with the Final GSP.

³ <https://water.ca.gov/Programs/Groundwater-Management/Assistance-and-Engagement>

8. Venues and Tools: Opportunities for Engagement

Venues and tools will be selected to encourage the active involvement of diverse social, cultural, and economic elements of the population. The groups listed below will be given focused interest when considering proper venues and tools for engagement.

- **At-Large Areas of Interest.** There are three predominant at-large areas of interest in the Atascadero Basin: agricultural, rural-residential, and environmental.

Focus: A non-voting position on the Executive Committee is reserved for a representative from each area of interest. Interested candidates must live on a parcel of land within the Atascadero Basin to serve as one of the at-large representatives.

- **Disadvantaged Communities.** There is an area in the southwest portion of the Atascadero Basin that is recognized as a disadvantaged community.

Focus: Meetings will be held in proximity to areas identified as Disadvantaged Communities to allow easy access. Venues the communities are already familiar with, such as schools, will be considered for meeting locations. Information will be gathered regarding the languages spoken in the communities and materials will be provided in those languages as appropriate.

- **Tribal Governments.** Per SGMA §10720.3(c), any federally recognized Indian Tribe may voluntarily agree to participate in the planning, financing, and management of groundwater basins. There are no federally recognized Native American Tribes in the Atascadero Basin.

Focus: The Atascadero GSA will refer to DWR's [Engagement with Tribal Governments Guidance Document](#) for Tribal recommended communication procedures.

Stakeholder Meetings and Workshops

Stakeholder meetings or workshops should be held at key decision points in the GSP development process. This will create an opportunity for stakeholders and other interested parties to provide meaningful input. The outreach schedule is aligned with the GSP development schedule for this purpose. The schedule (**Figure 5**) identifies key points in the process when the stakeholders should be engaged.

Meeting venues, dates, and times will be chosen to maximize stakeholder participation. The GCP will be utilized to communicate information about meetings regarding GSP development and implementation.

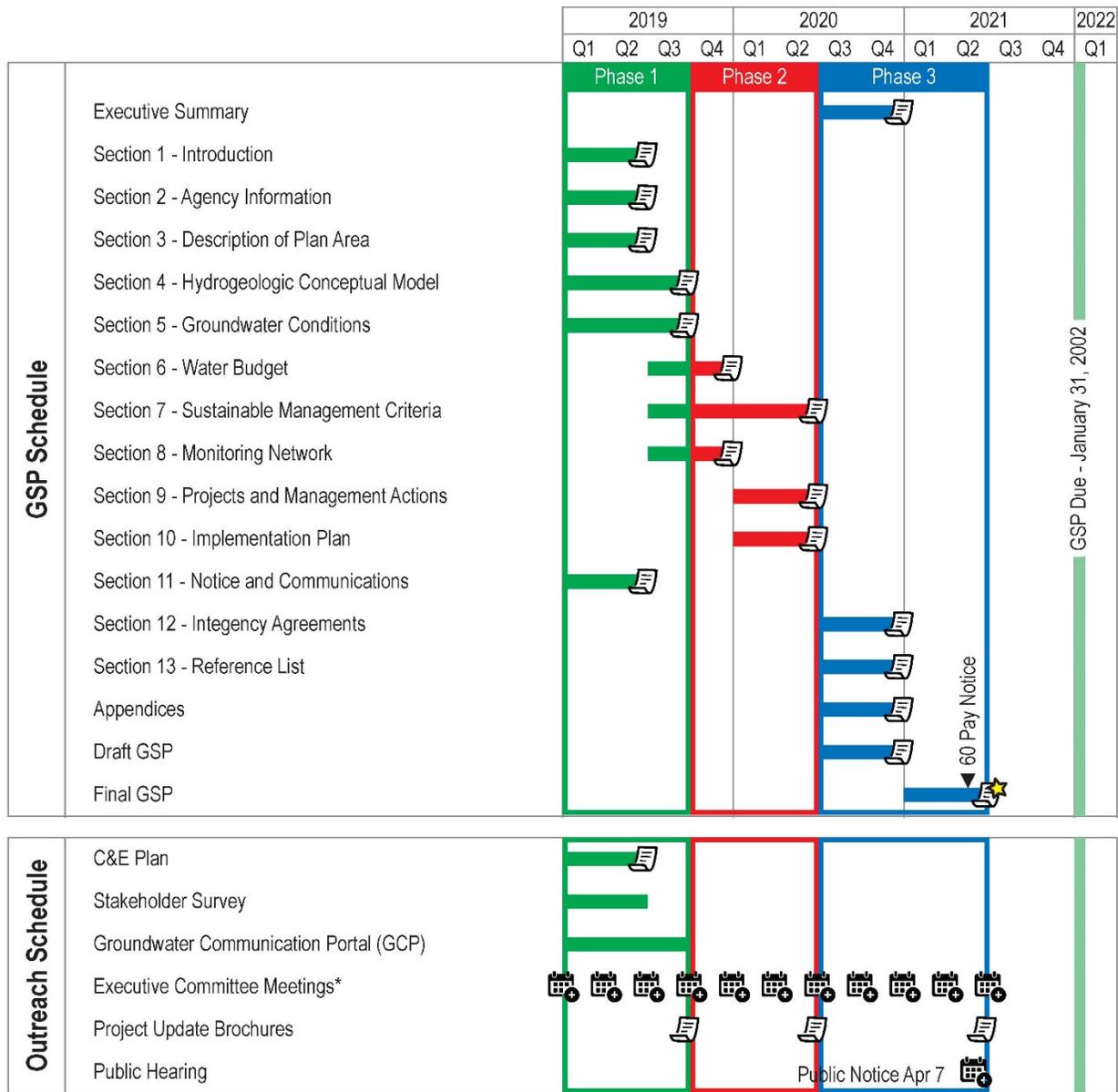
Public Notices and Hearings

Meeting notices will be sent in advance of stakeholder meetings, including Executive Committee meetings. SGMA requires a publicly noticed hearing at three distinct points in GSP development:

- At GSA formation §10723(b) – this process is complete
- When a GSP is adopted or amended (§10728.4)
- Before imposing or increasing fees

The GCP will be used to increase awareness of upcoming hearings and meetings.

Figure 5. Engagement Schedule Aligned with GSP Development



*First Wednesday of first month of each quarter

Informational Materials

The Stakeholder Survey discussed in the previous section will ask stakeholders how they would like to receive information. Initially, the GSA anticipates producing the informational materials listed below.

GSA Website

A website was created for the Atascadero Basin shortly after SGMA was enacted. The website, atascaderobasin.com, has been providing information to residents for years. Therefore, the GSA will continue to utilize the site. The web address for the site will be included on printed materials and announced at public meetings. The site will be supplemented by a communication portal, discussed below.

Groundwater Communication Portal (GCP)

GSA management and/or staff will use the Atascadero Basin GCP as a tool to communicate with interested parties. The GCP will store interested party information and distribute e-mail invitations for events posted to the calendar. The GCP will integrate with the existing website (discussed above) to increase ease of use for the public.

There are additional tools within the GCP that will be used to enhance communication. These tools include the following:

- **E-Blast.** E-mails will be sent to interested parties using the e-blast tool. E-blasts will be effective for sending reminders of upcoming deadlines, such as the close of a survey or comment period.
- **Public Comment.** During public comment periods, a form will be available on the GCP for interested parties to submit comments. The form allows comment by Section and automatically stores the information for GSA review, reducing the risk of misplaced comments.
- **Direct Mailing.** Direct mailings will be sent to stakeholders at key points in the GSP development process.

Project Update Brochures

Project update brochures will be produced and discussed at public meetings as shown on the Outreach Schedule (**Figure 5**). The brochures will discuss the subjects listed below.

- Progress of GSP development
- Decisions made to date
- Decisions to be made

The brochures will be posted online and available for download by interested parties.

FAQ

A frequently asked questions (FAQ) document will be created and updated periodically throughout GSP development. The FAQ will address questions about SGMA, Atascadero Basin GSA, and the development of the GSP.

Talking Points

The project update brochures and FAQ will serve as guides for talking points to share information about GSP development with local agencies and interested parties.

9. Evaluation and Assessment

The activities identified in this C&E Plan are designed to meet the goals and objectives identified earlier in **Section 5**. Below, **Table 5** lists tasks compiled from the contents of this C&E Plan. This is a working list that will be modified and updated as needed throughout GSP development.

Table 5. Outreach Tasks

Task	Description
Phase 1 Project Update Brochure	Describe GSP development activities, input needed, and next steps. Bring copies to public meetings and post online for easy access.
Phase 2 Project Update Brochure	Describe GSP development activities, input needed, and next steps. Bring copies to public meetings and post online for easy access.
Phase 3 Project Update Brochure	Describe GSP development activities, input needed, and next steps. Bring copies to public meetings and post online for easy access.
Launch Groundwater Communication Portal (GCP)	Integrate GCP with existing website, post meetings to calendar, send invitations
Direct Mailing	Send direct mail invitations to join the GCP
Identify Disadvantaged Communities	Explore how this audience is best communicated with
Identify Native American Tribes	Explore how this audience is best communicated with
Conduct Stakeholder Survey	Modify DWR's stakeholder survey for this basin, send out for feedback
Outreach Schedule	Keep outreach schedule aligned with GSP development to provide opportunities for meaningful input
Hold a public hearing for GSP adoption	Per SGMA Section 10728.4, give 60-day notice and hold a public hearing to adopt the final GSP before submitting to DWR
Include website on printed materials	Educate public about where they can find information and updates related to groundwater management in the basin
Announce website at public meetings	Educate public about where they can find information and updates related to groundwater management in the basin

Like the list above, this C&E Plan is a living document to be updated as needed throughout GSP development. Successful use and implementation of the task list and C&E Plan will indicate success.

10. References

California Department of Water Resources. “2018 Sustainable Groundwater Management (SGMA) Basin Prioritization Frequently Asked Questions.” Fact sheet. California. Updated September 14, 2018. Web.

California Department of Water Resources. “Guidance Document for Groundwater Sustainability Plan Stakeholder Communication and Engagement.” California. January 2018. Web.

DRAFT

11. Appendices

- Appendix A. Executive Committee Meeting Agenda, October 3, 2018**
- Appendix B. Groundwater Communication Portal (GCP)**
- Appendix C. Atascadero Basin Stakeholder Survey**

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Appendix A.

Executive Committee Meeting Agenda, October 3, 2018

DRAFT



Executive Committee Meeting Agenda

Meeting Date: Wednesday, October 3, 2018

Meeting Time: 4:30 p.m.

Meeting Location: Templeton CSD Board Meeting Room
206 5th Street
Templeton, California 93465

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Order of Business
Executive Committee members may request to change the order of business.
4. Introductions
5. General Public Comments
The Executive Committee invites members of the public to address the committee on any subject that is within the purview of the committee and that is not on today's agenda. Comments shall be limited to three minutes.
6. Consent Agenda
The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Executive Committee wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by an Executive Committee member and will be considered separately. Questions or clarification may be made by the Executive Committee members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.
 - a. Minutes – April 4, 2018
7. New Business:
 - a. Basin Prioritization & SGMA Compliance Efforts
 - b. Non-Voting Representatives
 - c. Request for Future Items
8. Adjournment

ATASCADERO BASIN

*Groundwater
Sustainability Agency*

TO: Executive Committee

FROM: GSA Staff

DATE: October 3, 2018

SUBJECT: **Agenda Item 6.a - Meeting Minutes from Wednesday, April 4, 2018**

RECOMMENDED ACTION:

Approve the minutes from the April 4, 2018, GSA EC meeting

MEETING MINUTES:

The Executive Committee (EC) of the Atascadero Basin Groundwater Sustainability Agency (GSA) held a meeting on Wednesday, April 4, 2018, at 4:30 p.m. in the board meeting room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

Roll Call: Present at the GSA meeting were Committee Members Roberta Fonzi, Navid Fardanesh, Debbie Arnold, John Hamon, and Robert Jones. A quorum was present when Chairperson Fonzi opened the meeting shortly before 4:30 p.m.

General Public Comments: Chairperson Fonzi opened public comment and, seeing none, closed public comment.

Consent Agenda:

Minutes – January 3, 2018: The GSA reviewed the minutes from the January 3, 2018, meeting. No changes were noted and Member Hamon motioned to approve the minutes with a second by Member Arnold. Roll Call: Ayes – Committee Members Jones, Fardanesh, Arnold, and Fonzi. Nays – none. Motion carried.

Consent Agenda: Non-Voting Representative Application Process: At the request of Chairperson Fonzi, the Non-Voting Representative Application Process was pulled from the consent agenda for further discussion. Chairperson Fonzi asked whether the three public seats (Agricultural At-Large, Rural Residential At-Large, Environmental At-Large) could be consolidated into a single public seat. John Neil, General Manager of the Atascadero Mutual Water Company (AMWC), informed that the three seats are required per the Memorandum of Agreement (MOA) that forms the GSA and that the change would require amendment and subsequent approval by each of the constituent agencies. City of Paso Robles (PR) Director of Public Works, Dick McKinley, adds that SGMA requires outreach to many stakeholder groups

and that this contributed to the inclusion of multiple public seats on the GSA EC. Chairperson Fonzi asks how the GSA will ensure appropriate representation for rural residential, noting that this is especially important in the Atascadero Basin, with John Neil responding that the application and vetting process will allow for the GSA to select the best candidate. Member Fardanesh asks that the statement in the application regarding filing of disclosures be modified to reflect its' status as a requirement. Member Arnold asks about the deadline to submit the applications with General Manager of AMWC, John Neil, and County Staff, Angela Ruberto, responding that the deadline to submit applications will be posted and distributed with the Application and will be dependent on the scheduling of the next meeting. General Manager of AMWC, John Neil, reminds the GSA that the next quarterly meeting is scheduled for the 4th of July Holiday and suggests canceling it since there likely won't be enough material to merit holding a meeting.

Member Hamon motioned to approve the Non-Voting Member application with a second by Member Fardanesh. Roll Call: Ayes – Committee Members Jones, Fardanesh, Arnold, and Fonzi. Nays – none. Motion carried.

New Business – a) Groundwater Protection Ordinance: John Neil, General Manager of AMWC, confirmed to the GSA that the “Citizens for San Luis Obispo County Groundwater Protection” have officially withdrawn their initiative petition for the County of San Luis Obispo Groundwater Protection Ordinance Initiative Measure. John Neil, General Manager of AMWC, gave a brief overview of the withdrawn initiative's proposed changes to how groundwater is defined when compared to SGMA's definition, how groundwater is handled by the water purveyors, and the corresponding challenges to the GSA's management that would arise under it; he explains that he believes the intent of the initiative was simply to prohibit exportation of water from the County and that the language of the initiative had further reaching implications on, among other things, land-use decisions, the ability of the purveyors to help one another during emergencies and the City of Paso's recycled water program. The GSA discusses the County's existing Ordinance prohibiting export from the basin, noting that the Group was likely concerned with having a more permanent solution and that this may have been achieved more effectively and with fewer ramifications than what was proposed by the initiative. The GSA and staff discuss that the initiative, though officially withdrawn, may be revisited in the future and that the GSA would be glad to work with them at that time.

New Business – b) Sustainable Groundwater Management Act Compliance Activities Update: John Neil, General Manager of AMWC, presented this report and notified the GSA that DWR has released the Final Grant Awards, awarding the Atascadero Basin the full amount requested (\$809,250). Chairperson Fonzi requests clarification of the proposed “support for the Paso Robles Groundwater Model Update” and explanation of the “Land Use Conditions”, as found on Table 4 – Atascadero Subbasin Project Budget in the Agenda packet. General Manager of AMWC, John Neil, clarifies that the Atascadero Basin will work with Paso Robles to support and leverage their modeling effort and explains that the Land Use Conditions references the analysis of zoning, existing and proposed land use patterns and corresponding impact on water use, confirming that land use authority stays with the GSA's constituent agencies, per the MOA. Chairperson Fonzi opens public comment during which Willy Cunha, public, compliments General Manager of AMWC, John Neil, and his work in the Atascadero Basin. Chairperson Fonzi adds that, if allowable under Brown Act, she would like to suggest use of some of the Grant

Funds to support administration efforts of the GSA. General Manager of AMWC, John Neil, responds that current administration of the GSA and contributions of the constituent agencies have run smoothly and proposes no change. Member Arnold requests confirmation that the Grant Funding will cover the full cost of the GSP with General Manager of AMWC, John Neil, stating that these costs are just estimates and could potentially change. The GSA asks about the basin's prioritization and the implications of it (potentially) changing. General Manager of AMWC, John Neil, states that the basin is currently designated by the state as a medium priority basin, not subject to conditions of critical overdraft and, as such, is required to develop a GSP by 2022; though the Department of Water Resources (DWR) may re-prioritize, the Atascadero Basin has momentum developing a plan and should carry on regardless; DWR's Ben Gooding, in attendance, confirms support of this approach especially in light of the grant funding opportunity.

New Business – c: Request for Future Items: the GSA discussed:

1. Canceling the meeting, 7/4/18, due to the Holiday
2. Changing the semantics/use of the "Executive Committee" to more clearly articulate that the EC is the main decision-making body of the "Groundwater Sustainability Agency"

Next Meeting: The next meeting of the EC will be on October 3, 2018, at 4:30 p.m. in the board meeting room of the Templeton Community Services District located at 206 5th Street, Templeton, CA.

Adjournment: There being no further business to discuss, Chairperson Fonzi adjourned the meeting at 5:04 p.m.

Submitted by: _____
Committeeman Hamon, Secretary

ATASCADERO BASIN

*Groundwater
Sustainability Agency*



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: October 3, 2018

SUBJECT: **Agenda Item 7.a - Basin Prioritization & SGMA Compliance Efforts**

RECOMMENDED ACTION:

Continue with the preparation of a Groundwater Sustainability Plan for the Atascadero Basin in accordance with SGMA requirements.

DISCUSSION:

The Sustainable Groundwater Management Act (SGMA) requires the formation of Groundwater Sustainability Agencies (GSAs) for the purpose of achieving groundwater sustainability through the adoption and implementation of Groundwater Sustainability Plans (GSPs) *for all medium- and high-priority basins as designated by the California Department of Water Resources (DWR).* [Emphasis added.]

In 2014, the DWR prioritized groundwater basins through its California Statewide Groundwater Elevation Monitoring (CASGEM) Program.

In October 2016, the DWR approved a basin boundary modification creating the Atascadero Basin, officially designated in the DWR's Bulletin 118 as Basin No. 3-004.11, Atascadero Area Groundwater Sub-basin of the Salinas Valley Basin. At the time of its creation, the Atascadero Basin was classified medium- to high-priority, which subjected the basin to compliance with SGMA requirements.

SGMA requires that the DWR reassess the prioritization of groundwater basins anytime it updates Bulletin 118 basin boundaries. In May 2018, the DWR released its draft prioritization of groundwater basins in the state. The prioritization classified basins as high, medium, low, or very low based on the following factors:

1. Existing population
2. Population growth
3. Number of public water supply wells
4. Total wells
5. Irrigated acreage
6. Groundwater use in relation to groundwater supply
7. Groundwater pumping impacts (i.e. declining groundwater levels, deteriorating water quality, etc.)
8. Habitat and other information

The DWR re-classified the Atascadero Basin as being very-low priority, exempting it from the requirement to comply with SGMA. The re-prioritization of basins statewide will be finalized by fall 2018.

Now that the DWR considers the Atascadero Basin is a very low priority, the EC has some significant decisions it needs to make:

- Does the EC want to continue with the development of a SGMA-compliant groundwater sustainability plan?
- Does the EC want to dissolve the GSA now that SGMA compliance is not mandatory?

The GSA has gained momentum with its SGMA compliance efforts. At its last meeting, the EC was provided with an update showing the progress made towards SGMA compliance since the legislation was adopted in 2014. With that update was a summary of stakeholder outreach activities.

Funds are available from the State to offset the costs of GSP development. The DWR awarded \$809,250 Proposition 1 grant to the GSA to prepare a GSP for the Atascadero Basin. These funds are available should the GSP elect to develop a SGMA-compliant GSP. The GSP must be completed by January 21, 2022.

Even though SGMA does not require a GSP for the Atascadero Basin at this time, staff anticipates that the State will likely require all basins in the state to have some form of management plan, including basins with low priorities. Additionally, the DWR could re-prioritize the Atascadero Basin to either medium or high priority during future evaluations of basin conditions. For example, if pumping within the basin were to increase by 1,000 AFY, the priority would change based on today's evaluation criteria. For these reasons, staff is recommending that the GSA continue with its efforts to prepare GSP for the Atascadero Basin and take advantage of the funding that is currently available.

FISCAL IMPACT:

The Prop 1 grant significantly decreases the costs Atascadero Basin GSA must pay to develop and submit a GSP. The grant provides a 50% grant with a 50% local match, but part of the local match can be met with in-kind services, including staff time spent in meetings and in preparing documents retroactively to 2014. The parties to the GSA formation memorandum of agreement (MOA) will still have their allocated cost share of towards the expense of the plan's development per the MOA, but these costs will be reduced if the grant is awarded.

For example, if the GSP preparation cost were \$1,000,000, and the grant covered 50% of that cost, then the local match would be \$500,000. If the local in-kind costs were \$100,000 then the total local match, out-of-pocket costs by the parties to the GSA formation MOA would total \$400,000, allocated among the GSA parties per the MOA.

ATASCADERO BASIN

*Groundwater
Sustainability Agency*



TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: October 3, 2018

SUBJECT: **Agenda Item 7.b - Non-Voting Representative Application Process Update**

RECOMMENDED ACTION:

- A. Appoint Thomas Mora as the agricultural at-large, non-voting member of the Executive Committee
- B. Direct staff to continue seeking nominees for the rural residential at-large, and environmental at-large non-voting member positions of the Executive Committee

DISCUSSION:

On October 4, 2017 The Atascadero Basin Groundwater Sustainability Agency Executive Committee (EC) reviewed and approved, with minor changes, the Non-Voting Representative Application Form and Process. Non-voting members were to be representatives of the agricultural at-large, rural residential at-large, and environmental at-large stakeholder groups.

On April 4, 2018, the EC approved the final application form for the non-voting representatives and directed staff to proceed with solicitation of applicants.

On July 11, 2018, a public notice was posted in the Tribune requesting nominations for the three non-voting representative positions (see Attachment A). Notices were posted on the websites of the GSA participants, and on the GSA's website - www.atascaderobasin.com. Staff also emailed notices directly to stakeholders who attended the various informational meetings held since the adoption of the SGMA legislation.

The deadline for submitting applications for the non-voting representative positions was August 31, 2018. No applications were received for the rural residential at-large, and environmental at-large non-voting member positions.

BACKGROUND:

Article 4 of the Memorandum of Agreement (MOA) forming the Atascadero Basin Groundwater Sustainability Agency (GSA) states that the Agency shall be governed by an Executive Committee (“EC”). It further states that the EC shall be comprised of both Voting and Non-Voting Representatives, calling for the appointment of the Non-Voting Representatives by the Voting Representatives via an application process established by the EC (MOA Section 4.3.7, 4.3.8 and 4.3.9).

Article 4.1.2 of the MOA provides that the Non-Voting Representatives on the EC shall include representatives from the following stakeholder groups: Rural Residential At-Large, Agriculture At-Large and Environmental At-Large. Pursuant to MOA section 4.5, each Non-Voting Representative shall be appointed for a term of four years and may be removed from his or her term or reappointed for multiple terms at the discretion of the Agency. While not required to appoint Alternate Representatives for the Non-Voting Representatives, Article 4.4 of the MOA provides the EC with the option to do so in the future by simple majority vote.

FISCAL IMPACT:

None

ATTACHMENTS:

- A. 06/11/2018 Public Notice
- B. Application for Non-Voting Member Appointment, Thomas Mora

ATTACHMENT A

THE *Newspaper of the Central Coast*
TRIBUNE

3825 South Higuera • Post Office Box 112 • San Luis Obispo, California 93406-0112 • (805) 781-7800

In The Superior Court of The State of California
In and for the County of San Luis Obispo

AD #3751893
ATASCADERO MUTUAL WATER COMPANY

STATE OF CALIFORNIA

ss.

County of San Luis Obispo

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen and not interested in the above entitled matter; I am now, and at all times embraced in the publication herein mentioned was, the principal clerk of the printers and publishers of THE TRIBUNE, a newspaper of general Circulation, printed and published daily at the City of San Luis Obispo in the above named county and state; that notice at which the annexed clippings is a true copy, was published in the above-named newspaper and not in any supplement thereof – on the following dates to wit; JULY 11, 2018 that said newspaper was duly and regularly ascertained and established a newspaper of general circulation by Decree entered in the Superior Court of San Luis Obispo County, State of California, on June 9, 1952, Case #19139 under the Government Code of the State of California.

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.



(Signature of Principal Clerk)

DATE: JULY 11, 2018

AD COST: \$169.40

ATASCADERO BASIN

**Groundwater
Sustainability Agency**

**Request for Nominations For
Non-Voting Members for the Atascadero
Basin Groundwater Sustainability
Agency
Executive Committee**

The Atascadero Basin Groundwater Sustainability Agency (GSA) is seeking qualified persons to fill three non-voting representative positions on its Executive Committee (EC), the governing board of the agency.

To be eligible to serve as a non-voting representative, persons must live on a parcel of land within the boundaries of the Atascadero Area Groundwater Sub-basin of the Salinas Valley Basin identified in DWR Bulletin 118 as Basin No. 3-004.11 ("Atascadero Basin"). Persons interested in becoming a non-voting representative may be nominated or may nominate themselves.

The GSA is seeking non-voting representatives from the following stakeholder groups:

- Agricultural
- Environmental
- Rural-Residential

Any person desiring to become a non-voting representative on the EC is required to submit a completed application no later than Friday, August 31, 2018. Interested persons may obtain an application from the GSA website, www.atascaderobasin.com, or by calling John Neil at the Atascadero Mutual Water Company at (805)464-5351. Submit completed applications to:

Atascadero Mutual Water Company
ATTN: Atascadero Basin GSA Executive
Committee

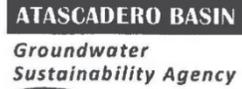
5005 El Camino Real
Atascadero, CA 93422

July 11, 2018

#3751893

ATTACHMENT B

APPLICATION FOR APPOINTMENT TO
ATASCADERO BASIN GROUNDWATER SUSTAINABILITY AGENCY



EXECUTIVE COMMITTEE

Date 8 22 2018

Applying for appointment to Executive Committee as: Agricultural
(Name of At-Large Representative Vacancy)

Name THOMAS A. MORA

Address [REDACTED]

Business Phone [REDACTED] Home Phone [REDACTED]

Fax Phone _____ E-mail Address _____

Supervisory District Peschong Years resided in County 50 - owned home 70 yrs

If retired, Past Occupation/Employer

FARMER

Education

Bachelor Science - Animal Science Cal-Poly 1965
Master of Arts Education - 1966

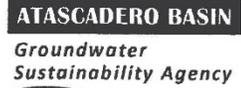
List work experience, training, volunteer activities, skills that relate to your qualifications

College Agricultural teacher 20 years
High School Agriculture teacher 2 years

List dates/names of positions you have held on any advisory body or elected office

Upper Salinas - Los Tablas - member
Conservation District 30 years
member S.H.O Co. WRAC Advisory Board
for the past 20 years.

APPLICATION FOR APPOINTMENT TO
ATASCADERO BASIN GROUNDWATER SUSTAINABILITY AGENCY



EXECUTIVE COMMITTEE

List Membership to Organizations

Please explain why you would like to serve in this capacity

I irrigate crops year around.
I am concerned about protecting our
water for my next generations who
are already actively involved in this business
This farm started pump irrigation water
Nov 4, 1916

If appointed, are you willing to attend meetings of EC, held at least quarterly and at such other times as determined by the EC, and if necessary participate in numerous related meetings or subcommittees?

YES NO

COMMENTS: I am available at any time.

If appointed, are you willing, if required, to file a Statement of Disclosure as a Public Official Under the standards of the Fair Political Practice Commission?

YES NO

COMMENTS: yes, I have no hidden
financial interest

If appointed, do you want to have your address or telephone number(s) published?

YES NO

Appendix B.

Groundwater Communication Portal (GCP)

DRAFT

Groundwater Communication Portal



GEI is working with local agencies to meet the requirements of California's Sustainable Groundwater Management Act (SGMA). In 2018, GEI developed a tool to help Groundwater Sustainability Agencies (GSAs) with SGMA-related outreach efforts. The tool, referred to as the **Groundwater Communication Portal (GCP)**, can be customized for your groundwater basin to help track and document engagement efforts. The GCP is a web-based outreach application used to post events related to Groundwater Sustainability Plan (GSP) development and automatically inform interested parties with the click of a button. Interested parties register themselves online with the GCP to stay informed.



About the GCP

The GCP is a user-friendly tool designed and built by GEI to help GSAs fulfill the stakeholder and engagement requirements of SGMA and the GSP Regulations in an efficient and cost-effective manner. It is a perfect fit for GSAs managing or participating in GSP preparation with numerous stakeholders and multiple agencies. The GCP houses the SGMA-required interested parties list(s) and allows you, as an administrator, to post meeting notices to a public calendar with attachments (e.g., agendas), send meeting updates and notifications, and create e-mail blasts to interested parties – all from one central location. Interested parties can self-register at any time.

One of the most powerful uses of the GCP is the reporting feature. You can generate reports such as your interested parties list, details about events (e.g., list of notified parties), and communication logs. A transfer function, currently under development, will allow for easy transmittal of outreach documentation to the California Department of Water Resources (DWR) with your GSP. Storing all stakeholder engagement information in one place will be beneficial both for creating the communications section of the GSP and for continued tracking of outreach efforts moving forward to GSP 5-Year Updates and implementation. Using the GCP will prevent GSA and/or consultant staff from having to go back and collect documentation at the end of the GSP process and allows for multiple staff to assist in outreach efforts over time. The GCP is easy to use and requires no special training. Once the GCP is customized for your basin, it can be turned over to your servers with all database information and a reference guide. Alternatively, GEI is available to host the GCP for a nominal fee.

Appendix C.

Atascadero Basin Stakeholder Survey

DRAFT

After finalized, this survey will be distributed electronically. Survey results will inform Groundwater Sustainability Plan (GSP) development for the Atascadero Basin.

Atascadero Basin Stakeholder Survey DRAFT

Thank you for taking the time to share your thoughts and concerns with us. All information will be collected, analyzed, and shared in aggregate. Individual responses will remain confidential.

1. Are you familiar with the Sustainable Groundwater Management Act (SGMA)?
 - Yes
 - No

 2. Are you currently engaged in activities or discussions regarding groundwater management in this region?
 - Yes
 - No

 3. Do you own or manage land in this region?
 - Yes
 - No

 - 3b. If yes, what is the approximate size (in acres) of the largest land area you own or manage in this region?
 - Residential (under 1 acre)
 - 1-5 acres
 - 6-20 acres
 - 21-100 acres
 - More than 100 acres
 - Decline to state

 - 3c. If yes, please tell us about your current land use and are you planning any future changes in land use or water use in the next 20 years? *(optional)*
-

4. Where do you get your water supply?
 - Private well
 - Mutual Water Company or Community Service District
 - Unsure
 - Other, please specify _____

4b. *If private well is selected in Q1, what is your well depth? If you are unsure, please leave this field blank. (optional)*

4c. *If private well is selected in Q1, has your well ever gone dry?*

- Yes
- No
- Unsure

5. Please indicate which type(s) of stakeholder best describes you (select all that apply):

- Residential user of water
- Ag user of water
- Environmental user of water
- Entity responsible for monitoring and reporting groundwater data
- Local land use planning agency
- California Native American Tribe
- Disadvantaged/Rural Community
- Federal government
- Other, please specify _____

6. Do you manage water resources?

- Yes
- No

6b. *If yes, please tell us more about your role. (optional)*

7. What is your primary interest in land or water resource management? *(optional)*

8. Do you have concerns about groundwater management?

- Yes
- No

8b. *If yes, what are your groundwater management concerns? (optional)*

9. Do you have recommendations regarding groundwater management?

- Yes
- No

9b. If yes, what are your groundwater management recommendations? *(optional)*

10. Through which mediums would you prefer to receive SGMA updates, public meeting notices, etc.? *Select all that apply.*

- Email
- Direct postal mail
- Direct call
- Along with my water bill
- Newspaper
- Social media
- Website
- Radio
- Public workshops/meetings
- Other, please specify _____

11. Please use the space below to share any other information, thoughts, concerns, etc. regarding groundwater management in your area. *(optional)*

12. Please identify any other individuals, agencies, groups, resources, experts, etc. you'd recommend us being in contact with as we develop the Atascadero GSP. *(optional)*

Please provide your contact information below.

Name: _____ Date: _____

Organization or Business Name: _____

Address: _____

Phone: _____ Email: _____

ATASCADERO BASIN

*Groundwater
Sustainability Agency*

TO: Executive Committee

FROM: GSA Staff/ John Neil, Atascadero Mutual Water Company

DATE: April 3, 2019

SUBJECT: Agenda Item 9.c, Stakeholder Survey

RECOMMENDED ACTION:

Review and comment on the draft Atascadero Basin stakeholder survey.

DISCUSSION:

Attachment A is a draft stakeholder survey. The survey will be sent, via direct mailing, to stakeholders in the Atascadero Basin who do not reside in those areas served by a water purveyor (i.e. city, community services district, mutual water company). There are approximately 400 properties that overlie the Atascadero Basin that are not served by a water purveyor. The survey will also be available on the www.atascaderobasin.com website.

FISCAL IMPACT:

The DWR considers stakeholder outreach to be a critical component of GSP preparation. Fifty percent of the cost to develop the GSP, including stakeholder engagement, will be funded through a Proposition 1 grant awarded to the GSA by the Department of Water Resources, with the remaining costs being a local match.

ATTACHMENTS:

- A. Stakeholder Survey (draft)

After finalized, this survey will be distributed electronically. Survey results will inform Groundwater Sustainability Plan (GSP) development for the Atascadero Basin.

Atascadero Basin Stakeholder Survey DRAFT

Thank you for taking the time to share your thoughts and concerns with us. All information will be collected, analyzed, and shared in aggregate. Individual responses will remain confidential.

1. Are you familiar with the Sustainable Groundwater Management Act (SGMA)?
 - Yes
 - No

 2. Are you currently engaged in activities or discussions regarding groundwater management in this region?
 - Yes
 - No

 3. Do you own or manage land in this region?
 - Yes
 - No

 - 3b. If yes, what is the approximate size (in acres) of the largest land area you own or manage in this region?
 - Residential (under 1 acre)
 - 1-5 acres
 - 6-20 acres
 - 21-100 acres
 - More than 100 acres
 - Decline to state

 - 3c. If yes, please tell us about your current land use and are you planning any future changes in land use or water use in the next 20 years? *(optional)*
-

4. Where do you get your water supply?
 - Private well
 - Mutual Water Company or Community Service District
 - Unsure
 - Other, please specify _____

4b. *If private well is selected in Q1, what is your well depth? If you are unsure, please leave this field blank. (optional)*

4c. *If private well is selected in Q1, has your well ever gone dry?*

- Yes
- No
- Unsure

5. Please indicate which type(s) of stakeholder best describes you (select all that apply):

- Residential user of water
- Ag user of water
- Environmental user of water
- Entity responsible for monitoring and reporting groundwater data
- Local land use planning agency
- California Native American Tribe
- Disadvantaged/Rural Community
- Federal government
- Other, please specify _____

6. Do you manage water resources?

- Yes
- No

6b. *If yes, please tell us more about your role. (optional)*

7. What is your primary interest in land or water resource management? *(optional)*

8. Do you have concerns about groundwater management?

- Yes
- No

8b. *If yes, what are your groundwater management concerns? (optional)*

9. Do you have recommendations regarding groundwater management?

- Yes
- No

9b. If yes, what are your groundwater management recommendations? *(optional)*

10. Through which mediums would you prefer to receive SGMA updates, public meeting notices, etc.? *Select all that apply.*

- Email
- Direct postal mail
- Direct call
- Along with my water bill
- Newspaper
- Social media
- Website
- Radio
- Public workshops/meetings
- Other, please specify _____

11. Please use the space below to share any other information, thoughts, concerns, etc. regarding groundwater management in your area. *(optional)*

12. Please identify any other individuals, agencies, groups, resources, experts, etc. you'd recommend us being in contact with as we develop the Atascadero GSP. *(optional)*

Please provide your contact information below.

Name: _____ Date: _____

Organization or Business Name: _____

Address: _____

Phone: _____ Email: _____