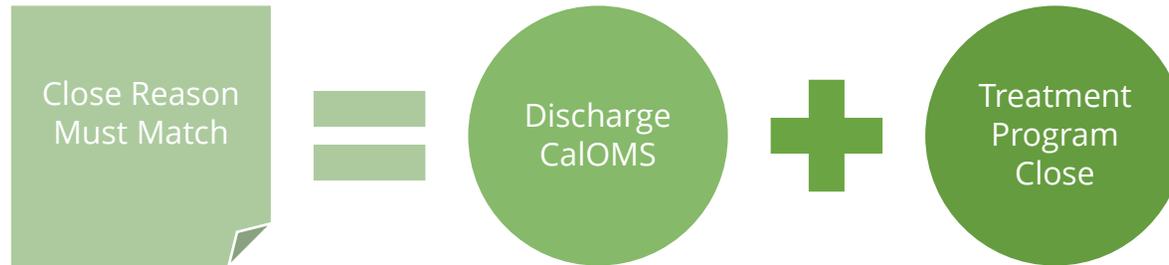


## DMC-ODS Documentation Guidelines

### DAS Close Reasons/Definitions



#### **CalOMS Discharge type is determined by close reasons (Standard or Administrative):**

- Close reasons 1, 2, 3, 5 = Standard Close chosen on CalOMS
- Close reasons 4, 6, 7, 8 = Administrative Close chosen on CalOMS

#### **Referral:**

A "referral" for CalOMS close reasons is considered a referral to SUD Treatment or MAT Provider (not to NA/AA, Recovery Support Services, nor Mental Health Services or other Physical Healthcare).

Type of Close	Close Reason	Close Name	Definition
<b>Standard Discharge Close Reasons: Talked/Planned with client about their Discharge (Face-to-Face, Telehealth, or by Telephone) is a Standard Discharge.</b>			
STANDARD CLOSE	1	SA Completed Tx Referred	<ul style="list-style-type: none"> <li>This is considered a <b>treatment completion</b> status.</li> <li>Client completed treatment/recovery plan goals and is being referred.</li> <li>Client completed a SUD treatment service and is being referred to another SUD treatment service.</li> <li>Client has successfully completed a level of care but is being referred to a different level of care and/or provider.</li> <li>The client does not have to accept the referral for this to be valid.</li> </ul> <p><b>Examples:</b></p> <ul style="list-style-type: none"> <li>Client completed Intensive Outpatient Treatment and is being referred to Outpatient Treatment (stepping down in level of care).</li> <li>Client completed Residential Treatment and is being referred to Outpatient Treatment (either IOT or Outpatient).</li> <li>Client completed treatment at DAS but is being referred for continued treatment with a MAT physician in the community.</li> </ul>
STANDARD CLOSE	2	SA Completed Tx Not Referred	<ul style="list-style-type: none"> <li>This is considered a <b>treatment completion</b> status.</li> <li>Client completed treatment/recovery plan goals and is <b>NOT</b> being referred.</li> <li>Client completed a SUD treatment service and is <b>NOT</b> being referred to another SUD treatment service.</li> <li>Client has successfully finished treatment and is <b>NOT</b> being referred for further SUD services.</li> <li>Client and Specialist/Clinician agree that treatment is completed at the current time.</li> </ul> <p><b>Examples:</b></p> <ul style="list-style-type: none"> <li>Client completed Outpatient Treatment and is going to attend NA/AA as their continued support. This is not a SUD treatment referral.</li> <li>Client completed Outpatient Treatment and is going to attend Recovery Support Services for aftercare. This is not a SUD treatment referral.</li> </ul>

Type of Close	Close Reason	Close Name	Definition
<b>STANDARD CLOSE</b>	<b>3</b>	<b>SA Quit Sufficient Prog Ref</b>	<ul style="list-style-type: none"> <li>• Client left before treatment completion but made satisfactory progress and was given a referral for SUD treatment.</li> <li>• Client has made progress and is being referred or moved to another site/provider at the same and/or different level of care.</li> <li>• Client is staying at the same site/provider and is being moved to a different level of care.</li> <li>• Client is terminating treatment but has made some progress and is being referred for further SUD services.</li> <li>• Client and Specialist/Clinician agree that treatment is sufficient at the current time (vs. complete).</li> <li>• The client does not have to accept the referral for this to be valid.</li> </ul> <p><b>Examples:</b></p> <ul style="list-style-type: none"> <li>• Client has made some progress in IOT but has told you that they will no longer attend that many days/hours of treatment a week. Client did not complete IOT (Quit). Client is moved to Outpatient 1.0 to continue treatment.</li> <li>• Client tells you that they are moving to Santa Barbara County. You provide the Client with a referral to Santa Barbara County Substance Use Treatment Services and engage the client in discharge planning. You discuss progress the client has made in some areas of treatment and talk to the client about the areas where they could continue to improve their recovery plan.</li> <li>• Client tells you they are going to stop coming to treatment. You assess that the client has made some progress while in treatment but do not consider that their treatment is complete. You refer the client to return to DAS should they need services in the future and/or you provide client with a list of <u>SUD</u> Treatment referrals in the community.</li> </ul>

Type of Close	Close Reason	Close Name	Definition
<b>STANDARD CLOSE</b>	<b>5</b>	<b>SA Inadequate Prog Ref</b>	<ul style="list-style-type: none"> <li>• Client left treatment before completion with unsatisfactory progress and was given a referral for SUD treatment.</li> <li>• Client has made poor progress and is being referred or moved to another site/provider at the same and/or different level of care.</li> <li>• Client has made poor progress and is staying with the same site/provider and is being moved to a different level of care.</li> <li>• The client does not have to accept the referral for this to be valid.</li> </ul> <p><b>Examples:</b></p> <ul style="list-style-type: none"> <li>• Client is not able to stop alcohol/drug use while in Outpatient Level 1.0 treatment. Client stays in treatment and level of care is increased to Level 2.1 at the same clinic site.</li> <li>• Client has made poor progress in level 2.1 Outpatient treatment (positive drug test results, attendance issues, lack of behavioral changes). Client's level of care is increased to Level 3.2 for Residential Withdrawal Management.</li> </ul>

Type of Close	Close Reason	Close Name	Definition
<p><b>Administrative Discharge Close Reasons: The Specialist/Clinician has made outreach attempts and has lost contact with a client. Outreach attempts are completed and documented. Appropriate to use when a client has been in services for less than 30-days and you cannot reach them to discuss the closing.</b></p>			
ADMINISTRATIVE CLOSE	4	<b>SA Quit Sufficient Prog No Ref</b>	<ul style="list-style-type: none"> <li>Client left treatment before treatment was complete and made satisfactory progress. Client could not be located to provide a SUD treatment referral.</li> <li>Contact with client was lost. Outreach attempts were made and documented. Client made some progress in treatment but stopped attending.</li> </ul> <p><b>Example:</b></p> <ul style="list-style-type: none"> <li>Client stopped coming to treatment but up until contact was lost the client appeared to be making some progress in treatment (evidenced by testing, working towards goals/objectives, developing relapse prevention skills).</li> </ul>
	6	<b>SA Quit Inadequate Progress No Ref</b>	<ul style="list-style-type: none"> <li>Client left treatment before treatment was complete and made unsatisfactory progress. Client could not be located to provide a SUD treatment referral.</li> <li>Contact with client was lost. Outreach attempts were made and documented. Client did not make progress in treatment and stopped attending.</li> </ul> <p><b>Examples:</b></p> <p>Client stopped coming to treatment and up until contact was lost the client had not made progress in treatment (evidenced by testing results/attendance, treatment attendance/participation, no behavioral change).</p>
ADMINISTRATIVE CLOSE	7	<b>Deceased</b>	Client dies while enrolled in a treatment program/receiving services.
	8	<b>Jail</b>	Client has been incarcerated (jail or prison) while enrolled in a treatment program and will not return to treatment within 30-days.