

# Civil Service Commission

The San Luis Obispo County Civil Service Commission  
**Regular Session Meeting**  
**Wednesday, July 27, 2016 @ 9:00 AM**  
1055 Monterey Street, Suite D-271, San Luis Obispo, CA



MEMBERS OF THE COMMISSION  
Robert Bergman, President  
Erwin Ohannesian  
Wayne Caruthers  
Erica Stewart  
William Tappan

**Present:** President Bergman, Vice President Ohannesian, Commissioner Caruthers,

**Absent:** Commissioner Tappan, Commissioner Stewart

**Staff:** Commission Secretary Tami Douglas-Schatz, Commission Clerk Lacey Gabriel, Commission Clerk in Training Sarah Kidd

**Counsel:** Commission Counsel Tim McNulty

## 1. Call to Order/ Flag Salute/ Roll Call

President Bergman called the meeting to order at 9:00 AM and led the flag salute.

## 2. Public Comment Period

President Bergman asked for Public Comment. Being none, he closed the public comment period.

## 3. Minutes – May 25, 2016

President Bergman asked for corrections or revisions to the May 25, 2016 meeting minutes. Commissioner Caruthers made a motion to approve the minutes as presented; Vice President Ohannesian seconded the motion. Commissioner Tappan and Commissioner Stewart were absent. The motion passed 3-0-2.

## 4. IT Classification Study Presentation – (Receive and File)

Personnel Analyst, Mark McKibben, introduced his presentation on the IT Classification Modernization Project. Mr. McKibben explained the purpose for the Countywide IT assessment study. President Bergman asked if there was public comment on the study. Being none, the meeting moved to Commission questions. The IT study was received and filed.

## 5. Specifications – Revised

Director of Social Services: Personnel Analyst, Jamie Russell, explained the reason for the revised specification for Director of Social Services. Ms. Russell asked the Commission for questions. President Bergman asked if there was public comment on the revised specification. Being none, the Commission questioned Ms. Russell on the revised specification. The Commission made recommendations to make amendments to the revised specification. Commissioner Ohannesian made a motion to approve the revised specification as amended; Commissioner Caruthers seconded. The motion passed 3-0-2.

## 6. Probationary Period for Classified Department Heads

Personnel Analyst, Jamie Russell, presented the requested change to the Probationary period for Classified Department heads. The Commission questioned Ms. Russell on the Probationary period change. President Bergman asked for public comment. Being none, Commissioner Caruthers made a motion to approve the change, Commissioner Ohannesian seconded. The motion passed 3-0-2.

## 7. Reports

a. Commission President: No report.

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- b. Commission Counsel: No report.
- c. Commission Secretary: Commission Secretary, Tami Douglas-Schatz, notified the Commission that Human Resources no longer needs hearing dates, as the appeal and grievance have been withdrawn. Ms. Douglas-Schatz introduced new Personnel Analyst, Ashleigh Szkubiel and new Civil Service Commission Clerk Sarah Kidd.

**8. Closed Session (per Government Code Section 54956.9): Conference with Legal Counsel – Existing Litigation *Maez v. County of San Luis Obispo Civil Service Commission***

The County prevailed in the court hearing for *Maez v. County of San Luis Obispo Civil Service Commission*.

**9. Closed Session (per Government Code Section 54957): Hearing and Deliberations Process regarding Appeal #A15-03**

**10. Adjournment**

President Bergman adjourned the meeting at 10:41am.

*\* Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*