



## **NOTICE OF MEETING & AGENDA**

NACIMIENTO PROJECT COMMISSION

THURS., FEB. 28, 2019 – 4:00 PM

Templeton CSD Office – 420 Crocker St, Templeton, CA 93465

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**NACIMIENTO PROJECT COMMISSIONERS**

**Carlyn Christianson, Chair**, City of San Luis Obispo; **John Hamon, Vice Chair**, City of El Paso de Robles; **John Peschong**, SLO County Flood Control & Water Conservation District; **Wayne Petersen**, Templeton CSD; **Grigger Jones**, Atascadero MWC

### **AGENDA**

1. CALL TO ORDER; ANNUAL OFFICER ELECTION & COI FILING
  - a. Roll Call & Flag Salute
  - b. Election of Commission officers (*No Subsequent BOS Action*) **(ATTM 1)**
  - c. "Conflict of Interest" filing - Form 700 (*Information Only*) **(ATTM 2)**
2. PUBLIC COMMENT (*An opportunity to address the Commission on non-agenda items; individuals subject to three-minute time limit*)
3. MEETING NOTES (*Recommend Approval*) – None  
*\*Notes from the August 2018 meeting were distributed in the November 2018 Update.*
4. COMMISSION INFORMATION ITEMS\* (*No Action Required*)  
*\*Written reports with brief verbal overview by staff or consultant.*
  - a. Utilities Division Manager's Report **(ATTM 3)**
  - b. Second Quarter Operations Budget Report – Finance **(ATTM 4)**
5. PRESENTATIONS (*No Action Required*)
  - a. FY 2019-2020 Nacimiento Water Operating Fund Budget (*Proposed*) **(ATTM 5)**
6. COMMISSION ACTION ITEMS (*No Subsequent Action by BOS Required*): None
7. COMMISSION ACTION ITEMS (*Action Subsequently Required by BOS*): None
8. FUTURE AGENDA ITEMS DESIRED BY COMMISSION
  - **Next Commission Meeting: April 25, 2019**  
*(Special Meeting – Budget Approval)*

### ATTACHMENTS

1. 2019 Nomination and Election of Commission Officers
2. 2019 Statement of Economic Interests – Form 700
3. Utilities Division Manager's Report – February 2019
4. Second Quarter Operations Budget Report – FY 2018-19
5. FY 2019-2020 Nacimiento Water Operating Fund Budget (*Proposed*)



## MEMORANDUM

February 21, 2019

**TO:** Nacimiento Project Commission  
**FROM:** Wes Thomson, M.S., P.E., Utilities Staff Engineer, County Public Works  
**VIA:** Ron Munds, Utilities Division Manager, County Public Works  
**SUBJECT:** 2019 Nomination and Election of Commission Officers

In accordance with the Commission's adopted Rules of Procedure, the Commission is to elect a Chair and Vice-Chair at the first meeting of each year. Terms of office are for one year.

Current Commissioners appointed by each Participant and the District are ***(please confirm)***:

<b>San Luis Obispo County FC &amp; WCD:</b> <i>(representing the District and CSA 10A)</i>	John Peschong
<b>City of Paso Robles:</b>	John Hamon Steven Martin, Alternate
<b>Templeton CSD:</b>	Wayne Peterson Gwen Pelfrey, Alternate
<b>Atascadero MWC:</b>	Grigger Jones John Neil, Alternate
<b>City of San Luis Obispo:</b>	Carlyn Christianson Andy Pease, Alternate

During calendar year 2018, Commissioner Carlyn Christianson served as Committee Chair and Commissioner John Hamon served as Vice-Chair. Nominations and elections for 2019 will be held at the February 28, 2019, Commission meeting.

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## MEMORANDUM

February 21, 2019

**TO:** Nacimiento Project Commission  
**FROM:** Wes Thomson, M.S., P.E., Utilities Staff Engineer, County Public Works  
**VIA:** Ron Munds, Utilities Division Manager, County Public Works

**SUBJECT:** 2019 Statement of Economic Interests – Form 700

This is a reminder for Commissioners and Alternate Commissioners to file a ***Statement of Economic Interests (Form 700)***, pursuant to the Commission's adopted Conflict of Interest Code. Additionally, Commissioners and Alternate Commissioners assuming and leaving appointment must file the appropriate form within 30-days of the event.

The County Clerk-Recorder's office maintains a list of Form 700 filers so if an email address is on file, Commissioners and Alternate Commissioners should have received an email in February that explains the filing process. The deadline to file the annual Statement of Economic Interest – Form 700 is April 1.

Additional information may be found at the Clerk-Recorder website and the Fair Political Practices Commission website shown below:

[www.slocounty.ca.gov/clerk](http://www.slocounty.ca.gov/clerk)

<http://www.fppc.ca.gov/>

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## **MEMORANDUM**

*(Information Only)*

February 22, 2019

**TO:** Nacimiento Project Commission, Via Email  
**FROM:** Ron Munds, Utilities Division Manager, County Public Works  
**SUBJECT:** Division Manager's Update – Nacimiento Water Project

### **PROJECT UPDATES**

#### OPERATIONS REPORT

Deliveries through January 2017 totaled 1816 acre-feet for the water year starting on October 1, 2018 as shown in the attached NWP Delivery Report\* for deliveries through January 2019. The report includes actual monthly deliveries (by month), as well as the Participant Delivery Requests for comparison. *This table is provided to the TSG and Commission as part of all agenda packages for Project Participants' information.*

#### MONTEREY COUNTY WATER RESOURCES AGENCY (MCWRA) ACTIVITIES

1. Operations and Maintenance Activities at Nacimiento – Lake levels have improved significantly with the recent precipitation. As of Friday, 2/22, the reservoir is currently sitting above average with storage at 68% of capacity (776.3 ft elev).
  
2. The Nacimiento and San Antonio Spillway Assessments – Completed in 2018; contractually, San Antonio is the principal concern for NWP. The extent of repairs needed for San Antonio have not yet been determined as they are contingent on the final decision from the Division of Safety of Dams (DSOD). Preliminary discussions with MCWRA indicate the entire spillway may need to be replaced. District staff continue to actively monitor the projected cost, scope and timing and will provide updates as this matter develops.
  
3. Interlake Tunnel Project Update – Development of the hydraulic model for the proposed tunnel project is still underway (results were expected in the fall of 2018); MCWRA is working with the USGS on addressing data issues that need to be resolved to complete the model. The MOU with California Fish and Wildlife concerning the White Bass fish issue has been resolved, with mitigation projected to add \$14.8 million to the tunnel project cost.

#### CAPITAL IMPROVEMENT PROJECT UPDATE

Nacimiento Intake Pump Station – Repairs to Pump Unit #3: Repair work is tentatively scheduled with Surface Pumps, Inc. (SPI) to begin on March 11<sup>th</sup>; SPI will pull the pump unit to confirm the cause of vibration prior to making their final recommendation on needed repairs. It should be noted that repairs to pump unit #4 back in June 2018 were successful, so that even with pump unit #3 out of service, the Intake Pump Station has sufficient capacity to meet

participant water demand. That said, County staff will continue to keep TSG members updated as repair efforts proceed – we are all eager to see this issue resolved.

#### NACIMIENTO WATER SALES PROGRAM

In the late fall of 2018, the District issued an RFP to solicit proposals from consultants to assist with the development of a water sales program. More information will be made available as soon as the contract for that project has been awarded. The District has been working closely with the TSG members to facilitate the consultant selection and we anticipate the “project kickoff” to occur in March 2019.

#### ATTACHMENTS

1. NWP 2019 Delivery Report (Jan 2019)

## 2019 DELIVERY REPORT

### Deliveries<sup>1, 2</sup>

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-18	May-19	Jun-19	Jul-19	Aug-19	Sep-19	TOTAL
<b>Paso (T2)</b>	231.30	171.49	94.89	59.28	0	0	0	0	0	0	0	0	557
Ops Water													
<b>TCSD (T4)</b>	28.50	26.91	28.41	28.43	0	0	0	0	0	0	0	0	112
Ops Water													
<b>AMWC (T6)</b>	46.75	0.00	0.00	0.00	0	0	0	0	0	0	0	0	47
Ops Water													
<b>SLO (T11)</b>	357.91	217.30	198.96	326.05	0	0	0	0	0	0	0	0	1100
Ops Water													
<b>CSA 10A</b>	0.00	0.00	0.00	0.00	0	0	0	0	0	0	0	0	0
No Turnout													
<b>SMR (T9)</b>	0.00	0.00	0.00	0.00	0	0	0	0	0	0	0	0	0
Ops Water													
<b>TOTALS</b>	664	416	322	414	0	0	0	0	0	0	0	0	1816
Cumulative	664	1080	1402	1816	1816	1816	1816	1816	1816	1816	1816	1816	1816

<b>Intake Flow Meter</b>	643.80	421.78	331.45	403.08	0	0	0	0	0	0	0	0	1800
Variance (UW)	20.66	(6)	(9)	11	0	0	0	0	0	0	0	0	16
Ops Water <sup>4</sup>													0.00

### Requests<sup>1, 3</sup>

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-18	May-19	Jun-19	Jul-19	Aug-19	Sep-19	TOTAL
<b>Paso</b>	600	106	106	110	99	244	236	326	581	600	600	581	4189
<b>TCSD</b>	31.25	31.25	15.63	15.63	31.25	31.25	31.25	31.25	31.25	0	0	0	250
<b>AMWC</b>	0	0	0	0	0	0	0	500	500	500	250	250	2000
<b>SLO</b>	504	488	228	260	455	504	488	504	488	504	504	488	5415
CSA 10A	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>SMR</b>	6.7	6.7	6.3	6.7	6.7	6.7	6.7	6.7	6.7	6.7	6.7	6.7	80
<b>TOTALS</b>	1142	632	356	392	592	786	762	1368	1607	1611	1361	1326	11934
Cumulative	1142	1774	2130	2522	3114	3900	4662	6030	7637	9248	10608	11934	11934

#### NOTES

- All table values listed are in units of acre-feet (AF).
- Deliveries are based on monthly reporting provided by County Operations.
- Requests based on latest schedule request submitted for "Water Year 2019" deliveries.
- "Ops Water" is water sent through the turnout for O&M needs and not counted against Participants' Delivery Entitlement.



**Nacimiento Project Commission**  
**February 28, 2019**  
**Agenda Item 4.b – Second Quarter Operations Budget Report**  
 (Information Only – No Action is Required)

**TO: Nacimiento Project Commission**

**FROM: Joanne Hilker, Administrative Services Manager**

**VIA: Ron Munds, Utilities Division Manager**

**SUBJECT: FY 2018-19 Second Quarter Operations Budget Update**

**DATE: February 28, 2019**

Figures summarizing the Fiscal Year 2018-19 Second Quarterly Operating Fund Budget are provided for your information. With 50% of the year elapsed, total expenditures and purchase order commitments are at 34.2% of budget. This includes Non-Routine projects and Capital Outlay projects that fluctuate during the fiscal year. Routine Operations and Maintenance efforts are on track at 46.2% of the budget, as shown in yellow highlight below.

		<u>Budget</u>	<u>Expenses &amp; Purchase Orders</u>	<u>Expenses and Purchase Orders as a % of Budget</u>	<u>Balance Available</u>
<u>Installment Billings</u>					
	Routine O&M	3,170,848	1,464,270	46.2%	1,706,578
	Non Routine O&M Projects	801,947	131,337	16.4%	670,610
	Capital Outlay Projects	817,628	43,881	5.4%	773,747
	<b>Total</b>	<b>4,790,423</b>	<b>1,639,489</b>	<b>34.2%</b>	<b>3,150,935</b>
<u>Other</u>					
[a]	Variable Energy	2,549,083	906,351	35.6%	1,642,732
[b]	Unanticipated Capital Outlay	103,750	-	0.0%	103,750

[a] PG&E Variable Energy Reference Only. Costs are billed to participants based upon actual usage, and are not included in Participants' Installment Billings or Final Billings.

[b] Unanticipated Capital Outlay, funded from reserves, is included in the annual budget to fund system urgencies.

Please direct questions to (805) 781-1584 or [jhilker@co.slo.ca.us](mailto:jhilker@co.slo.ca.us). Staff will be available to answer questions at the meeting.



**Nacimiento Project Commission**  
**February 28, 2019**  
**Agenda Item 5.a**  
**FY 2019-2020 Nacimiento Water Operating Fund Proposed Budget**  
(Information Only – No Action is Required)

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**TO: Nacimiento Project Commission**

**FROM: Joanne Hilker, Administrative Services Manager**

**VIA: Ron Munds, Deputy Director**

**SUBJECT: FY 2019-2020 Nacimiento Water Operating Fund Proposed Budget**

**DATE: February 28, 2019**

Budget booklets of the Proposed Fiscal Year 2019-2020 Nacimiento Water Operating budget will be distributed to the Commission at their February 28, 2019 meeting. No action will be required at that time. The electronic version will be emailed to the TSG and Finance Committee members the same day.

On March 14, 2019, the Nacimiento TSG and Finance Committees will meet with District staff at 2:00 p.m.<sup>1</sup> to review the proposed budget. Hard copy booklets will be distributed at the meeting.

Any requested revisions will be returned to the TSG at their April 11, 2019 meeting, and will be communicated and distributed electronically to the Finance Committee and Commission.

On April 25, 2019, the Nacimiento Commission will conduct its annual special budget meeting to consider approval of the 2019-2020 Proposed Budget. District staff will provide a short presentation, followed by a vote for endorsement.

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<sup>1</sup> March 14, 2019 TSG and Finance Committee 2:00 p.m. meeting location: Salinas Booster Station located at 18655 Hwy 101, North Santa Margarita, CA 93453. (Directions available upon request.)