



**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)
Special Meeting Agenda**

August 28, 2023, at 9 a.m.

Committee members must participate in person (except for just cause reasons approved by the HSOC):

Conference Room, Family Care Network,
1255 Kendall Road, San Luis Obispo, CA 93401

The public may participate in person or by Zoom video call:

<https://us06web.zoom.us/j/83563902064?pwd=ZTIOTUVnbIV0SjEzTW5jUTJraW5UUT09>

Or dial in:

+1 669 444 9171

Meeting ID: 835 6390 2064

Passcode: 411393

1. Call to Order
2. Introductions
3. Public Comment
4. Action/Information/Discussion
 - 4.1. Action Item: Vote to a) Make Funding Recommendations for Up to \$1,976,100 in Fiscal Year 2023 Funding from the Annual Continuum of Care (CoC) Grant from the U.S. Department of Housing and Urban Development (HUD) and b) to Approve Rankings of Proposed Projects
 - 4.2. Action Item: Vote to recommend the Board of Supervisors appoint Starlene Graber to fill the County Government Service Providers seat on the HSOC that was previously held by Anne Robin



5. Next Regular Meeting: September 20, 2023
6. Adjournment

The full agenda packet for this meeting is available on the SLO County HSOC web page:

[https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-\(HSOC\).aspx](https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Homeless-Services-Oversight-Council-(HSOC).aspx)

HOMELESS SERVICES OVERSIGHT COUNCIL

AGENDA ITEM 4.1

August 28, 2023

AGENDA ITEM NUMBER: 4.1

ACTION ITEM: VOTE TO A) MAKE FUNDING RECOMMENDATIONS FOR UP TO \$1,976,100 IN FISCAL YEAR 2023 FUNDING FROM THE ANNUAL CONTINUUM OF CARE (COC) GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND B) TO APPROVE RANKINGS OF PROPOSED PROJECTS

ACTION REQUIRED:

Vote to a) Make Funding Recommendations for Up to \$1,976,100 in Fiscal Year 2023 Funding from the Annual Continuum of Care (CoC) Grant from the U.S. Department of Housing and Urban Development (HUD) and b) to Approve Rankings of Proposed Projects

SUMMARY NARRATIVE:

The U.S. Department of Housing and Urban Development (HUD) released the FY2023 CoC Program Funding Notice of Funding Opportunities (NOFO) on July 5, 2023. Per HUD's NOFO, the San Luis Obispo County CoC is eligible to apply for \$1,284,592 to renew existing CoC projects or reallocate to new projects, \$121,173 for new bonus projects or expansion of existing renewal projects, and \$173,104 for new Domestic Violence (DV) Bonus projects. Per 24 CFR 578.15, eligible applicants include nonprofit organizations; state governments; local governments; instrumentalities of state and local governments.

The CoC Program is designed to: promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit organizations, state governments, local governments, instrumentalities of state and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by persons experiencing homelessness; and to optimize self-sufficiency among those experiencing homelessness.

Eligible Activities

Four project categories (Renewal Projects, New Projects, Youth Demonstration Grant Renewal and Replacement Projects, and Domestic Violence Bonus Projects) and their associated activities are eligible to receive funding.

The following activities are eligible for renewal funding or may have funding reallocated from one project to another:

- Permanent Supportive Housing (PSH)
- Rapid Rehousing (RRH)
- Transitional Housing (TH)
- Joint RRH+TH
- Homeless Management of Information System (HMIS)

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- Youth Homelessness Demonstration-funded Projects (YHDP) (not applicable to SLO County CoC)
- YHDP Replacement Grants (not applicable to SLO County CoC)
- Coordinated Entry System (CES)

Bonus funding is available for expansion of existing Permanent Supportive Housing programs, Coordinated Entry System projects, Transitional Housing, and Rapid Rehousing, as well as for new Permanent Supportive Housing projects. This year, HUD is incentivizing new permanent housing projects that connect housing and health services by awarding up to 15 points in the competition (or 7.5% of the total points available in the competition) to communities that propose such projects. The County is also eligible to apply for up to \$173,104 in new funding for RRH or Joint (TH+RRH) projects dedicated to serving only participants who are fleeing from domestic violence.

The funding amount that is available for renewals or reallocations is set by HUD and is referred to as the Annual Renewal Demand (ARD). The ARD is based on the amount of funding awarded by HUD to the CoC in the previous year's CoC Competition. Of the ARD funding available, 93% of the funding is available provided the CoC submits an approvable application. The remainder, or 7% of the ARD, is awarded on a competitive basis and CoC's must compete against each other to maintain their funding. As noted above, additional funds are available through the national competitive for bonus projects. The CoC will also receive non-competitive funds for a Planning grant.

Project Review Criteria

HUD reviews all projects on a pass/fail standard and will not award funds to a new project unless the project was created through reallocation, or the CoC has demonstrated to HUD's satisfaction that projects are evaluated and ranked based on the degree to which they improve the CoC's system performance. Any project requesting renewal funding will be considered as having met these requirements through its previously approved grant application unless information to the contrary is received, i.e. the renewal project has compliance issues which results in the project not operating in accordance with the CoC Program Interim Rule. If awarded, a recipient is required to meet all the criteria listed in the CoC Program Interim Rule for its component.

HUD CoC funding availability is highly competitive. HUD expects each CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted to HUD in the FY 2023 CoC Program Competition. HUD requires that CoCs rank applications based on funding priority using a two-tier ranking system.

Tier 1 is equal to 93 percent of the CoC's Annual Renewal Demand (ARD) as described in Section III.B.2.a of the NOFO. HUD will select projects from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass both project eligibility and project quality threshold review, and if applicable, project renewal threshold. In the event insufficient funding is available to award all Tier 1 projects, Tier 1 will be reduced proportionately, which

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could result in some Tier 1 projects falling into Tier 2. Therefore, HUD advises CoCs to determine carefully the priority and ranking for all project applications for Tier 1 as well as Tier 2.

Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds that a CoC can apply for but does not include CoC planning projects or projects selected with DV Bonus funds.

Any project that is partially funded by Tier 1 is considered a “Straddling Project.” If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 1. Using the CoC score, and other factors described in Section II.B.11 of the NOFO, HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award the project at the reduced amount, provided the project is still feasible with the reduced funding (e.g., is able to continue serving homeless program participants effectively).

FY2023 CoC funding amounts available to the San Luis Obispo County CoC are listed below:

Annual Renewal Demand – amount required to renew existing projects from FY2022	\$ 1,284,592
Bonus	\$ 121,173
DV Bonus	\$ 173,104
Tier 1 (93% ARD)	\$ 1,194,671

Local Requests for Proposals

The County Department of Social Services released a local Request for Proposals for project applications on July 19, 2023, and held an informational session on July 21, 2023 via Zoom, with County staff meeting with potential project applicants to explain the grant application process and project rating criteria. On August 9, 2023, the County updated the supplemental application to include new questions based on HUD’s e-SNAPS application that was released on July 28, 2023. The local rating criteria is based on HUD’s application evaluation criteria and point system as presented in the FY2023 HUD NOFO.

A total of nine (9) applications were received: four renewal projects (with two of those projects applying to be consolidated), one HMIS project, one expansion project, two bonus projects, and one Domestic Violence bonus project. Staff reviewed all applications to ensure they met the minimum threshold requirements. A non-conflicted Ad Hoc Grant Review Committee met on August 21, 2023, to discuss and rank the applications. Staff from the Department of Social Services guided the discussion. Submitted applications were ranked in accordance with a scoring rubric based upon guidelines presented in HUD’s FY2023 CoC NOFO and local priorities. Per HUD guidelines, scoring criteria included aggregate client outcomes on measures including housing retention for permanent housing projects and whether the project increased clients’ incomes.

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Applications Received

Agency	Project Name	Type	New or Renewal	# of Clients/ Households	Request
TMHA	CCPH+BE	PSH	Renewal	44 Clients	\$ 485,333
TMHA	SLO City PSH	PSH	Renewal	31 Clients	\$ 299,790
TMHA	Anderson Hotel CoC	PSH	Bonus	10 Clients	\$ 123,200
CAPSLO	Coordinated Entry Program	SSO-CE	Renewal	1717 Households	\$ 293,139
CAPSLO	Coordinated Entry Program	SSO-CE	Expansion	1717 Households	\$ 121,173
Lumina Alliance	DV Bonus Rapid Rehousing	Joint TH & PH-RRH	Renewal	176 Clients	\$ 145,170
Lumina Alliance	DV Supportive Services	SSO	DV Bonus	176 Clients	\$ 173,104
People's Self-Help Housing	Supportive Services and HMIS Participation	PSH	Bonus	55 Clients	\$ 187,479
County of San Luis Obispo	HMIS	HMIS	Renewal	N/A	\$ 61,160
TOTAL Amount of Requests					\$ 1,889,548

Project Selection and Review Process

The Ad Hoc Grant Review Committee examined entity applications and considered factors such as an applicant's past performance, project cost efficiency, severity of needs served, financial capacity, returns to homelessness, housing first policies, client income stability, client housing retention, HMIS data quality, and consistency with local HSOC priorities and plans. Analysis of cost efficiency was conducted by the Grant Review Committee regarding each project's cost per client for Permanent Supportive Housing (PSH) and Coordinated Entry projects. In addition, the Grant Review Committee evaluated performance measures derived from HMIS data and Annual Performance Reports for each of the renewal projects.

The Grant Review Committee ranked all submitted applications based on their local application review criteria scores. The Permanent Supportive Housing renewal projects with existing clients and the DV RRH renewal project were placed into Tier 1, the Coordinated Entry

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renewal project straddles Tier 1 and Tier 2, and the Homeless Management Information Systems project was placed into Tier 2, per HUD guidelines. No funding was proposed for reallocation. The DV Bonus Project is placed in a separate category and HUD will only consider the Bonus Project if Lumina's DV renewal project is funded. HUD will consider DV bonus projects and will award approximately \$45,000,000 in funding nationwide for new DV Bonus eligible projects. This \$45,000,000 is separate from the funding HUD is using for renewals/reallocations and non-DV specific bonus funding.

GRANT REVIEW COMMITTEE RECOMMENDATIONS					
TIER 1					
Rank	Agency	Project Name	New or Renewal	# of Clients/ Households	Request
1	TMHA	SLO City PSH	Renewal	31 Clients	\$ 299,790
2	TMHA	CCPH + BE	Renewal	52 Clients	\$ 485,333
3	Lumina	DV Rapid Rehousing	Renewal	176 Clients	\$ 145,170
TIER 1/TIER 2 STRADDLE					
4	CAPSLO	Coordinated Entry	Renewal	1717 Households	\$ 293,139
TIER 2					
5	County	HMIS	Renewal	N/A	\$ 61,160
Tiered Projects Subtotal					\$ 1,284,592

BONUS					
Rank	Agency	Project Name	New or Renewal	# of Clients/ Households	Request
1	TMHA	Anderson Hotel CoC PSH	New	10 Clients	\$ 123,200
2	PSHH	Supportive Services and HMIS Participation	New	55 Clients	\$ 187,479
3	CAPSLO	Coordinated Entry Expansion	New	1717 Households	\$ 121,173
Bonus Projects Subtotal					\$ 431,852

DV BONUS					
Rank	Agency	Project Name	New or Renewal	# of Clients/ Households	Request
1	Lumina	Supportive Services for TH and RRH Program	New	176 Clients	\$ 173,104
DV Bonus Projects Subtotal					\$ 173,104

NON-COMPETITIVE					
Rank	Agency	Project Name	New or Renewal	# of Clients/ Households	Request
N/A	County	Planning	Renewal	N/A	\$ 86,552
Non-Competitive Subtotal					\$ 86,552

TOTAL REQUEST					\$ 1,976,100
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HSOC recommendations will be brought to the San Luis Obispo County Board of Supervisors on September 12, 2023 for final action. Recommendations approved by the Board will be submitted to HUD through the CoC Program Competition.

BUDGET/FINANCIAL IMPACT:

Should HUD Award all Tier 1, CoC Bonus, DV Bonus, and CoC Planning amounts, up to \$1,665,421 will be made available to the CoC to assist homeless persons in the county. While there is only \$121,173 available in CoC Bonus funding, all bonus applications, totaling \$431,852, are being submitted, in the case that HUD deems one or more project applications ineligible.

STAFF COMMENTS:

No additional comments.

Full applications are available here:

<https://www.slocounty.ca.gov/Departments/Social-Services/Homeless-Services/Funding-Availability.aspx>

**HOMELESS SERVICES OVERSIGHT COUNCIL
ACTION ITEM
August 28, 2023**

AGENDA ITEM NUMBER: 4.2

ITEM: Vote to Recommend the Board of Supervisors Appoint Starlene Graber to Fill the At Large Seat on the HSOC that was Previously Held by Anne Robin

ACTION REQUIRED: It is requested that the Homeless Services Oversight Council (HSOC): approve the nomination of Starlene Graber for a first term for a vacant at large seat in the County Government Service Providers category.

SUMMARY NARRATIVE:

There are 35 membership seats on the HSOC. Members are appointed to the HSOC by the County Board of Supervisors, with the exception of seven seats reserved for the representatives of the seven incorporated cities. These seven seats are held by City Council members who are appointed by their respective City Councils.

With the exception of the seats reserved for elected officials, members are appointed to three-year terms. To ensure continuity of the HSOC, term expirations are staggered among the seats, such that approximately 1/3 of the seats expire in a given year. Terms expire in January of the year in which the term ends.

There are currently two vacant seats on the HSOC, for members representing the following categories: County Government Service Providers, and Advocates.

Anne Robin announced her retirement from the HSOC at the Full meeting of the HSOC in July. Subsequently, one application for the County Government Service Providers seat was received. An ad hoc Nominating Committee met in August to consider the application and recommended Starlene Graber for the vacant County Government Service Providers seat, for a term that will expire January 2026.

BUDGET/FINANCIAL IMPACT

No current fiscal impact is anticipated.

STAFF COMMENTS:

Agenda Item 4.2

It is recommended that the Homeless Services Oversight Council approve this item. Upon the HSOC's approval, staff will submit a recommendation for appointment to the Board of Supervisors in September.

ATTACHMENTS:

Attachment A – Starlene Graber's application to the HSOC

Attachment B – HSOC Membership Composition as of August 2023

COUNTY OF SAN LUIS OBISPO
APPLICATION FOR APPOINTMENT
TO A BOARD, COMMISSION, OR COMMITTEE

Date: 7/7/2023

Applying For: **Homeless Services Oversight Council (HSOC)**

Name: Graber Starlene

Address:

Last	First	Middle Initial
[REDACTED]		

Address:

Number	Street	City	Zip Code
[REDACTED]			

Email Address: [REDACTED]

Home Phone: [REDACTED] Business Phone: [REDACTED]

Place an "X" next to the HSOC membership category below which you wish to represent:

- | | |
|---|--|
| <input checked="" type="checkbox"/> County Government Service Providers | <input type="checkbox"/> Advocates |
| <input type="checkbox"/> Currently or Formerly Homeless Persons | <input type="checkbox"/> Affordable Housing Developers |
| <input type="checkbox"/> Businesses | <input type="checkbox"/> Faith-Based Organizations |
| <input type="checkbox"/> Hospitals | <input type="checkbox"/> Public Safety Organizations |
| <input type="checkbox"/> Nonprofit Homeless Assistance Providers | <input checked="" type="checkbox"/> Behavioral Health Agencies |
| <input type="checkbox"/> Organizations Serving Homeless Veterans | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> County Office of Education | <input type="checkbox"/> Local School Districts |
| <input type="checkbox"/> Social Service Providers | <input type="checkbox"/> Victim Service Providers |
| <input type="checkbox"/> Other Community Organizations | |

Please cite your affiliation, as staff member, board member or volunteer, with any community services agency or organization:

County of San Luis Obispo Behavioral Health Director, effective August 1, 2023.

Please describe how you qualify for the HSOC category which you have selected above:

County Board of Supervisors approved my employment contract in June, 2023. I have been employed with the County of San Luis Obispo Behavioral Health Department for over 35 years, most recently as the Division Manager for Drug and Alcohol Services.

While not necessarily required, knowledge of issues relating to homelessness and/or previous involvement in addressing homelessness are desirable for HSOC members and will be considered by the selection committee prior to making its recommendations to the Board of Supervisors. Please summarize your experience with the issue of homelessness or with homeless clients:

I have worked within the County of San Luis Obispo for many years, I have personally counseled unhoused individuals with substance use disorders and I worked at the system level of addressing homelessness issues. I have developed contracts with the Sober Living Environments in our County, I have secured funding and grants to focus on substance use and mental health disorders and homelessness.

Please explain why you would like to serve on the HSOC (attach a separate sheet if necessary):

The definition of 'recovery' in Substance Abuse Mental Health Services Administration (SAMHSA) includes: Health, Home, Purpose, and Community. The Behavioral Health Department is committed to working together with other community partners to ensure that each individual can maximize their long-term recovery. I will be an active member in the HSOC and look forward to continuing the progress already made.

Please note: It is possible that the selection committee may contact you to ask for additional information if necessary to prepare its recommendations for HSOC membership to the Board of Supervisors.

If appointed, are you willing to participate in the majority of meetings each year and, if necessary, in numerous related meetings of subcommittees? Yes No

Should you be appointed, are you willing, if necessary for that particular body, to file a statement of disclosure as a public official under the standards set forth by the Fair Political Practice Commission? Yes No

Signed Starlene Graber, PhD, LMFT Date 7/9/2023

OFFICIAL USE ONLY

Date called/interviewed _____ Recommended for appointment? ____ Yes ____ No

Appointee prefers not to have address or phone number(s) published? ____ Yes ____ No

Additional Comments:

Membership of the Homeless Services Oversight Council (HSOC) as of August 2023

Seat	Member	Alternate	Organization	Term
Elected Officials	Kristen Barneich	Lan George	City of Arroyo Grande	Unlimited while holding office
Elected Officials	Susan Funk	Charles Bourbeau	City of Atascadero	Unlimited while holding office
Elected Officials	Clint Weirick	Zach Zimmerman	City of Grover Beach	Unlimited while holding office
Elected Officials	Zara Landrum	Laurel Barton	City of Morro Bay	Unlimited while holding office
Elected Officials	Steve Gregory		City of Paso Robles	Unlimited while holding office
Elected Officials	Marcia Guthrie	Mary Ann Reiss	City of Pismo Beach	Unlimited while holding office
Elected Officials	Michelle Shoresman	Erica Stewart	City of San Luis Obispo	Unlimited while holding office
Elected Officials	Dawn Ortiz-Legg	Kelley Abbas	County of San Luis Obispo	Unlimited while holding office
County Government Service Providers	<i>Vacant</i>			1/1/2023-1/1/2026
County Government Service Providers	Devin Drake	Joe Dzvonic	County Department of Social Services	1/1/2021-1/1/2024
County Government Service Providers*	Allison Brandum	Sarah Reinhart	County Health Agency	4/19/2022-1/1/2025

Currently or Formerly Homeless Persons	Brenda Mack			1/1/2022-1/1/2025
Currently or Formerly Homeless Persons	Wendy Blacker	Jason Holland	SLOCO Recovery Network	1/1/2023-1/1/2026
Currently or Formerly Homeless Persons*	Luke Dunn			4/4/2023-1/1/2026
Advocates	<i>Vacant</i>			1/1/2023-1/1/2026
Advocates	Kathy McClenathen	Jeff Eckles	SLO County Housing Trust Fund	1/1/2021-1/1/2024
Public Safety Organizations	Jeff Smith		City of Pismo Beach Police Department	1/1/2023-1/1/2026
Public Safety Organizations	Rick Scott	Brian Amoroso	City of San Luis Obispo Police Department	1/1/2023-1/1/2025
Nonprofit Homeless Assistance Providers	Janna Nichols	Michael Azevedo	5Cities Homeless Coalition	1/1/2023-1/1/2026
Nonprofit Homeless Assistance Providers	Mark Lamore		Transitions Mental Health Association	1/1/2023-1/1/2026
Nonprofit Homeless Assistance Providers	Wendy Lewis	Austin Solheim	El Camino Homeless Organization	1/1/2022-1/1/2024
Nonprofit Homeless Assistance Providers*	Jack Lahey	Lawren Ramos	Community Action Partnership of San Luis Obispo	1/1/2023-1/1/2026
Affordable Housing Developers	Rick Gulino	Catherine Manning	People's Self Help Housing	1/1/2023-1/1/2026
Businesses	Bettina Swigger	Shannon DalPorto	Downtown SLO	1/1/2022-1/1/2025
Businesses*	Jim Dantona		SLO Chamber of Commerce	4/19/2022-1/1/2024

Faith-Based Organizations	Shay Stewart		Granite Ridge Christian Camp	1/1/2021-1/1/2024
Hospitals	Amelia Grover	Liz Snyder	French Hospital	1/1/2021-1/1/2024
Organizations Serving Homeless Veterans	William Crewe	Paul Worsham	Veterans Helping Veterans	1/1/2022-1/1/2025
Housing Authority	Elaine Archer	Scott Collins	Housing Authority of San Luis Obispo	2/7/2023-1/1/2026
County Office of Education	Jessica Thomas	Daniela Garcia	SLO County Office of Education	1/1/2021-1/1/2024
Victim Service Providers	Susan Lamont	Jennifer Adams	Lumina Alliance	1/1/2022-1/1/2025
Other Community Organizations	Nicole Bennett	Christy Nichols	CenCal Health	1/1/2021-1/1/2024
Social Service Providers*	Garret Olson	Molly Kern	SLO Food Bank	4/19/2022-1/1/2025
Behavioral Health Agencies	Aurora William		LAGS Recovery Centers	1/1/2023-1/1/2025
Local School Districts	Rochelle Sonza		Grizzly Youth Academy	1/1/2023-1/1/2026

Per the HSOC bylaws (November 3, 2020), one seat is reserved for a County Supervisor, and seven seats are reserved for an elected City Councilperson from each of the incorporated cities.

*Five 'at large seats' may be held by representatives from any of the following categories: County Government Service Providers, Currently or Formerly Homeless Persons, Advocates, Affordable Housing Developers, Businesses, Faith-Based Organizations, Hospitals, Public Safety Organizations, Behavioral Health Agencies, Nonprofit Homeless Assistance Providers, Organizations Serving Homeless Veterans, Housing Authority, County Office of Education, Local School Districts, Social Service Providers, Victim Service Providers, and Other Community Organizations.

The HSOC may have no more than two representatives, staff or Board members from the same agency or organization.