

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
COORDINATED ENTRY COMMITTEE MEETING MINUTES**

**Date**

April 24, 2024

**Time**

11am-12:30 pm

**Location**

Room 356, Department of Social Services  
3433 S. Higuera, San Luis Obispo, CA 93401

**Members Present**

Jack Lahey  
Janna Nichols  
Linda Belch  
Lisa Fraser  
Liz Smith (alternate for Jane Renahan)  
Mark Lamore  
Morgan Torell  
Scott Collins  
Wendy Lewis

**Members Absent**

Jane Renahan  
Susan Lamont  
Wendy Blacker

**Other Attendees**

Abby Burgess  
Derek Ferree  
Erica Jaramillo  
Kari Howell  
Kate Bourne  
Lauryn Searles  
Merlie Livermore

Russ Francis  
Skylar Caldwell

### **1. Call to Order and Introductions**

Jack Lahey called the meeting to order at 11:04 am. Introductions were made by those present in person and those who attended via zoom call.

### **2. Public Comment**

Janna Nichols of 5Cities Homeless Coalition shared that Balay Ko on Barca is having its ribbon cutting on May 2<sup>nd</sup> at 12pm. This project will add 30 transitional housing units to the area.

Lisa Fraser of the Center for Family Strengthening shared that the five units on El Camino Real dedicated to the medically fragile homeless, in partnership with Adult Protective Services and Family Care Network, are thriving and working well. Lisa mentioned that there is a private donor willing to assist with the cost of building an additional unit and the landlord agrees with this project.

### **3. Consent: Approval of minutes:** Janna Nichols moved the motion to approve the minutes. Mark Lamore seconded. The minutes passed via voice vote.

### **4. Action/Information/Discussion**

#### **4.1. Discussion Item: Update on Current Coordinated Entry System Activities**

Lauryn Searles shared slides showing an update on the current Coordinated Entry System. She also mentioned the available resources and training via the HUD (US Department of Housing and Urban Development) Exchange.

#### **4.2. Action Item: Vote to Approve the Coordinated Entry Policies for Access, Assessment, Prioritization, and Referral with Universal Principles**

Janna Nichols moved to defer this action item to next month based on feedback provided by committee members. Lisa Fraser seconded. Roll was called, motion passed.

#### **4.3. Discussion Item: Make Recommendations Regarding the Convening of Workgroups to Review Principles to be Applied to the Coordinated Entry Policies**

Jack Lahey held off on this topic for the next meeting.

## **5. Future Discussion/Report Items**

- Standing item on CES activities (Discussion Item 4.1)
- Guidance on policies
- Action item: to vote on adoption of policies with amendments
- Evaluation of Coordinated Entry
- Public dissemination of Coordinated entry information

**6. Next Regular Meeting:** May 22, 2024

## **7. Adjournment**

Jack Lahey adjourned the meeting at 12:30pm.