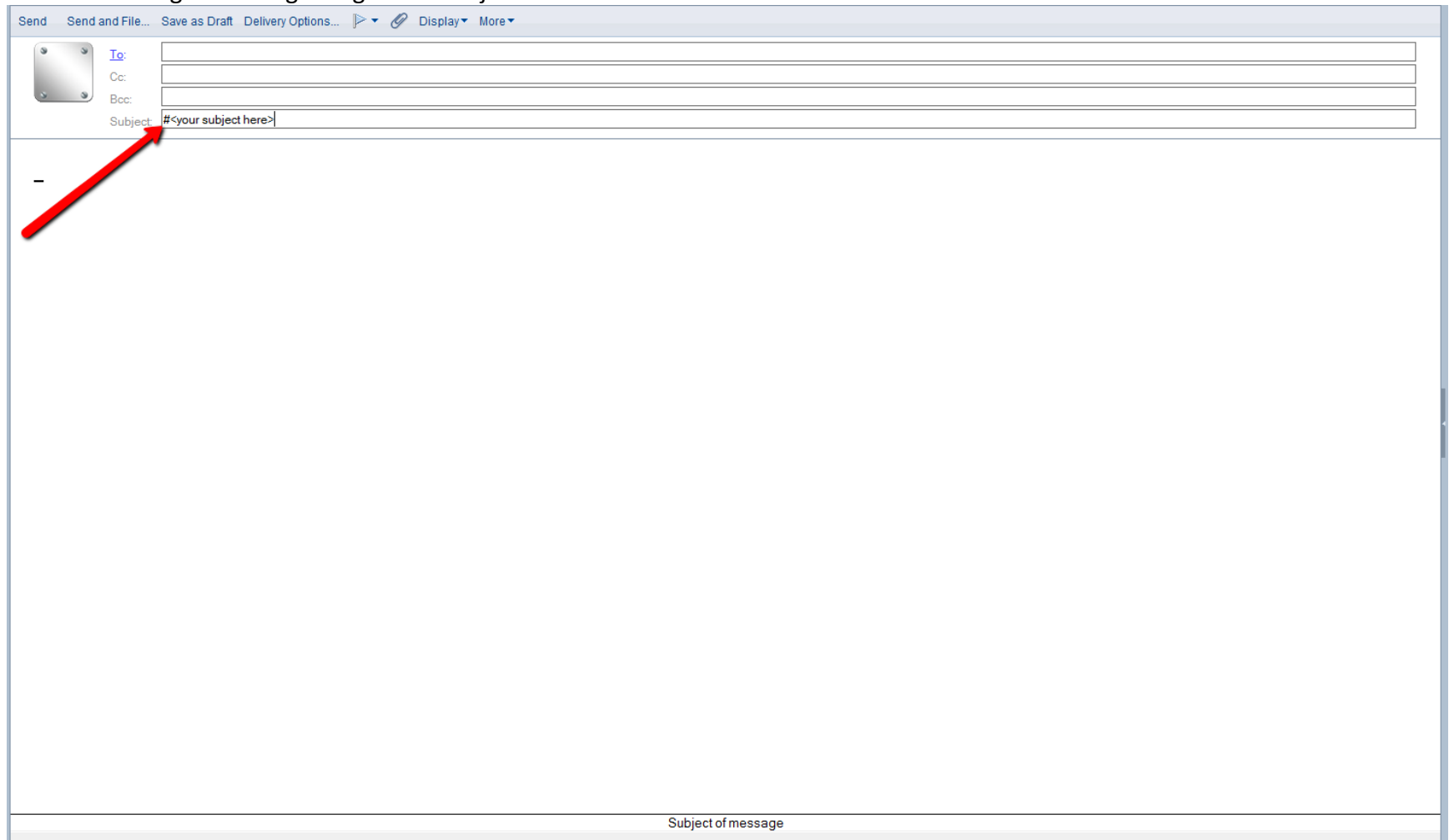


Email Encryption

How to send encrypted emails

1. Place a # tag at the beginning of the subject line.



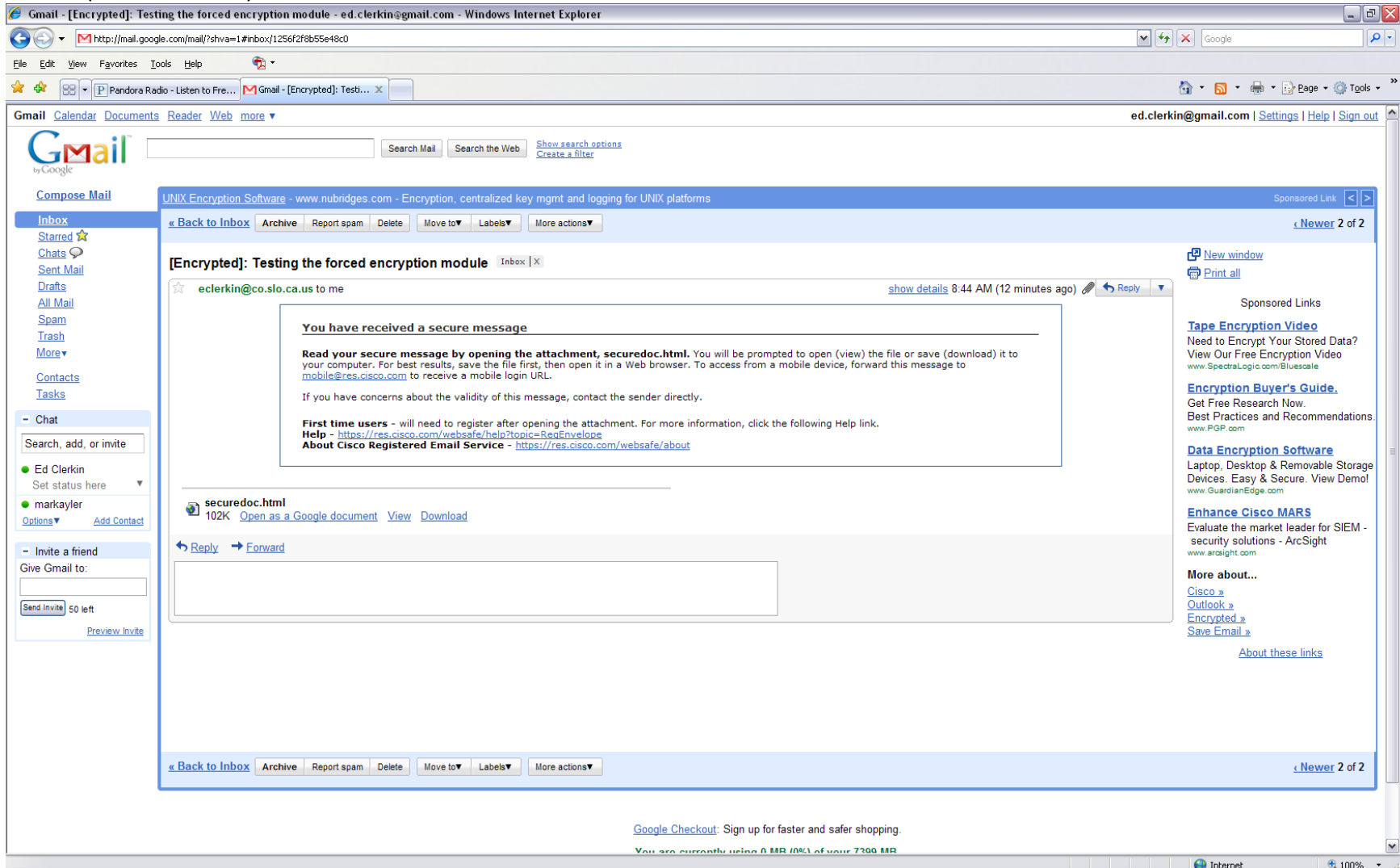
The screenshot shows an email client interface with a header bar containing options like 'Send', 'Send and File...', 'Save as Draft', 'Delivery Options...', 'Display', and 'More'. Below the header, there are input fields for 'To:', 'Cc:', 'Bcc:', and 'Subject:'. The 'Subject:' field contains the text '#<your subject here>'. A red arrow points to the '#' character at the beginning of the subject line. The main body of the email is empty, and the footer shows 'Subject of message'.

2. Enter external email addresses (internal County emails will not be encrypted). External emails have @ symbol in them.
3. Send the email.

Email Encryption

Receiving an encrypted email

1. Click (or double click) the securedoc.html attachment.



Email Encryption

2. In this web page, my email account was not recognized by the encryption tool so it issued a message that I need to register. Select the "To" email account from the dropdown box and click the Open button.

http://mail.google.com/mail/?ui=2&ik=1ae1191ecf&view=att&th=1256f2f8b55e48c0&attid=0.1&disp=inline - Windows Internet Explorer

http://mail.google.com/mail/?ui=2&ik=1ae1191ecf&view=att&th=1256f2f8b55e48c0&attid=0.1&disp=inline&zw

File Edit View Favorites Tools Help



Reasons you may be seeing this text:

1. You are seeing this text in your preview pane. Please open the attachment to read your secure message.
2. You have opened the attachment and
 - a. you do not yet have an account. Please select your email address and click the Open button to create an account.
 - b. you have an account. Once the Open button appears, enter your password and click Open.

If the Open button does not appear, please forward the original email to: mobile@res.cisco.com

Preparing envelope:

Finished preparing envelope, continue below.



From: eclerkin@co.slo.ca.us

To: ▼

Subject: Testing the forced encryption module

Password:

[Forgot password?](#)


This page may take a minute to load. Please wait for the Open button to appear to open this message.

[Help](#)

Personal Security Phrase
Your personal phrase is not enabled on this computer.
[More info](#)

[My address is not listed](#)

Submit your password above to open your message online.

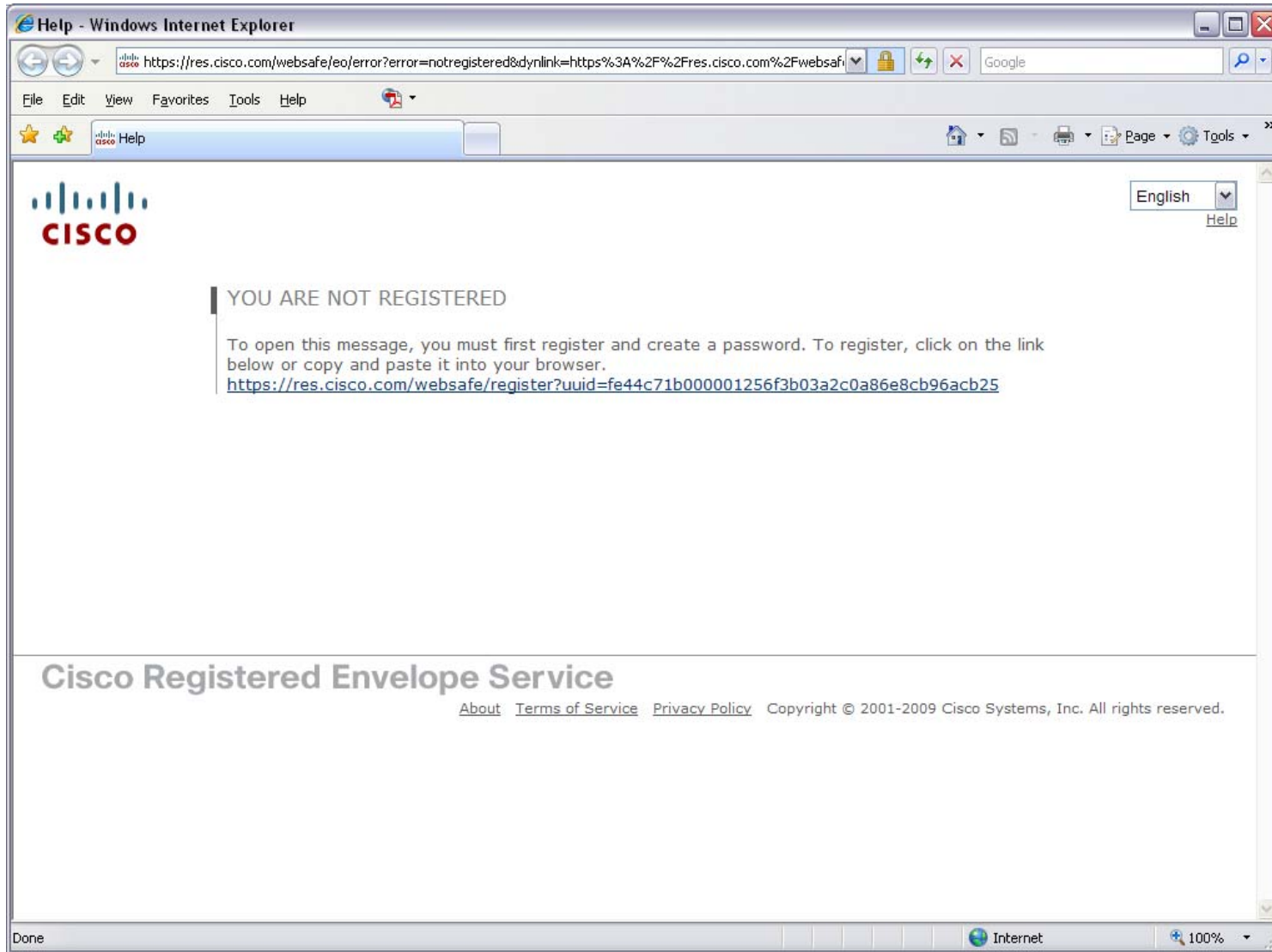
Cisco Registered Envelope Service 

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Done Internet 100%

Email Encryption

3. Since you are not registered, click on the hyperlink to register the selected email account.



Email Encryption

4. Fill-in the required information and then click the Register button.

The screenshot shows a web browser window titled "New User Registration - Windows Internet Explorer". The address bar contains the URL: <https://res.cisco.com/websafe/register?uaid=fe44c71b000001256f3b03a2c0a86e8cb96acb25>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The page content features the Cisco logo in the top left corner and a "NEW USER REGISTRATION" heading. A legend indicates that an asterisk (*) denotes a required field. The form is divided into several sections: "Enter Personal Information" with fields for Email Address (pre-filled with "ed.clerkin@gmail.com"), Language (set to "English"), First Name, and Last Name; "Create a Password" with fields for Password and Confirm Password, accompanied by instructions to use a minimum of 6 characters and include both letters and numbers; "Personal Security Phrase" with a text input field and a checkbox to "Enable my Personal Security Phrase"; and "Select 3 Security Questions" with three sets of question and answer fields. A "Register" button is located at the bottom of the form. The footer of the page reads "Cisco Registered Envelope Service". The browser's status bar at the bottom shows "Internet" and a zoom level of "100%".

NEW USER REGISTRATION * = required field

Enter Personal Information

Email Address: ed.clerkin@gmail.com

Language: English

First Name*

Last Name*

Create a Password

Password*

Confirm Password*

Personal Security Phrase*

Enable my Personal Security Phrase.

Select 3 Security Questions

You will be asked these questions in the future if you forget your password.

Question 1* Select a question...

Answer 1*

Confirm Answer 1*

Question 2* Select a question...

Answer 2*

Confirm Answer 2*

Question 3* Select a question...

Answer 3*

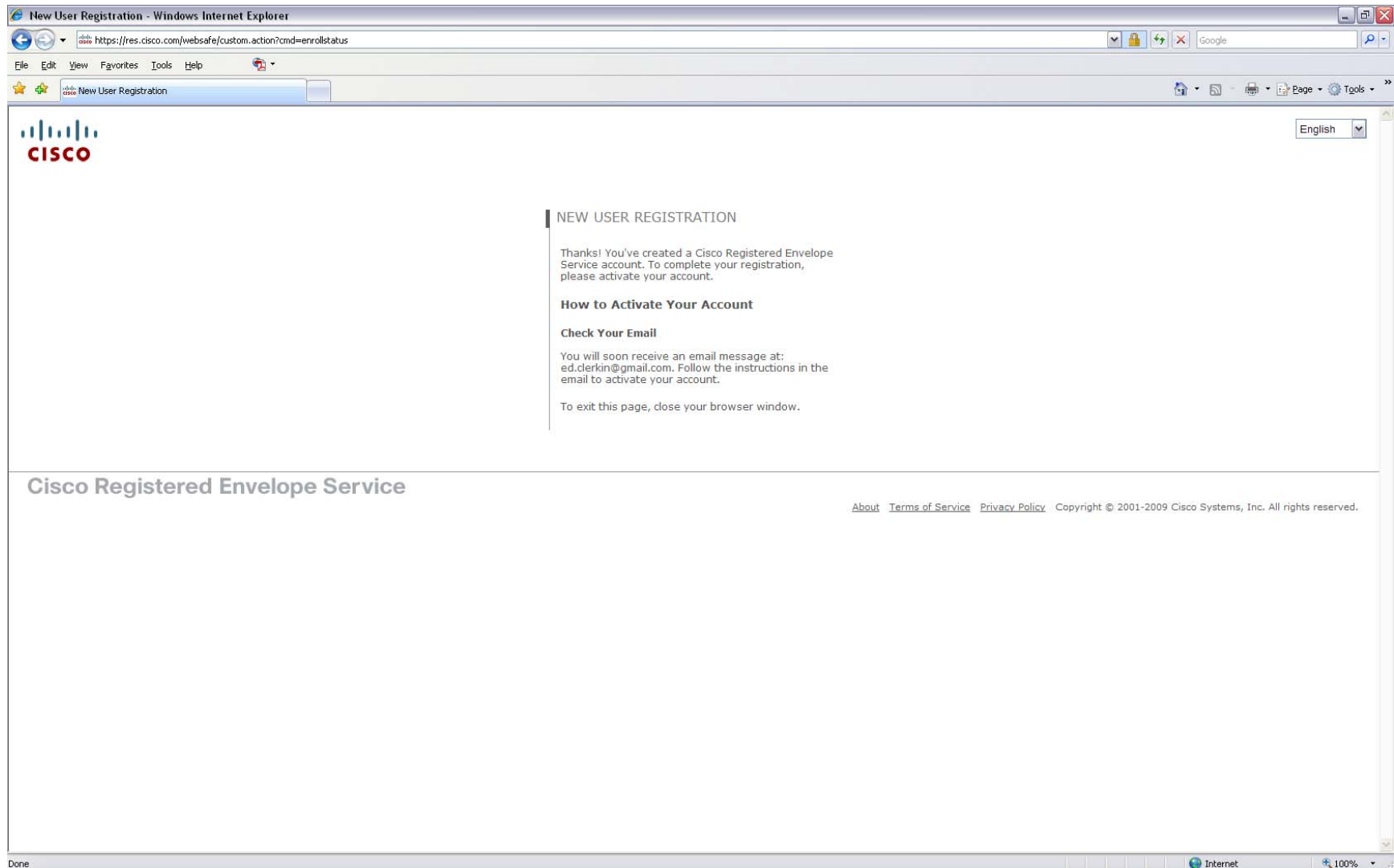
Confirm Answer 3*

Register

Cisco Registered Envelope Service

Email Encryption

5. You should then see this web page after successful Registration.



Email Encryption

Go to your inbox for your external email account and open the CRES email for activating your new account. Once you click the hyperlink to activate your account, you will see this web page:

Email Encryption

