



A GUIDE TO ENVIRONMENTAL APPEALS

San Luis Obispo County Department of Planning and Building

POLICIES

San Luis Obispo County encourages public participation in all phases of the environmental review process. Anyone who has questions about a project or any part of the process is invited to contact the Planning Department to discuss your concerns. If your questions cannot be answered to your satisfaction over the phone, the Environmental Coordinator or a representative will meet with you to address your questions.

QUESTIONS ABOUT ENVIRONMENTAL COORDINATOR ACTIONS

The Environmental Coordinator reports to the Director of Planning and Building. If you disagree with a decision of the Coordinator, you may also request a meeting with the Planning Director to discuss the issue. This is not considered a formal appeal, and there is no fee to meet with the Director.

REQUEST FOR REVIEW OF A PROPOSED NEGATIVE DECLARATION

If the Environmental Coordinator has proposed the adoption of a Negative Declaration for a project, and you do not feel that your concerns have been adequately addressed by discussing the issues with the Coordinator, you may request a review of the proposed Negative Declaration. Your request will be heard at the same time that a decision to approve or deny the project is made.

Your Request for Review must be in writing (use the form on the back of this page) and must be submitted within 14 days after the Negative Declaration is proposed. Also, there is a fee for the request.

PROJECT APPEALS

Environmental determinations are approved at the time action is taken on the associated project. If you disagree with the decision on the environmental determination, or on the project, you may appeal the decision to the Board of Supervisors. Appeals must be filed within 14 days of the decision, and there is a fee for the appeal.

FOR MORE INFORMATION

County Department of Planning and Building project managers and other staff are available to answer any questions about appeals. We can be reached at (805) 781-5600, or you may write to:

Department of Planning and Building
Environmental Coordinator
976 Osos Street, Room 200
San Luis Obispo, CA 93408



San Luis Obispo County

Department of Planning and Building

REQUEST FOR REVIEW OF A PROPOSED NEGATIVE DECLARATION

1. PERSON FILING THE REQUEST:

Name _____
Address _____

Phone # _____ (daytime)

2. NAME OF PROJECT:

3. REASONS FOR REQUEST FOR REVIEW:

A letter stating your reasons for filing a Request for Review of the proposed Negative Declaration must be attached. Issues must be related to the environmental effects of the project.

4. FILE REVIEW

The person(s) filing the request has reviewed the project files and environmental information and has met with Planning staff to discuss the Request for Review:

_____ Yes _____ No

5. SIGNATURES

I/we hereby request a review of the proposed Negative Declaration.

Signed: _____ Date _____

Name (printed) _____

Signed: _____ Date _____

Name (printed) _____

Signed: _____ Date _____

Name (printed) _____

6. FEES

Your Request for Review must be accompanied by the appropriate fee. Please call Environmental Coordinator (805) 781-5028 for the current fee and include a check made out to "The County of San Luis Obispo" for this amount.

7. WHERE TO SUBMIT THIS FORM

Submit this completed form and your letter describing the reasons for the request for review to the Department of Planning and Building, 976 Osos Street, Room 200, San Luis Obispo, CA 93408 (805) 781-5600.