

San Luis Obispo County Care Coordination Coalition

Meeting Minutes

Date: Friday, September 20, 2019

Time: 12:00 p.m. – 2:00 p.m.

Attendees:

Michelle Shoresman	Grace McIntosh	Esmeralda Garcia	Theresa Scott
Jessica Guajardo	Amanda Piper (phone)	Anne Robin	Lucy Glaze
Amelia Grover	Penny Borenstein	Blanca Zuniga (phone)	David Duke
Tawny (phone)			

Recorder: Michelle Shoresman, Health Care Services Division Manager, County of San Luis Obispo

Location: Community Action Partnership San Luis Obispo (CAPSLO), 1030 Southwood Drive, San Luis Obispo, Ca 93401

Topic	Discussion	Action
1. Agenda Item: Welcome/Introductions (Facilitator: Michelle Shoresman)	The meeting for the San Luis Obispo County Care Coordination Coalition was called to order at 12:05 p.m. by Michelle Shoresman, Division Manager, Health Care Services, County of San Luis Obispo. Introductions: Everyone went around the room and introduced themselves and their organizations.	No
2. Agenda Item: Review Minutes – July 19, 2019 Meeting	Minutes were approved as written.	No
3. Agenda Item: SLO-HUB Grant Update	Grace reviewed the SLO-HUB Grant Quarterly Report and statistics. She reviewed highlights of the document attached.	No
4. Agenda Item: Follow-Up – Multi-Disciplinary Team (MDT) Mobilization Process/System	Action Item Follow-Up: Esmeralda: Obtained support from leadership for DSS/APS to initiate MDTs upon request by service providers, if the case in question is related to an adult. They cannot manage this process for youth. Group discussed process for setting up an MDT and agreed to the following: <ul style="list-style-type: none"> The person/entity interested in calling an MDT first obtains a HIPAA-compliant (and 42 CFR-Compliant, if Drug and Alcohol is requested to participate) release of information form from the client. Once release form is completed, person/entity calls the Department of Social Services/Adult Protective Services Intake line at 85-781-1790 to request assembling of an MDT. Provide the completed release form to the Intake Line fax number (805-788-2834). The Administrative Assistant at DSS-APS will contact all identified partners on the release form and set up remaining logistics for the MDT (time, date, location, etc.). Other key information for implementing this process outlined above: <ul style="list-style-type: none"> ✓ Until further notice, the County's Universal Release of Information Form (aka 815) must be used for APS to be involved in any case. 	

	<ul style="list-style-type: none"> ✓ Conference calling will be available for agency representatives that can't be present in person. ✓ Clients may be present in MDTs if approved by agencies involved. ✓ Clients must be adult. Client also must be involved (or will potentially be involved) with APS for APS to facilitate an MDT. <p>Group agreed that the action steps when the client is a child are not as clear. Anne Robin agreed to discuss this with Amelia at the end of the meeting.</p> <p>Group also decided that the above process was the only one that was necessary at this time. There is no need to set up an ongoing, regular MDT meeting. Consensus was that these have been attempted in the past, with not much success. MDTs are generally needed "on the fly" so this is the best approach.</p> <p>Michelle discussed the information she obtained from SFPD about their Healthy Streets Operation Center facility and program. This is a program where fire, law, EMS, health, etc. come together and are even co-located in a central "Navigation Center" with a limited number of emergency beds. They operate using the Incident Command System, as would be done for a fire or natural disaster with regular unified agency briefings and agency leader meetings, all with the goal of decreasing homelessness and problems resulting from homelessness. We were invited to come visit the program/facility, in the future.</p>	Michelle: Obtain statistical report from Healthy Streets to see what kind of success they have had and learn more about the program.
5. Agenda Item: <i>Octavia Update</i>	Michelle suggested that organizations still interested in using Octavia turn in letters of support to Dr. David Duke. He talked briefly about his plans for the community module going forward and the group brainstormed about next steps.	
6. Agenda Item: <i>List of Coalitions</i>	Dr. Borenstein described the purpose for creating such a list. Group decided to place this as an item on the agenda of a future meeting. We will go through the list and try to identify redundancies to see if we can remove any of them or propose removing and combining redundant groups.	Place a "Review of List of Coalitions" on a future care Coordination Agenda.
7. Agenda Item: <i>Finalize Draft Charter</i>	Michelle opened up a discussion about the DRAFT Charter document that has been circulated and reviewed at some of our meetings over the past 6 months. Group reviewed the document, made some final comments and voted on its approval. Charter was approved unanimously with changes added. The final Charter is attached with these minutes.	
8. Agenda Item: <i>SLO Health Safety Net Tour</i>	Theresa Scott discussed this upcoming event sponsored by CenCal Health. It is based on a similar event held in Santa Barbara where various community leaders toured local physical and mental health care facilities to understand what a "day in the life" of journey might be like for one of our shared community clients. The tour will be held on October 18. Lunch will be provided by CenCal. For more information, contact Theresa Scott at tscott@cencalhealth.org .	
9. Agenda Item: <i>Announcements and Future Agenda Items</i>	<p>Health Care Workforce Forum – October 16, 12-4 French Hospital Copeland Pavilion</p> <p><u>Upcoming Meeting Agenda Items:</u> SLO-HUB Grant Report Braided Funding Table – Review/Revise List of Coalitions – Review/Revise</p>	

10. Agenda Item: <i>Next Meeting</i>	<p>November 15, 2019 12:00 p.m. – 2:00 p.m. Community Action Partnership, 1030 Southwood Drive, San Luis Obispo, CA 93401 ***This will likely be our last meeting at CAPSLO. We plan to move meetings to another location.</p>	
11. Adjourn	Approximately 2pm.	No