COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF SOCIAL SERVICES

FY 2023 HUD CoC Program – Supplemental Application (Renewals, Renewal/Expansions, New Bonus Projects)

On July 5, 2023, the U.S. Department of Housing and Urban Development (HUD) released the Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care (CoC) Program Competition.

The County of San Luis Obispo is requesting proposals for the FY 2023 Continuum of Care Program competition administered by HUD, and will be accepting applications for renewal projects, as well as new bonus funding projects.

All FY23 Continuum of Care Program applicants will need to submit a supplemental application in addition to the HUD application submitted in e-snaps.

Please note there may be additional questions once HUD releases the e-snaps application. These will be released on the County's Homeless Services Funding Availability page: **https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services-Division/Funding-Availability.aspx**

Please submit Supplemental Applications by email to SS_HomelessServices@co.slo.ca.us or deliver to Erica Jaramillo at the County of San Luis Obispo Department of Social Services, P.O. Box 8119, CA 93403. Both the e-snaps and Supplemental Application must be received no later than **Wednesday, August 16, 2023, at 5pm.**

Additionally, additional documents described on page 13 of this RFP must be submitted by email or in person no later than August 16, 2023.

I. PRIMARY APPLICANT INFORMATION

Organization Name	
UEI Number	
Contact Person/Title	
Phone Number	
Email	
Address	
City, State, Zip	

II. PROJECT

Project Name	
Application Type	Renewal Renewal Expansion New Bonus Project (Non DV Bonus Project)

If you are applying to consolidate this project with one or more other projects, please enter the grant number(s) for the other project(s): *You will need to complete an e-snaps application and supplemental application for all projects being consolidated.*

III. EXPERIENCE

1. **Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.**
2. **Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.**

3.   **What is the date of the organization's most recent audit?** *(Attachment requirement)*

Please submit a copy of the organization's most recent audit by email (SS_HomelessServices@co.slo.ca.us) or by mail to Erica Jaramillo at DSS no later than August 16, 2023.

4.   **Housing First and/or Lower Barrier Implementation** *(Attachment requirement)*
Describe experience with utilizing a Housing First approach. Include:
1) eligibility criteria;
2) process for accepting new clients;
3) process and criteria for exiting clients.
Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance use, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression.
Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.
Existing projects should submit a copy of the project's relevant policies and procedures by email (SS_HomelessServices@co.slo.ca.us) or by mail to Erica Jaramillo at DSS no later than August 16, 2023.

5. **Describe how Housing First protocols will be incorporated into the proposed project and what will you do to ensure that people can succeed in programs that cannot have service participation requirements or prerequisites.** *Housing First is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). Transitional housing and supportive service only projects are considered using a Housing First model for the purposes of this application if they operate with low barriers, work to quickly move people into permanent housing, do not require participation in supportive services, and, for transitional housing projects, do not require preconditions for moving into the transitional housing (e.g., sobriety or minimum income threshold) but do provide or assist with access to such supportive services if needed and requested by program participants.*

IV. Design of Housing & Supportive Services

6. **Describe the needs of the clients to be served.**

7. **(PSH, RRH & Joint TH-RRH Projects) Describe the type and scale of all the supportive services that will be offered to program participants to ensure successful retention in or help to obtain permanent housing, regardless of funding source, meets the needs of clients to be served.**

8. **(Coordinated Entry Projects) Describe how the proposed project will align with the County's existing Coordinated Entry System.**

9. **For the proposed project, please estimate the expected % of households that will experience an increase in earned income from program start to program exit:**	%
10. **For the proposed project, please estimate the expected % of households that will experience an increase in non-employment income from program start to program exit:**	%
11. **For the proposed project, please estimate the expected % of households that will experience an increase in total income from program start to program exit:**	%

IV. Leveraging Housing Resources

12. **For permanent housing applications (PSH) (RRH) (TH-RRH)**, describe how the project will utilize housing subsidies or subsidized housing units not funded through the CoC or ESG programs. (Housing subsidies or subsidized housing units may be funded through any of the following sources: Private organizations; State or local government, including through the use of HOME funding provided through the American Rescue Plan; Public Housing Agencies, including through the use of a set aside or limited preference; Faith-based organizations; or Federal programs other than the CoC or ESG programs.)

Applicants must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. For a new permanent supportive housing project, provide at least 50 percent of the units included in the project; or for a new rapid re-housing project, serve at least 50 percent of the program participants anticipated to be served by the project.

13. **For permanent housing applications (PSH) (RRH) (TH-RRH)**, describe the current strategy used to recruit landlords and show how well it works at identifying units across the entire CoC area, including areas where the CoC has historically not been able to find units.

14. **For permanent housing applications (PSH) (RRH) (TH-RRH)**, identify any new practices that have been implemented to recruit landlords in the past 3 years and the lessons learned from implementing those practices.

15. **For permanent housing applications (PSH) (RRH) (TH-RRH)**, describe how you will use data to update your landlord recruitment strategy.

IV. Leveraging Healthcare Resources

16. For permanent housing applications (PSH, (RRH) (TH-RRH), describe how the project will utilize healthcare resources to help individuals and families experiencing homelessness. (Sources of health care resources include: Direct contributions from a public or private health insurance provider to the project (e.g., Medicaid), and Provision of health care services, including mental health services, by a private or public organization (including FQHCs and state or local health departments) tailored to the program participants of the project, direct partnerships with organizations that provide healthcare services, including mental health services to individuals and families (including FQHCs and state and local public health departments) experiencing homelessness who have HIV/AIDS). Eligibility for the project must comply with HUD program and fair housing requirements. Eligibility criteria cannot be restricted by the eligibility requirements of the health care service provider).

Applicants must attach formal written agreements and must include the value of the commitment and dates the healthcare resources will be provided. In the case of a substance use treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services; or the value of assistance being provided is at least an amount that is equivalent to 50 percent of the funding being requested for the project, which will be covered by the healthcare organization. In-kind resources must be valued at the local rates consistent with the amount paid for services not supported by grant funds.

V. Addressing Severity of Needs

17. Estimated percentage of participants to be served that are chronically homeless:	%
18. Estimated percentage of participants to be served that have low or no income:	%

19. **Estimated percentage of participants to be served that have history of victimization/abuse, domestic violence, sexual assault, childhood abuse:**	%

VI. Timeliness

20. **Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. Please also estimate the average time from a client's program entry to housing placement.**

VII. Project Effectiveness

21. **Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals**	
22. **Projected number of households to exit to permanent housing**	

VIII. Equity Factors

23. **Project has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions**	YES
	NO

24. Project's organizational board of directors includes representation from more than one person with lived experience (per 24 CFR 578.75(g) Participation of Homeless Individuals)	YES NO

25. Describe how your organization has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population.

26. Describe the actions the organization has taken or will take to eliminate the identified barriers.

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27. **Describe the actions the organization will take to serve subpopulations that the CoC has identified as being underserved.**

28. **How will your organization affirmatively market this project to ensure you reach all persons experiencing homelessness within the county?**

29. **Describe your plan to inform program participants of their rights and remedies available under federal, state and local fair housing and civil rights laws.**

30. **Describe your plan to report conditions or actions your organization becomes aware of that impede fair housing choice for program participants.**

IX. Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decision Making and Providing Professional Development and Employment Opportunities.

31. **Describe and provide examples of Professional Development (e.g. internships, continuing education, skill-based training) and employment opportunities provided to individuals with lived experience of homelessness by your organization.**

32. Do you have a mechanism for obtaining feedback from program participants? Please describe (e.g. annual focus groups, consumer advisory panels, etc.).

X. Addressing the Needs of LGBTQ+ Individuals

33. Does your agency have anti-discrimination policies in place? *(If so, please provide copy as an attachment)*
34. Describe what actions your organization will you take to ensure that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination.

XI. Alignment with the San Luis Obispo Countywide Plan to address homelessness

35. **Describe how the project will align with a Line of Effort to support the San Luis Obispo Countywide Plan to address homelessness (2022- 2027).**

X. Attachments

Attachment A – Organizations most recent audit (Required)

Attach a copy of the organizations most recent audit no later than August 16, 2023

Attachment B – Project's Policies and Procedures (Required)

Attach a copy of the project's Housing First Policies and Procedures no later than August 16, 2023

Attachment C – Leveraging Housing Resources Commitment

PSH, RRH, Joint TH-RRH Applicants must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. For a new permanent supportive housing project, provide at least 50 percent of the units included in the project; or for a new rapid re-housing project, serve at least 50 percent of the program participants anticipated to be served by the project.

Attachment D – Leveraging Health Care Resources Commitment

PSH, RRH, Joint TH-RRH Applicants must attach formal written agreements and must include the value of the commitment and dates the healthcare resources will be provided. In the case of a substance use treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services; or the value of assistance being provided is at least an amount that is equivalent to 50 percent of the funding being requested for the project, which will be covered by the healthcare organization. In-kind resources must be valued at the local rates consistent with the amount paid for services not supported by grant funds.

Attachment E – Supplemental Answers to Questions (Optional)

If you need more room to answer any of the application questions, please attach the additional information here. Include the question number for each question being answered.

For other additional or optional attachments, please label them clearly (e.g. Attachment E – "Title").

XI. APPLICATION SUBMISSION:

Supplemental Applications will be due to Homeless Services Unit, County of San Luis Obispo Department of Social Services, August 16, 2023, 5PM.

Applicants may submit digital or hard copy applications to the locations below:

1. Soft Copy – email to SS_HomelessServices@co.slo.ca.us
   Subject line: FY 2023 HUD CoC Program Competition Supplemental Application – (Applicant Name)

2. Hard Copies – Mail
   Attn: Erica Jaramillo, Homeless Services Division
   County of San Luis Obispo Department of Social Services
   P.O. Box 8119