



**DEPARTMENT OF SOCIAL SERVICES
HOMELESS SERVICES DIVISION**

HMIS Office Hours

12/6/2023

Presenters

Name

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Project Manager
ICA

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Your Voice Matters! Have Questions or Concerns for us? Scan this QR code and submit it.



Agenda

- Review of Data Quality Issues and Impact for Bell Data to Clarity Migration
- Workflows to Correct Data Quality Issues in Bell Data
- Next Steps and Timeline



Data Quality Review

Issue	Impact	Correction
<ul style="list-style-type: none">3.917 Homeless History/ Approximate Date Started	<ul style="list-style-type: none">Inaccurate LOT HomelessImpacts HUD CSV Migration- Records are pulling as blank in the HUD CSV file and will be migrated as blank (null).Impacts HUD System Performance Measures	<ul style="list-style-type: none">Update Date Homelessness Started to accurate dateMay use enrollment date if no other data is available for first time homelessDate must be consistent with other 3.917 fields

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Wed, December 6 09:24 AM

MISTER GRINCH [33643] /NO ROI UPLOADED

40 Prado Night Active 59890 12/01/2023

1

COPY LATEST PARTICIPANT RECORD

Confidential

Adult Client and Head of Household

Household Member Grinch, Mister

Relationship to Head of Household at Project Entry Self (head of household)

Client Location (Enrollment CoC) CA-614

Project Start Date 12/01/2023

Veteran Status No

Disabling Condition No

Zip code of last permanent residence 90 days or more: (USPS Lookup)

Education Level

Translation Assistance Needed No

Preferred Language English

If Different Preferred Language, please specify

Living Situation: Place not meant for habitation (vehicle, abandoned building, bus/train/airport or anywhere outside)

Type of Residence at Entry One month or more, but less than 90 days

Length of Stay in Prior Living Situation

Approximate Date this episode of homelessness started 01/01/1900

Number of times homeless in the past three years including today Three Times

Total number of months homeless in the past three years 5

Date of Engagement

Entry Comments

Project Exit Date

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Data Quality Review

Issue	Impact	Correction
<ul style="list-style-type: none">Services Outside of Enrollments	<ul style="list-style-type: none">Loss of data that should be a separate and distinct enrollment for a clientImpacts HUD CSV Migration for Bed NightsPossible impacts to CoC APR and/ or ESG CAPER, if applicable to funding source.Data Standard Reference: There must be a record of a bed night on the project start date into the shelter; any additional bed night dates must be after the Project Start	<ul style="list-style-type: none">Delete erroneous recordsCreate distinct enrollments, if necessaryEdit enrollment or exit dates to cover service ranges

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Wed, December 6 09:03 AM

MISTER GRINCH [33643] /NO ROI UPLOADED

Non-Financial Services

Project	Project Status	Project Intake ID	Caseworker	Project Start Date	Project Stop Date
40 Prado Night	Active	59890		12/01/2023	

1

Household Member*	Service Date*	Service Provided*	Service Provider	Comments	Period Start Date	Period Stop Date	Manage
Select...	MM/DD/YYYY	Select...	Agency ...		MM/DD/YYYY	MM/DD/YYYY	+ X

Household Member	Confidential	Service Date	Service Provided	Service Provider	Comments	Period Start Date	Period Stop Date	Manage
Grinch, Mister [33643]	<input checked="" type="checkbox"/>	11/01/2023	Criminal Justice/Legal Services					✎ 🗑 👤

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Data Quality Review

Issue

- Services Outside of Enrollments

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40 Prado Night

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Attendance (Night/Warming Center)

Attendance Day

Self Sufficiency Matrix

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Wed, December 6 09:29 AM

EBENEZER SCROOGE [33649] /NO ROI UPLOADED

Attendance (Night/Warming Center)

Project	Project Status	Project Intake ID	Caseworker	Project Start Date	Project Stop Date
40 Prado Night	Active	59897		12/01/2023	12/02/2023

1

Household Member*	Date*	Attendance Type*	Manage
Select...	12/06/2023	Select...	<div>+</div> <div>×</div>

Household Member	Date	Attendance Type	Manage
Scrooge, Ebenezer	12/06/2023	Shelter	<div><div></div><div></div><div></div></div>

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Data Quality Review

Issue	Impact	Correction
<ul style="list-style-type: none">Exit Before Entry	<ul style="list-style-type: none">Incorrect enrollmentImpacts HUD CSV MigrationPossible impacts to CoC APR and/ or ESG CAPER, if applicable to funding source	<ul style="list-style-type: none">Update Exit Date to accurate date

Bell Data Systems

clientservicesnetwork.com/BDS/CSNSanLuisObispoCATrain/App/main/clients/5889?applicantId=RR99990101600&searchDest=6886

Wed, December 6 09:12 AM

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RUDOLPH REINDEER [32635] /NO ROI UPLOADED

Project History

Shows All Projects in Entire HMIS (excluding PRO86, PRO111, PRO158, PRO161, PRO180, PRO181)

Client Name	HOH Name	Date Entered	Date Exited	Agency Name	Project	Project Type	Client Status	Living Situation at Entry	Destination at Exit	Exit Comment	User
Reindeer, Rudolph [32635]	Reindeer, Rudolph [32635]	11/16/2023	10/16/2023	CAPSLO	40 Prado Night	Emergency Shelter - Night-By-Night	Completed	Jail/Prison or juvenile detention facility	Emergency Shelter		



Data Quality Review

Issue	Impact	Correction
<ul style="list-style-type: none">• Duplicate Enrollments	<ul style="list-style-type: none">• Loss of data that should be a separate and distinct enrollment for a client• Impacts HUD CSV Migration• Possible impacts to CoC APR and/ or ESG CAPER, if applicable to funding source	<ul style="list-style-type: none">• Delete erroneous records• Create distinct enrollments, if necessary

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Wed, December 6
09:00 AM

SANTA CLAUS [31596] /NO ROI UPLOADED

Project History

Shows All Projects in Entire HMIS (excluding PRO86, PRO111, PRO158, PRO161, PRO180, PRO181)

Client Name	HOH Name	Date Entered	Date Exited	Agency Name	Project	Project Type	Client Status	Living Situation at Entry	Destination at Exit	Exit Comment	User
Claus, Santa [31596]	Claus, Santa [31596]	12/06/2023		CAPSLO	Kansas Avenue Safe Parking	Street Outreach	Active	Place not meant for habitation			
Claus, Santa [31596]	Claus, Santa [31596]	12/06/2023		CAPSLO	Kansas Avenue Safe Parking	Street Outreach	Active	Place not meant for habitation			
Claus, Santa [31596]	Claus, Santa [31596]	12/06/2023		CAPSLO	Kansas Avenue Safe Parking	Street Outreach	Active	Place not meant for habitation			
Claus, Santa [31596]	Claus, Santa [31596]	12/06/2023		CAPSLO	Kansas Avenue Safe Parking	Street Outreach	Active	Place not meant for habitation			
Claus, Santa [31596]	Claus, Santa [31596]	12/05/2023		CAPSLO	Kansas Avenue Safe Parking	Street Outreach	Active	Place not meant for habitation			
Claus, Santa [31596]	Claus, Santa [31596]	12/05/2023		CAPSLO	Kansas Avenue Safe Parking	Street Outreach	Active	Place not meant for habitation			



Data Quality Review

Issue	Impact	Correction
<ul style="list-style-type: none">Enrollment Configuration Issues	<ul style="list-style-type: none">Loss of data that should be attached to a different household memberLoss of data that should be a separate and distinct enrollment for a clientImpacts HUD CSV MigrationPossible impacts to CoC APR and/ or ESG CAPER, if applicable to funding source	<ul style="list-style-type: none">Delete erroneous recordsCreate distinct enrollments, if necessaryEdit records to include correct household members

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SANTA CLAUS [31596] /NO ROI UPLOADED

Project

Project Status

Project Intake ID

Caseworker

Project Start Date

Project Stop Date

2

1

COPY LATEST PARTICIPANT RECORD

Confidential

Minor Client and Head of Household

Household Member

Relationship to Head of Household at Project Entry

Client Location (Enrollment CoC)

Project Start Date

Disabling Condition

Zip code of last permanent residence 90 days or more: (USPS Lookup)

Education Level

Translation Assistance Needed

Preferred Language

If Different Preferred Language, please specify

Living Situation:

Type of Residence at Entry

Length of Stay in Prior Living Situation

Approximate Date this episode of homelessness started

Number of times homeless in the past three years including today

Total number of months homeless in the past three years

Date of Engagement

Entry Comments

Project Exit Date

12/01/2023

Claus, Santa

Self (head of household)

CA-614

12/06/2023

No

Place not meant for habitation (vehicle, abandoned building, bus/train/airport or anywhere outside)

90 days or more, but less than one year

12/01/2023

Four or more times

7

12/06/2023

Copied from Latest Participant record found in AgencyID CAPSLO 12/06/2023

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SANTA CLAUS [31596] /NO ROI UPLOADED

Project

Project Status

Project Intake ID

Caseworker

Project Start Date

Project Stop Date

2

1

COPY LATEST PARTICIPANT RECORD

Confidential

Minor Client and Head of Household

Household Member

Relationship to Head of Household at Project Entry

Client Location (Enrollment CoC)

Project Start Date

Disabling Condition

Zip code of last permanent residence 90 days or more: (USPS Lookup)

Education Level

Translation Assistance Needed

Preferred Language

If Different Preferred Language, please specify

Living Situation:

Type of Residence at Entry

Length of Stay in Prior Living Situation

Approximate Date this episode of homelessness started

Number of times homeless in the past three years including today

Total number of months homeless in the past three years

Date of Engagement

Entry Comments

Project Exit Date

12/01/2023

Claus, Santa

Self (head of household)

CA-614

12/06/2023

No

Place not meant for habitation (vehicle, abandoned building, bus/train/airport or anywhere outside)

90 days or more, but less than one year

12/01/2023

Four or more times

7

12/06/2023

Copied from Latest Participant record found in AgencyID CAPSLO 12/06/2023

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Data Quality Review

Issue

- Head of Household Issues

Impact

- Inaccurate household configuration
- Scripting will identify oldest member as Self
- Scripting will use MIN enrollment ID as Self if DOB issues also exist.

Correction

- Correct Relationship to Head of Household in enrollment

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Wed, December 6 09:17 AM

MISTER GINGERBREAD [33644] /NO ROI UPLOADED

Client Enters Project

Project	Project Status	Project Intake ID	Caseworker	Project Start Date	Project Stop Date
CalWorks-RR	Active	59891		12/01/2023	

1

3 2 1

COPY LATEST PARTICIPANT RECORD

Confidential

Adult Client and Head of Household

Household Member

Relationship to Head of Household at Project Entry

Client Location (Enrollment CoC)

Project Start Date

Veteran Status

Disabling Condition

Zip code of last permanent residence 90 days or more: (USPS Lookup)

Education Level

Translation Assistance Needed

Preferred Language

Living Situation:

Housing Move-In Date

Gingerbread, Madam

Self (head of household)

CA-614

12/01/2023

No

No

(USPS Lookup)

No

English

Emergency Shelter, including hotel/motel paid for with ES Voucher, Host Home shelter

One night or less

11/30/2023

One Time

One month (this time is the first month)

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MISTER GINGERBREAD [33644] /NO ROI UPLOADED

Client Enters Project

Project	Project Status	Project Intake ID	Caseworker	Project Start Date	Project Stop Date
CalWorks-RR	Active	59891		12/01/2023	

1

3 2 1

COPY LATEST PARTICIPANT RECORD

Confidential

Adult Client and Head of Household

Household Member

Relationship to Head of Household at Project Entry

Client Location (Enrollment CoC)

Project Start Date

Veteran Status

Disabling Condition

Zip code of last permanent residence 90 days or more: (USPS Lookup)

Education Level

Translation Assistance Needed

Preferred Language

Living Situation:

Housing Move-In Date

Gingerbread, Mister

Self (head of household)

CA-614

12/01/2023

No

No

(USPS Lookup)

No

English

Emergency Shelter, including hotel/motel paid for with ES Voucher, Host Home shelter

One night or less

11/29/2023

One Time

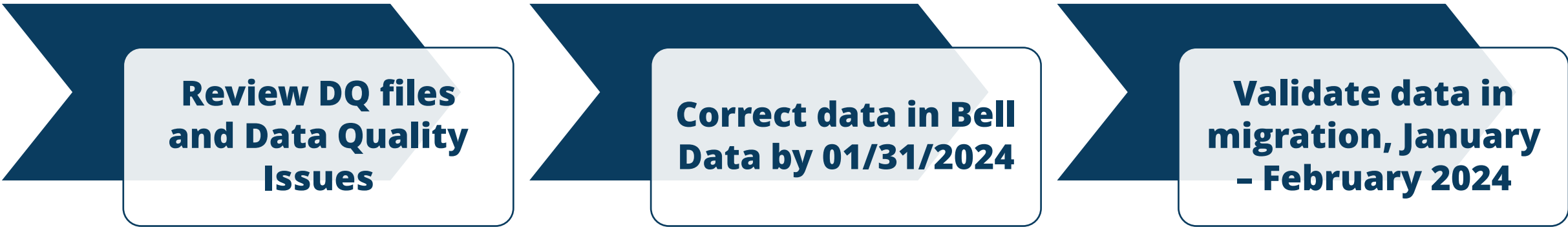
One month (this time is the first month)

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Next Steps



Next Steps



COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF SOCIAL SERVICES
HOMELESS SERVICES DIVISION

www.slocounty.ca.gov