

## **Tips on Completing the USDA Supplemental Nutritional Assistance Program Application for Meal Services (FNS-252-2) For the Restaurant Meals Program**

### Part 1 – Meal Service Types

RMP Restaurant\* applicants will select **Private For-Profit Restaurant** and indicate whether or not it is a franchise.

\*Restaurant is defined as a private for-profit establishment where meals are sold and served to customers, including in store deli's and food trucks.

### Part 2 – Sponsoring Organization or Business

Enter store information (also included as Site #1 in Part 3), or

Enter corporate information if the restaurant is owned by a corporation.

### Part 3 – Specific Site Information

Must be filled out completely for each location including the telephone number. *This telephone number will print on the bottom of EBT receipts.*

Include store number of franchise under Site Name. (E.g.: Taco Bell #4217)

If there are more than three sites, the applicant may make additional copies of page two to report all restaurants or they can create a Word or Excel file that contains all the required information for each location.

Manager information would be entered in this section for large chains.

**Group Living Arrangement** does not apply to the RMP.

### Part 4 – Ownership Information

Include all owners/officers and their spouses.

Home addresses are required.

A photo ID and verification of Social Security Number are required for all owners/officers and their spouses.

Note: Elements of Part 4 including restaurant name, location, days of operation, and meals served, will be gathered for use in an informational listing. This listing will be distributed to recipients and posted on-line.