



**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
Finance & Data Committee Meeting Agenda**

December 13, 2022, 1pm

Members and the public may participate by Zoom video call:

<https://us06web.zoom.us/j/81147120245?pwd=ckRjZ3h3S09WZDhzbVJaakIDMk41QT09>

Or dial in:

+1 669 444 9171

Meeting ID: 811 4712 0245

Passcode: 766657

1. Call to Order and Introductions
2. Public Comment
3. Consent: Approval of Minutes
4. Action/Information/Discussion
 - 4.1. Action Item: Vote to approve January 24th, 2023 as the date of the sheltered Point in Time Count
 - 4.2. Discussion Item: Tracking and Reporting on Progress for HHAP 3 (Homeless Housing, Assistance and Prevention Program Round 3) Outcomes
 - 4.3. Discussion Item: Update on the Proposed HHIP (Housing and Homelessness Incentive Program) Funding and Metrics from CenCal Health
 - 4.4. Discussion Item: HMIS (Homeless Management Information System) Support
 - 4.5. Discussion Item – Upcoming HMIS Reports
 - 4.5.1. ESG-CV (Emergency Solutions Grant – Coronavirus) CAPER (Consolidated Annual Performance and Evaluation Report) – Due January 30



- 4.5.2. Longitudinal Systems Analysis (LSA) – Due January 11
- 4.5.3. System Performance Measures – Due February 28
- 4.5.4. Housing Inventory Count and Point in Time Count – Due Spring 2023

- 5. Future Discussion/Report Items
- 6. Next Regular Meeting: January 24, 2023, 10am
- 7. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:

[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
FINANCE AND DATA COMMITTEE MEETING MINUTES**

Date

September 20, 2022

Time

10am-11:30am

Location

Room 356, Department of Social Services, 3433 S Higuera Street, San Luis Obispo, CA

Members Present

Carrie Collins
Janna Nichols
Lauryn Searles
Mark Lamore
Mimi Rodriguez
Sstoz Tes

Members Absent

Bill Crewe
Brandy Graham
Jessica Thomas
Kate Swarthout
Kelly Underwood
Riley Smith
Shay Stewart

Staff and Guests

Christy Nichols
George Solis
Laurel Weir
Leon Shordon

Merlie Livermore
Russ Francis

1. Call to Order and Introductions

Mark called the meeting to order at 10am.

2. Public Comment

Carrie reported that Transitional Food & Shelter are hoping for an October-November start for their Department of Social Services (DSS)-funded units for medically fragile homeless people.

Mark reported that TMHA (Transitions Mental Health Association) were approved for a No Place Like Home (NPLH) grant and will be using the funding to develop a Permanent Supportive Housing project on Palm Street. This is expected to go live in 8 months-1 year. TMHA's Housing Disability Advocacy Program (HDAP) project was awarded an expansion grant, so they will be hiring new staff to serve more clients. Mark reported that it is now much easier and more efficient for outreach workers and case managers to input information into HMIS (Homeless Management Information System), thanks to an effort led by Jessica Lorange to improve the interface.

3. Consent: Approval of Minutes

Minutes could not be approved due to lack of quorum.

4. Action/Information/Discussion

4.1 Discussion Item: HUD (US Department of Housing and Urban Development) Continuum of Care Fiscal Year 2022 Collaborative Application – System Performance Measures

George reported that the County is currently working on two HUD (US Department of Housing and Urban Development) CoC (Continuum of Care) grant funding applications – the annual CoC grant program competition and a special unsheltered program. Both applications include questions on the CoC's approach to System Performance Measures, so the County is soliciting input from the Finance and Data Committee on this item. The Committee provided the following input:

- How the CoC identifies risk factors to identify people experiencing homelessness for the first time: agencies consider cost of living and housing, substance abuse issues, mental health, physical health, people who become

unable to live independently but have no means for assisted living, and specific incidents such as fires that suddenly render a large number of people homeless. The 2022 PIT (Point in Time) Count found that a large proportion of people experiencing homelessness became homeless following an argument with family members or friends.

- Strategies to address individuals and families becoming homeless: agencies focus on homelessness prevention, including working with utility companies for referral, participating in the state's COVID Rental Relief Program, providing family support counselling and resources to family members of people who are suffering mental illness, and providing financial literacy training including through the Consumer Affairs Bureau.
- Strategies to reduce the length of time people are homeless: agencies are building more non-congregate shelter, having a high success rate for family reunifications due to working with law enforcement, are experiencing success via landlord incentives.
- Strategies for identifying people who have been homeless for the longest time: agencies reported this is tracked through HMIS, based on self-reporting from clients. People who have been homeless for longer are prioritized for services.
- Strategies to increase the rate of people in shelters exiting to Permanent Housing: agencies are coordinating to prioritize clients and expand case management and focus more on housing. Improvements to the Coordinated Entry system have made it easier to track where clients are going.
- Strategies for housing retention: case management which continues after housing is attained.
- Strategies for identifying people who return to homelessness: HMIS data, follow up and case management after housing is attained, and expansion of knowledge of homelessness diversion programs.
- Strategies to help people access income: TMHA reported using case management, and a Supported Employment program. TMHA has secured a number of private grants for assisting returns to employment, and also works with the Department of Rehabilitation to develop return to work plans. Employer incentives and benefit advocates are also used to increase access to income.

4.2 Discussion Item: Homeless Management Information System (HMIS)

4.2.1 Discussion Item: System Administrators Monthly Call

Tabled due to no update.

4.3 Discussion Item: Collaborative Outreach and HHAP 3 (Homeless Housing, Assistance and Prevention Program Round 3) Grant Program Reports

Laurel reported that the County is working with BellData on producing reports, which will be brought to future Committee meetings.

4.4 Discussion Item: Reschedule October Meeting

The next meeting is scheduled for October 25, when George and Jessica Lorange will be unavailable. Russ recommended moving the meeting to October 18, which would allow the meeting to be held remotely. The Committee agreed with this change of date.

5. Future Discussion/Report Items

None.

6. Next Regular Meeting: October 25 at 10am

Changed to October 18: see item 4.4 above.

7. Adjournment

Mark adjourned the meeting at 11:34am.

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
FINANCE AND DATA COMMITTEE MEETING MINUTES**

Date

August 23, 2022

Time

10am-11:30am

Location

Zoom

Members Present

Bill Crewe

Carrie Collins

Janna Nichols

Jim Gausling

Kate Swarthout

Lauryn Searles

Mark Lamore

Mimi Rodriguez

Sstoz Tes

Members Absent

Brandy Graham

Jessica Thomas

Kelly Underwood

Riley Smith

Shay Stewart

Staff and Guests

Alissa Parrish

Anne Robin

Brenda Mack

Carmen Sampson

George Solis

Jessica Lorance
Julien Powell
Laurel Weir
Leon Shordon
Merlie Livermore
Russ Francis
Tim Siler

1. Call to Order and Introductions

Mark called the meeting to order at 10am.

2. Public Comment

None.

3. Consent: Approval of Minutes

Janna made a motion to approve the minutes, seconded by Bill. The motion passed with all in favor, none opposed and no abstentions.

4. Action/Information/Discussion

4.1 Discussion Item: Data Sharing, Privacy and Release of Information – Alissa Parrish

Following on from the discussions around HMIS (Homeless Management Information System) and privacy documents, Jessica Lorance invited Alissa Parrish from ICF, a global advisory and digital service provider, to talk to the committee on current information regarding privacy.

Alissa presented on HMIS privacy and sharing. Some communities have moved away from using an ROI (Release of Information) for data sharing within their HMIS, as the 2004 HUD (US Department of Housing and Urban Development) data standards allow for this. SLO County HMIS's Privacy Notice document contains all the data uses and disclosures required by HUD. There are certain cases where a client does not need to have signed an ROI for their data to be shared, such as disclosures required by law.

Alissa confirmed that other ROIs and privacy obligations would still apply if a community decided to shift away from having an HMIS ROI. HUD sets out their regulations as a baseline, but other regulations, e.g. at the State level, must still be followed. For example, PHI (Protected Health Information) would still need to be

protected in accordance with State law, even if the HMIS privacy documents do not make reference to it. Clients have the right to not have their information recorded in HMIS. They can even refuse to provide information at all, but are still eligible for services.

Jessica confirmed that a newer ROI overrides any older ROIs for the same client, and data should only be shared with the agencies on the most recent ROI.

4.2 Discussion Item: Homeless Management Information System (HMIS)

4.2.1 Discussion Item: System Administrators Monthly Call

Jessica reported on matters discussed at the last HMIS System Administrators call. ESG-CV (Emergency Solutions Grant – Coronavirus) reports are due on October 31. SSVF (Supportive Services for Veteran Families) monthly uploads are due in the first week of September. Fiscal Year 2022 LSA (Longitudinal Systems Analysis) dates will be released soon. The call involved a summary of NHSDC (National Human Services Data Consortium) conference information.

4.3 Discussion Item: Street Outreach and Housing Outcomes

Mark shared that the Executive Committee discussed how the CoC (Continuum of Care) can increase or improve its documentation to ensure outreach data is being captured, particularly as there has been push back from some community members who are asserting Street Outreach teams are doing less than they should be. Janna shared that the data which is available is not as robust as it could be, so the CoC should look at how it can capture the data accurately.

Laurel clarified that not all of the Street Outreach data is being captured in HMIS at present. George suggested that quarterly checks on active Street Outreach clients would allow for cross-referencing and entering missing data. County staff will follow up with agencies about how to better capture this data.

4.4 Discussion Item: HUD (US Department of Housing and Urban Development) CoC (Continuum of Care)

4.4.1 Discussion Item: HUD CoC Grant Program Monitoring

George reported that HUD has been monitoring the County's FY19 (Fiscal Year 2019) CoC program, specifically one of TMHA's (Transitions Mental Health Association's) programs. HUD has indicated there will be no major findings. George thanked Mark and TMHA's staff for their support with this process.

4.4.2 Discussion Item: Fiscal Year 2022 HUD CoC Competition

George reported that there are two CoC applications underway, and two RFPs (Requests for Proposals) have been released. For the annual CoC grant program competition, the local application deadline is August 31. The Collaborative Application is due on September 30.

4.4.3 Discussion Item: HUD Special Unsheltered Set-Aside Competition

George reported that local applications are due on September 8 for the special unsheltered set-aside CoC competition, and the Collaborative Application is due on October 20. Grant Review Committees will be convened for both grant programs, and recommendations for both will go to the September 21 full HSOC meeting.

4.5 Discussion Item: HHAP 3 (Homeless Housing, Assistance and Prevention Program Round 3) Outcomes Reporting

George reported that a sample of HHAP 3 outcomes from HMIS was included in the agenda packet. County staff worked with the HMIS vendor BellData to create a custom report based on HHAP 3 outcomes. The State will be providing progress reports.

4.6 Discussion Item: Change Date of Next Meeting to Review HUD CoC Grant Program Application

Russ reported that the annual CoC application deadline is September 30, and the next regular meeting of the HSOC Finance and Data Committee is September 27, which would be too late for the committee to review and provide feedback. The Committee agreed to move the next meeting forward to September 20. This meeting will need to be held in person, as it will be outside a 30-day window for the HSOC to meet remotely.

5. Future Discussion/Report Items

- HHAP 3 Reporting
- Street Outreach Data Collection

6. Next Regular Meeting: September 27 at 10am

7. Adjournment

Mark adjourned at 11:30am.

CA State Measures - Outcome Goals Compared

Report Run Date: 12/13/2022 - 4:02:45 PM

Reporting Period: 07/01/2021-11/30/2022

Measure	Baseline Data	Total	Percentage of Baseline Data
M1a - Estimate of number of people accessing services who are experiencing homelessness	2441	3498	143.3%
M2 - Estimate of people who become homeless for the first time	1471	2539	172.6%
M3 - Estimate of people exiting homelessness into permanent housing	201	620	308.46%
M4 - Average LOT in Days persons enrolled in SO, ES, TH, SH projects and time prior to move-in for persons enrolled in RRH and permanent housing projects	267	363	135.96%
M5 - Percent of people who return to homelessness within 6 months of exiting homelessness to permanent housing	5%	3.56%	71.2%
M6 - Number of people served in SO projects who exit to ES, SH, TH, or permanent housing destinations	36	32	88.89%



Housing & Homelessness Incentive Program

HSOC Finance and Data
December 12, 2022

Updates

- **DHCS approved Local Homeless Plan, 11/1/22**
- **Received LHP payment:**
 - San Luis Obispo \$516,361.69
- **Awaiting IP payment:**
 - San Luis Obispo \$1,032,723.38

HHIP: POTENTIAL EARNED FUNDING

	PY 1			PY 2	
Plan/County	LHP	IP	P1	P2	Total Allocation
CenCal - San Luis Obispo	\$ 516,361.69	\$ 1,032,723.38	\$ 3,614,531.83	\$ 5,163,616.90	\$ 10,327,233.79

HHIP: REALISTIC EARNED FUNDING

- Earn 41%-57%

Plan/County	PY 1			PY 2	Total Allocation
	LHP	IP	P1	P2	
CenCal - San Luis Obispo	\$ 516,361.69	\$ 1,032,723.38	\$ 1,807,265.91	\$ 2,581,808.45	\$ 5,938,159.43

Next Steps

- **Allocate 6% to CenCal for infrastructure costs**
 - (2 FTEs & HMIS implementation)
- **Maintain 14% as contingency funds available to partners & CCH**
- **Allocate remaining funds based on weighted priority areas**
- **Work with CoC/HSOC and partners to achieve maximum metrics.**
- **Budget based on 41%-57% projected achievement**

Priority Area 1 - Partnerships and capacity to support referrals for services

Agenda Item 4.3

Measurement Area	Pts.
1.1 Engagement with CoC, including, but not limited to: - Attending CoC meetings - Joining the CoC board - Joining a CoC subgroup or workgroup - Attending a CoC webinar During program evaluation, DHCS will administer surveys to the CoC so that the Department can better understand the level of engagement from the MCP	20
1.2 Connection and integration with the local Coordinated Entry System Priority Measure	20
1.3 Identifying and addressing barriers to providing medically appropriate and cost-effective housing-related Community Supports services or other housing-related services to MCP members who are experiencing homelessness	N/A
1.4 Partnerships with counties, COC, and/or organizations that deliver housing services (i.e., interim housing, rental assistance, supportive housing, outreach, prevention/diversion) with which the MCP has a data sharing agreement that allows for timely exchange of information and member matching Priority Measure	20
1.5 Data sharing agreement with county MHPs and DMC-ODS (if applicable)	20
1.6 Partnerships and strategies the MCP will develop to address disparities and equity in service delivery, housing placements, and housing retention (Aligns with HHAP Round 3 Application)	10
1.7 Lessons learned from development and implementation of the Investment Plan (IP)	10
TOTAL	100

Priority Area 1 - Partnerships and capacity to support referrals for services

Agenda Item 4.3

Measurement Area	PTS.	Activities	Organization
1.1 Engagement with CoC	20	Support PIT Count	HSOC
1.2 Connection and integration with the local Coordinated Entry System Connection and integration with the local homeless Coordinated Entry System - Priority Measure	20	Increase CES providers in community	ECHO 40 Prado CAPSLO 5Cities Homeless Coalition People Self-Help Housing TMHA Shower the People
1.5 Data sharing agreement with county MHPs and DMC-ODS (if applicable)	10	Sign BHQIP	County BH & CCH BH
1.6 Partnerships and strategies the MCP will develop to address disparities and equity in service delivery, housing placements, and housing retention (aligns w/ HHAP-3)	10	Support culturally appropriate housing info or education	MICOP Promotores/CFS Herencia Indegina Noor Foundation NAACP Race Matters
TOTAL	60/100		

Priority Area 2 - Infrastructure to coordinate and meet member housing needs

Agenda Item 4.3

Measurement Area	Pts.
<p>2.1 Connection with street medicine team providing healthcare for individuals who are homeless</p> <p>Street Medicine defined as health and social services developed specifically to address the unique needs and circumstances of unsheltered homeless individuals delivered directly to these individuals in their own environment.</p> <p>Priority Measure</p>	20
<p>2.2 MCP connection with the local Homeless Management Information System (HMIS)</p> <p>Priority Measure</p>	40
<p>2.3 MCP process for tracking and managing referrals for the housing-related Community Supports it is offering during the measurement period, which may include:</p> <ul style="list-style-type: none"> 1. Housing Transition Navigation 2. Housing Deposits 3. Housing Tenancy and Sustaining Services 4. Recuperative Care 5. Short-Term Post-Hospitalization Housing 6. Day Habilitation Programs <p>MCPs will be evaluated based only on the Community Supports they are offering during the measurement period.</p>	20
<p>TOTAL</p>	80

Priority Area 2 - Infrastructure to coordinate and meet member housing needs

Measurement Area	Pts.	Activities	Organization
2.1 Connection with street medicine team providing healthcare for individuals who are homeless (20 pts) – Priority measure	20	Street medicine	Dignity Health/Noor Foundation Public health Department/ Allison Street Medicine Nurse CHC Hope Village Safe Parking
2.2 MCP connection with the local Homeless Management Information System (HMIS) – Priority measure	40	HMIS access and member matching	HSOC
TOTAL	60/80		

Priority Area 3 - Delivery of services and member engagement

Agenda Item 4.3

Measurement Area	Pts.
3.1 Percent of MCP Members screened for homelessness/risk of homelessness	20
3.2 MCP Members who were discharged from an inpatient setting or have been to the emergency department for services two or more times in a 4-month period who were screened for homelessness or risk of homelessness	20
3.3 MCP members experiencing homelessness who were successfully engaged in ECM	10
3.4 MCP members experiencing homelessness receiving at least one housing-related Community Supports, including: <ol style="list-style-type: none"> 1. Housing Transition Navigation 2. Housing Deposits 3. Housing Tenancy and Sustaining Services 4. Recuperative Care 5. Short-Term Post-Hospitalization Housing 6. Day Habilitation Programs Priority Measure	40
3.5 MCP Members who were successfully housed Priority Measure	40
3.6 MCP Members who remained successfully housed Priority Measure	40
TOTAL	170

Priority Area 3 - Delivery of services and member engagement

Agenda Item 4.3

Measurement Area	PTS.	Activities	Organizations
3.5 MCP Members who were successfully housed	40	Increase housing stock	211 5Cities Homeless Coalition Lumina Foundation Housing Authorities HASLO Elaine Archer (emergency voucher program)
3.6 MCP Members who remained successfully housed	40	Landlord incentives	211 5Cities Homeless Coalition Lumina Foundation Housing Authorities HASLO Elaine Archer (emergency voucher program)
TOTAL	80/170		

Priority Area 3 - Delivery of services and member engagement

Agenda Item 4.3

Measurement Area	PTS.	Activities	Organizations
3.5 MCP Members who were successfully housed	40	Increase housing stock	211 5Cities Homeless Coalition Lumina Foundation Housing Authorities HASLO Elaine Archer (emergency voucher program)
3.6 MCP Members who remained successfully housed	40	Landlord incentives	211 5Cities Homeless Coalition Lumina Foundation Housing Authorities HASLO Elaine Archer (emergency voucher program)
TOTAL	80/170		

Questions?



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