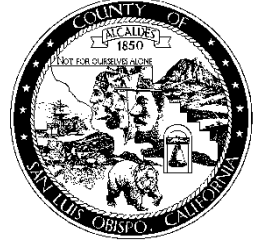


Civil Service Commission

1055 MONTEREY STREET, SUITE D-250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ 805.781.5959

**San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday February 22, 2017 @ 9:00 A.M.
1055 Monterey Street, Suite D-271 San Luis Obispo, CA**



MEMBERS OF THE COMMISSION
President Robert Bergman
Vice President Erwin Ohannesian
Erica A. Stewart
Jeannie Nix
Jed Nicholson

Present: President Bergman, Vice President Ohannesian, Commission Stewart, Commissioner Nix, Commissioner Nicholson

Staff: Acting Commission Secretary Natalie Walter, Commission Clerk Alisa Scantlin,

Counsel: County Counsel Tim McNulty; Commission Outside Counsel Steve Simas

1. Call to Order / Flag Salute / Roll Call

President Bergman called the meeting to order at 9:00 AM and led the flag salute. Roll was called.

2. Public Comment Period

President Bergman asked for public comment. Clark Guest, Supervisor for SLO County Drug & Alcohol Services addressed the Commission regarding a specification for Drug & Alcohol Services. President Bergman requested that the Commission Secretary report back to the Commission at the next meeting in response to the issue. President Bergman asked for additional public comment. Seeing none, he closed the public comment period.

3. Minutes

a. President Bergman asked for amendments to the January 25, 2017 meeting minutes. Seeing no amendments or changes, President Bergman asked for a motion to approve the minutes. Commissioner Stewart made the motion to approve. Vice President Ohannesian seconded the motion. The motion passed. 5-0-0.

4. Specification – New

a. Dispatch Manager: Human Resource Analyst Taj D’Entremont, with Commander Aaron Nix of the Sheriff’s Office presented the new specification for Dispatch Manager. Mrs. D’Entremont noted an error on the Cover Memo submitted to the Commission with the Specification, where the date should read 2017 rather than 2016 (page 4a1). Mrs. D’Entremont asked for questions. President Bergman opened for public comment. Seeing none, President Bergman opened questions to the Commission. The Commission questioned Mrs. D’Entremont and Commander Nix. President Bergman suggested that verbiage on page 4a6, line 95 be changed. Commissioner Stewart requested that next time a Supervisor job description also be provided for reference. President Bergman asked for a motion to approve the specification as modified. Commissioner Nix made the motion to approve the specification as modified. Commissioner Nicholson seconded the motion. The motion passed. 5-0-0.

5. Specification – Revised

a. Telephone Systems Coordinator: Human Resource Analyst Mark McKibben presented the revised specification for Telephone Systems Coordinator. Mr. McKibben addressed a typo on line 51 of page 5a5 that will be resolved. President Bergman opened for public comment. Seeing none, President Bergman opened questions to the Commission. Vice President Ohannesian suggested an addition to the preferred experience for the specification. President Bergman asked for a motion to approve the

Civil Service Commission

specification as modified. Commissioner Stewart made the motion. Vice President Ohannesian seconded the motion. The motion passed. 5-0-0.

6. Reports

Commission President: None.

Commission Counsel: None.

Commission Outside Counsel: None.

Commission Secretary: Acting Commission Secretary, Natalie Walter had two items. Mrs. Walter welcomed two new Human Resource Staff members, Ashleigh Szkubiel and Kathryn Power. Ashleigh joined the department this summer as a Human Resource Analyst, and Kate Power, was recently promoted to a Human Resource Analyst. Mrs. Walter's second item was a request for dates from the Commission in order to hear pending grievances and appeals. The Commission addressed dates already scheduled, and agreed upon new dates as well.

7. Closed Session (per Government Code Section 54957): CONFERENCE WITH LEGAL COUNSEL

Hearing and Deliberations regarding Appeal #A16-06.

President Bergman asked for public comment regarding the closed session on the agenda. Seeing none, President Bergman called for a recess, followed by closed session for continuance of appeal hearing A16-06.

8. Adjournment

President Bergman adjourned the meeting at 4:58 p.m.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*