

POLICY #420: TRAUMA SYSTEM ORGANIZATION AND MANAGEMENT

I. PURPOSE

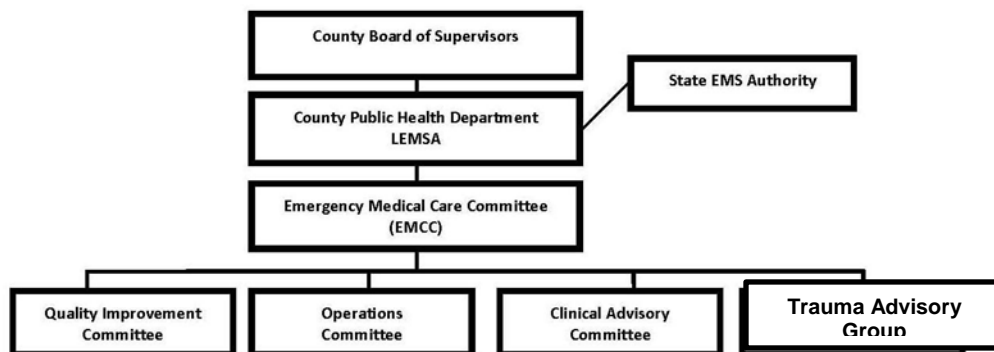
- A. This policy identifies the County of San Luis Obispo (SLO) trauma system organization and management including the responsibilities of the Emergency Medical Services (EMS) Agency.

II. SCOPE

- A. The local EMS Agency has the responsibility for the organization and management of a trauma care systems in the County of San Luis Obispo.

III. POLICY

- A. The County Board of Supervisors has designated the County of SLO Public Health Department (PHD) as the local EMS Agency (LEMSA)
- B. The County maintains all contracts with designated trauma centers.
- C. The local EMS Agency maintains the following responsibilities for the trauma system
1. Establish service areas for trauma centers.
 2. Authorize marketing and advertising related to the trauma system by trauma centers and prehospital providers.
- D. The Emergency Medical Care Committee (EMCC) membership is approved by the Board of Supervisors.
- E. The Trauma Advisory Group (TAG) is advisory to the EMCC.
- F. Ad-hoc sub-committees of the TAG are time-limited with specific functions for the purpose of advising the TAG on specified tasks.
- G. The County of SLO Trauma System Organizational Chart



H. Responsibilities of the local EMS Agency

1. Planning:

- a. Develop and maintain/update a written trauma system plan that includes policies that assure compliance with the provisions the California Code of Regulations, Title 22, Division 9, Chapter 7, Article 2.
- b. Establish and coordinate a TAG to receive information from EMS providers, local hospitals and the local medical community.
- c. Obtain approval of the trauma system plan from the EMS Authority prior to its implementation.
- d. Advise the EMS Authority when there are any changes or revisions in policy or plan development.

2. Implementation:

- a. Support the designation process as specified in EMS Agency Policy #422: Trauma Center Designation.
- b. Implement a trauma registry system
- c. Coordinate targeted trauma system training programs for all system participants including prehospital EMS, receiving hospitals and trauma center(s)
- d. Coordinate with system participants to develop and implement a public information and education campaign about the trauma system
- e. Coordinate with system participants to develop and implement injury prevention programs
- f. Coordinate with neighboring trauma systems:
 - (1) Participate in regional trauma planning organizations
 - (2) Participate in Office of Emergency Services Region I disaster planning and training activities
 - (3) Ensure ongoing communication and cooperation regarding hospital diversion and quality improvement participation and data sharing with neighboring EMS Agencies when trauma patients are transported to out-of-county trauma centers

3. Evaluation:

- a. Monitor system participants for compliance with EMS Agency Policy #421: Trauma System Evaluation and Quality Improvement.
- b. Perform monthly analysis of trauma data, and provide quarterly reports of aggregate trauma data to the TAG
- c. Ensure the transmission of trauma registry data in specified format and frequency to the EMS Authority
- d. Coordinate TAG meetings to receive information from all trauma system participants on the evaluation of the trauma system
- e. Coordinate multidisciplinary and confidential trauma case reviews

- f. Coordinate trauma center site reviews
- g. Provide annual trauma system status reports to the EMS Authority and system participants
- h. Conduct a trauma system performance evaluation every two years with the report available to all system participants

IV. AUTHORITY

- California Health and Safety Code, Division 2.5
- California Code of Regulations, Title 22, Chapter 7