



COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF PLANNING & BUILDING
Performance Agreement Checklist

ACT-1004
11/05/2018

This checklist is required for every project that requires the setting up of a Performance Agreement (PA) and bonding.

Project Number(s) (include PMT): \_\_\_\_\_

All Legal Names that must be included in the Agreement (specify if corporation, organization, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Email (optional): \_\_\_\_\_

Project Address requiring PA: \_\_\_\_\_

LEGAL Assessor Parcel Number of Project: \_\_\_\_\_

Reason for PA (landscaping, street, fencing, etc.): \_\_\_\_\_

Bond Amount (50% department administration fee will be added): \$ \_\_\_\_\_

Condition Number for Project: \_\_\_\_\_

Duration of PA: \_\_\_\_\_

Project Manager requesting PA: \_\_\_\_\_

Please submit the following documents with the PA Checklist:

- Actual cost estimate
Email conditions
Email form

Accounting Division Use ONLY (please do not mark in this box)

- Prepared PA
Approved PA
Data entry in EnerGov