

POLICY #216: EMERGENCY MEDICAL TECHNICIAN ACCREDITATION

I. PURPOSE

- A. To establish criteria as defined by Title 22 of the California Code of Regulations (CCR), for the local accreditation of emergency medical technicians (EMTs) in the County of San Luis Obispo.

II. SCOPE

- A. This policy applies to qualified EMTs working for any County of San Luis Obispo (SLO) EMS provider agency approved to use any EMT Basic Scope of Practice Approved Elective Skills (Elective Skills) and/or Optional Scope Skills. Qualified EMTs will have been trained and completed competency-based evaluations on each Elective Skill/Optional Scope Skill approved for their agency.

III. DEFINITIONS

- A. Emergency Medical Technician (EMT): A person who has successfully completed an EMT course, passed all required tests, and has been certified by a California EMT certifying entity. CCR Title 22, Division 9, Chapter 2, §100060
- B. EMT Basic Scope of Practice Approved Elective Skills (Elective Skills): Refers to skills listed in the EMT basic scope of practice that require EMS Agency Medical Director approval described in CCR Title 22, Division 9, Chapter 2, §100063.
- C. EMT Optional Scope of Practice refers to skills described in CCR Title 22, Division 9, Chapter 2, §100064.
- D. EMT Accreditation: EMTs working for any County of San Luis Obispo (SLO) provider agency approved to use any EMT Basic Scope of Practice Approved Elective Skills (Elective Skills) and who have been trained and completed competency-based evaluations on each Elective Skill approved for their agency. Refer to Policy #216 for complete EMT Accreditation guidelines.
- E. EMS Provider Agency: An agency or organization in the County of San Luis Obispo that is responsible for and approved to provide emergency medical care using licensed/accredited EMTs and/or paramedics
- F. Emergency Medical Services Agency (EMS Agency): The agency having primary responsibility for administration of emergency medical services in San Luis Obispo County. (§1797.94)

IV. POLICY

- A. Changes in California EMT regulations will supersede information in this policy upon codification.
- B. EMTs applying for accreditation must meet all requirements outlined in Policy #320 Emergency Medical Technician Certification

- C. Accredited EMTs may only practice Elective Skills or Optional Scope Skills when on duty with the provider agency approved for the skill(s).
- D. Initial accreditation will be valid from the date of accreditation until the end of the EMTs current certification. Reaccreditation will then correspond with their two-year EMT certification cycle.
- E. Candidates for initial accreditation must complete the mandatory training conducted by the provider agency and complete and pass the competency based written and skills evaluation provided by the EMS Agency. Refer to Policy #215 EMT Basic Scope of Practice Approved Elective Skills and EMT Optional Scope of Practice Skills Requirements for EMS Provider Agencies for training and testing guidelines.
- F. The participating agency will provide a list of all authorized personnel to the EMS Agency prior to implementation of the elective skills. This list shall be maintained and provided to the EMS Agency on a bi-annual basis and upon request of the EMS Agency.
- G. EMT accreditation will expire when an EMT is no longer employed by an approved Elective Skills/Optional Scope provider agency in the County of SLO or if the EMT fails to meet any of the requirements of this policy.
- H. As a condition of continued accreditation, individuals must attend and pass all mandated trainings as required by the EMS Agency.
- I. Once accredited and based on the continuous quality improvement process, the employer or EMS Agency Medical Director may determine that an accredited EMT needs additional training, observation, or testing. The employer, the EMS Agency Medical Director or his/her designee, may create a specific and targeted program of remediation based on the identified need of the EMT. If there is disagreement between the EMT, the employer and/or the EMS Agency Medical Director, the decision of the EMS Agency Medical Director will prevail. The EMS Agency Medical Director shall approve exceptions to any accreditation requirements.

V. PROCEDURE

- A. Initial accreditation: The date of initial accreditation is valid when an authorized representative of the EMT's approved provider agency completes and forwards the following documentation to the EMS Agency.
 - 1. A list of all EMTs that have successfully completed the initial Elective Skills or Optional Scope Skills training curriculum including written test and skills assessment. List shall include:
 - a. Name of the skill(s) tested
 - b. Date training and assessment occurred
 - c. State EMT certification number
 - d. Instructor(s)

- B. The EMS Agency will review and send a notification to the approved provider agency that the EMT is accredited and may begin using Elective Skill(s) or Optional Scope Skill(s) on the date notified.
- C. Reaccreditation: At least every two years, or more often as deemed necessary by the EMS Agency, the authorized agency will provide refresher training of sufficient time (depending on skill) to ensure the EMT can demonstrate competency through a written test and skill(s) assessment.
 - 1. The authorized agency will submit a list of all EMTs that have successfully completed the reaccreditation training curriculum including written test and skills assessment. This list must include:
 - a. Name of the skill(s) tested
 - b. Date training and assessment occurred
 - c. State EMT certification number
 - d. Instructor(s)

VI. AUTHORITY

- A. State of California Code of Regulations, Title 22, Division 9, Chapter 2, §100063 and §100064