

**HOMELESS SERVICES OVERSIGHT COUNCIL**  
**HSOC EXECUTIVE COMMITTEE**  
**October 16, 2019, 1:00-3:00pm**  
**Department of Social Services Room 356**

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS	
Anne Robin Kristen Barneich Janna Nichols	Mariam Shah Devin Drake	Laurel Weir Jessica Lorange Lisa Howe	
AGENDA ITEM		CONCLUSIONS/ACTIONS	FOLLOW UP
1. Call to Order and Introductions of Guests	Kristen called the meeting to order and introductions were made.		
2. Public Comment	Community Connections Event is from 10am-2pm at Estrella Hall at the Paso Robles Event Center.		
ACTION/INFORMATION/DISCUSSION			
3. Review and Approval of Minutes		Anne approved the minutes, seconded by Kristen. Vote was unanimous to approve the minutes	
4.1 Action Item: Vote to authorize the Chair to sign a letter of support for the County's application for the Bringing Families Home grant		Anne made a motion to vote to authorize the Chair to sign a letter of support for the County's application for the Bringing Families Home grant, second by Janna.	



<p>4.4 Discussion Item: California Emergency Solutions and Housing</p>	<p>instead of having one application process for the CoC funds and one for the County funds. The state will let our area know how much funding we are eligible for after the Point in Time Count data comes out. 8% of the funding will need to be used for youth projects. We will have until June 2025 to spend the funding. Staff recommend that the HSOC look at funding priorities prior to the request for proposal. The suggested priorities are as follows:</p> <ol style="list-style-type: none"> <li>1) Look at the gaps in the HEAP funding development</li> <li>2) Ensure that assistance is being provided in underserved areas like the north coast</li> <li>3) Providing housing for persons in recovery</li> </ol> <p>The group discussed the priorities. Anne suggested rewording suggestion 3 to say persons experiencing co-occurring issues or dually diagnosed, tri-morbidity as well as the aging population.</p> <p>Laurel updated the group regarding the California Emergency Solutions and Housing</p>		
--	--	--	--

<p>(CESH) Update and Planning</p>	<p>(CESH) grant. There were 2 rounds of this funding from the State. For the 2018 funds, the standard agreement between the County and the State needs to be amended. The State has not yet published the form to request the amendment, so we are waiting on the form from the state. The timing needs to be discussed regarding the 2019 CESH funding, which is about \$412,000. The group discussed planning for the funding and the 10-year plan update as well as the need of having a thoughtful discussion around the needs of our community. The funding needs to be spent by 2024.</p>		
<p>4.5 Discussion Item: HSOC Membership in 2020</p> <p>4.5.1 Action Item: Vote to make a motion that the HSOC amend its bylaws to modify the composition and size of its membership</p>	<p>Laurel shared with the group that there are several seats on the Homeless Services Oversight Council coming up for renewal or vacancy in 2020. Only one person is not eligible to reapply due to the current bylaws stating that members may only serve 2 terms at 3 years each term totaling 6 years on HSOC. The group discussed amending the bylaws to modify the composition and size of the membership. The motion to amend the bylaws needs to come from the Executive Committee. Staff recommended including additional members in specific categories as per Housing and Urban Development (HUD) application. For example, increasing to 2</p>	<p>Kristen made a motion to that the HSOC amend its bylaws to modify the composition, removing term limits, and size of its membership according to staff report, seconded by Anne. The vote was unanimous.</p>	

<p>4.6 Discussion Item: Warming Center Update</p>	<p>seats under Nonprofit Homeless Providers, Public Safety, Advocates, and Currently or formerly homeless persons categories. It was also recommended that the term limit may cause loss of current valuable expertise. Currently, about a third of the HSOC has seat expiring each year. The group discussed possibilities for amending the bylaws and strengthening the HSOC.</p> <p>The group discussed warming winter warming center season 2019-2020. Laurel shared with the group that Los Osos Cares will have their warming center at St. Benedicts and will be piloting a safe parking program. North County: Transitional Food and Shelter in Atascadero will be running a warming center at the Lutheran Church that is located on El Camino Real. Paso Cares will not have their warming center this year. Janna explained that the south county warming center is being worked on with support from the faith based community, possibly at the Life Point Church. More updates to come. Janna explained that a ministry group is heading up the warming center in south county this year with the support of 5 Cities Homeless Coalition.</p>		
---	--	--	--

<p>4.7 Discussion Item: Homeless Continuum of Care Staffing Update</p>	<p>Laurel informed the group that the Program Manager position for the Continuum of Care is currently vacant and open for applications online and closes next week. The request for additional positions is going to the Board of Supervisors November 5, 2019. This would include an Administrative Services Officer as well as a part time Administrative Assistant.</p>		
<p>4.8 Discussion Item: Committee Reports</p>	<p>Janna shared that the Services Coordinating Committee met on September 24, 2019 and discussed the grant updates, technical assistance training and discussed collaborative training as well as challenges around data tracking. The next meeting for this committee is scheduled for November 26.</p> <p>Anne shared that the Housing committee met on Oct 1 and discussed the tiny home exposition and the housing element as well as the action plan from the County Planning Department. The next meeting is scheduled for November 5.</p> <p>Laurel shared that the Finance and Data Committee discussed Homeless Management Information System (HMIS). We have been working with a technical assistance group to help update our HMIS. There will be lots of changes coming to help</p>		

	increase our HMIS. There are some changes regarding Coordinated Entry coming to this committee as well. The next meeting is scheduled for November 4.		
5. Future Discussion/Report Items:	NA		
6. Next Meeting Date:	December 18, 2019		
7. Adjournment	Kristen adjourned the meeting at 3:00pm.		