

Civil Service Commission

1055 MONTEREY STREET, SUITE D-250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ 805.781.5959

**San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday March 22, 2017 @ 9:00 A.M.
1055 Monterey Street, Suite D-271 San Luis Obispo, CA**



MEMBERS OF THE COMMISSION
President Robert Bergman
Vice President Erwin Ohannesian
Erica A. Stewart
Jeannie Nix
Jed Nicholson

Present: President Bergman, Vice President Ohannesian, Commission Stewart, Commissioner Nix, Commissioner Nicholson

Staff: Acting Commission Secretary Natalie Walter, Commission Clerk Alisa Scantlin,

Counsel: County Counsel Tim McNulty; Commission Outside Counsel Steve Simas

1. Call to Order / Flag Salute / Roll Call

President Bergman called the meeting to order at 9:00 AM and led the flag salute. Roll was called.

2. Public Comment Period

President Bergman asked for public comment. Seeing none, he closed the Public Comment period.

3. Minutes

a. President Bergman asked for amendments to the February 22, 2017 meeting minutes. President Bergman asked for one change to the minutes. Commissioner Nix motioned to approve as corrected. Vice President Ohannesian seconded the motion. The motion passed. 5-0-0.

4. Specification – Revised

- a. Sheriff's Department (9 Specifications) Cover Letter and Organizational Charts: Human Resource Analyst Taj D'Entremont, with Undersheriff Tim Olivas presented a summary of the revisions to the specifications for the Sheriff's Department.
- b. Sheriff's Correctional Captain: Human Resource Analyst Taj D'Entremont, with Undersheriff Tim Olivas presented the revised specification for Sheriff's Correctional Captain. President Bergman asked for public comment. Seeing none, he opened questioning to the Commission. After questions were addressed, President Bergman asked for a motion to approve. Commissioner Stewart made the motion to approve. Commissioner Nix seconded the motion. Motion passed. 5-0-0.
- c. Sheriff's Correctional Lieutenant: President Bergman asked for questions related to this revised specification. Seeing none, he asked for a motion to approve. Vice President Ohannesian made a motion to approve. Commissioner Nix seconded the motion. Motion passed. 5-0-0.
- d. Sheriff's Correctional Deputy /Sheriff's Senior Correctional Deputy/Sheriff's Correctional Sergeant: President Bergman asked the Commission for questions. Commissioner Nix pointed out a grammatical error for correction. Following questioning, President Bergman asked for a motion to approve as amended. Commissioner Nix motioned to approve. Commissioner Stewart seconded the motion. Motion passed. 5-0-0.
- e. Sheriff's Chief Deputy: President Bergman opened questioning to the Commission. Following questioning, he asked for a motion to approve. Commissioner Nicholson made the motion to approve. Commissioner Stewart seconded the motion. Motion passed. 5-0-0.
- f. Sheriff's Commander: President Bergman asked the Commission for questions related to the revised specification. After questions were addressed, a motion was made, and a second. The Commission voted, and the motion passed 5-0-0.

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- g. Sheriff's Sergeant: President Bergman asked for comments or questions on the specification. Questions were addressed, and then he asked for a motion to approve. Vice President Ohannesian made the motion to approve. Commissioner Nix seconded. Motion passed 5-0-0.
- h. Sheriff's Senior Deputy: President Bergman opened questioning for this specification. Following questioning, he asked for a motion to approve. Commissioner Nix motioned to approve. Commissioner Stewart seconded the motion. Motion passed 5-0-0.
- i. Deputy Sheriff: President Bergman asked for questions. Questions were addressed, and Commissioner Nix asked for an amendment. President Bergman asked for a motion to approve. Commissioner Nix motioned to approve. Commissioner Nicholson seconded the motion. Motion passed 5-0-0.
- j. Sheriff's Property Officer: President Bergman asked for comments or questions from the Commissioners. Following questions, President Bergman asked for public comment on any of the items reviewed. Seeing none, he asked for a motion to approve. Commissioner Nix motioned to approve. Commissioner Stewart seconded. Motion passed 5-0-0.

5. Specification – New

- a. Staff Physician: Human Resource Analyst Kate Power with Dr. Penny Borenstein presented the new classification. Mrs. Powers pointed out a correction on the specification. President Bergman asked for public comment on the item. Seeing none, he asked the Commission for questions. Commissioner Stewart asked that changes be made to the specification related to continuing education. Following questions, President Bergman asked for a motion to approve as amended. Commissioner Stewart motioned to approve. Vice President Ohannesian seconded. Motion passed. 5-0-0.

6. Reports

Commission President: None.

Commission Counsel: None.

Commission Outside Counsel: None.

Commission Secretary: Acting Commission Secretary, Natalie Walter shared a response to a topic raised during the Public Comment period at the February 2017 Commission meeting. President Bergman requested that the response be filed. President Bergman asked for public comment related to this item. Seeing none, he allowed questioning from the Commission. Mrs. Walter reported on an audit that would happen in the Human Resources Department by CPS, a consulting firm that runs merit systems throughout the State. Counties that operate their own merit systems, as the County of San Luis Obispo does, are subject to audit. The firm requested an hour telephone conversation with somebody from the Commission. Commissioner Nix was chosen to take the call. Finally, Mrs. Walter addressed the need to agendaize an Appeal that was going to the Commission in Brief. The Commission decided on a date to agendaize the deliberations, April 18, 2017.

7. Closed Session (per Government Code Section 54957): Deliberations regarding Appeal #A16-06 Deliberations regarding Appeal #A16-06.

Report on closed session – President Bergman shared the findings and decision related to Appeal A16-06. The appellant is denied, and the termination was sustained. President Bergman asked for a motion to allow him to sign, on behalf of the Commission, the finding and decision. Commissioner Nix motioned that the President be authorized to sign the decision. Commissioner Stewart seconded. Roll was called. Motion passed. 5-0-0.

8. Adjournment

President Bergman adjourned the meeting at 1:52 p.m.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*