

AGENDA

San Luis Obispo County Bicycle Advisory Committee

Tuesday, November 9th, 2021 at 6:00 p.m.

Online Web Forum // [Click here to join the meeting](#) // Microsoft Teams

Click [here](#) for a video tutorial on "How to Join a Teams meeting"

The Bicycle Advisory Committee promotes the expanded use of bicycle transportation by working together with County staff to develop the County Bikeways Plan, reviewing the Plan and present a recommendation to the Board of Supervisors for its adoption; by reviewing the policies and programs related to bicycling in the Circulation Element of the County General Plan and Local Coastal Plan and making recommendations on the goals and their implementation to the Board of Supervisors; and by reviewing the policies and programs related to bicycling in the Bikeways Element of the Regional Transportation Plan and providing input to the Board of Supervisors on the goals and their implementation.

1. CALL TO ORDER / THANK YOU

2. ROLL CALL

Derek Jay	District 1
Allison Bradshaw	District 1
Josh Olejczak	District 2 - Vice Chairperson
Claude Corvino	District 2
Jim DeCecco	District 3
Myron "Skip" Amerine	District 3 - Chairperson
Robert Horch	District 4
Darrin Hasham	District 4
Ed Goshorn	District 5
VACANT	District 5

3. INTRODUCTIONS

4. APPROVAL OF September 14th, 2021 MEETING MINUTES

5. PUBLIC COMMENT *(Limit to 4 minutes; any Q&A from BAC)*

Members of the audience wishing to address the Committee on pertinent matters other than scheduled agenda items may do so when recognized by the Chair. Upon recognition by the Chair, please state your name and address. Comments are limited to three minutes. The Committee cannot discuss any matter unless it is listed on the agenda, in accordance with the Brown Act. The Committee may agendaize these matters for future consideration.

Due to impacts felt by the COVID19 pandemic, all future BAC meetings will be held virtually until further notice. If you are unable to attend the virtual meeting, please visit the County BAC website to submit your public comments in advance directly to the BAC secretary: <https://www.slocounty.ca.gov/Departments/Public-Works/Committees-Programs/Bicycle-Advisory-Committee.aspx>

6. COMMITTEE / STAFF REPORTS *(10 minutes max; agendaize lengthier items)*

- A. County Public Works
 - Bike Lane Improvements – Ramona Avenue fronting Sweet Springs Nature Preserve
 - Cayucos Surface Treatment Project
 - Cambria Overlay Project
 - Los Berros Road Widening Project
- B. CHP
- C. Caltrans
- D. Air Pollution Control District
- E. County Parks
- F. County Planning & Building
- G. SLOCOG
- H. BAC Chairperson

Information on the Bicycle Advisory Committee, the SLO County Bikeways Plan, and prior meeting minutes and agenda are available online at: <https://www.slocounty.ca.gov/Departments/Public-Works/Committees-Programs/Bicycle-Advisory-Committee.aspx>

7. PRESENTATIONS (10-12 minutes max)

TBD

8. BAC BUSINESS & DISCUSSION

- A. Approve BAC response letter regarding proposed MND for new County Probation Department Building project located at the County-owned Johnson Avenue Campus, within the City of San Luis Obispo. 30-Day review and comment for the proposed MND began October 18th, 2021 and ends November 17th, 2021. More information is available via the following link:
<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.slocounty.ca.gov%2FDepartments%2FPublic-Works%2FForms-Documents%2FEnvironmental-Determinations%2FMND-Probation-Building.pdf&data=04%7C01%7Cjdevera%40co.slo.ca.us%7Cdc7448454ce44abe68a708d99a28ca35%7C84c3c7747fdf40e2a59027b2e70f8126%7C0%7C1%7C637710322290268887%7CUnknown%7CTWFpbGZsb3d8eyJWlloiMC4wLjAwbMDAiLCJQIjoiV2luMzliLCJBTiI6Ikh1haWwiLCJXVCi6Mn0%3D%7C2000&odata=c9yBo%2BBsQpc%2Fkyw6oWt%2ByDhtcKz1IOv48PqxV5eT4Fs%3D&reserved=0>
- B. Board of Supervisors documents governing BAC meetings
- C. SLO County Active Transportation Program – County Response Letter
- Creation of ATP Subcommittee
- D. BAC Annual Report (Skip)
- E. Approval of 2022 BAC meeting dates - 4 dates
- February 8th
 - May 10th
 - August 9th
 - November 1st or 15th
- F. New BAC Secretary - Starting 2022

9. FUTURE AGENDA ITEMS

Agenda items are to be submitted to the BAC chair and secretary no later than two (2) weeks ahead of the scheduled meeting. Requests shall include the desired recommendation, discussion, and any other items to be included into the meeting agenda.

- G. Review and Updated to Committee Bylaws
- Revise meeting attendance requirements, as needed

10. ADJOURN

**BICYCLE ADVISORY COMMITTEE
RESPONSE LETTER**

**PROPOSED MITIGATED NEGATIVE
DECLARATION FOR NEW COUNTY PROBATION
DEPARTMENT BUILDING PROJECT**

DRAFT

Nov. 09, 2021

To: San Luis Obispo County Board of Supervisors
Government Center, San Luis Obispo, CA
From: Myron Amerine, Chair
San Luis Obispo County Bicycle Advisory Committee
myron.amerine@attn.com

Re: Mitigated Negative Declaration for San Luis Obispo County Department of Public Works New Probation Department Building Project.

Thank you for the opportunity to comment on the Mitigated Negative Declaration (MND) for the County Department of Public Works' proposed Probation Department building at the County's Johnson Avenue Campus.

The County Bicycle Advisory Committee (BAC) requests that the MND include a shared-use pathway through the campus that connects Flora Street to an existing easement adjacent to Fixlini Street to create a Safe Routes to School to San Luis Obispo High School and a low-speed, low-volume alternative to Johnson Avenue for bicyclists and pedestrians. The terrain in this area is hilly, but electric bicycles make hills much easier to ride.

Although Johnson Avenue has Class II bike lanes, it is a stressful place to ride a bicycle, especially during commute hours. Many motorists are on their phones or occupied with other distractions. Traffic includes county residents who live in south county and work in San Luis Obispo and use Orcutt Road and Johnson Avenue.

The MND's mitigations to "increase opportunities and convenience for bicycling and walking as a means of reducing vehicle traffic" fall short. These measures are implementation of a Trip Reduction Plan to reduce employee trips by single occupancy vehicles, including the Council of Government's Back N' Forth Program. The project will also include installation of bicycle racks and corrals.

The primary way to increase active transportation and reduce vehicle traffic is providing a route where bicyclists and pedestrians feel safe. The MND notes that the City of San Luis Obispo's Active Transportation Plan identifies a proposed shared-use pathway through the development area connecting Flora Street to Fixlini Street. It also states that "The project will not preclude future implementation of this route."

The BAC believes that the shared-use pathway must be designed and constructed as part of the project to ensure connectivity between Flora and Fixlini streets. Building the pathway in the future as an afterthought may result in a disjointed route through parking lots and walkways that create conflicts. A shared-use pathway should be a high priority to help achieve the 2015-16 County Bikeways Plan Goals, which include:

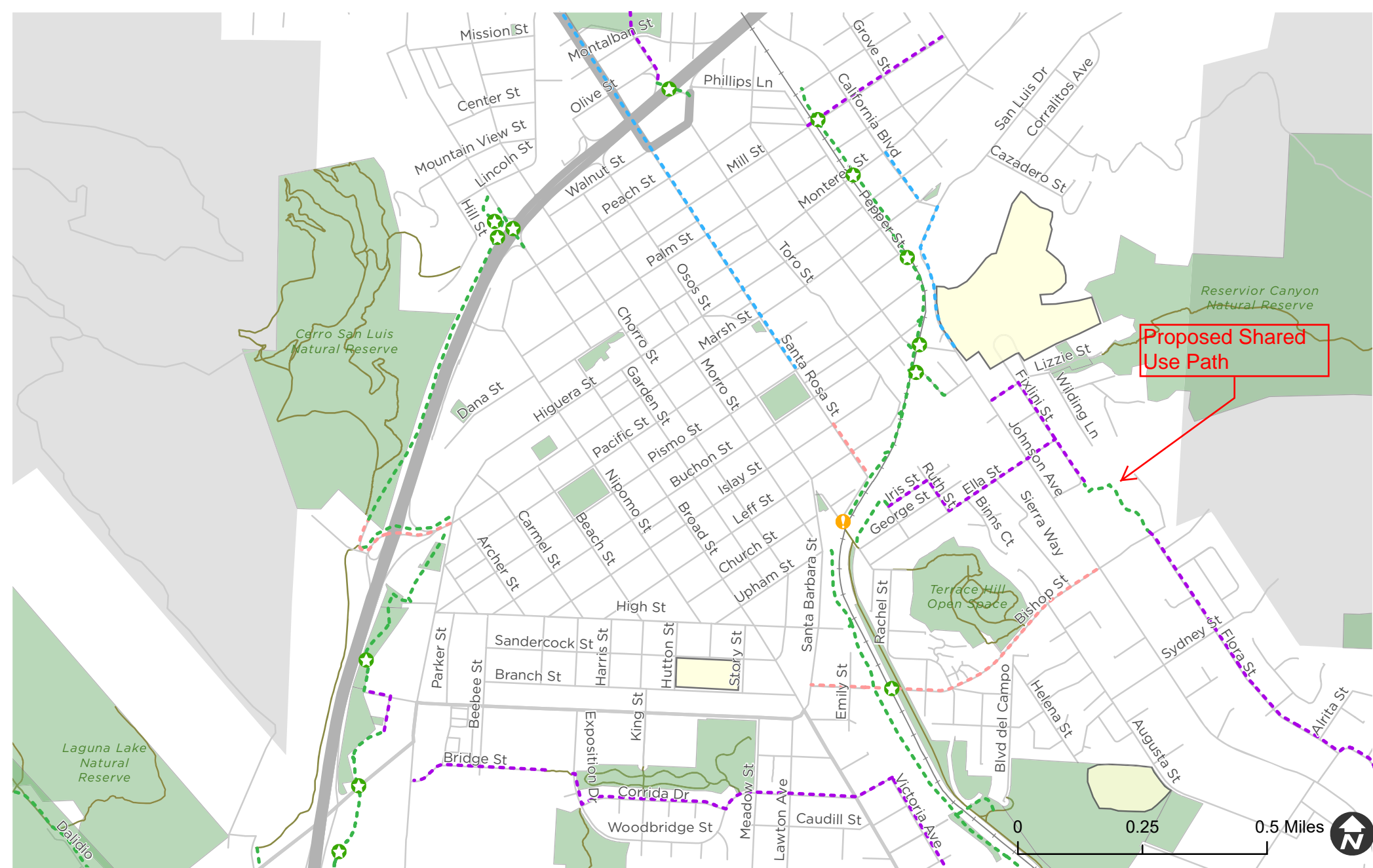
-Accommodate increased bicycle usage.

-Provide a safer bicycling environment.

-Collaborate with city and regional agencies to coordinate the planning and design of County Bikeways.

-Plan for bike facilities as part of all projects.

The BAC also supports the City of San Luis Obispo's request for a transportation impact analysis to determine potential impacts of the development on multimodal transportation, and upgrades to curb ramps and pedestrian signals and push buttons at the Johnson/Bishop intersection to provide compliance with current ADA standards.



Proposed Shared Use Path

Sources:
City of San Luis Obispo

San Luis Obispo

Tier 3 & Non-City Bicycle and Pedestrian Project Corridors

- - - Shared-Use Path
- - - Protected Bicycle Lane
- - - Bicycle Lane
- - - Neighborhood Greenway
- ! Proposed Bicycle/Pedestrian Major Crossing Improvement
- ! Proposed Bicycle/Pedestrian Minor Crossing Improvement
- * Proposed Bicycle/Pedestrian Grade-Separated Crossing
- School
- Park or Open Space
- Rail
- Trails



ATP Tier 3 Project List									
Corridor	User	Type	ID	Location	Cross Street A	Cross Street B	Miles	Notes	Notable Constraints
US 101 / Marsh St Undercrossing	Bike	Bike Lane	53	Marsh St	Fernandez Ln	Higuera St	0.27		Requires Caltrans coordination
Avila Ranch	Ped/Bike	Shared-Use Path	186	-	Tank Farm Rd	Buckley Rd	1.03		A portion of path requires additional right-of-way
Avila Ranch	Ped/Bike	Shared-Use Path	191	Internal	-	-	0.11		
Avila Ranch	Ped/Bike	Shared-Use Path	185	Buckley Rd	S Higuera St	Avila Ranch Eastern Boundary	0.78	Includes ped/bike bridge over creek	
Avila Ranch	Bike	Bike Lane	71	Buckley Rd	S Higuera St	Avila Ranch Eastern Boundary	0.78		
Avila Ranch	Bike	Bike Lane	10	Horizon Ln	Buckey Rd	Suburban Rd	0.79		
Avila Ranch	Bike	Bike Lane	188	Earthwood Ln	.2 mi east of Vachell	Suburban Rd	0.54		
Avila Ranch	Bike	Bike Route	241	Earthwood Ln	Vachell Ln	.2 mi east of Vachell	0.21		
Avila Ranch	Bike	Bike Lane	22	Short St	-	Suburban Rd	0.11		
Avila Ranch	Bike	Bike Lane	7	Venture Ln	Vachell Ln	Horizon Ln	0.69		
Avila Ranch	Bike	Bike Lane	8	Suburban Rd	S Higuera St	Horizon Ln	1.04		
Avila Ranch	Ped/Bike	Grade-Separated Crossing	I-13	-	Creek	-			
Bishop Street/ Roundhouse Street	Bike	Bike Lane	39	Roundhouse St	Santa Barbara St	Bushnell St	0.23		
Bishop Street/ Roundhouse Street	Bike	Bike Lane	39	Bishop St	Bushnell St	Johnson Ave	0.44		
Bishop Street/ Roundhouse Street	Bike	Grade-Separated Crossing	I-46	Bishop St	Bushnell/UPRR			Auto/ped/bike bridge over UPRR	Requires UPRR right-of-way, construction of Bishop Street Extension
Bob Jones Trail	Ped/Bike	Shared-Use Path	21	BJT	Prado Rd	Brooks St	1.2		Requires right-of-way, jurisdictional permits for work near creek
Bob Jones Trail	Ped/Bike	Shared-Use Path	66	BJT	South St	Marsh St	0.42		Requires right-of-way, jurisdictional permits for work near creek
Bob Jones Trail	Bike	Neighborhood Greenway	223	Brooks St/South St			0.12		
Bob Jones Trail	Ped/Bike	Grade-Separated Crossing	I-9	BJT	Creek			Ped/bike bridge	
Bob Jones Trail	Ped/Bike	Grade-Separated Crossing	I-10	BJT	Madonna Rd			Ped/bike bridge/tunnel	
Bob Jones Trail	Ped/Bike	Grade-Separated Crossing	I-11	BJT	Creek			Ped/bike bridge	
Bob Jones Trail	Ped/Bike	Grade-Separated Crossing	I-12	BJT	Creek			Ped/bike bridge	
Broad Street	Ped/Bike	Shared-Use Path	100	Broad (West Side)	Prado	Rockview	0.42		Requires right-of-way
California Boulevard	Bike	Protected Bike Lane	20	California Blvd	Marsh St	Monterey St	0.12		May require auto lane reductions, some parking removal
Capitolio Way	Bike	Bike Lane	139	Capitolio Way	Broad St	Sacramento Dr	0.15		May require parking removal
Capitolio Way	Ped/Bike	Crossing Improvement (Minor)	J-45	Capitolio Way	Sacramento Dr			Potential all-way stop	
El Captain	Ped/Bike	Shared-Use Path	138	-	El Captain Way	Poinsettia St	0.04		
Ella Street Greenway	Bike	Shared-Use Path	141	--	Jennifer St Bridge	Henry St	0.12		Requires UPRR right-of-way
Ella Street Greenway	Ped/Bike	Neighborhood Greenway	55	Iris St	Henry St	Ruth St	0.09		
Ella Street Greenway	Ped/Bike	Neighborhood Greenway	55	Ruth St	Iris St	Ella St	0.08		
Ella Street Greenway	Ped/Bike	Neighborhood Greenway	55	Ella St	Ruth St	Fixlini St	0.26		
Elks Lane Bike Lane	Bike	Bike Lane	159	Elks Lane	Prado Rd	S. Higuera	0.66		Requires Prado Interchange construction. May require shoulder widening
Flora Street/Fixlini Street Greenway	Ped/Bike	Neighborhood Greenway	246	Fixlini St	Lizzie St	Fixlini St	0.24		
Flora Street/Fixlini Street Greenway	Ped/Bike	Shared-Use Path	63	--	Fixlini St	Bishop St	0.2		
Flora Street/Fixlini Street Greenway	Ped/Bike	Neighborhood Greenway	246	Flora St	Bishop St	Southwood Dr	1		
Flora Street/Fixlini Street Greenway	Ped/Bike	Neighborhood Greenway	246	Southwood Dr	Flora St	Sequoia Dr	0.13		
Flora Street/Fixlini Street Greenway	Ped/Bike	Neighborhood Greenway	246	Sequoia Dr	Southwood Dr	Tanglewood Dr	0.17		
Flora Street/Fixlini Street Greenway	Ped/Bike	Grade-Separated Crossing	I-5	Tanglewood Dr				Ped/bike bridge over creek south of Tanglewood	Requires right-of-way, jurisdictional permits for work near creek
Froom Ranch Way	Ped/Bike	Shared-Use Path	182	West side of Froom Ranch Wy	Oceanaire Dr	Dalidio Dr	0.53		
Froom Ranch Way	Bike	Bike Lane	183	Froom Ranch Way	Oceanaire Dr	Dalidio Dr	0.49		

**BICYCLE ADVISORY COMMITTEE
BY-LAWS**

**RESOLUTION 2006-374
Adopted October 24th, 2006**

IN THE BOARD OF SUPERVISORS
County of San Luis Obispo, State of California

Tues day October 24, 2006

PRESENT: Supervisors Harry L. Ovitt, Shirley Bianchi, James R. Patterson,
Chairperson K.H. 'Katcho' Achadjian

ABSENT: Supervisor Jerry Lenthall

RESOLUTION NO. 2006-374

**RESOLUTION MODIFYING THE BYLAWS OF THE
BICYCLE ADVISORY COMMITTEE**

WHEREAS, the San Luis Obispo County Board of Supervisors recognizes that in San Luis Obispo County, the quality of life is being threatened by poor air quality, elevated noise levels and diminished public space; and

WHEREAS, the San Luis Obispo County Board of Supervisors recognizes that the greatest contributing factor to these environmental concerns is the reliance on the private automobile for primary transportation; and

WHEREAS, the San Luis Obispo County Board of Supervisors feels that it is in the public interest to officially recognize the bicycle as a viable and desirable transportation option; and

WHEREAS, the use of bicycle transportation will help to mitigate these environmental concerns, and will contribute to the improved mental and physical health of those who ride them; and

WHEREAS, local and regional surveys have indicated that a safe and effective system of bikeways would be the best incentive for attracting new bicycle riders; and

WHEREAS, the Board of Supervisors adopted the Update of the County Bikeways Plan in 2005; and

WHEREAS, the County Bikeways Plan includes bicycle routes, secure parking, improved public transit-bicycle coordination, a public education program and possible identified sources of funding for implementation; and

WHEREAS, through the implementation of the County Bikeways Plan, the number of residents who can safely and conveniently choose to bicycle will increase to the benefit of all; and

WHEREAS, the San Luis Obispo County Board of Supervisors welcomes public input on the ongoing implementation of the County Bikeways Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of San Luis Obispo, State of California, as follows:

1. There shall be established a Bicycle Advisory Committee (hereinafter Advisory Committee) of the County of San Luis Obispo. The Advisory Committee, composed of concerned and informed residents, will provide a recognized formal source of

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input and perspective for bicycle transportation planning and implementation within the unincorporated areas of the County.

- 2. The following are the bylaws under which the Bicycle Advisory Committee shall function:

ARTICLE I - PURPOSE

The Bicycle Advisory Committee is an ad hoc advisory body to the Board of Supervisors that promotes the expanded use of bicycle transportation.

The Bicycle Advisory Committee will work together with County staff to develop periodic updates to the County Bikeways Plan, and will review said updates and present recommendations to the Board of Supervisors for their adoption.

The Bicycle Advisory Committee will review the policies and programs related to bicycling in the Circulation Element of the County General Plan and Local Coastal Plan, and make recommendations on the goals and their implementation to the Board of Supervisors.

The Bicycle Advisory Committee will review the policies and programs related to bicycling in the Bikeways Element of the Regional Transportation Plan, and provide input to the Board of Supervisors on the goals and their implementation.

ARTICLE II - MEMBERSHIP

The Advisory Committee shall consist of ten (10) voting members appointed by the Board of Supervisors, with two (2) members recommended by each County Supervisor and ratified by the full Board.

Advisory Committee members shall initially be selected from applicants who show knowledge of the needs of cyclists in their area and who demonstrate a commitment to bicycling as a viable means of transportation. Once appointed, Committee members shall actively seek out input from community groups, including but not limited to, local schools, cycling commuters, chambers of commerce and bicycling organizations.

In filling subsequent vacancies on the Committee, the Advisory Committee or a Subcommittee thereof may review applications and make recommendations to the appointing Supervisor.

In addition to the ten (10) voting members, the following agencies shall each provide, as designated by the head of those agencies, a non-voting representative to attend Advisory Committee meetings: County Public Works Department, County Planning Department, County General Services (Parks) Department, Council of Governments' Bicycle Coordinator (with Council's approval), and the San Luis Obispo Air Pollution Control District.

ARTICLE III - TERMS OF APPOINTMENT

The voting members of the Bicycle Advisory Committee shall each serve at the pleasure of their appointing County Supervisor.

ARTICLE IV - OFFICERS

A Chairperson and Vice Chairperson shall be selected by the Committee from among the voting members for two-year terms. No member may serve as Chairperson or Vice Chairperson for more than two consecutive terms.

The Chairperson shall preside over all committee meetings, vote on all matters, appoint subcommittees, and call special meetings. The Vice Chairperson shall serve in the absence or incapacity of the chairperson and perform such other duties as requested by the Chairperson.

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The County Public Works Department representative shall function as Committee Secretary.

ARTICLE V - MEETINGS

- A. The Bicycle Advisory Committee shall meet a minimum of twice per year. All meetings shall be open to the public and be held at specified time and place with public notice provided as required by California Law.
- B. A quorum shall consist of a majority of the voting membership.
- C. All actions of the Committee shall be decided by a majority vote or consensus of the quorum directed through the Chairperson.
- D. Minutes for each meeting shall be forwarded to the Board of Supervisors and be available as a public record.
- E. The Chairperson or the Committee Secretary may call a special meeting provided that all public notice requirements are met.
- F. All Committee meetings shall be conducted according to County practices, customs, policies and Robert's Rules of Order, newly revised.
- G. All members present must vote, except when a member declares a conflict of interest. Any member declaring a conflict of interest shall not vote on or participate in any related deliberations or actions of the Committee.

ARTICLE VI - REPORT

The Advisory Committee shall present to the Board of Supervisors an annual report of the Committee's activities.

ARTICLE VII - ABSENCES AND RESIGNATIONS

- A. If a member fails to attend two consecutive meetings, or a total of three meetings within any twelve months, the member shall automatically be considered as having resigned their position. The Chairperson of the Committee shall inform the Clerk of the Board of Supervisors, in writing, of such a situation and explain any special circumstances of the resignation.
- B. Committee members are responsible for notifying the Chairperson or the Secretary in advance when an absence is anticipated.
- C. If a member needs to resign from the Committee; the member shall immediately direct a letter to the Clerk of the Board of Supervisors, who will forward copies to the Chairperson and the affected District Supervisor.

ARTICLE VIII - SUBCOMMITTEES

Subcommittees shall be appointed, as needed, by the Chairperson.

ARTICLE IX - AMENDMENTS TO THE BYLAWS

Amendments to these bylaws may be recommended at any regular meeting of the Committee by a majority of the voting membership of the Committee, provided that written notice of the proposed amendment is mailed to each member of the Committee at least one (1) week prior to such meeting. Amendments shall become effective upon approval of the Board of Supervisors.

- 3. The Director of Public Works is hereby directed to implement the above provisions of this Resolution.

Upon motion of Supervisor Ovitt, seconded by Supervisor Bianchi, and on the following roll call vote, to wit:

AYES: Supervisors Ovitt, Bianchi, Patterson, Chairperson Achadjian

NOES: None

ABSENT: Supervisor Lenthall

ABSTAINING: None

the foregoing Resolution is hereby adopted.

Heidi Achadjian
Chairperson of the Board of Supervisors

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ATTEST:

Julie L. Rodewald, County Clerk-Recorder
and Ex-Officio Clerk of the Board of Supervisors
By: *M. Christensen*
Deputy Clerk

STATE OF CALIFORNIA, }
County of San Luis Obispo, } ss.

I, JULIE L. RODEWALD, County Clerk and ex-officio Clerk of the Board of Supervisors, in and for the County of San Luis Obispo, State of California, do hereby certify the foregoing to be a full, true and correct copy of an order made by the Board of Supervisors, as the same appears spread upon their minute book.

WITNESS my hand and the seal of said Board of Supervisors, affixed this 26th day of October, 20 06.

(SEAL)

JULIE L. RODEWALD
County Clerk and Ex-Officio Clerk of the Board of Supervisors
By *M. Christensen* Deputy Clerk. *bt*

**BICYCLE ADVISORY COMMITTEE
Policies & Procedure**

(Quick Reference Guide)

**San Luis Obispo County Bicycle Advisory Committee
Bylaws Policies & Procedure**

The mission of the San Luis Obispo County Bicycle Advisory Committee is to promote the expanded use of bicycle transportation by working together with County staff to develop the Country Bicycle Plan, reviewing the Plan and presenting a recommendation to the Board of Supervisors for its adoption; by reviewing the policies and programs related to bicycling in the Circulation Element of the County General Plan and Local Coastal Plan and making recommendations on the goals and their implementation to the Board of Supervisors; and by reviewing the policies and programs related to bicycling in the Bikeways Element of the Regional Transportation Plan and providing input to the Board of Supervisors on the goals and their implementation.

Officers

Policy

In accordance with Article IV of bylaws:

A Chairperson and Vice Chairperson shall be elected by the committee from among the voting members for one-year terms. No member may serve as Chairperson or Vice Chairperson for more than two consecutive terms.

Procedure

At the September meeting of the Committee each year, the Chair shall preside over election of a Chairperson and Vice Chairperson in accordance with Roberts Rules of Order, officers to begin service upon the adjournment of the September meeting.

Meetings

Policy

In accordance with Article V of bylaws, Section A:

The Bicycle Advisory Committee shall hold a minimum of one regular meeting each quarter.

Procedure

In general, meetings shall be held in February, May, September and November. At its November meeting Committee shall adopt a meeting schedule for the following calendar year.

Policy

In accordance with Article V of bylaws, Section B:

A quorum shall consist of a majority of the voting membership.

Procedure

“Voting membership” shall be defined as the number of Committee members currently filling appointive positions. Vacant positions shall not be considered as voting members when calculating the number required to constitute a quorum.

Policy

In accordance with Article V of bylaws, Section F:

All committee meetings shall be conducted according to County practices, customs, policies and Roberts Rules of Order, newly revised.

Procedure

The Chair shall prepare the agenda. Any Committee member and Secretary may request that an item be placed on the agenda by contacting the Chair. The Chair shall work with the Secretary to develop a final agenda. Two weeks before the next scheduled meeting of the Committee, the

Chair shall give the agenda to the Secretary for posting and distribution.

Report

Policy

In accordance with Article VI of bylaws:

The Advisory Committee shall present to the Board of Supervisors an annual report of the Committee's activities.

Procedure

Following the final meeting of the calendar year, the Chair and the Secretary shall work together to prepare the annual report. The Chair will present the draft report to the Committee at its first meeting of the next calendar year for review and comment. Following adoption by the Committee of the final report, the Secretary shall forward the report to the Board of Supervisors.

Membership

Policy

In accordance with Article VII of bylaws, Section A:

If a member fails to attend two consecutive meetings or a total of six meetings within any twelve months, the member shall automatically be considered for replacement. The Chair of the Committee shall inform the board of Supervisors of such a situation and explain any special circumstances.

Procedure

After one absence with no explanation, Chair shall contact the member and ascertain the member's interest in continuing to participate.

After two consecutive absences, Chair shall confer with the committee as to proper course of action.

With the concurrence of the Committee, Chair shall notify the Clerk of the Board that a vacancy exists. Clerk requires notice in writing from either the vacating member or Secretary of the Committee.

Chair shall notify Supervisor of the District in which the vacancy exists and ascertain how the Supervisor wishes to fill the vacancy. Chair shall offer to ask the Secretary to advertise the vacancy and shall offer to have the Committee review applicants and make a recommendation to the Supervisor.

Chair shall contact members before every scheduled meeting and ascertain whether a quorum is expected for the meeting and shall then notify members and staff. If the Chair cannot raise a quorum, Chair shall work with the Secretary to reschedule the meeting.

Proposed Committee Meeting Schedule

February

- Adopt the Annual Report to the Board of Supervisors for previous year

May

- Review and revise county bikeway project rankings

September

- Election of Officers

November

- Preview of Unmet Bike Needs process
- Adopt meeting schedule for next year

BICYCLE ADVISORY COMMITTEE

**LETTER TO PUBLIC WORKS
ACTIVE TRANSPORTATION PLAN**



COUNTY OF SAN LUIS OBISPO

Bicycle Advisory Committee

Myron "skip" Amerine, Chair

John Diodati, Interim Director
San Luis Obispo County Public Works Department
County Government Center
1055 Monterey St.
San Luis Obispo CA 93408

May12, 2021

Re: Active Transportation Plan

Dear Mr. Diodati:

I am contacting you as chair of the County Bicycle Advisory Committee (BAC), which respectfully requests that you explore updating the 2015-16 County Bikeways Plan with an active transportation plan.

Bicycle transportation plans are being replaced with active transportation plans throughout the state and country in recognition of the role bicycling, walking and other forms of active transportation play in reducing vehicle use and related greenhouse gas emissions.

The City of San Luis Obispo replaced its 2013 Bicycle Transportation Plan with its first Active Transportation Plan in February 2021 that focuses on improving bikeways, multi-use pathways and intersections and completing sidewalk gaps so bicycling and walking are safer, more convenient and enjoyable for people of all ages and abilities. The City's Active Transportation Plan is posted here:

https://www.opentownhall.com/portals/189/Issue_7764. Most members of the then-City Bicycle Advisory Committee, now Active Transportation Committee, were also interested in pedestrian safety and have stayed on the committee until their terms expire. City Council members, like County Supervisors, appoint members to their advisory committees.

SLOCOG is currently developing its first ever active transportation plan with the following guiding principles to help organize, prioritize and measure its progress to improve regional active transportation in the unincorporated area and the County's seven cities. The principles include: connectivity, safety, liveability, access to transit, coordination and collaboration with local agency plans and implementations, and a focus on disadvantaged communities. A draft preview of the plan is posted here: <https://www.dropbox.com/s/0nzjnar3z6hs474/Draft%20Preview%202021%20Regional%20ATP.pdf?dl=0>.

Caltrans District 5 also prepared its first ever active transportation plan identifies bicycle and pedestrian needs along the state highway system in District 5. The plan is nearly finalized and is posted at: catplan.org/district-5.

The County 2015-16 Bikeways Plan needs updating because there have been many changes in highway design since its adoption by the Board of Supervisors. These changes include Class IV Bikeways which separate people on bikes from vehicular traffic.

Another significant change is the growing popularity of electric bicycles by individuals who want to commute to work without sweating, carry heavier loads, including children, more easily ride up hills and extend their range.

Adoption of an active transportation plan would also better reflect the California Active Transportation Program (ATP), which is now the primary source of funding for bicycling and pedestrian projects. The purpose of the ATP is to increase the proportion of trips by bicycle and walking, increase safety and mobility for non-motorized users, enhance public health, achieve greenhouse gas reductions goals, ensure that disadvantaged communities fully share in the benefits of the program and provide a broad spectrum of projects to benefit many types of active transportation users.

San Luis Obispo County received an ATP grant to construct the Templeton-to - Atascadero multi-use connector trail which is undergoing final design, and on March 24, 2021, was awarded an \$18.2 million construction grant for the long-awaited extension of the Bob Jones Trail from its staging area on Ontario Road to the iconic Octagon Barn. Both projects were high priorities in the Bicycle Transportation Plan. The City of San Luis Obispo is currently building an extension of the Railroad Safety Trail and bicycle/pedestrian bridge over the railroad tracks just south of the Cal Poly campus with an ATP grant.

Thank you for your consideration. The County BAC is ready and willing to put in the hard work to develop San Luis Obispo County's first active transportation plan which may be a requirement for future state infrastructure grants for bicyclist and pedestrian safety and connectivity.

Sincerely,

Myron "Skip" Amerine, Chair
County BAC

Cc: Supervisors Debbie Arnold, Lynn Compton, Bruce Gibson, John Peschong, and Dawn Ortiz-Legg
-Josh Roberts, Transportation Division Manager
-Pete Rogers, SLOCOG

County of San Luis Obispo Government Center

County Govt Center, Room 206 | San Luis Obispo, CA 93408 | (P) 805-781-5252 | (F) 805-781-1229
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PUBLIC WORKS

RESPONSE TO BICYCLE ADVISORY COMMITTEE'S ACTIVE TRANSPORTATION PLAN LETTER



COUNTY OF SAN LUIS OBISPO

Department of Public Works

John Diodati, Director

October 4, 2021

EMAIL ONLY

Myron "Skip" Amerine, Chair
San Luis Obispo County BAC
myron.amerine@att.net

Subject: Response to BAC's Active Transportation Plan Letter

Dear Mr. Amerine:

Thank you for your continued involvement and participation as the chair on the Bicycle Advisory Committee (BAC). The continued work of this committee, with public engagement, is valuable in identifying issues and opportunities for bike facilities in the County of San Luis Obispo (County).

We have received and reviewed your letter to Public Works dated May 12, 2021, requesting to explore updating the 2015-16 County Bikeways Plan into an Active Transportation Plan (ATP). In addition, staff attended the September 2021 BAC meeting at which this request was discussed by the Committee.

In further discussions with you, the BAC Chair, Public Works understands that a driver in seeking these changes is revising the bikeways projects ranking metrics and updating the priority projects list. The bikeways plan requires periodic updating and having been about 5 years since the last update, and many projects having been advanced since that time, Public Works agrees that a bikeways plan update is in order.

Taken altogether, Public Works understands that the primary goal is to improve success in future grant funding awards, particularly via Caltrans' Active Transportation Program grant process. As such the BAC is proposing to transition the BAC to an Active Transportation Committee (ATC), update/revise the 2015-16 Bikeways plan to a (Caltrans program compliant) ATP and seek Public Works' input in doing so.

Public Works' staff has investigated the steps necessary to move forward toward a Board of Supervisors adopted ATP. Transitioning away from a BAC to an ATC and developing/adopting a final ATP should be viewed as a long-term objective requiring significant time, community and agency involvement, and funding commitments.

In transitioning from a BAC to an Active Transportation Committee (ATC) please consider the following:

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- The committee must transition to an ATC before initiating an update of the Bikeways Plan to an ATP
- The transition would include dismantling the BAC and reforming as an ATC
- The new membership will include representatives for all modes of transportation
- The BAC should start with soliciting the County Board of Supervisors (“Board”) members to ascertain whether any of the Board members are supportive of creation of an ATC and major plan update
- If supported by the Board, this project may be added to the Public Works list of priorities, which is determined by the Board each year

Once successful in developing an ATC, development of a countywide ATP would generally include the following:

- Develop with “new” ATC, Parks, Planning, and SLOCOG a scope, budget and plan for the ATP
- The ATP would analyze the needs for all modes of transportation
- ATC to research grants and assist with application preparation for plan preparation
- Request County budget for ATP preparation
- Pending budget/grant approvals, begin ATP work

In supporting the BAC’s near-term objective of revising the bikeways projects ranking metrics and updating the priority projects list, Public Works recommends advancing this project as an addendum to the current bikeway plan, consistent with past practice. Doing so would allow for potential advancement of projects near-term while advancing to a countywide ATP long-term.

The bikeways plan in its current state is, as you mention in your letter, included within the program principles of the SLOCOG Regional ATP. Although guidance for future ATP grant cycles has not yet been released by the State, the framework of the current bikeways plan, together with the SLOCOG Regional ATP is expected to meet such criteria based on past cycles.

Sincerely,



JOHN WADDELL
Deputy Director of Public Works

- c: Debbie Arnold, District 5 Supervisor, email
Lynn Compton, District 4 Supervisor, email
Bruce Gibson, District 2 Supervisor, email
John Peschong, District 1 Supervisor, email

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Dawn Ortiz-Legg, District 3 Supervisor, email
Peter Rogers, SLOCOG, email
John Diodati, Director of Public Works, email

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