

Civil Service Commission

1055 MONTEREY STREET, SUITE D-250 ♦ SAN LUIS OBISPO, CALIFORNIA 93408 ♦ 805.781.5959

San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday September 27, 2017 @ 9:00 A.M.
1055 Monterey Street, Suite D-271 San Luis Obispo, CA



MEMBERS OF THE COMMISSION
President Robert Bergman
Vice President Erwin Ohannesian
Erica A. Stewart
Jeannie Nix
Jed Nicholson

Present: President Bergman, Vice President Ohannesian, Commissioner Nix, Commissioner Nicholson

Staff: Commission Secretary, Tami Douglas-Schatz; Commission Clerk, Alisa Scantlin,

Counsel: County Counsel, Tim McNulty; Commission Outside Counsel, Steve Simas

Absent: Commissioner Stewart

1. Call to Order / Flag Salute / Roll Call

President Bergman called the meeting to order at 9:00 AM and led the flag salute. Roll was called.

2. Public Comment Period

President Bergman asked for public comment. Seeing none, he closed the public comment period.

3. Minutes

a. President Bergman asked for any amendments to the August 23, 2017 meeting minutes. Seeing none, he asked for a motion to approve. Vice President Ohannesian made the motion to approve. Commissioner Nix seconded the motion. Motion passed. 4-0-1.

4. Specification – Revised

a. Water Systems Worker IV – Human Resources Analyst, Frank Stapleton, with Mark Hutchinson, Deputy Director of Public Works presented the revised specification. President Bergman requested public comment. Seeing none, the Commissioners presented their questions. A change was requested. Vice President Ohannesian made the motion to approve as amended. Commissioner Nicholson seconded the motion. The motion carried. 4-0-1.

b. Wastewater Systems Worker IV - Human Resources Analyst, Frank Stapleton, with Mark Hutchinson, Deputy Director of Public Works presented the revised specification. President Bergman requested public comment. Seeing none, the Commissioners presented their questions. A change was requested. Vice President Ohannesian made the motion to approve as amended. Commissioner Nicholson seconded the motion. The motion carried. 4-0-1.

c. Capital Projects Coordinator, Assistant-Associate-Senior- Human Resources Analyst, Frank Stapleton, with Dave Flynn, Deputy Director of Public Works presented the revised specification. President Bergman requested public comment. Seeing none, the Commissioners presented their questions. President Bergman asked for a motion to approve, with one clarification. Commission Nix motioned to approve. Vice President Ohannesian seconded the motion. The motion carried. 4-0-1.

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5. Reports

Commission President – President Bergman asked the Commission Secretary to provide more detail about the Human Resources Annex. Commission Secretary, Tami Douglas-Schatz, provided the background details, and recruitment needs, that led to the development of the Annex, as well as a brief explanation of the set-up in the Annex.

Commission Counsel – No report.

Commission Outside Counsel – No report.

Commission Secretary – Commission Secretary, Tami Douglas-Schatz confirmed upcoming hearing dates. She proposed holding additional dates on the Commission calendar moving forward, to facilitate scheduling of Special Meetings.

6. Commission Hearing Training by Counsel, Steve Simas – Mr. Simas gave an informative presentation on the history, purpose, processes, and procedures of the San Luis Obispo County Civil Service Commission.

7. Adjournment

President Bergman adjourned the meeting.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*