

Civil Service Commission

1055 MONTEREY STREET, SUITE D-250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ 805.781.5959

**San Luis Obispo County Civil Service Commission
Special Session Meeting
Wednesday May 10, 2017 @ 8:30 A.M.
1055 Monterey Street, Suite D-271 San Luis Obispo, CA**



MEMBERS OF THE COMMISSION
President Robert Bergman
Vice President Erwin Ohannesian
Erica A. Stewart
Jeannie Nix
Jed Nicholson

Present: President Bergman, Vice President Ohannesian, Commission Stewart, Commissioner Nix

Absent: Commissioner Nicholson

Staff: Commission Secretary Natalie Walter, Commission Clerk Alisa Scantlin,

Counsel: County Counsel Tim McNulty; Commission Outside Counsel Steve Simas

1. Call to Order / Flag Salute / Roll Call

President Bergman called the meeting to order at 8:30 AM and led the flag salute. Roll was called.

2. Public Comment Period

President Bergman asked for public comment. Seeing none, he closed the public comment period.

3. Minutes

a. President Bergman asked for any amendments to the March 22, 2017 meeting minutes. Seeing none, Commissioner Nix motioned to approve as written, and Vice President Ohannesian seconded the motion. The motion passed. 4-0-1.

4. Specification – New

a. Division Manager – Public Works: Human Resources Analyst Frank Stapleton, with Public Works Director Wade Horton, presented the new classification. President Bergman asked for public comment on the item. Seeing none, he asked the Commission for questions. Commissioners Ohannesian, Stewart and Nix took turns asking questions. Commissioner Nix asked for a correction on page 4a5, line 40. Mr. Stapleton read back the corrected line for the record. Following questions, President Bergman asked for a motion to approve as amended. Vice President Ohannesian motioned to approve. Commissioner Stewart seconded. Motion passed. 4-0-1.

5. Specifications – Revised

a. Social Worker Series - I, II, III, IV: Human Resources Analyst Mark McKibben, with Social Service Director Devin Drake, presented the revised specification. President Bergman asked for public comment. Seeing none, questioning was opened to the Commission. Following questions and responses, Commissioner Nix motioned to approve the revised specification as written. Commissioner Stewart seconded. Motion passed. 4-0-1.

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6. Reports

Commission President - President Bergman asked Commissioner Nix to report on her meeting with the Auditors from CPS Consulting that took place March 28, 2017. Commissioner Nix described the conversation and the questions that were asked of her. President Bergman thanked Commissioner Nix for her participation as the Commission's representative during the audit.

Commission Counsel – No report.

Commission Outside Counsel – No report.

Commission Secretary – Acting Commission Secretary, Natalie Walter shared that the results of the CPS Audit came back and the Human Resources Department passed with flying colors.

- 7. Closed Session (per Government Code Section 54957):** Deliberations regarding Appeal #A16-08. The Commission reported out of closed session, where President Bergman asked for a motion for the President to sign the Findings & Decision. Vice President Ohannesian made the motion. Commissioner Stewart seconded. Motion passed 4-0-1.

8. Adjournment

President Bergman adjourned the meeting to our next regular meeting.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*