

# **Paso Basin Cooperative Committee**

## **NOTICE OF SPECIAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Paso Basin Cooperative Committee will hold a Special Meeting at **4:30 P.M. on Wednesday, December 6, 2017** at the Paso Robles Emergency Operations Center (EOC), **900 Park Street, Paso Robles, CA 93446**.

NOTE: The Paso Basin Cooperative Committee reserves the right to limit each speaker to three (3) minutes per subject or topic. In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities so they may attend and participate in meetings.

**John Hamon**, Member, City of Paso Robles  
**Reginald Cousineau**, Member, Heritage Ranch CSD  
**Joe Parent**, Member, San Miguel CSD  
**John Peschong**, Member, County of San Luis Obispo  
**Willy Cunha**, Member, Shandon-San Juan WD

**Steve Martin**, Alternate, City of Paso Robles  
**Scott Duffield**, Alternate, Heritage Ranch CSD  
**Kelly Dodds**, Alternate, San Miguel CSD  
**Debbie Arnold**, Alternate, County of San Luis Obispo  
**Matt Turrentine**, Alternate, Shandon-San Juan WD

### **Agenda**

#### **December 6, 2017**

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- 1. Call to order**
  - 2. Roll Call**
  - 3. Pledge of Allegiance**
  - 4. Public Comment – Items not on Agenda**
  - 5. Approval of Meeting Minutes**
    - a. October 18, 2017 (First Regular Meeting)
    - b. October 25, 2017 (First Special Meeting)
  - 6. Approach to Consultant Selection Process for Groundwater Sustainability Plan Preparation (City of Paso Robles), Dick McKinley**
  - 7. Recommendation regarding Agency Websites and Notices of Intent to collectively develop a Groundwater Sustainability Plan (SLO County), Angela Ruberto**
  - 8. Designate Point(s) of Contact to Coordinate with Salinas Valley Basin GSA (SVBGSA) and DWR, and Provide Updates to and Seek Input from Committee (San Miguel CSD) Blaine Reely**
  - 9. Consider developing draft interagency agreement with SVBGSA (Shandon-San Juan Water District), Willy Cunha**
  - 10. Establish Next Meeting Date, Time, and location**
  - 11. Discuss Potential Future Items**
    - a. Consider staff recommendation for selection of consultant for GSP Preparation
    - b. Consider recommending budget for consideration by each party per the MOA
    - c. Consider development of stakeholder participation plan
    - d. Receive update on USBR Basin Study and potential GSP alignment
    - e. Receive information regarding FPPC Conflict of Interest Code requirements
  - 12. Adjourn**

# Paso Basin Cooperative Committee

Minutes (DRAFT)

October 18, 2017

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**The following members or alternates were present:**

**John Hamon**, Member, City of Paso Robles

**John Peschong**, Member, County of San Luis Obispo

**Willy Cunha**, Member, Shandon-San Juan WD

**Reginald Cousineau**, Member, Heritage Ranch CSD

**Joe Parent**, Member, San Miguel CSD

1. **Call to order and determination of quorum:** meeting called to order at 12:05 p.m., quorum established.
2. **Introductions and Appointment of Officers:** A slate of John Hamon for Chair, John Peschong for Vice-Chair and Willy Cunha for Secretary Clerk was nominated and duly confirmed by the whole Cooperative Committee.
3. **Public Comment – Items not on Agenda:** Greg Grewal spoke.
4. **Presentation on Sustainable Groundwater Management Act:** Angela Ruberto made a Presentation on the Sustainable Groundwater Management Act reviewing pertinent sections, governance, roles, responsibilities and actions. She touched on the need to plan for a data management system compatible with neighboring GSAs and others across the County.
  - Robert Larsen, Debbie Arnold, Greg Grewal and Dick McKinley made comments.
5. **Overview of Memorandum of Agreement:** Willy Cunha gave a brief overview of the Memorandum of Agreement between the GSA parties.
6. **Update on Groundwater Sustainability Plan:** Dick McKinley gave an update on Groundwater Sustainability Plan.
  - Prop 1 Grant application.
  - Need for a cooperative agreement with the Salinas Valley GSA.
  - Need for the Committee to consider authorizing the Chair to work with staff to execute a letter of support to the State Department of Water Resources for the Paso Basin grant application.
  - Consider development and issuance of a RFP for a consultant for GSP development.
7. **Consider establishment of ad-hoc committee(s):** Blaine Reely gave a short presentation on the need for developing and releasing an RFP for a GSP Consultant, the need to create an annual budget consistent with MOA Section 5.2 and for the Committee to consider establishing one or more ad-hoc committees to pursue these goals.
  - The Cooperative Committee discussed and decided that it would take on both items as a whole.
  - Staff was directed to create a review RFP document for the Committee's perusal at the next meeting.
    - Ann Myhre made a comment.

8. **Establish Next Meeting Date, Time, and Location:** The Committee set a Special Meeting to deal with the RFP for Wednesday October 25 at 3:00 pm.

9. **Request for Future Items:**

- Development of a stakeholder participation plan
- Consider recommended annual budgets for consideration and approval of the Parties
- Consider confirming GSP consultant and related contract
- Receive update on grant application submittal/ State review and award process

10. **Adjourn:** The meeting was adjourned at 1:45 pm

# Paso Basin Cooperative Committee

Minutes (DRAFT)

October 25, 2017

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## The following members or alternates were present:

**John Hamon**, Member, City of Paso Robles

**John Peschong**, Member, County of San Luis Obispo

**Willy Cunha**, Member, Shandon-San Juan WD

**Scott Duffield**, Alternate, Heritage Ranch CSD

**Kelly Dodds**, Alternate, San Miguel CSD

1. **Call to order and determination of quorum:** meeting called to order at 3:00 p.m. by Chair Hamon, quorum established.
2. **Public Comment – Items not on the Agenda:** Greg Grewal spoke about the LAFCO process and the status of properties detaching from the SSJWD
3. **Review of Draft Request for Proposals for Groundwater Sustainability Preparation:** Chair Hamon lead the Committee through a review of the Draft RFP to secure a consultant team to prepare the GSP. Prior comments/changes on the Draft RFP were generally accepted. The selected date for submittals was established as the first week in December, with 12 copies of the proposals required. The date for completion of the GSP was set as September 4, 2019. John Peschong moved approval of the amended RFP with Willy Cunha seconding the motion. The motion was approved 5-0.
4. **Establish Next Meeting Date, Time, and location:** the next meeting will be scheduled for a time shortly after the proposals have been received – tentatively set for Wednesday, December 6<sup>th</sup> at 4:30 pm in the City’s EOC.
5. **Request for Future Items:** the next meeting in early December will be primarily for dealing with the proposals received for preparing the GSP. Future agendas should include an update on the SSJWD issue raised by Greg Grewal, and the website(s) for the Paso Robles Basin (including document repository).
6. **Adjourn:** Willy Cunha moved to adjourn the meeting with John Peschong seconding the motion. The motion was approved 5-0.

# Paso Robles Basin Cooperative Committee – Agenda Item #6

DECEMBER 6, 2017

## Agenda Item #6 – Proposal Review/Rating Process

- ▶ Review/Rating Process Details:
  - ▶ Staff review committee reviews/rates all proposals received by deadline (December 4<sup>th</sup>)
  - ▶ Staff review committee selects finalists for interviews/presentations
  - ▶ Staff review committee holds interviews/presentations and reaches consensus on a consultant team to recommend to the Cooperative Committee
  - ▶ Cooperative Committee considers recommendation and reaches consensus decision to recommend to the Paso Robles City Council for contract award
  - ▶ City Council awards the contract and proposals are made public
- ▶ Determine if EPC should participate in the Review/Rating process

## Draft Timeline

- ▶ December 4<sup>th</sup> – Proposals received & December 6<sup>th</sup> – Review/Rating process begins
- ▶ Mid-late December – Review/Rating process concludes
- ▶ Early January – Cooperative Committee receives proposal briefing and consultant team contract recommendation
- ▶ Early January – Based on grant information and consultant team contract recommendation, staff prepares a draft budget and financial timeline for consideration by Cooperative Committee
- ▶ January – Cooperative Committee makes contract award recommendation to the Paso Robles City Council, and approves the budget for the GSP process, and recommends that each of the GSA partners adopts their part of the budget
- ▶ GSP process begins with conclusion by Aug-Sep 2019

## Recommended Actions

- ▶ Endorse the Proposal Review/Rating Process as presented or amended
- ▶ Determine whether EPC should participate in the Proposal Review/Rating Process

**PASO BASIN COOPERATIVE COMMITTEE**  
**December 6, 2017**

**Agenda Item 7 – Recommendation regarding Agency Websites and  
Notices of Intent to collectively develop a Groundwater Sustainability plan**  
(Discussion/Action Item)

**Subject**

Recommend each Groundwater Sustainability Agency maintain a website to post relevant information to and submit notice of intent to collectively develop a Groundwater Sustainability Plan to the Department of Water Resources.

**Recommendation**

It is recommended that the Cooperative Committee discuss the requirement (defined in the Final Groundwater Sustainability Plan Emergency Regulations) and consider recommending that each Groundwater Sustainability Agency (GSA):

1. Notify the Department of Water Resources of intent to collectively develop a Groundwater Sustainability Plan (GSP).
2. Make the information publicly available by posting on each Agency's website.

**Prepared By**

Angela Ruberto, County of San Luis Obispo

**Discussion**

The California Code of Regulations, Title 23, Section 353.6 requires that each agency, prior to initiating development of a GSP, provide the Department of Water Resources with a notice of intent to develop a Groundwater Sustainability Plan and that each Agency make the information publicly available by posting on the Agency's website.

***§ 353.6. Initial Notification***

*(a) Each Agency shall notify the Department, in writing, prior to initiating development of a Plan. The notification shall provide general information about the Agency's process for developing the Plan, including the manner in which interested parties may contact the Agency and participate in the development and implementation of the Plan. The Agency shall make the information publicly available by posting relevant information on the Agency's website.*

*(b) The Department shall post the initial notification required by this Section, including Agency contact information, on the Department's website within 20 days of receipt.*

The Department of Water Resources has posted the initial notifications received from Groundwater Sustainability Agencies indicating their intent to develop a GSP and made them available for public viewing at: [http://www.water.ca.gov/groundwater/sgm/gsp\\_in.cfm](http://www.water.ca.gov/groundwater/sgm/gsp_in.cfm)  
The County of San Luis Obispo is in the process of developing a Notice of Intent which may be made available for reference at a later date.

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