



Volunteer Job Description

During the exhibition, volunteers will be needed to complete the various jobs and duties described below. Volunteers are asked to rotate around the different assignment areas during their shift. These volunteer positions requiring standing and walking around the trailer, tent and at The Wall. No chairs are provided for volunteers during their shift however, they are encouraged to sit and take a break in your designated volunteer check-in area during their shift.

Volunteer assignments may include:

- Standing at several points along The Wall for public assistance and welcoming all visitors.
- Monitoring flow of people and directing them around the exhibits on display in the Education Center trailer.
- Assisting visitors in locating names on The Wall That Heals using The Wall app, Ipad or Directory of Names books provided by VVMF located in the tent.
- Assisting visitors wishing to request a rubbing from the Vietnam Veterans Memorial or complete rubbing on The Wall That Heals
- Assisting visitors with questions, providing them with handouts found inside the tent.

Information Tent & Education Center

Volunteers assist the public with locating names on The Wall. The Directory of Names books are available for reference, as well as an Ipad(s) which are operated by volunteers. VVMF will provide materials for documentation of the located name and to complete a rubbing.

Volunteers will need to familiarize themselves with the digital displays, handouts, and exhibits to assist visitors with questions and enhance their experience.

The Wall

Volunteers will be stationed at various points along The Wall to ensure reasonable decorum and to direct foot traffic. No food or beverages may be consumed in proximity of The Wall. Alcoholic beverages are prohibited on the entire site. Pets are not permitted at The Wall, except for recognized service animals. Volunteers will also be asked to assist visitors with locating names on The Wall from name location form given out at the Information Tent.

REMINDER: Volunteers should report 15 minutes early to check in and familiarize themselves with all areas of the site. Volunteers from the previous shift or your volunteer coordinator on duty will train (if necessary) the next shift on their assigned positions before departing.

This listing does not account for additional volunteers you may need to execute your events, assist with parking or other site needs you may have.