



**SAN LUIS OBISPO COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT
ZONE 3 ADVISORY COMMITTEE
MEETING MINUTES
THURSDAY May 20, 2021**

I. **Call to Order and Roll Call** -- The Zone 3 Advisory Committee Meeting was called to order at 6:52 PM via GoTo Meeting due to the Covid-19 pandemic by Chairperson, Karen Bright. County Public Works Utilities Division Manager, Mark Chiaramonte, called roll. Quorum was present. Members in attendance were:

- Kristen Barneich, City of Arroyo Grande
- Shirley Gibson, Oceano CSD
- Brad Hagemann, County Services Area 12
- Vard Ikeda, Agriculture Member
- Ron Reilly, Member At Large

II. **Public Comment** – This is an opportunity for members of the public to address the Committee on items that are not on the Agenda. No public comment.

III. **Approval of Meeting Minutes**

A. **March 18, 2021 Regular Meeting (Attachment 1 of the Agenda Packet)** – *Member Barneich motioned approval of the minutes and Member Talley seconded.* Member Barneich requested roll call for approval. ***Motion passed.***

IV. **Operations Report**

A. **Water Plant Operations, Reservoir Storage, Downstream Releases** – Jenny Williamson, Administrative Assistant at the Lopez Water Treatment Plant, indicated: Lopez Lake elevation was 476.99; storage was 18,310 acre-feet (AF), which is 37% capacity; rainfall to date, since July 1, 2020, was 11.28 inches; plant production was 4.9 million gallons per day (MGD); downstream release was 3.1 MGD; and State Water was at 0.77 MGD.

B. **Projected Reservoir Levels** – Review of the Lopez Reservoir Projections Chart (Attachment 2 of the Agenda Packet).

C. **March and April Monthly Operations Report** – Review of the monthly operations reports with the committee (Attachment 3 of the Agenda Packet).

No public comment was given.

V. **Information Items**

A. **3rd Quarter FY 20/21 Budget Status** – County Public Works Finance Admin. Services Manager, Sherri Weiss, provided an update on the 3rd Quarter Budget Status (Attachment 4 of the Agenda Packet). The \$6.3M budget was broken into three categories: Routine Operations & Maintenance, Non-Routine Operations & Maintenance, and Capital Outlay. At the end of the third quarter, 50% of the total annual budget had been expended.

Total Budget	Expenses through Q3	Balance Available	% of Budget Expended
\$6,366,952	\$3,232,877	\$3,184,076	50%

Routine O&M: has a budget of \$4.1M. At the end of the third quarter, 69% of the annual budget had been expended, resulting in approximately \$1.25M available for the remainder of the year. Expenses in this category are on target with budgeted levels.

Total Budget	Expenses through Q3	Balance Available	% of Budget Expended
\$4,150,223	\$2,884,393	\$1,265,830	69%

Non-Routine O&M: has a budget of approximately \$1.7M. At the end of the third quarter, 16% of the annual budget has been expended, resulting in an available balance of roughly \$1.4M for the remainder of the year. Most of the items in this category have had budget carried forward from the prior year in order to continue work on them.

Total Budget	Expenses through Q3	Balance Available	% of Budget Expended
\$1,688,057	\$270,741	\$1,418,198	16%

Capital Outlay: has a budget of almost \$580,000. At the end of the third quarter, expenses were 13% of the annual budget, resulting in approximately \$501,000 available for the remainder of the year. Unspent budget from the prior year has been carried forward for several projects and accounts for the majority of this category's budget.

Total Budget	Expenses through Q3	Balance Available	% of Budget Expended
\$578,672	\$77,743	\$500,930	13%

All agencies are current on their payments. 1st installment billings for FY 20/21 will be mailed by June 1st and payments are due July 1st.

B. Cloudseeding Update – A brief verbal update was provided, no cloudseeding events to report on as the rain season ended in April.

No public comment was given.

C. Contract Changes Update – A brief verbal update was provided on the status of the contract changes. An admin draft of the CEQA document is currently in review, the document was also shared with WSC for further review and any additional comments. Document is not currently available for public review. The procedural portions of the contract are currently being worked on and running through different scenarios to test that those procedures will work as intended.

D. WY 20/21 Surplus Water (Attachment 5 of the Agenda Packet) – A verbal update was provided; TAC made the request for everyone to consider voluntary water reductions to help conserve water based on the discussions surrounding the LRRP and drought conditions before the 15,000 AF mark is met.

No public comment was given.

VI. Capital Projects Update

Bi-Monthly Update – Updates were provided on the various capital projects (Attachment 6 of the Agenda Packet).

In discussing the Geotechnical Testing & Seismic Alternatives Study of the Terminal Reservoir, \$89,000 was budgeted for developing the scope of work needed for the testing and alternatives study, but Sherri Weiss noted there is \$500,000 from the Zone 3 agency reserves to be used in FY 21/22 for the Terminal Reservoir project. Mark Chiamonte followed up in stating the \$500,000 reserves will be split by dedicating \$300,000 for the physical testing and \$200,000 will be used for an alternative study in decommissioning the Terminal Reservoir. The decommissioning of the reservoir will depend on the geotechnical testing to be conducted.

No Public comment was given.

VII. Action Items (No Subsequent Board of Supervisors Action Required)

No Action Items discussed.

VIII. Action Items (Board of Supervisors Action is Subsequently Required)

A. 2021 UWMP Draft and Presentation (Attachment 7 of the Agenda Packet) – Dan Heimel presented the Urban Water Management Plan (UWMP) draft. This is a required planning document by the California Water Code that is to be completed every 5 years and submitted to DWR.

The UWMP supports long-term supply and drought planning, ensure supplies meet existing and projected demands over a 25-year horizon through 2040, provide framework for conservation and drought response, and is a pre-requisite for certain loans and grants. Adoption of the Water Shortage Contingency Plan (WSCP) in the UWMP does not constitute adoption of the LRRP as it is a proposed plan Zone 3 has prepared to prepare for and respond to water supply shortages. The WSCP incorporates components of the LRRP.

Steps for Adoption:

1. Draft Review by TAC
2. Draft reviewed by agricultural stakeholders
3. Policy direction provided by any Contract Agency Governing Boards are considered
4. Zone 3 AC review and approval
5. Zone 3 Contract Agency Governing Boards formal approval by resolution
6. Final approval by the BOS

An inquiry was made as to how soon comments would need to be submitted for the UWMP and when the deadline is for the plan to be submitted. Laura Holder stated the UWMP will need to be submitted by July 1st and will be presented to the BOS July meeting for adoption approval. Comments should be submitted within the next few weeks to meet the July deadline.

IX. Future Agenda Items

X. Committee Member Comments

Meeting Adjourned at 7:24 PM

Respectfully Submitted,

Jenny Williamson
County of San Luis Obispo Public Works Department