

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
FINANCE AND DATA COMMITTEE MEETING MINUTES**

**Date**

June 28, 2022

**Time**

10am-11:30am

**Location**

Zoom

**Members Present**

Carrie Collins

Janna Nichols

Kelly Underwood

Mark Lamore

Shay Stewart

Sstoz Tes

**Members Absent**

Brandy Graham

Bill Crewe

Jessica Thomas

Kate Swarthout

Mimi Rodriguez

Riley Smith

**Staff and Guests**

Elaine Archer

Elizabeth Pauschek

George Solis

Jessica Lorance

Joe Dzvonic

Julien Powell

Nicole Bennett

Russ Francis  
Tim Siler  
Wendy Lewis

### **1. Call to Order and Introductions**

Mark called the meeting to order at 10:03am.

### **2. Public Comment**

Carrie reported that Transitional Food & Shelter have sent a proposal to the County of San Luis Obispo to contract for a couple of units for Adult Protective Services.

### **3. Consent: Approval of Minutes**

Minutes could not be approved due to lack of quorum.

### **4. Action/Information/Discussion**

#### **4.1 Discussion Item: Strategic Plan Update**

Laurel reported that the Strategic Plan Steering Committee has released the draft strategic plan on the HSOC website, and has been reaching out to stakeholder groups and soliciting public input.

Joe reported that the County initiated a launch review and analysis of current HMIS (Homeless Management Information System) and CES (Coordinated Entry System) processes and software platforms in June, and have now reported to the County Administrative Officer. The analysis shows that homeless services within the County, including HMIS, has been added piecemeal rather than built strategically. Going forward, current efforts need to be supplemented, and software platforms are being looked at to see what could be improved. The recommendation is to combine HMIS and CES via a new software platform. County IT is interested in carrying out this work as a business project, which will mean higher efficiency and lower cost. The process of evaluating options will include opportunities for feedback and input from community stakeholders. Laurel shared that converting to a different system would take at least 18 months. The vendor selection process is a major part of the transition.

Laurel shared that the Steering Committee is due to meet later in the week following this meeting, so this meeting provides an opportunity for the Finance and Data Committee to provide comments on the draft plan.

The Finance and Data Committee discussed Lines of Effort 3 and 6 in the draft plan. Laurel reported that the goal to create a single HMIS database may need to be moved to the second year, following Joe's report above. The Committee provided the following feedback:

- Some of the outcome goals are very generally worded to the point it is difficult to give feedback – e.g. “acquire and implement software platform/vendor that fulfills community needs” is lacking detail
- Having one single HMIS vendor may not be a requirement, as the State only requires interoperability between systems that are HMIS compliant. Currently, ClientTrack and BellData are not interoperable (and also require duplicate data entry), but if they were interoperable this would meet the State's requirements
- There may be privacy issues with integrating hospitals and criminal justice agencies into data sharing and coordination

#### **4.2 Discussion Item: Data Maturity Assessment Tool**

Jessica shared that County staff have been working on data improvement, including the goal to have the CoC (Continuum of Care) entering all projects into HMIS. Good Samaritans' SSVF (Supportive Services for Veteran Families) are now uploading their data into HMIS.

#### **4.3 Discussion Item: Homeless Management Information System (HMIS)**

##### **4.3.1. Discussion Item: HMIS Street Outreach Auto Exit**

Jessica reported that County staff met with the Street Outreach group to look at improving data quality, and discussed options for auto exiting clients. George shared that this will impact the CoC, particularly with the HHAP (Homeless Housing, Assistance and Prevention Program) Round 3 goals, as there is a measurable outcome of exits from street outreach. The Committee discussed the challenges in collecting this data. Jessica will look into best practices from other CoCs and report back.

##### **4.3.2. Discussion Item: Data Quality Issues**

Jessica reported that Family Care Network's data quality errors recently decreased by 50% in a month, due to being proactive about data quality.

#### **4.3.3. Discussion Item: System Administrators Monthly Call**

Jessica reported that ESG-CV (Emergency Solutions Grant – Coronavirus) reports and an SSVF data upload are due at the end of July. The next NHSDC (National Human Services Data Consortium) conference is happening in Seattle in July.

#### **4.4 Discussion Item: US Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program Competition**

George reported that HUD (US Department of Housing and Urban Development) has released a supplemental CoC NOFO (Notice of Funding Opportunity) to address unsheltered rural homelessness. More details will follow.

##### **4.4.1. Discussion Item: Fiscal Year 2021 (FY2021) HUD CoC Program Competition Debrief**

George reported that SLO County CoC scored fifth highest of the thirteen CoCs in Southern California for the FY2021 (Fiscal Year 2021) HUD CoC program competition. Those scoring higher are the large metropolitan areas. The CoC was only a few points away from qualifying for bonus funding. County staff are now working to improve the CoC's score in the next program competition, including by developing MoUs (Memoranda of Understanding) with the County Office of Education and schools.

##### **4.4.2. Discussion Item: HUD CoC Monitoring**

George reported that HUD have scheduled a remote monitoring of TMHA's (Transitions Mental Health Association) FY2019 SLO City Permanent Supportive Housing project. The monitoring will take place between July 25 and August 2.

#### **4.5. Discussion Item: California Housing Partnership: San Luis Obispo County Housing Need Report 2022**

Tabled due to lack of time.

#### **5. Future Discussion/Report Items**

- County staff are working on revised governance documents and will have a number of updates to bring to the Finance and Data Committee soon.

#### **6. Next Regular Meeting: July 26 at 10am**

## **7. Adjournment**

Mark adjourned the meeting at 11:35am.