



**San Luis Obispo  
Countywide 10 Year  
Plan to End  
Homelessness**

*We envision a future  
in which the housing  
and comprehensive  
services necessary to  
remain housed are  
available for all,  
affording everyone  
maximum self-  
sufficiency, and the  
opportunity to be  
productive and  
participating  
members of our  
community*

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)**

**Meeting Agenda**

May 29, 2020, 1 p.m.

Physical Location: Room 356, Department of Social Services,  
3433 S Higuera Street, San Luis Obispo, CA

Members and the public may also participate by phone.

Call In Number: (717) 275-8940

PIN #: 798 2958

1. Call to Order and Introductions
2. Public Comment
3. Consent: Approval of Minutes
4. Action/Information/Discussion
  - 4.1. Discussion Item: COVID-19 Impacts, Responses, and Resources
    - 4.1.1. Action Item: Vote to recommend allocations for the federal CARES Act Community Development Block Grant-COVID, Emergency Solutions Grant-COVID funding and the California COVID-19 Emergency Homelessness Funding
  - 4.2. Discussion Item: HSOC Bylaws
    - 4.2.1. Action Item: Vote to amend the Election of Members Section of the HSOC Bylaws
  - 4.3. Discussion Item: State Grants to Address Homelessness
5. Committee Reports
6. Future Discussion/Report Items
7. Next Meeting Date: July 15, 2020
8. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:  
[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

# HOMELESS SERVICES OVERSIGHT COUNCIL

## HSOC Meeting

May 6, 2020 1:00 p.m.

Physical Location: Room 101, Department of Social Services, 3433 Empleo St, San Luis Obispo, CA

Members and the public were also able to participate by phone.

Call In Number: (717) 275-8940

PIN #: 798 2958

MEMBERS PRESENT	MEMBERS ABSENT	STAFF & GUESTS	
Amelia Grover Anne Robin Bettina Swigger Carlyn Christianson Grace McIntosh Janna Nichols Joe Thompson Kristen Barneich Kristen Richards (alt for Jessica Thomas) Marianne Kennedy Mariam Shah Mark Lamore Scott Smith Steve Martin Susan Funk	Adam Hill Caroline Hall Deanna Cantrell Devin Drake Jessica Thomas Marcia Guthrie Marlys McPherson Paul Worsham Shay Stewart Theresa Scott Tim Waag	Airlin Singewald Angela Smith George Solis Jan Maitzen Jeff Al-Mashat Jessica Lorange Laurel Weir Liz Snyder Rick Gulino Russ Francis Susan Morris Tom Sherman Tony Navarro Wendy Lewis	
AGENDA ITEM		CONCLUSIONS/ACTIONS	FOLLOW UP
1. Call to Order and Introductions	Mariam opened the meeting at 1pm.		
2. Public Comment	None.		
3. Consent: Approval of Minutes		Carlyn made a motion to approve the minutes, seconded by Janna. All were	

		in favor, apart from Steve Martin who abstained as he was not at the previous meetings.	
4. Action/Information/Discussion			
4.1. Discussion Item: COVID-19 impacts, responses, and resources			
4.1.1. Discussion Item: Combined Request for Proposals for COVID-19 Emergency Funding, Community Development Block Grant (CDBG) Funding, Federal Emergency Solutions Grant COVID-19 (ESG-CV) Funding, State Emergency Solutions Grant COVID-19 (ESG-CV) Funding	<p>Laurel explained that Congress passed the CARES Act in April, which provides funding to address the COVID pandemic. This includes supplemental appropriations to assist people who are homeless and on low incomes, through several programs:</p> <ol style="list-style-type: none"> <li>1. CDBG-CV (Community Development Block Grant CoronaVirus)</li> <li>2. Federal ESG-CV (Emergency Solutions Grant CoronaVirus)</li> <li>3. State ESG-CV</li> <li>4. COVID-19 Emergency Homelessness Funding Grant Allocation from HCFC (California Homeless Coordinating and Financing Council)</li> </ol> <p>The County has released a combined</p>		

	<p>RFP (Request for Proposals) for these grants. Each of the applications has slightly different rules; information about each grant is available on the HSOC web page as well as on the Department of Planning &amp; Building's web page.</p> <p>Tony gave some background on the CDBG program. The CARES Act has reduced the amount of time allocated to public review and comment for the action plan, and so the County decided to amend its 2019 action plan in order to get funds to recipients much faster. The CARES Act has also waived the 15% public services cap normally applied to CDBG funds. HUD (US Department of Housing and Urban Development) has released a guide to eligible activities under CDBG. The funding can be used to re-establish old community buildings and assets if this is related to preparation for and prevention of COVID. Small businesses (five or fewer employees, including the owner) can receive CDBG loans and grants if they are income eligible and undertaking COVID-related activities. CDBG funds can be retroactive to March 1, if expenses related to COVID</p>		
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	<p>have been documented.</p> <p>Laurel gave some more background on the two ESG funds. The rules of the Federal and State ESG programs are similar, although California has not yet issued its NOFA (Notice of Funding Availability). The NOFA is expected within the next week. ESG funding is generally for Rapid Rehousing, eviction prevention, street outreach, and shelter activities. HUD have indicated that shelter renovations, which are usually eligible under ESG, will be less of a priority this time, in favor of renovations needed to create isolation areas for people in shelters or to deal with COVID-related safety issues. The State ESG program includes isolation capacity, street outreach, and services related to emergency shelter of people who are COVID-positive or at a high risk of infection.</p> <p>The deadline for applications is May 15. HSOC will review recommendations on May 19, and HSOC's recommendations will go to the Board of Supervisors at their June 16 meeting.</p>		
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	<p>Tony clarified that duplication of funding is not allowed under CDBG – so if an agency receives CDBG and ESG funds for the same Rapid Rehousing project, they cannot use both funds to support the same clients. But agencies are able to coordinate the funds – CDBG has a three month limit on assistance to individual clients, so ESG funding could replace this after three months and be used to support the same clients.</p> <p>Susan Funk asked about the availability funding through Project Roomkey. Laurel clarified that Project Roomkey refers to FEMA approval for reimbursing local governments which are placing homeless people who are COVID-positive or who have documented exposure to COVID, and people who are at high risk of homelessness, into motel rooms. Nonprofit agencies also engaged in this work or wanting to become involved in this work are not able to secure funding through Project Roomkey, but can apply for funding through grant programs including those discussed above.</p>		
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<p>4.1.2. Discussion Item: Local impact and response</p>	<p>Laurel shared that County Public Health has been going to key meal programs across the County to talk to unsheltered people and take swabs from anyone who is symptomatic. This will help the County to know whether homeless people are experiencing COVID, and to intervene if there are any outbreaks. The County has also been working with homeless agencies, particularly shelters, to identify people who are symptomatic.</p> <p>The State is providing testing sites in Grover Beach and Paso Robles. People from eligible populations (which includes employees of homeless services) can go there to be tested. Appointments must be booked in advance and can only be booked online (see the Emergency SLO website for details). Individuals do not have to be symptomatic to get tested.</p>		
<p>4.2. Action Item: Vote to approve the Ad Hoc Grant Review Committee's recommendations regarding prioritization for funding allocations for the pass through federal Emergency Solutions Grant Continuum of</p>	<p>Laurel explained that this is the vote on recommendations for the State ESG program allocation. The NOFA for this program was published on February 28. The County published an RFP and received one application. This is a joint application from 5Cities</p>	<p>Bettina made a motion to approve the Ad Hoc Grant Committee's recommendations. Susan Funk seconded the motion. The motion passed with all in favor, apart from Grace</p>	

Care Allocation from the State of California	<p>Homeless Coalition with CAPSLO (Community Action Partnership of SLO) and ECHO (El Camino Homeless Organization), to carry out Rapid Rehousing and street outreach activities for \$116,255. On April 27, an ad hoc Grant Review Committee met to discuss the application, and recommended that the application go to the full HSOC then the Board of Supervisors for approval, including an additional \$3,366 for the County's administration and staffing (as Administrative Entity for HSOC), making a total of \$119,621.</p> <p>The agencies applying for funding have received funding in prior years. County staff determined that their previous years' performance was satisfactory, and that the application meets all thresholds.</p> <p>Mariam noted that, in Appendix A to Attachment 4.2, SLO County receives the least money in the ESG Formula Allocation, compared to other counties. Laurel explained that this is because of the formula that the State uses, which favors large urban areas and older areas, particularly with housing stock built before 1940.</p>	and Janna who abstained.	
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<p>4.3.Action Item: Vote to approve the Finance &amp; Data Committee's recommendations for San Luis Obispo Continuum of Care Homeless Management Information System documents</p>			
<p>4.3.1. Action Item: Vote to approve the Finance &amp; Data Committee's recommendations for San Luis Obispo Continuum of Care Homeless Management Information System Privacy Notice and Privacy Posted Notice</p>	<p>George explained that in 2004, HUD published their privacy and security standards. These sought to protect the confidentiality of PII (Personally Identifiable Information) while allowing for responsible uses and disclosures of data. These standards apply to any homeless assistance organizations that process PII for a HMIS (Homeless Management Information System). County staff worked with HUD TA (Technical Assistance) to update the HMIS Privacy Notice, which informs clients about what agencies do with their personal data. There are two items that the Finance &amp; Data Committee has recommended for approval – the HMIS Privacy Notice, which describes SLO County CoC (Continuum of Care)'s privacy standards, and the HMIS Privacy Posted Notice, which must be posted at each intake location where client data is recorded. Both documents have been approved</p>	<p>Janna made a motion to approve the Finance &amp; Data Committee's recommendations. Susan Funk seconded the motion. The motion passed with all in favor.</p>	

	<p>by County Counsel.</p> <p>George clarified that it is not necessary to print out and give a physical copy of the Privacy Notice to all clients, though this should be provided if a client requests a copy of the notice.</p>		
<p>4.3.2. Action Item: Vote to approve the Finance &amp; Data Committee's recommendations for San Luis Obispo Continuum of Care Homeless Management Information System Data Quality Plan</p>	<p>HUD TA has suggested that all CoCs implement a data quality plan. A CoC's data quality impacts its competitiveness for funding, both for CoC and ESG grants. The HMIS Data Quality Plan will therefore help SLO County CoC to become more competitive by helping to provide more accurate reporting for federal and state grants.</p> <p>The HMIS Data Quality Plan has been approved by County Counsel, and the Finance &amp; Data Committee has recommended it for approval by HSOC. The Plan is a working document, to be reviewed and updated at least annually based on the CoC's needs.</p> <p>Mark asked for clarification on the data timeliness requirement of client data being entered into HMIS within three business days of the data being captured. Laurel clarified that this</p>	<p>Kristen Barneich made a motion to approve the Finance &amp; Data Committee's recommendations. Susan Funk seconded the motion. The motion passed with all in favor.</p>	

	<p>requirement comes directly from HUD TA, and that three days is a compromise, as HUD ultimately wants agencies to be entering data within 24 hours of the data being captured, but considered three days to be a reasonable first step for SLO County CoC. Janna added that there has been extensive discussion about this at committee level, and that there is a significant amount of data duplication taking place. Avoiding this duplication will help agencies improve their data timeliness. The Finance &amp; Data Committee is looking into next steps on this.</p> <p>Susan Funk asked for clarification on how this Plan defines beds in the context of warming centers. Laurel clarified that the count for warming centers is different, and HUD has historically asked how many people were in the center, not the number of beds as for regular centers. An agency would not therefore be penalized for a warming center sheltering people above normal capacity.</p>		
5. Committee Reports	Finance & Data Committee: Janna reported that this committee's work is covered in the above items.		

	No other committee reports were made.		
6. Future Discussion/Report Items	<ul style="list-style-type: none"> <li>• The four grants as discussed above (item 4.1) need to be approved at the full HSOC meeting on May 29, in order to be approved by the Board of Supervisors before the deadline for the funds being obligated. Laurel asked attendees to please send alternates if they are not able to attend.</li> <li>• Revisiting the overall homeless services plan to be discussed at the next HSOC Executive Committee meeting (June 17).</li> <li>• If applicable, a report on challenges that Paso Robles and 5Cities Homeless Coalition are experiencing due to CalTrans requirements impacting their ability to deliver on a HEAP funded program.</li> </ul>		
7. Next Meeting Date: May 29, 2020			
8. Adjournment	Mariam adjourned the meeting at 2:15pm.		

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)**  
**ACTION ITEM**  
**May 29, 2020**

**AGENDA ITEM NUMBER: 4.1.1.**

**ITEM: VOTE TO RECOMMEND ALLOCATIONS FOR THE FEDERAL CARES ACT COMMUNITY DEVELOPMENT BLOCK GRANT AND EMERGENCY SOLUTIONS GRANT FUNDING AND THE CALIFORNIA COVID-19 EMERGENCY HOMELESSNESS FUNDING**

**ACTION REQUIRED:**

Vote to recommend allocation of CARES Act Community Development Block Grant- COVID funding, Emergency Solutions Grant-COVID funding to the County, Emergency Solutions Grant-COVID funding passed through from the State to the San Luis Obispo County Continuum of Care, and COVID-19 Emergency Homelessness Funding Grant from the California Homelessness Coordinating and Financing Council.

**SUMMARY NARRATIVE:**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act, signed by the President on March 27, 2020, appropriated funding to the US Department of Housing and Urban Development (HUD) to assist communities in responding to the COVID-19 pandemic. This funding included supplemental funding for the Community Development Block Grant (CDBG) Program and the McKinney-Vento Homeless Assistance Act Emergency Solutions Grant (ESG) program designed to help communities and homeless assistance programs to prevent, prepare and respond to the current crisis. The County of San Luis Obispo was recently awarded \$1,099,800 in supplemental CDBG funds (hereinafter "CDBG-CV") and \$563,034 in supplemental ESG funds (hereinafter "ESG-CV") as an ESG entitlement community. The County was also awarded \$468,000 in ESG-CV funds from the State of California through ESG-CV funds the State received from HUD and passed through to local Continuums of Care.

In addition, the State of California's Homeless Coordinating and Financing Council (HCFC) recently awarded \$289,009 in funding through HCFC's COVID-19 Emergency Homelessness Grant to the San Luis Obispo County Continuum of Care (CoC). The County of San Luis Obispo has been designated as the Administrative Entity for the HCFC CoC grant.

*Community Development Block Grant-COVID Funding*

In response to the enactment of the CARES Act, the U.S. Department of Housing and Urban

Development (HUD) notified the County of San Luis Obispo Department of Planning and Building on April 8, 2020 that it will receive an entitlement allocation of \$1,099,800 in Community Development Block Grant (CDBG-CV) funds to be used **to prevent, prepare for, and respond to the coronavirus.**

Through the CARES Act, HUD issued a mega-waiver for grantees that will enable swift implementation of CDBG-CV grants that allows for a truncated public comment period (5-day comment period as opposed to the standard 30 days). The CARES Act also eliminated the CDBG 15% cap for public services to help with the immediate and emergency need to address the COVID-19 virus while retaining the CDBG income eligibility and documentation requirements. CDBG activities meeting the Low and Moderate-Income national objective are still required to primarily benefit eligible persons and households (80% of the area medium income). HUD also provided the Quick Guide to CDBG eligible Activities to Support Coronavirus and Other Infectious Disease Response:

<https://files.hudexchange.info/resources/documents/Quick-Guide-CDBG-Infectious-Disease-Response.pdf>

\$879,850 in CDBG-CV funds will be available for award as the County plans to retain the allowed 20% for administrative costs.

#### *Emergency Solutions Block Grant-COVID Funding to the County*

The U.S. Department of Housing and Urban Development (HUD) notified the County of San Luis Obispo Department of Planning and Building on April 8, 2020 that it will receive an entitlement allocation of \$563,034 in Emergency Solutions Grant (ESG-CV) funds to be used to prevent, prepare for, and respond to the coronavirus among individuals and families who are experiencing homelessness or receiving homelessness assistance; and to support additional homelessness assistance and homeless prevention activities to mitigate the impact created by coronavirus.

Eligible activities under the ESG program are Emergency Shelter, Street Outreach, Rapid Rehousing, Homelessness Prevention, and Homeless Management Information System activities. To assist communities in planning for the grant, HUD has also issued guidance on specific activities that could be considered eligible under the CARES Act ESG-CV grant related to infectious disease preparedness: <https://files.hudexchange.info/resources/documents/Eligible-ESG-Program-Costs-for-Infectious-Disease-Preparedness.pdf>.

\$521,975 in ESG-CV funds will be available for award as the County plans to share the allowed 10% for administrative costs.

### *Emergency Solutions Block Grant-COVID (ESG-CV) Funding from California*

In addition to the funding noted above that the County will receive directly from the U.S. Department of Housing and Urban Development (HUD), the County has been informed by the State of California that the State will be passing a portion of the ESG-CV funds the State receives on to local Continuums of Care. The State published it is estimated that approximately \$468,000 will be available to the San Luis Obispo County Continuum of Care.

Eligible activities under ESG-CV funds received from the State will be the same as the ESG-CV funds received directly from HUD, except that while ESG-CV funds received directly from HUD may not be used to serve persons in non-entitlement jurisdictions; assistance provided with ESG-CV funds received from the State must be available to serve persons in non-entitlement jurisdictions. In San Luis Obispo County, the City of Grover Beach is the only non-entitlement jurisdiction. The deadline for expenditures of the ESG-CV funds from the State will be December 31, 2020, the same as the deadline for the ESG-CV funds received from HUD.

It is estimated that \$438,750 in ESG-CV funds will be available for award as the County plans to share the set-aside for administrative costs. As the Notice of Funding Availability for these funds has not yet been released, this amount may be subject to change.

### *California COVID-19 Emergency Homelessness Assistance Funding*

On March 17, 2020, California Governor Gavin Newsom signed SB 89, which was approved unanimously by the state Legislature. SB 89 authorized a total appropriation of up to \$1 billion to provide assistance to help fight the spread of COVID-19. On March 18, 2020, Governor Newsom's Administration allocated \$100 million in emergency funding from SB 89 to local governments to help protect this vulnerable population and reduce the spread of COVID-19 by safely getting individuals into shelter and providing immediate housing options.

On March 19, 2020, the California Homeless Coordinating and Finance Council (HCFC) released the [COVID-19 Emergency Homelessness Funding Grant Allocations](#). California's 13 largest cities, or cities that are also a county, will receive \$42,968,750, while the state's 58 counties will receive \$27,434,750 and California's 44 Continuum of Care will receive \$29,687,500. On March 23, 2020, the HCFC notified the County that the San Luis Obispo County Continuum of Care allocation will be \$289,009.57.

This funding is intended for investments into COVID-19 prevention and containment efforts for shelters, including, but not limited to, medically indicated services and supplies, such as testing and handwashing stations, enhancements to existing shelter facilities, and expanding isolation capacity. This will allow for proper social distancing and isolation to reduce the spread of COVID-19 among people experiencing homelessness. While eligible uses for funding are broad and should be determined based on the need of the jurisdiction, suggested uses include:

- Emergency Shelter Operations - furnishings, supplies, and equipment needed to maintain a sanitary shelter environment for clients and staff.
- Shelter Capacity - support for increasing shelter capacity and the acquisition of new shelters.
- Isolation Capacity- support for the acquisition/lease of hotels, motels, trailers, and other alternative isolation placements.
- Street Outreach - supplies and equipment needed to protect staff engaging with unsheltered people from COVID-19 and to meet the urgent physical needs of people experiencing homelessness.
- Transportation - support for the transportation of those experiencing homelessness to and from shelters and medical care.
- Staffing - support for additional staff for infectious disease preparedness and case management for clients.

On March 27, 2020, the Homeless Services Oversight Council (HSOC) voted to designate the County of San Luis Obispo to serve as the Administrative Entity for the COVID-19 Emergency Homelessness Funding Grant Continuum of Care allocation. The HSOC also agreed to reconvene in April to consider staff recommendations and provide direction on funding priorities for this grant.

On April 6, 2020, the HSOC voted to prioritize the following activities:

- Isolation Capacity
- Staffing (Case Management) and wrap around services in support of isolation capacity
- Street Outreach

In addition, the HSOC voted to recommend funding is allocated to activities in each of four regions in the County (Coastal, North County, San Luis Obispo Region, South County) proportionate to the estimated share of the homeless population in the County. A review of the four most recent Homeless Point in Time Counts (2013-2019) found the following proportional average:

- San Luis Obispo Region = 35%
- North County = 29%
- South County = 26%
- Coastal = 10%

A total of \$289,009.57 is available for the Continuum of Care allocation.

### ***Provider Selection Process***

On May 1, 2020, The County Department of Social Services (DSS) in conjunction with the County Department of Planning (Planning), released the local Request for Proposals for each of the four grants. Applications were due May 15, 2020.

One application – from the Community Action Partnership of San Luis Obispo (CAPSLO) on behalf of CAPSLO, the 5Cities Homeless Coalition (5CHC), the El Camino Homeless Organization (ECHO),



and Shower the People – was received for CDBG-CV funds under the proposed Public Services activity.

Three applications were received for the ESG-CV funds that will be allocated directly from HUD: a collaborative application from 5CHC on behalf of 5CHC, CAPSLO, and ECHO; an application from RISE San Luis Obispo; and an application from the Salvation Army. The Collaborative application requested funding for eligible emergency shelter, rapid rehousing, homelessness prevention, and HMIS activities. RISE requested funding for emergency shelter, and the Salvation Army requested funding for homelessness prevention.

Three applications were received for the ESG-CV funds that will be allocated to the CoC from California: a collaborative application from 5CHC on behalf of 5CHC, CAPSLO, and ECHO; an application from Transitional Food and Shelter (TFS); and an application from the Salvation Army. The collaborative application requested funding for emergency shelter, street outreach, rapid rehousing, homelessness prevention, and HMIS. TFS requested funding for emergency shelter, and the Salvation Army requested funding for homelessness prevention activities.

Two applications were received for the CA HCFC COVID-19 Emergency Homelessness Funding Grant: a combined application from 5CHC, ECHO, and CAPSLO; and an application from TFS. The collaborative application requested funding for emergency shelter operations, isolation capacity, street outreach, transportation and staffing. TFS requested funding for emergency shelter operations, shelter capacity, isolation capacity, transportation, and staffing.

DSS and Planning staff reviewed the applications received to determine if they met threshold criteria for eligibility. Staff then considered organizational capacity and experience, program implementation and cost effectiveness, geographic distribution of benefits and funds, and need for the proposed services and developed preliminary recommendations. With regard to HCFC funding, staff also considered HSOC guidance regarding priorities.

On May 20, 2020, a non-conflicted ad hoc Grant Review Committee met and considered the draft recommendations. The Grant Review Committee included HSOC representatives and a representative from the County Public Health Office. The Grant Review Committee voted to recommend the allocations proposed by staff (see Appendix A).

The Grant Review Committee also indicated a need for additional isolation capacity for homeless persons at high risk of medical complications from COVID-19 and recommended that if additional funding becomes available, such funding be prioritized for increasing isolation capacity.

**BUDGET/FINANCIAL IMPACT:**

Should the Board of Supervisors approve the HSOC's recommendations, \$2,419,843 would be received to prevent, prepare and respond to COVID-19 in San Luis Obispo County.

**STAFF COMMENTS:**

Regarding the ESG-CV funds from the State of California, it should be noted that the State has not yet issued the Notice of Funding Availability for these funds, so the amount available should be considered an estimate. It is requested that HSOC recommend the final allocations be adjusted proportionately should the final award from the State differ from the estimated amount.

Regarding the CDBG-CV funding, the State of California has indicated it will pass along a portion of its CDBG-CV funds to two local cities: the City of Pismo Beach will receive \$88,754 and the City of Grover Beach will receive \$108,005. These allocations must be used to serve persons in those cities and they are separate from the CDBG allocation received by the County of San Luis Obispo.

## Appendix A: CARES Act & COVID-19 Emergency Funding Applications and Recommendations - May 20, 2020

APPLICANT	PROJECT	REQUEST				DRAFT RECOMMENDATION			
		CDBG-CV	ESG-CV	CA ESG-CV	HCFC COVID-19	CDBG-CV	ESG-CV	CA ESG-CV	HCFC COVID-19
5Cities Homeless Coalition	Collaborative Countywide Homeless Services Program with 5CHC, CAPSLO, ECHO and Family Resource Centers (CAPSLO & The Link), and Shower The People Program		\$ 454,815	\$ 411,122			\$ 301,975	\$ 377,372	
5Cities Homeless Coalition	Collaborative Countywide Homeless Services Program with 5CHC, CAPSLO, ECHO				\$ 245,851				\$ 245,851
CAPSLO	SLO County Homeless COVID-19 Response Partners	\$ 859,519				\$ 859,519			
RISE San Luis Obispo County	Emergency Shelter Program		\$ 20,000				\$ 20,000		
The Salvation Army	TSA SLO County Homelessness Prevention Program		\$ 100,000	\$ 100,000			\$ 200,000		
Transitional Food & Shelter	MFH and AWC: Covid-19 Preparation, Prevention and Response 2021				\$ 50,955				\$ 43,158
Transitional Food & Shelter	MFH and AWC: COVID-19 Preparation, Prevention & Response 2020			\$ 61,378				\$ 61,378	
<b>GRAND TOTAL:</b>		<b>\$ 859,519</b>	<b>\$ 574,815</b>	<b>\$ 572,500</b>	<b>\$ 296,806</b>	<b>\$ 859,519</b>	<b>\$ 521,975</b>	<b>\$ 438,750</b>	<b>\$ 289,009</b>
Funding Available		<b>879,840</b>	<b>563,034</b>	<b>421,200</b>	<b>289,009</b>				
Difference		\$ 20,321	\$ (11,781)	\$ (151,300)	\$ (7,797)				

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
ACTION ITEM  
May 29, 2020**

**AGENDA ITEM NUMBER: 4.2.1**

**ITEM: VOTE TO AMEND THE ELECTION OF MEMBERS SECTION OF THE HSOC BYLAWS**

**ACTION REQUIRED:**

Vote to amend the Election of Members section of the HSOC Bylaws to 1) conform with the changes to the Membership section previously voted on by the HSOC in January, and 2) to make additional changes.

**SUMMARY NARRATIVE:**

*Background*

The Homeless Services Oversight Council (HSOC) was created by the San Luis Obispo County Board of Supervisors in June 2009 to serve as the San Luis Obispo County Continuum of Care oversight body for the federal McKinney-Vento Continuum of Care (COC) program funding in the county, in accordance with 24 C.F.R. Part 578.7.

On January 15, 2020, the HSOC voted to amend the Membership Section of the Bylaws to add additional seats, make modifications to the categories of members, and eliminate term limits. As noted at the time of the vote, County Counsel had indicated a conforming amendment would be needed to the Election of Members section of the Bylaws and that staff would be bringing back recommended amendments to that section at a future meeting. At the March 18, 2020 meeting of the HSOC, the HSOC discussed the proposed conforming amendments and additional amendments.

*HSOC Recommended Amendments*

It is recommended that the Election and/or Re-Appointment of Members and Alternates sections of the HSOC Bylaws be repealed and replaced with the following language (additions highlighted in yellow, deletions noted by strikethrough):

## **Election and/or Re-Appointment of Members and Alternates**

In September of each year:

- a. It will be determined which of those sitting members whose tenure is expiring will not seek reappointment for a subsequent term.
- b. The County of San Luis Obispo will be given notice of all vacancies for any member who does not ~~or cannot~~ seek reappointment. Applications for membership to the Council shall be taken in accordance with the established County procedure for advisory commissions.
- c. **Staff shall convene** ~~The HSOC Executive Committee shall appoint~~ an ad hoc Nomination Committee of at least three (3) HSOC members.

In October of each year:

- a. ~~The~~ The Nomination Committee shall review the applications submitted for the vacancies and prepare a proposed Membership Roster. The Roster will be submitted to the HSOC Executive Committee in sufficient time prior to the last meeting of the year for its review and **comment** ~~amendment~~, as appropriate.

~~In November~~ **By the last meeting** of each year:

- a. The Executive Committee shall submit the proposed Membership Roster, **along with any comment the Committee wishes to provide,** to the full HSOC for approval. The approved Membership Roster shall be submitted to the Board of Supervisors for its approval prior to the end of the calendar year, or as soon thereafter **as possible**.

Vacancies occurring mid-term shall be filled in accordance with the established County procedure for advisory commissions.

### **BUDGET/FINANCIAL IMPACT:**

No financial impact is anticipated from this change.

### **STAFF COMMENTS:**

Staff recommend approval of the proposed changes.