



**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
Executive Committee Meeting Agenda**

June 21, 2023, 1pm

**Committee members must participate in person (except for just cause reasons approved by the HSOC):**

**Room 356, County of San Luis Obispo Department of Social Services,  
3433 South Higuera St, San Luis Obispo, CA 93401**

Members and the public may participate by Zoom video call:

<https://us06web.zoom.us/j/89031018514?pwd=RFpyTDE3cldBa2ZUcXJaRVVQNVIpZz09>

Or dial in:

+1 669 444 9171

Meeting ID: 890 3101 8514

Passcode: 543543

1. Call to Order and Introductions – 1 minute\*
2. Public Comment – 10 minutes\*
3. Consent: Approval of Minutes – 3 minutes\*
4. Action/Information Discussion
  - 4.1. Discussion Item: Update on Initiatives from Counties and Cities Regarding Homelessness
    - 4.1.1. Discussion Item: Report from County Staff – 10 minutes\*
  - 4.2. Discussion Item: Continuum of Care (CoC) Administration
    - 4.2.1. Action Item: Vote to Approve Member Alternates – 5 minutes\*



- 4.2.1.1. Committee Questions
- 4.2.1.2. Public Comment
- 4.2.1.3. Committee Discussion and Vote
- 4.2.2. Discussion Item: Member Recusals and Conflicts of Interest – 10 minutes\*
  - 4.2.2.1. Committee Questions
  - 4.2.2.2. Public Comment
  - 4.2.2.3. Committee Discussion
- 4.2.3. Discussion Item: Structure of HSOC and the Role and Type of Committees – 20 minutes\*
  - 4.2.3.1. Committee Questions
  - 4.2.3.2. Public Comment
  - 4.2.3.3. Committee Discussion
- 4.2.4. Action Item: Vote to Recommend HSOC Amend its Bylaws to Designate Two New Seats for Youth with Lived Experience – 15 minutes\*
  - 4.2.4.1. Committee Questions
  - 4.2.4.2. Public Comment
  - 4.2.4.3. Committee Discussion and Vote
- 4.3. Implementing Five-Year Plan Line of Effort 1 – Create Affordable and Appropriately Designed Housing Opportunities and Shelter Options for Underserved Populations
  - 4.3.1. Discussion Item: Transitional Housing, Tiny Homes and Bridge Housing – 15 minutes\*



- 4.3.1.1. Committee Questions
- 4.3.1.2. Public Comment
- 4.3.1.3. Committee Discussion
- 4.4. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight
  - 4.4.1. Discussion Item: HMIS (Homeless Management Information System) Update – 5 minutes\*
    - 4.4.1.1. Committee Questions
    - 4.4.1.2. Public Comment
    - 4.4.1.3. Committee Discussion
- 4.5. Implementing Five-Year Plan Line of Effort 4 – Create, Identify, and Streamline Funding and Resources
  - 4.5.1. Action Item: Vote to Recommend that the Full HSOC Support an Allocation up to the Amount of \$1,067,803.54 from Homeless Housing, Assistance and Prevention Program (HHAP) Round 3 Funds for Homeless Management Information System (HMIS) Improvements, Consistent with HHAP 3 Guidelines for Use of Initial Funding – 15 minutes\*
    - 4.5.1.1. Committee Questions
    - 4.5.1.2. Public Comment
    - 4.5.1.3. Committee Discussion and Vote
- 4.6. Implementing Five-Year Plan Line of Effort 5 – Strengthen Regional Collaboration



- 4.6.1. Discussion Item: Alignment with CSAC (California State Association of Counties) AT-HOME Plan – 10 minutes\*
  - 4.6.1.1. Committee Questions
  - 4.6.1.2. Public Comment
  - 4.6.1.3. Committee Discussion
- 4.7. Discussion Item: Committee Reports
  - 4.7.1. Discussion Item: Action Items for Executive Committee and Full HSOC
    - 4.7.1.1. Discussion Item: Action Items for July or September Full HSOC – 5 minutes\*
  - 4.7.2. Discussion Item: Learnings, Trends and Concerns, Future Issues and Next Steps – 3 minutes\*
  - 4.7.3. Committee Questions
  - 4.7.4. Public Comment
  - 4.7.5. Committee Discussion
- 5. Future Discussion/Report Items
- 6. Next Regular Meeting: August 16, 2023
- 7. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:

[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Date**

April 19, 2023

**Time**

1pm-2:30 pm

**Location**

Rm 356, County of SLO Department of Social Services  
3433 S. Higuera St., San Luis Obispo, CA 93401

**Members Present**

Susan Funk

Mark Lamore

Jack Lahey

Elaine Archer

**Absent Members**

Steve Gregory

**Staff and Guests**

Erica Jaramillo

George Solis

Joe Dzvonic

Laurel Weir

Merlie Livermore

Russ Francis

Dawn Ortiz-Legg

Janna Nichols

John Lynch

Skylar Caldwell

**1. Call to Order and Introductions**

Susan called the meeting to order at 1:02 pm. Introductions were made by those present during the meeting.

## **2. Public Comment**

None.

## **3. Consent: Approval of Minutes**

Mark proposed the minutes to be approved, Jack seconded. Elaine abstained. Roll called and minutes were approved.

## **4. Action/Information/Discussion**

### **4.1. Discussion Item: Update on Initiatives from Counties and Cities Regarding Homelessness**

#### **4.1.1. Discussion Item: Report from County Staff**

##### **4.1.1.1. Discussion Item: Update on Homeless Services Division Staffing**

Laurel introduced Erica Jaramillo as the new Continuum of Care Program Manager. She also announced the hiring of Kari Howell as the new HMIS Program Manager. Joe mentioned that the following Monday, the new Media and Communications Program Manager will be joining the Homeless Services Division as well.

##### **4.1.1.2. Discussion Item: Upcoming Briefing to the Board of Supervisors**

Joe shared that part of his presentation to the Board of Supervisors would include an update on the progress Homeless Services Division has achieved since its formation. He will also provide an update on the Five-Year Plan, a brief overview on the HMIS project, a breakdown of how much funding the County has for its programs, an update on the Oklahoma Parking site and, also to present a couple of budget augmentation requests. He will also articulate the CSAC (California State Association of Counties) attempt to create a statewide strategy as a new approach to deal with homelessness in California.

##### **4.1.1.3. Discussion Item: Continuum of Care Bonus Funding**

Laurel shared that because of the HUD (US Department of Housing and Urban Development) bonus funding that the SLO County CoC was awarded,

Lumina Alliance is getting \$145,170 to fund its Rapid Rehousing program while CAPSLO (Community Action Partnership of San Luis Obispo) is receiving an additional \$72,585 for its Coordinated Entry program.

#### **4.2. Discussion Item: Continuum of Care (CoC) Administration**

With the goal of saving resources, it was agreed during the meeting that instead of printing several copies, only a limited number of printed agenda packets will be available at the HSOC meetings. Members can also print and bring their own copies.

Erica, as the new CoC Program Manager, shared a little bit of her background working as a policy manager for the Los Angeles Homeless Services Authority (LAHSA).

Laurel also shared about the implementation of Brown Act amendments allowing for members to participate in meetings for Just Cause or emergency reasons. She mentioned that the provisions of AB 361, which amended the Brown Act to allow public meetings to be conducted remotely, ended on February 28, 2023. Since the meetings are now back to in-person meetings, committee members can still participate remotely provided they meet one of the just cause reasons, defined as: dealing with a family childcare or caregiving need; a contagious illness; a need related to a physical or mental disability that is not otherwise accommodated; or travel while on official business related to the work of the legislative body. Members must apply and fill out a form which will then be submitted to HSOC CoC Staff. Once approved, this form allows members of the full HSOC and its committees to participate remotely in meetings.

#### **4.3. Implementing Five-Year Plan Line of Effort 1 - Create Affordable and Appropriately Designed Housing Opportunities and Shelter Options for Underserved Populations**

##### **4.3.1. Discussion Item: Housing Pipeline – Comparison of What we Have in the Pipeline Compared to 5-Year Plan**

Laurel presented a quick update regarding comparison of what is in the pipeline compared to the 5-Year Plan. She mentioned that Joe will be providing a more detailed and very specific report when he presents it to the Board of Supervisors meeting on May 2. Laurel shared that by the end of next year, there will be at least 400 low- income housing units on line. She also mentioned Janna's Cabins for Change that has 20 units for interim

housing. Laurel also shared that the County is submitting an Encampment Resolution Fund (ERF) application for more additional units. Additionally, Laurel also shared about the Pismo Terrace housing project in Pismo Beach. This location has set aside some units for permanent supportive housing for people experiencing homelessness as well as housing for the youth population. Similarly, the Templeton Place property in Templeton has some units that will be set aside for homeless veterans.

#### **4.4. Implementing Five-Year Plan Line of Effort 4 – Create, Identify, and Streamline Funding and Resources**

##### **4.4.1. Grants Update**

##### **4.4.1.1. Discussion Item: Memorandum of Understanding with the County regarding Administration of Homeless Housing, Assistance, and Prevention (HHAP) Round 4 Funding**

Laurel explained that for HHAP 4, the State has approved two separate grants (for the County and the CoC) and is requiring a Memorandum of Understanding to establish funding accountability by the end of May.

##### **4.4.2. Discussion Item: Update on Developing Universal Grant Review Scoring Criteria**

Laurel reported that the staff had a preliminary conversation with the Finance & Data Committee last month. The staff has been developing core components on how to score grant applications. These core components are relevant, so providers understand what the requirements are in applying for certain grants. Once drafted, the scoring criteria will be sent for review to the Finance & Data committee and then will be presented to HSOC. Some of the ideas and suggestions from the discussion included having the opportunity to debrief after awarding the grants. This will help with reviewing the application and how it may be improved and strengthened for future applications.

#### **4.5. Implementing Five-Year Plan Line of Effort 5 – Strengthen Regional Collaboration**

##### **4.5.1. Action Item: Recommend that the Homeless Services Oversight Council Concur in or Comment on the Board of Supervisors'**



**Statement regarding the AT HOME Plan and possible adoption of the Plan as Part of the County's Legislative Strategy**

Laurel provided a brief overview of the AT HOME Plan and how it aligns with the County's Five-Year Plan lines of effort. It was suggested to contact CSAC (California State Association of Counties) to have a live presentation of the AT HOME pillars to HSOC. The Executive Committee has also agreed to support the cooperation in the spirit that the CSAC has raised in the plan and recommend reviewing and adopting complete resolution of support. Jack initiated the motion to be approved. Mark seconded, roll called, and the motion passed.

**4.6. Discussion Item: Committee Reports**

Laurel reported that HUD released a Notice of Funding Availability (NOFA) for a new grant called Youth Homeless Demonstration Program. This is a very competitive program, and the staff is looking into applying for the grant. One of the requirements for this grant is to establish a Youth Advisory Board. Mark reported that the Finance & Data Committee is moving ahead with the HMIS platform and will be starting to interview vendors. He also mentioned that the staff will come back with recommendations to make the grant review process more transparent.

Jack shared that the Services Coordinating Committee is focusing on the Medicaid recertification process. He also mentioned that a summary report regarding the Warming Center and how many people it has served was requested during their last meeting. He also mentioned restructuring the Committee, possibly moving the meetings into a monthly format. There was no report from Elaine from the Housing Committee.

**5. Future Discussion/Report Items**

None.

**6. Next Regular Meeting: June 21, 2023**

**7. Adjournment**

The meeting was adjourned at 3:03 pm.

Agenda Item 4.2.1

**HSOC Executive Committee**  
**June 21 2023**  
**List of Proposed Member Alternates**

<b>HSOC Member</b>	<b>Seat</b>	<b>Proposed Alternate</b>	<b>Proposed Alternate's Title &amp; Agency</b>
Janna Nichols	Nonprofit Homeless Assistance Providers	Devon McQuade	Associate Director
Wendy Lewis	Nonprofit Homeless Assistance Providers	Austin Solheim	Donor Relations and Community Engagement Manager
Garret Olson	Social Service Providers (At Large Seat)	Molly Kern	Chief Operating Officer
Susan Lamont	Victim Service Providers	Jennifer Adams	Chief Executive Officer

# HSOC Restructuring

Presentation the HSOC Executive Committee

June 21, 2023

# Roles of HSOC

- Advisory body to BoS
  - Five-Year Plan
- Continuum of Care Planning Body
  - CoC Funding
  - Policies
  - HMIS and Point in Time Count
  - Grant recommendations for state and federal grants awarded to CoC
  - Letters of support for entities applying for grants that are not administered by the CoC but require support, e.g. Supportive Services for Veteran Family (SSVF) grants from the VA

# Adoption of Five-Year Plan

- Outcomes focused
- Will require participation of all partners to achieve success
- Necessary components
  - Securing Funding
  - Coordination
    - Cities and County
    - Service providers with each other and local entities
  - Identification of gaps/inefficiencies and implementing solutions
  - Measuring outcomes
  - Ensuring compliance

# Fine-Tuning HSOC

- Beginning process of looking at HSOC and fine-tuning to help ensure it accomplishes its roles and runs most efficiently
  - HSOC back to in person meetings, which require a greater time commitment from members
  - Brown Act impacts
- Will be looking at structure
  - Committees
    - Standing vs. Ad Hoc vs. representatives from outside groups working on similar topics (e.g. Supportive Housing Coalition, Youth Advisory Board, etc.); is the right committee working on the right issue
  - Meeting frequency and timing of HSOC and Committees
    - Focus on achieving goals

# Housing Committee and Housing Goals

- Five Year Plan Quantitative Goals
  - Housing Development
    - 1667 Low-Income Housing units developed, including 30% of units
    - 500 new Permanent Supportive Housing units
    - 300 new Interim Housing units
  - People Housed
    - 250 people prevented or diverted from homelessness
    - 185 housed in RRH programs
    - 525 sheltered in Interim Housing and shelter beds
    - 600 people placed in PSH units
    - 500 people placed into permanent housing (plan language was low- and very low-income housing)
  - Add Parking locations
  - Expand Housing Now

# Five Year Plan LOE #1 Qualitative Goals

- Develop Community Standards for Housing
- Quarterly Analysis of Existing Interim Housing
- Remove barriers to building existing units
- Sustain PSH
- Expand Landlord Incentive Programs
- Maximizing opportunities for winter sheltering and consider cooling centers
- Support achievement of RHNA



# Elements Needed to Ensure Goals are Achieved

## Data

- Sources: Developers, HSD, Housing Trust Fund, Cities/County
- Frequency: infrequent changes (@6 month intervals or more)

## City planning rules

- HSOC has no authority
- Regional Compact

Input from housing and services agencies

Input from people with lived experience

## Funding

- HSOC advises on Supportive Housing grants and allocations of homeless grants, e.g. amount allocated to Supportive Housing vs. shelter, services, outreach, etc.
  - Responsibility of the full HSOC
- HSOC could support recommendations prepared by outside, expert groups

# Concerns re Existing Structure

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Right people not always at table or do not participate

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Structure not always appropriate for candid sharing of client experience

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Data could be obtained through other structures

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Requirement to agendize in advance may inhibit creativity

# Options for Initial Input

Meet	Meet 1x per year, focused on data, presentations by city staff, and obtain input from stakeholders ahead of time; goal to make recommendations for qualitative interventions
Shift	Shift data gathering and reporting to Data committee; use working groups and to focus on priority step implementation
Identify	Identify outside organizations working on goals (e.g. City Managers; Supportive Housing Consortium) and consider options for collective impact

# Next Steps



Develop proposal based on  
input



Bring back recommendation  
to Executive Committee

**HOMELESS SERVICES OVERSIGHT COUNCIL  
EXECUTIVE COMMITTEE SPECIAL MEETING  
ACTION ITEM  
June 21, 2023**

**AGENDA ITEM NUMBER: 4.2.4**

**ITEM:** Vote to Recommend HSOC Amend its Bylaws to Designate Two New Seats for Youth with Lived Experience

**ACTION REQUIRED:** It is requested that the Homeless Services Oversight Council (HSOC) Executive Committee propose that the full HSOC vote to amend its bylaws to add two seats for representatives from the Youth Advisory Board.

**SUMMARY NARRATIVE:**

The HSOC in July 2022, approved the San Luis Obispo Countywide Plan to Address Homelessness (2022-2027). Two of the proposed action steps were to expand housing and services for Transitional Age Youth, and to ensure representation of people with lived experience on committees and workgroups focused on homeless issues.

To achieve the action step to expand housing and services, the Homeless Services Division is proposing to submit an application for funding from the Youth Homeless Demonstration Program (YHDP), which is a two-year grant from the U.S. Department of Housing and Urban Development (HUD). YHDP is designed to develop and implement a community-wide approach to addressing youth homelessness. The YHDP has a particular emphasis on involving youth with lived experience in the planning, implementation, and evaluation of projects developed from the grant. This is a highly competitive grant and it is expected that only 16-25 communities nationwide will be awarded in the current competition.

The grant competition is a two-part process. To be competitive in the first round, applicants should conduct, or have conducted in the last five years, a youth needs assessment, and establish a Youth Advisory Board (YAB). Establishing a YAB would achieve the action step to ensure representation of people with lived experience on committees and workgroups focused on homeless issues. The YAB would be required to answer specific questions for the application and would be expected to weigh in on implementation of YHDP funding should the funding be awarded to our community. The YAB should represent the population of youth experiencing homelessness in our community, including youth of color, LGBTQ+ youth, and gender non-conforming youth. The YAB should also have a formal connection to the HSOC, either through the establishment of youth-specific seats on the HSOC or through another mechanism. HUD expects that the YAB would also be

involved in giving input on other grants, besides YHDP, that are targeted to addressing Youth Homelessness.

At its meeting on May 17, 2023, the HSOC voted to 1) express support for an application for the FY2022 Youth Homelessness Demonstration Program (YHDP) grant; 2) endorse CoC staff's efforts to carry out a homeless youth needs assessment in coordination with stakeholders including youth with lived experience; 3) endorse CoC staff's effort to form a Youth Advisory Board (YAB) for the purposes of providing input on the YHDP application and any YHDP funding awarded; and 4) direct the HSOC Executive Committee to consider how to integrate the YAB with the HSOC, including mechanisms for receiving YAB input regarding funding for youth-specific grants and grant set-asides.

### ***Youth Advisory Board***

Following the HSOC meeting, Homeless Services Division (HSD) staff convened several stakeholder meetings to collect information about and plan for the application. A working group was established to focus specifically on assessment of initial priorities and the establishment of a Youth Advisory Board.

Staff have researched the structure of Youth Advisory Boards in other communities in California and their relationship with the Continuum of Care bodies in their communities. Based on this, along with a review of current HSOC structure and consultation with the working group, staff are recommending that the YAB be a separate entity from the HSOC but that the HSOC create two, appointed seats on the HSOC for representatives of the YAB. The YAB would nominate their candidates, who would in turn submit applications to the HSOC and follow the normal HSOC process for appointments. Should the HSOC or the Board decline to appoint a candidate initially recommended by the YAB, the YAB would be asked to nominate a new candidate for consideration by the HSOC.

Staff also recommend that the YAB be asked to provide input to the HSOC on priorities for youth-focused grants such as the youth set-aside grant within the Homeless Housing, Assistance and Prevention (HHAP) program, and that a trained representative from the Youth Advisory Board serve on grant review committees for grants focusing on homeless youth. As a condition of establishing the YAB seats, it would be expected that the representatives of the YAB would bring input to the HSOC from the YAB and convey requests for information or assistance from the HSOC to the YAB.

### **FINANCIAL IMPACT**

Adding two seats to the HSOC would have no direct financial impact, but may increase the chances of the application for YHDP funding being approved. While the total amount of YHDP funding that would be made available to the CoC would not be decided by the initial applications, the minimum funding amount that would be available to a YHDP-funded

community in the current round would be \$600,000. Appointment of the YAB seats to the HSOC would increase input from youth with lived experience and could result in better outcomes for the grants received.

**STAFF COMMENTS**

Establishment of the two YAB seats would require an amendment of the HSOC Bylaws. Any change to the HSOC Bylaws must be considered by the HSOC at two separate meetings and also approved by the Board of Supervisors.



**HOMELESS SERVICES DIVISION**

# **Welcome Home Village**

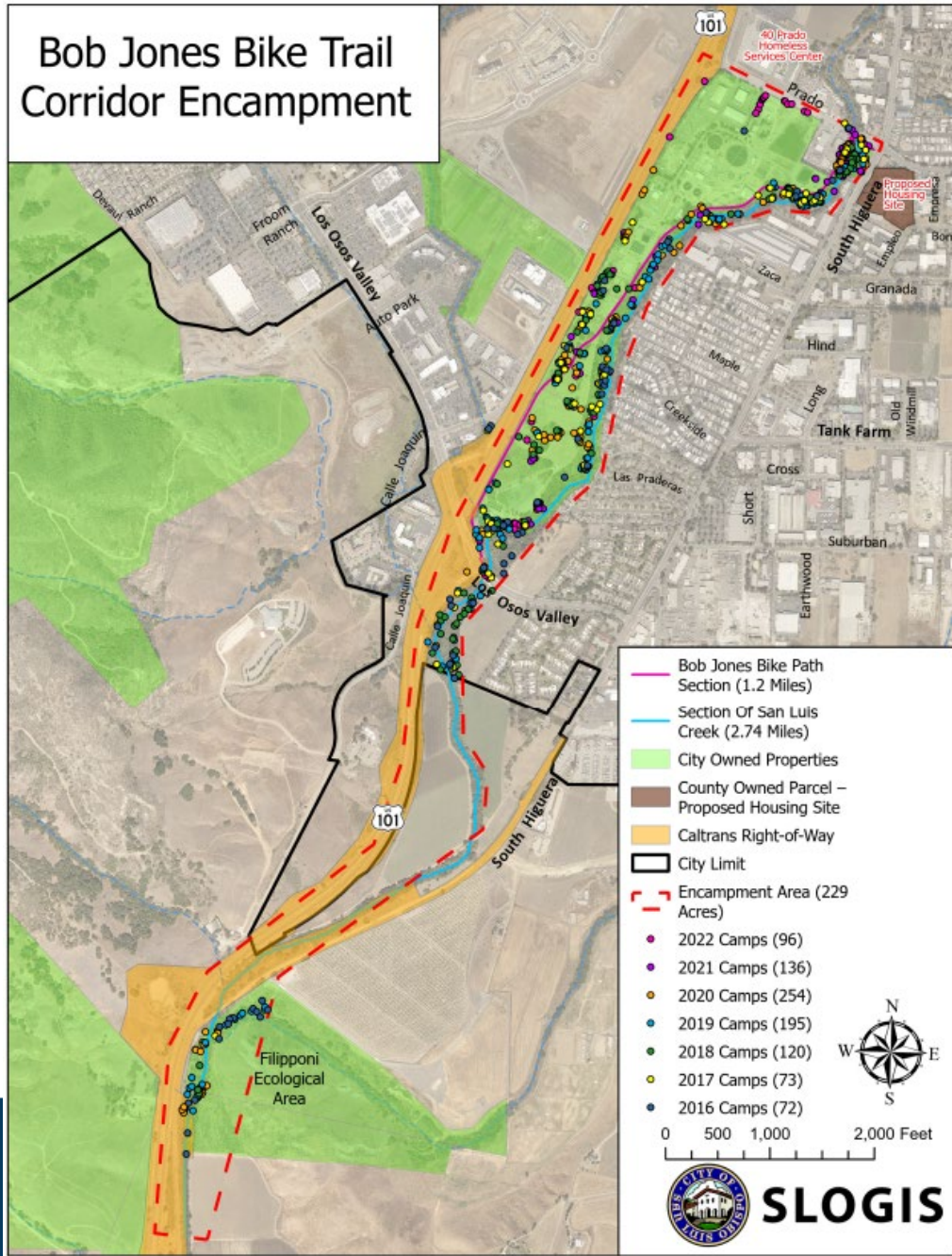
HSOC Executive Committee Briefing

June 21, 2023



# Current State

- Bob Jones Bike Trail
- 274 Transient Incident Reports from 2020-2022
- Ongoing concerns:
  - Safety
  - Environmental risks
  - Local services over capacity



# Encampment Resolution Fund

- State announced \$199 million in ERF awards
  - \$13.4 million awarded to County of SLO for the encampments along the Bob Jones Bike Trail (BJBT)
- California prioritizing encampment *resolutions*
  - Funding “rapid deployment” proposals
- Key Outcomes:
  - Reduce unsheltered homelessness found along BJBT quickly & compassionately
  - Cut incidents & LEO response needs
  - Lessen environmental harm on San Luis Creek
  - Complement existing services



# What does the funding cover?



Waste Management



Interim Supportive Housing



24/7 Security

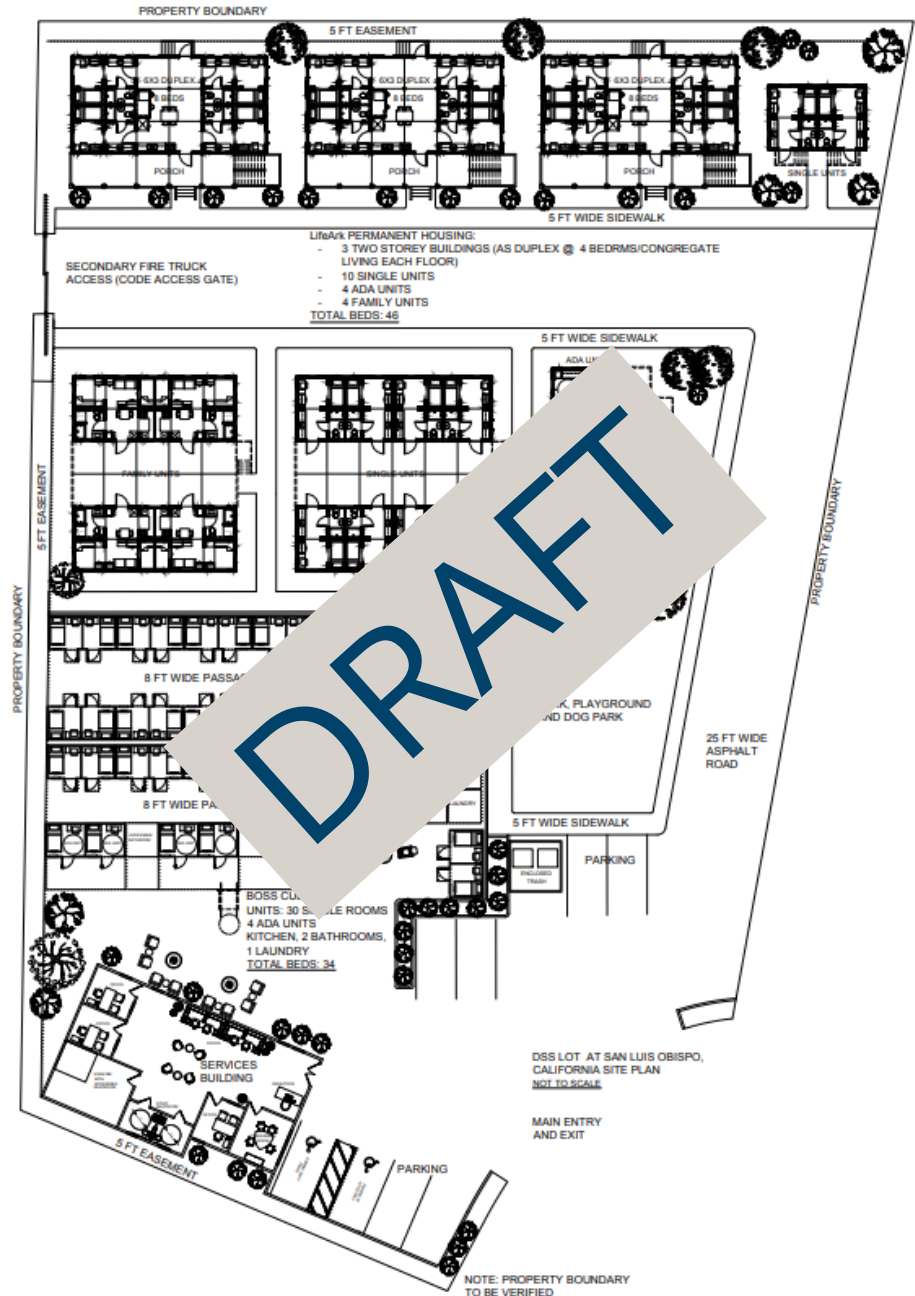
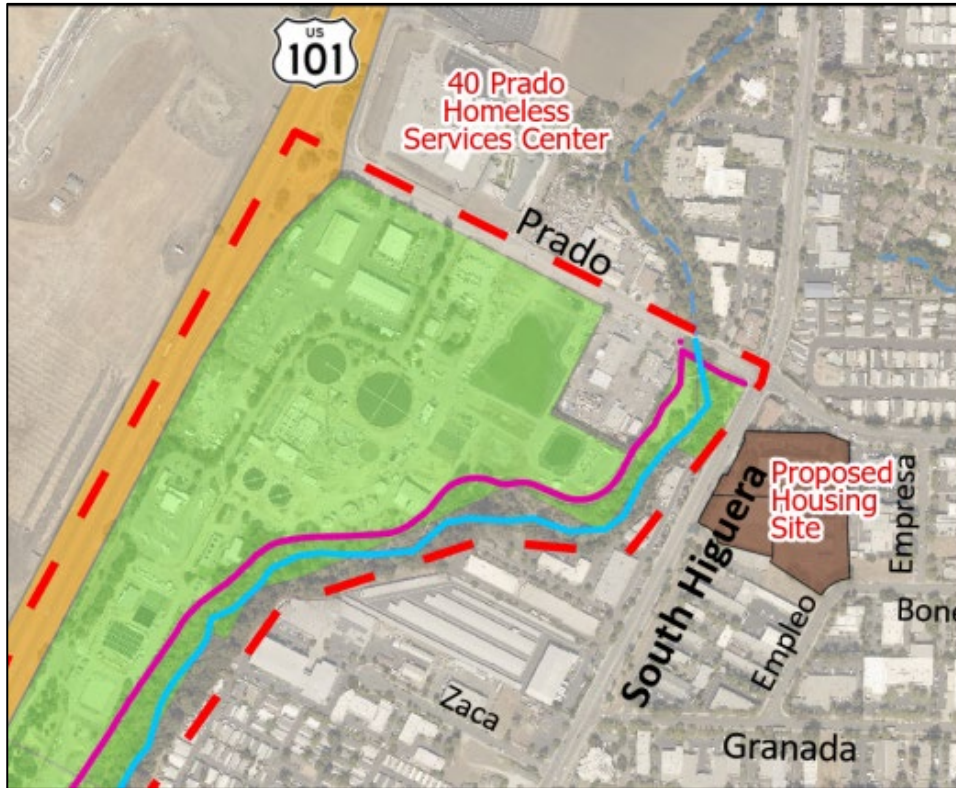


Outreach & Crisis Response



Permanent Supportive Housing

# Welcome Home Village Site Plan



# Service Providers



*Good Samaritan Shelter*  
*For those in need, our door is open*



← Good Samaritan Project in Isla Vista



← DignityMoves Project in San Francisco

LifeArk Project in  
↓ El Monte

DignityMoves & Good Samaritan Project in  
↓ Santa Barbara

5Cities Homeless Coalition Project in  
↓ Grover Beach



Welcome Home Village

# SAN GABRIEL VALLEY TRIBUNE

By **ROBERT MORALES** | rmorales@scng.com | Press Telegram  
PUBLISHED: June 1, 2022 at 4:51 p.m. | UPDATED: June 1, 2022 at 4:52 p.m.

## LifeArk housing complex for homeless in El Monte wins praise

The units to house those transitioning out of homelessness are built from a pre-fabricated modular system made from high-density polyethylene.

Agenda Item 4.3.1

# Santa Barbara Independent

## Five Weeks In, Downtown Santa Barbara's Tiny-Home Village a Quiet Success

Board of Supervisors and Homeless Shelter Operator in Talks to Expand Number of Sites Throughout County

# Santa Barbara Independent

## 'A Big "Wow" Moment': Temporary Homeless Day Center Opens in Downtown Santa Barbara

Inspired by Recent Heavy Rains, New Center Will Provide All-Day Emergency Shelter from Upcoming Storm

# NEWS CHANNEL



By **John Palminteri**

[FOLLOW](#)

Published December 14, 2020 10:57 am

## Homeless move in to new 'tiny houses' this week in Isla Vista

# SURFACE

## Are Micro-Homes the Answer to California's Housing Crisis?

A complex of tiny homes will offer 70 units of transitional accommodations to support San Francisco's unhoused population when it opens in the spring. The model, which is being tested in other California cities, is a step in the right direction in curbing one of the country's most visible homelessness problems.

BY RYAN WADDOUPS

March 16, 2022



Department of Social Services  
Homeless Services Division

# Anticipated Outcomes

- Provide outreach & engagement
- Capacity relief at the existing CAPSLO 40 Prado site
- Reduce unsheltered homelessness in the BJBT
  - 50% placed in interim housing
  - 30% placed in permanent housing
  - 24% receive ongoing supportive services
- Fewer public safety incidents in the Prado/S. Higuera neighborhood





# What's Next?

- One-on-one conversations with the neighboring businesses and residents near Prado and S. Higuera
- Planning a community meeting for later this summer
- Expansion of outreach to people living in encampments the Bob Jones Bike Trail
- Immediate waste management
- Interim housing opens in late 2023





**HOMELESS SERVICES DIVISION**

# **HMIS OVERVIEW**

June 21, 2023

# Today's Agenda

- HMIS Overview
- What is Happening Now?
- Expectations Moving Forward
- Vision for the Future



# HMIS Team & Overview



Staci Dewitt,  
Program Review Specialist

***HMIS User Experience***



Kate Bourne,  
Business Systems Analyst

***Analytics & Data Quality***



Kari Howell,  
Program Manager

***Partner Relations & Operations***



Kristin Ventresca,  
Administrative Services Manager

***Data & Communications Unit Manager***



# What is Happening Now?

- Improvements to user experience
- Unified Coordinated Entry
- Data quality review
- Concluding RFP for HMIS
- HMIS support email

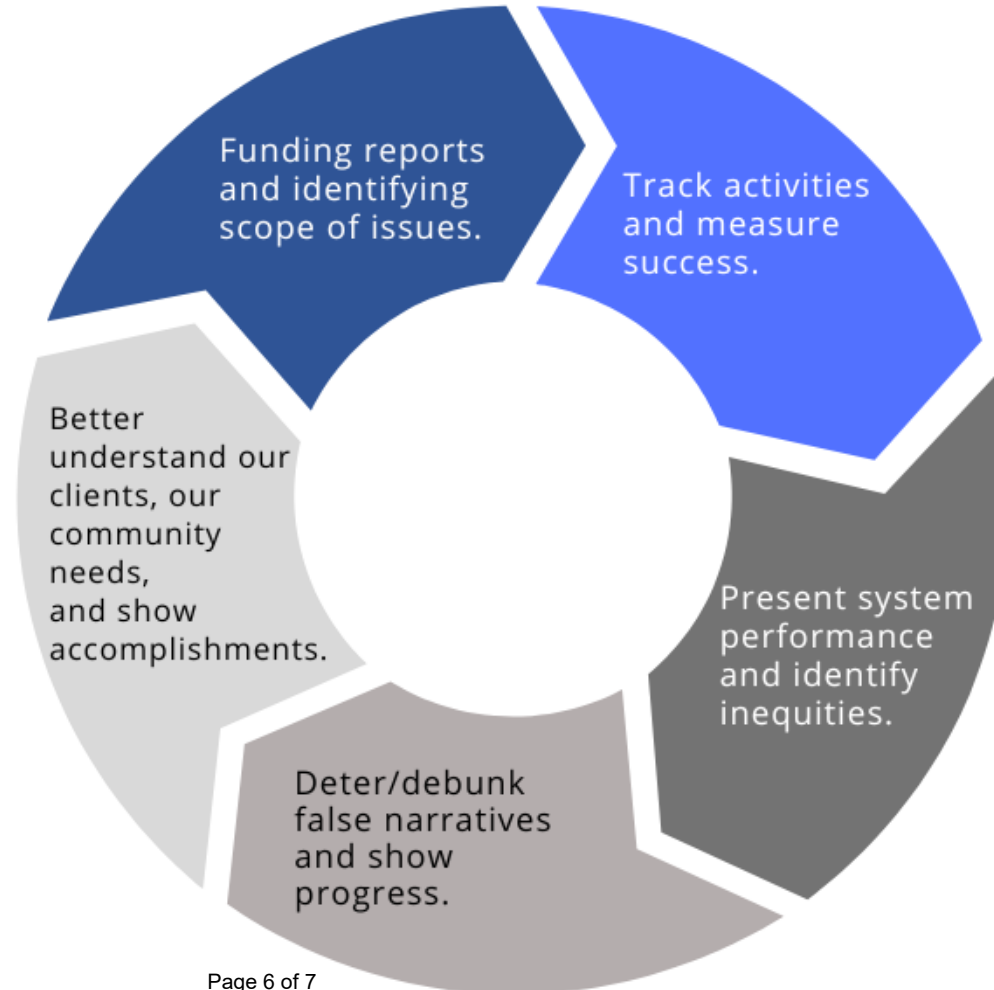
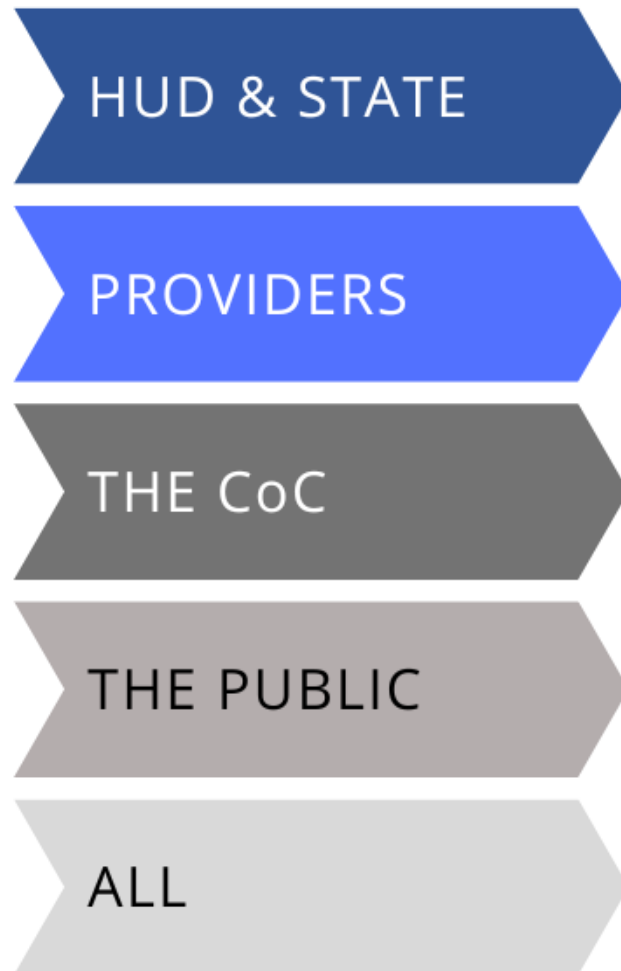


# Expectations Moving Forward

- Ongoing data quality review in preparation for data migration to potential new HMIS
- HUD Data Standards update for 10/1/2023
- Expanding support to enhance CoC performance



# Vision for the Future



**The HMIS Team is available:  
SS\_HMISsupport@co.slo.ca.us**





**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
EXECUTIVE COMMITTEE  
ACTION ITEM  
June 21, 2023**

**AGENDA ITEM NUMBER: 4.5.1**

**ACTION ITEM:** Vote to Recommend that the Full HSOC Support an Allocation up to the Amount of \$1,067,803.54 from Homeless Housing, Assistance and Prevention Program (HHAP) Round 3 Funds for Homeless Management Information System (HMIS) Improvements, Consistent with HHAP 3 Guidelines for Use of Initial Funding

**ACTION REQUIRED:**

Vote to recommend that the Full HSOC Support an allocation up to the amount of \$1,067,803.54 from Homeless Housing, Assistance and Prevention Program (HHAP) Round 3 Funds for Homeless Management Information System (HMIS) improvements, consistent with HHAP-3 guidelines for use of initial funding.

**SUMMARY NARRATIVE:**

In 2022, the County was notified that the County and the San Luis Obispo County Continuum of Care (CoC) would receive funding under Round 3 of the Homeless Housing, Assistance and Prevention (HHAP) Program from the California Interagency Council on Homelessness. Per the HHAP-3 Notice of Funding Availability (NOFA), HHAP-3 provides funding to Counties and CoCs “to continue to build regional coordination and a unified regional response to reduce and end homelessness informed by a best-practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing.” HHAP-3 differed from prior rounds in that it required communities to set performance goals and submit performance data from HMIS that will be used to determine eligibility for a performance bonus in 2024 for communities that meet the goals set out in their applications.

HHAP-3 funds were distributed to County and CoC jointly and are administered by the County as a single grant. A combined total of \$4,291,214.20 was awarded for the joint County/CoC grant and was distributed in two disbursements - an initial distribution of \$1,072,803.54 (or 25% of the total funds) was awarded in March 2022 and a second distribution of \$3,218,410.62 was awarded in November 2022.

To ensure communities were able to plan for achieving the goals in the application and adequately measure performance in HMIS as required by the grant, the HHAP-3 Notice of Funding Opportunity

required grant recipients to prioritize the initial disbursement for developing a homelessness plan or for Systems Improvement measures, including capacity building and workforce development, as well as “Investing in data systems to meet reporting requirements or strengthen the recipient’s Homeless Management Information System.”

In September of 2022, the full HSOC authorized a set aside of up to \$5,000 of the initial disbursement to be used for training on trauma-informed care for local homeless services agencies, in partnership with the First Five of San Luis Obispo’s Health Access Project. These trainings were conducted in January 2023. The remainder of the initial disbursement (\$1,067,803.54) has not yet been allocated.

***HMIS and the County’s Five-Year Plan***

Only July 20<sup>th</sup>, 2022, the Homeless Services Oversight Council adopted a Five-Year Plan to Address Homelessness. The plan set an ambitious goal to reduce homelessness by 50% over a five-year period. The plan proposed six lines of effort to reach that goal.

Line of Effort #3 proposed to “Improve and expand data management efforts through HMIS and coordinated entry system to strengthen data-driven operational guidance and strategic oversight.” To implement the improvements identified in Line of Effort #3, the County’s new Homeless Services Division (HSD) has worked with County IT since HSD’s establishment to survey a broad range of stakeholders to identify what would be needed to implement a data driven decision-making process. They determined that significant improvements to the County’s HMIS would be needed. As a result, the County issued a Request for Proposals in the first quarter of 2023, requesting bids for an HMIS that included the needed functionality.

The County reviewed these proposals, selected a proposed vendor, and is currently in contract negotiations. Staff anticipate bringing a proposed vendor contract to the Board of Supervisors in July 2023. It is estimated that the total cost for the HMIS improvements will be \$2-2.5 million in total, spread over several years.

To help achieve this upgrade, it is requested that the HSOC Executive Committee recommend that the HSOC support a set aside of up to \$1,067,803.54 from Homeless Housing, Assistance and Prevention Program (HHAP) Round 3 Funds for the proposed HMIS improvements, in accordance with the HHAP-3 NOFO directing that the initial disbursement be prioritized for Systems Improvement.

**BUDGET/FINANCIAL IMPACT:**

This vote itself would not result in any funding being awarded, but the recommendations would be shared with the full HSOC and the Board of Supervisors. Should the Board of Supervisors and the HSOC vote in accordance with these recommendations, up to \$1,067,803.54 in HHAP-3 funding would be made available for HMIS improvements.

**STAFF COMMENTS:**

Staff are still in HMIS contract negotiations at this time, so the final amount of HHAP-3 funding needed could be slightly lower than this amount. If the full amount is not needed for the HMIS upgrade, staff recommend setting aside the remaining amount, up to \$40,000 for additional training for homeless services agency staff to help implement the goals of the County's Five-Year Plan Line of Effort 2.