

Civil Service Commission

The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, October 26, 2016 @ 9:00 AM
1055 Monterey Street, Suite D-271, San Luis Obispo, CA



MEMBERS OF THE COMMISSION
President Robert Bergman
Vice President Erwin Ohannesian
Wayne Caruthers
Erica A. Stewart
William Tappan

Present: Vice President Ohannesian, Commissioner Caruthers, Commissioner Tappan, Commissioner Stewart

Absent: President Bergman

Staff: Commission Secretary Tami Douglas-Schatz, Commission Clerk Sarah Kidd, Commission Clerk in Training Alisa Scantlin

Counsel: Commission Counsel Nina Negranti

1. Call to Order/ Flag Salute/ Roll Call

Vice President Ohannesian called the meeting to order at 9:00 AM and led the flag salute.

2. Public Comment Period

Vice President Ohannesian asked for Public Comment. Being none, he closed the public comment period.

3. Minutes – September 28, 2016

Vice President Ohannesian asked for corrections or revisions to the September 28, 2016 meeting minutes. Seeing none, Commissioner Caruthers made a motion to approve the minutes as presented; Commissioner Stewart seconded the motion. The motion passed 4-0-1.

4. Civil Service Commission Annual Report

Personnel Analyst Taj D'Entremont presented the Annual Civil Service Commission Report, for fiscal Year 2015-2016. The Commissioners offered suggestions and corrections which Human Resources will incorporate and subsequently submit to the Board of Supervisors. Vice President Ohannesian asked for public comment. Seeing none, Commissioner Caruthers made a motion to approve the report, Commissioner Stewart seconded. The motion passed 4-0-1.

5. Specifications – Revised

a. Environmental Health Specialist Aide/I/II/III: Personnel Analyst, Taj D'Entremont presented the revised specification and introduced Liz Pozzebon and Penny Borenstein from the Health Agency. Ms. D'Entremont explained the purpose for revising the specification. The Commission questioned Ms. D'Entremont and Ms. Borenstein. Vice President Ohannesian asked for public comment. Theresa Schultz, SLOCEA representative, made comment and handed the clerk a letter for the record. Commissioner Stewart made a motion to approve the revised specification as presented; Commissioner Caruthers seconded. The motion passed 4-0-1.

6. Commission Calendar Dates for 2017

Tami Douglas-Schatz presented the proposed Commission Calendar Dates for 2017. The Commission made comments and questions regarding the presented calendar dates. Vice President Ohannesian asked for public comment. Seeing none, Commissioner Tappan made a motion to approve the dates, Commissioner Stewart seconded.

Civil Service Commission

7. Reports

- a. Commission President: No report.
- b. Commission Counsel: No report.
- c. Commission Secretary: Commission Secretary, Tami Douglas-Schatz informed the Commission that there are several Grievances and Appeals that will need to go to hearing before the Commission. Ms. Douglas-Schatz also mentioned an upcoming agenda item to consider potential options for addressing the hearing backlog.

8. Adjournment

Vice President Ohannesian adjourned the meeting at 9:30am.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*