

Civil Service Commission

1055 MONTEREY STREET, SUITE D-250 • SAN LUIS OBISPO, CALIFORNIA 93408 • 805.781.5959

**San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday January 25, 2017 @ 9:00 A.M.
1055 Monterey Street, Suite D-271 San Luis Obispo, CA**



MEMBERS OF THE COMMISSION
President Robert Bergman
Vice President Erwin Ohannesian
Erica A. Stewart
Jeannie Nix
John E.D. Nicholson*

Present: President Bergman, Vice President Ohannesian, Commission Stewart, Commissioner Nix, Commissioner Nicholson

Staff: Commission Secretary Tami Douglas-Schatz, Commission Clerk Alisa Scantlin, Past Commission Clerk Lacey Chagolla

Counsel: County Counsel Tim McNulty; Commission Outside Counsel Steve Simas

1. Call to Order / Flag Salute / Roll Call

President Bergman called the meeting to order at 9:00 AM and led the flag salute. Roll was called.

2. Welcome Commissioner Jeannie Nix – Appointed January 10th, 2017

Welcome Commissioner John E.D. Nicholson – *Anticipated Appointment January 24th, 2017
President Bergman welcomed Commissioners Nix and Nicholson. Commissioner Nix had served on the Commission previously, and was reappointed. Commissioner Nicholson is new to the Commission, and was appointed on January 24th, 2017.

3. Election of Officers

President Bergman invited Vice President Ohannesian to address the matter of the Election of Officers. Vice President Ohannesian requested to serve another year as Vice President, and nominated the current President, Commissioner Bergman as President. Commissioner Nix seconded the motion. The motion passed. 5-0-0. President Bergman entertained a motion for Vice President. Commissioner Nix motioned that Vice President Ohannesian be appointed Vice President again. Commissioner Stewart seconded the motion. The motion passed. 5-0-0.

4. Public Comment Period

President Bergman asked for Public Comment. Seeing none, he closed the public comment period.

5. Minutes

a. President Bergman asked for amendments to the October 26, 2016 meeting minutes. President Bergman consulted with County Counsel regarding the vote, as only two current Commissioners were present at the October 26, 2016 meeting. County Counsel, Tim McNulty advised that it was acceptable for all Commissioners to vote in this instance. President Bergman asked again for amendments or changes. Erica A. Stewart acknowledged and showed appreciation for the correction to her name. Seeing no amendments or changes, President Bergman asked for a motion to approve the minutes. Vice President Ohannesian made the motion. Commissioner Stewart seconded the motion. The motion passed. 5-0-0.

6. Specification – Revised

a. Deputy Probation Officer I/II and Deputy Probation Officer III: Personnel Analyst Chip Spence, with Assistant Chief of Probation, Robert Reyes, presented the revised specification for Deputy Probation Officer I/II. Mr. Spence asked for questions. President Bergman opened for public comment. Seeing none, President Bergman opened questions to the Commission. The Commission questioned Mr. Spence

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and Mr. Reyes. President Bergman requested a motion for the specification to be approved as written. Vice President Ohannesian made the motion to approve. Commissioner Stewart seconded the motion. The motion passed. 5-0-0.

Personnel Analyst Chip Spence presented, and asked for questions regarding, the specification for Deputy Probation Officer III. The Commission questioned Mr. Spence and Mr. Reyes. President Bergman asked for public comment, seeing none, he requested a motion to approve the specification as written. Commissioner Stewart motioned to approve as written. Vice President Ohannesian seconded. The motion passed. 5-0-0.

7. Reports

Commission President: President Bergman requested that Commission Secretary, Tami Douglas-Schatz agendize a discussion regarding trends in education and experience in minimum qualifications. Tami Douglas-Schatz suggested that we may agendize in March, pending room on the Commissions' agenda.

Commission Counsel: Assistant County Counsel, Tim McNulty did not have a report, but noted the purpose of the Closed Session during today's meeting.

Commission Outside Counsel: Mr. Simas joined Mr. McNulty's report.

Commission Secretary: Tami Douglas-Schatz joined President Bergman in welcoming the new Commissioners, and recognized Commissioner Tappan for his service to the Commission, and all of his contributions to the Commission and the County. President Bergman noted that he would like to recognize past-Commissioner Tappan in person at some point. Tami Douglas-Schatz also suggested that we schedule the fair hearing and purpose of the civil service orientation at some point, for Commissioners and Department Heads. President Bergman agreed that this item should be agendized.

8. Closed Session (per Government Code Section 54957): CONFERENCE WITH LEGAL COUNSEL

Appeals #A15-03, A16-06, A16-08, To be heard together: (A16-04, A16-05), (A15-13, A15-14, A15-15)

President Bergman asked for public comment regarding closed session items, before going in to closed session. Seeing none, President Bergman adjourned the Regular Meeting, and began closed session.

The Regular Meeting reconvened at 11:15 a.m. President Bergman asked Outside Commission Counsel, Steve Simas, to report. Mr. Simas reported first on Commission Appeal A16-06. The Commission approved the parties' agreed upon hearing dates, and Notices of Hearing will be sent. Mr. Simas reported second on Commission Appeal A15-03, the Commission conducted the pre-hearing conference trial setting, and has agreed upon trial dates and some stipulations of the parties. A Commission scheduling order will be sent out in the next couple of days on this as well.

9. Adjournment

President Bergman adjourned the meeting at 11:16 a.m.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*