



HPP & HCPWG Meeting Minutes

March 7, 2024

11:00 am – 12:00 pm

Attendance: Denise Yi (PHEP), Maya Craig-Lauer (PHEP), Sara Schwall (PHEP), Miranda Victorino (DSH-ASH), Megan Dubnicka (CCHH), Evan Millard (CHCC), Quita McNellie (Paragon Surgery Center), Breanne Davis (French Hospital), Carrie Olcott (Endoscopy Center), Marissa Pickens (Bayside Care Center), Tim Mar (CCHD), Kristine Greene (Kallos Surgery Center), Javier De La Cerda (RDMHS Region I), Patti Shay (Halcyon Laser Surgery), Chris Anderson (SLA), Bette Jenkins (Arroyo Grande Hospital)

1. Meeting Introduction and Program Updates - Denise Yi

a. Program Updates

- The annual site visit from CDPH is coming up and a representative will be attending the next HPP meeting.
- The Nuclear Power Plant Exercise will take place on June 28th. This will fulfill the radiation surge exercise requirement. OES is taking the lead on putting this exercise together.

2. HPP Updates – Sara Schwall

a. Partner Agreements Update

- Partner agreements are to be updated this year as they need to be renewed every five years. These agreements are only for full members including hospitals, SNFs, surgery centers, etc. Please reach out to sschwall@co.slo.ca.us if you did not receive an email to update the agreement.

b. Teams Virtual Option

- We are moving away from Zoom and will be using Microsoft Teams for all future meetings.

c. Satellite Phone Contacts

- Contact cards will be available soon for hospitals and SNFs with satellite phones.

3. Resource Request and Situation Status Revision – Maya Craig-Lauer

a. Resource Request Form

- This form is to be used if resources cannot be obtained through normal channels.

The MHOAC is responsible for fulfilling these requests.

- Additional points included adding an asterisk next to required information and adding “use as much detail as possible” next to the description box.
- Please have any additional feedback sent to mcraiglauer@co.slo.ca.us by 3/14/2024.

b. MRSE and Chemical Surge Tabletop

- The MRSE is a functional exercise that mainly involves the hospitals to test accommodating a 20 % surge of patients in an emergency.
- The Chemical Surge Tabletop exercise is run through the ChemPack Plan with question-based prompts to find gaps in the procedures. Since we are not required to do a chemical surge, we can shape the exercise to any objectives that facilities would like to test.
- The tabletop exercise will be held on May 9th at 1:30. A planning meeting will be held on April 4th at 10:30am in lieu of the DHCC meeting.

- 4.** The next HPP & HCPWG meeting will be held on May 2, 2024 from 11:00am-12:00pm at 2995 McMillan Ave, Suite 178, San Luis Obispo, CA 93401.