



Business Closure and Layoff WARN Information

California Worker Adjustment and Retraining Notification Act (WARN) requirements include plant closure affecting any amount of employees. Layoff of 50 or more employees within a 30-day period regardless of % of workforce. Relocation of at least 100 miles affecting any amount of employees. [California Labor Code Section 1400 (d)-(f)]

Federal WARN Noticing requirements include plant closings involving 50 or more employees during a 30-day period. Layoffs within a 30-day period involving 50 to 499 full-time employees constituting at least 33% of the full-time workforce at a single site of employment. Layoffs of 500 or more are covered regardless of percentage of workforce. (29 USC, et seq., 2101 and 20 CFR 639.3)

Refer to the [EDD website](#) for more information and [FAQs](#).

Below you will find addresses for all the parties that must be contacted per Title 20 Code of Federal Regulations Section 639.7:

EDD WARN Act Coordinator–
By E-mail: **(preferred method)**
eddwarnnotice@edd.ca.gov

By Mail:
WARN Act Coordinator
Statewide Services Unit
Workforce Services Division
Employment Development Department
P.O. Box 826880, MIC 50/Room 5099
Sacramento, CA 94280-0001

County Government Elected Officials
County of San Luis Obispo
Board of Supervisors
[District and Contact Information](#)

Local Workforce Development Board
County of San Luis Obispo DSS
Att: Mr. Devin Drake, DSS Director
PO Box 8119
San Luis Obispo, CA 93403

Union or Employment Representation
Any organization associated with your business must also be notified as applicable.

Local City elected officials (City Mayor) may also be noticed.