

Civil Service Commission

The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, May 25, 2016 @ 9:00 AM
1055 Monterey Street, Suite D-271, San Luis Obispo, CA



MEMBERS OF THE COMMISSION
Robert Bergman, President
Erwin Ohannesian
Wayne Caruthers
Erica Stewart
William Tappan

Present: President Bergman, Vice President Ohannesian, Commissioner Caruthers, Commissioner Stewart

Absent: Commissioner Tappan

Staff: Acting Commission Secretary Natalie Walter, Commission Clerk Lacey Gabriel

Counsel: Commission Counsel Tim McNulty

1. Call to Order/ Flag Salute/ Roll Call

President Bergman called the meeting to order at 9:00 AM and led the flag salute.

2. Public Comment Period

President Bergman asked for Public Comment. Being none, he closed the public comment period.

3. Minutes – April 27, 2016

President Bergman asked for corrections or revisions to the April 27, 2016 meeting minutes. Commissioner Caruthers made a motion to approve the minutes as presented; Vice President Ohannesian seconded the motion. President Bergman abstained as he was absent from the April 27, 2016 Meeting. Commissioner Tappan was absent. The motion passed 3-0-2.

4. Specifications – New/Revised

a/b. Parks Superintendent/Assistant Director of Parks & Recreation: Personnel Analyst, Mark McKibben, presented the specifications and introduced Larry Iaquinto, Parks Superintendent. Mr. McKibben explained the purpose for the revised and new specifications. The Commission questioned Mr. McKibben and Mr. Iaquinto. President Bergman asked if there was public comment on either of the specifications. Being none, Commissioner Caruthers made a motion to approve the revised and new specifications; Commissioner Ohannesian seconded. The motion passed 4-0-1.

c. Purchasing Manager: Personnel Analyst, Mark McKibben, presented the new specification. He explained the purpose for the new specification. The Commission questioned Mr. McKibben. President Bergman asked for public comment. Being none, Commissioner Caruthers made a motion to approve the new specification; Commissioner Stewart seconded. The new specification was approved as presented. The motion passed 4-0-1.

d/e. Airport Operations Specialist/Airport Maintenance Worker: Personnel Analyst, Mark McKibben, presented the revised specifications and introduced Craig Piper, Assistant Director of Airports. Mr. McKibben explained the purpose for the revised specifications. The Commission questioned Mr. McKibben and Mr. Piper. President Bergman asked for public comment. Being none, President Bergman asked for a motion to approve the revised specifications. Commissioner Ohannesian made a motion to approve; Commissioner Caruthers seconded. The motion passed 4-0-1.

f. Community Health Nurse I, II: Personnel Analyst, Frank Stapleton, presented the new specification and introduced Dr. Penny Borenstein, Public Health Administrator/County Health Officer. He explained the purpose for the new

Civil Service Commission

specification and notified the Commission of a typo in the specification to be amended. The Commission questioned Mr. Stapleton and Dr. Borenstein. President Bergman asked for public comment. Being none, President Bergman made a motion to approve the new specification as amended; Commissioner Caruthers seconded. The motion passed 4-0-1.

g. Public Health Nurse I, II, Senior: Personnel Analyst, Frank Stapleton, presented the new specification with Dr. Borenstein of the Health Agency. Mr. Stapleton explained the purpose for the new specification. The Commission questioned Mr. Stapleton. President Bergman asked for public comment. Being none, Commissioner Stewart made a motion to approve; Caruthers seconded. The motion passed 4-0-1.

5. Reports

- a. Commission President: No report.
- b. Commission Counsel: No report.
- c. Commission Secretary: Acting Commission Secretary, Natalie Walter, requested dates for a Hearing to come before the Commission on June 22, 2016 after the Regular Scheduled Meeting and all day June 23, 2016. Ms. Walter informed the Commission that Civil Service Commission Clerk, Lacey Gabriel, has been promoted to another position in the Human Resources Department. She will be training a new clerk to fill the position.

6. Adjournment

President Bergman adjourned the meeting at 9:53 AM

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*