

**HOMELESS SERVICES OVERSIGHT COUNCIL
 HSOC EXECUTIVE COMMITTEE MEETING
 December 15 2021, 1:00-3:00pm
 Zoom Call**

MEMBERS PRESENT		MEMBERS ABSENT	STAFF & GUESTS
Devin Drake Janna Nichols Scott Smith Susan Funk		Kristen Barneich	George Solis Jack Lahey Jessica Lorance Leon Shordon Lisa Howe Russ Francis
AGENDA ITEM			CONCLUSIONS/ACTIONS
1. Call to Order and Introductions	Susan called the meeting to order at 1:05pm.		
2. Public Comment	Scott commented that HASLO (Housing Authority of San Luis Obispo) are partnering with People’s Self Help Housing for a 53 unit affordable housing project in Grover Beach that has just been approved.		
3. Consent: Approval of Minutes			Janna made a motion to approve the minutes, seconded by Devin. The motion passed with all in favor, none opposed and no abstentions.
4. Action/Information/Discussion			
4.1. Discussion Item: Ten-Year	Susan reported that the Ten-Year Plan steering committee next		

<p>Plan Update</p>	<p>meets on December 16th. There has been much discussion so far on the data that HomeBase (contractors for the Ten-Year Plan) initially pulled from HMIS (Homeless Management Information System) and the accuracy and reliability of this data. George reported that HomeBase and DSS (Department of Social Services) staff have been meeting weekly to review the data and improve its accuracy. Susan reported that the data now being looked at is more detailed and particular. The Committee will particularly be looking at how people are moving through the system, which services they are accessing, and how this breaks down by demographics. George added that HomeBase are also carrying out a racial equity analysis for the CoC (Continuum of Care). The Committee also discussed the importance of education, particularly in regards to the vast majority of homeless people in SLO county being from the county and not from outside.</p> <p>Devin shared that there will be an update on homelessness during public comment at one of the Board of Supervisors meetings in January. County staff will give a presentation on homelessness in the county to the Board in March.</p>	
<p>4.2. Discussion Item: Candidates for HSOC Chair, HSOC Vice Chair, and HSOC Committee Chairs in 2022</p>	<p>The Committee discussed leadership roles for 2022. All were in favor of Susan continuing as Chair. All Committee Chairs stated they were happy to serve another year. The Committee also discussed the benefits and drawbacks of a Supervisor taking on the Chair or Vice Chair role, but ultimately decided against this, as in the past a Supervisor has brought a motion to the Board as Chair of HSOC, only to vote against it as Supervisor, which was put both the Supervisor and HSOC members in a difficult position.</p> <p>The Committee also discussed defining the objectives of the sub committees, and the reporting process back to the full HSOC.</p>	

	<p>The vision for each of the committees and what they should accomplish is part of the workplan for the new Ten-Year Plan. Janna suggested a brief written summary by each chair, of what their committee has been working on, could be included in the agenda packet for each full HSOC meeting.</p>	
<p>4.3. Discussion Item: Plan for Coordinated Entry Educational Item</p>	<p>George reported that a presentation by Coordinated Entry agencies, to educate HSOC on what its purpose is, was requested at the last full HSOC meeting. County staff wanted to consult the Executive Committee for guidance on what this presentation should look like.</p> <p>Scott suggested explaining what Coordinated Entry is and why it is needed, as well as discussing the challenges with access to information and questions of how well it is working currently. The Committee agreed the presentation should focus on the basic details of why Coordinated Entry is necessary, who is participating, and should allow the HSOC to give comments and questions which could then be reviewed at the committee level. The Committee considered deferring the item until March, but agreed a high level presentation should be prepared for the January meeting of the full HSOC.</p>	
<p>4.4. Discussion Item: State and Federal Homeless Assistance Grants</p>	<p>George provided some background on the upcoming 2022 PIT (Point in Time) Count, a requirement for certain grants. So far 14 volunteer teams have signed up. George confirmed that HUD (US Department of Housing & Urban Development) has recommended all volunteers be vaccinated.</p>	
<p>4.4.1. Discussion Item: Current Grants</p>	<p>Russ shared the first draft of a spreadsheet showing the different homeless services grants administered by DSS and the Department of Planning and Building (Planning), with information for each grant including the local application</p>	

	<p>deadline, overall application deadline, release of NOFA (Notice of Funding Availability) and local RFP (Request for Proposals), date funds are released to the County, expenditure deadline, focus of grant, subrecipients, and contact person.</p> <p>Scott suggested adding a column for the date that subrecipient contracts are executed.</p> <p>Janna suggested including an anticipated or actual start date for the expenditure period along with the expenditure deadline.</p> <p>Susan suggested that outcomes for this work should also be captured.</p>	
<p>4.4.2. Discussion Item: HHAP Round 2 Funding</p>	<p>George shared that the County has secured funding for Round 2 of the Homeless Housing, Assistance and Prevention Program (HHAP). This funding needs to be obligated by May 2023, and must be fully expended by June 2026. 8% of the total is set aside for youth projects. This funding is in two allocations, one for the CoC worth \$826,000, of which \$58,000 is reserved for administration, and one for the County worth \$739,000, of which \$52,000 is reserved for administration.</p>	
<p>4.5. Discussion Item: COVID-19 Update</p>		
<p>4.5.1. Discussion Item: COVID-19 Grant Updates</p>	<p>George shared that the Board of Supervisors approved reallocating some of 5CHC's (5Cities Homeless Coalition) funding for pallet shelter, and additional funding to CAPSLO (Community Action Partnership of San Luis Obispo) for Kansas Avenue Safe Parking. Janna shared that 5CHC's cabin program did not anticipate the pre-site development expenses, and so some Homeless Prevention money has been reallocated to cover these additional costs. Around \$156,000 has been reallocated from the Federal ESG-CV (Emergency Solutions Grant -</p>	

	Coronavirus) Round 2 funding to CAPSLO for supportive services for case management at the Kansas Avenue Safe Parking site.	
4.5.2. Discussion Item: Rental Relief Program	Janna raised concerns that 5CHC has homelessness prevention funding they have been told not to spend until all California COVID-19 Rental Relief Program money has been expended, but they are now seeing clients who do not qualify for CCRRP and 5CHC are unable to assist them with other funding.	
4.5.3. Discussion Item: Situational Update from Members	Janna reported that 5CHC's South County warming center, CAPSLO's 40 Prado warming center, and ECHO's North County warming center are all now open. Attendance is steadily increasing with the rain. Numbers are around average for this time of year.	
4.6. Discussion Item: Committee Updates	Janna reported that the Finance & Data Committee are working on data to be shared with full HSOC.	
5. Future Discussion/Report Items	<ul style="list-style-type: none"> • Ten-Year Plan: information sharing with the Executive Committee as a standing item • Update from the County on what is happening with Safe Parking programs – for next full HSOC 	
6. Next Regular Meeting Date: February 16, 2021		
7. Adjournment	Susan adjourned the meeting at 3pm.	