

# HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC) COORDINATED ENTRY COMMITTEE MEETING MINUTES

**Date**

March 27, 2024

**Time**

11am-12:30pm

**Location**

Room 356, Department of Social Services  
3433 S. Higuera, San Luis Obispo, CA 93403

**Members Present**

Janna Nichols  
Jennifer Adams (alternate for Susan Lamont)  
Lawren Ramos  
Linda Belch  
Lisa Fraser  
Liz Smith (alternate for Jane Renahan)  
Morgan Torell  
Scott Collins  
Wendy Blacker

**Members Absent**

Jack Lahey  
Jane Renahan  
Mark Lamore  
Susan Lamont  
Wendy Lewis

**Other Attendees**

Erica Jaramillo  
Kate Bourne  
Lauryn Searles  
Michael Azevedo  
Merlie Livermore  
Russ Francis  
Skylar Caldwell

**1. Call to Order and Introductions**

Lawren Ramos called the meeting to order at 11:03am. Introductions were made.

**2. Public Comment**

Lauryn Searles shared the agenda that went out for this meeting included the presentations that were part of the initial meeting for informational purposes.

### **3. Action/Information/Discussion**

3.1. Implementing Five-Year Plan Line of Effort 3 – Improve and expand data management efforts through HMIS and coordinated entry system to strengthen data-driven operational guidance and strategic oversight

3.1.1. Discussion Item: Review guidance for prioritization on the Permanent Supportive Housing (PSH) Queue

Lauryn Searles shared that the purpose of the guidance document is to support some of the configuration decisions that have been put in place into Clarity HMIS. This guidance document applies to permanent supportive housing resources in San Luis Obispo CoC that have funding requirements to receive referrals from Coordinated Entry System. Some updates to the guidance document were made, and presented to the County Counsel for approval.

3.1.2. Discussion Item: Review Access Policy Principles

Lauryn Searles presented the purpose, background, and applicability of the Access Policy for the San Luis Obispo Coordinated Entry System. Per the document, CES staff will work with system partners, governing bodies, providers, and participants to develop guidance which will clearly lay out the process by which participants access the CES and will address common barriers to access.

### **4. Future Discussion/Report Items**

None presented.

**5. Next Regular Meeting:** April 24, 2024

### **6. Adjournment**

Lawren Ramos adjourned the meeting at 12:30pm.