

**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
MEETING MINUTES**

**Date**

March 20, 2024

**Time**

1:00pm-3:00pm

**Location**

Room 101, Department of Social Services, 3433 S Higuera, San Luis Obispo, CA 93401

Members (those approved with just cause/ emergency reasons) and the public were able to participate via Zoom.

**Members Present:**

Amelia Grover  
Brenda Mack  
Christy Nichols  
Clint Weirick  
Dawn Ortiz-Legg  
Devin Drake  
Janna Nichols  
Jessica Thomas  
Kathy McClenathen  
Kristen Barneich  
Luke Dunn  
Marcia Guthrie  
Marie Bolin  
Mark Lamore  
Michelle Pedigo  
Michelle Shoresman  
Rick Gulino  
Rochelle Sonza  
Star Graber  
Steve Gregory  
Susan Funk  
Susan Lamont  
Wendy Blacker  
Wendy Lewis  
William Crewe

**Members Absent:**

Allison Brandum  
Jack Lahey  
Jeff Smith  
Margaret Shepard-Moore  
Rick Scott

Shay Stewart  
Susan Lamont  
Zara Landrum

**Staff & Guests:**

Aaron Bushnell  
Abby Lassen  
Ana Huynh  
Andrea Wasko  
Clementine Ellis  
Daisy Wiberg  
Erica Jaramillo  
Jeff Al-Mashat  
George Solis  
Kari Howell  
Kate Bourne  
Katherine Aguilar  
Laurel Barton  
Laurel Weir  
Lauryn Searles  
Lawren Ramos  
Linda Belch  
Loren Leidinger  
Mariam Shah  
Meaghan Gilbert  
Merlie Livermore  
Michael Kaplan  
Mimi Rodriguez  
Monique Davis  
Nathan Linski  
Russ Francis  
Sandra Bourbon  
Saha Aguilar  
Suzie Freeman  
Wade Reynolds

**1. Call to Order and Introductions**

Chairperson Michelle Shoresman called the meeting to order at 1:06 pm. Introductions were made by those new to the meeting.

**2. Public Comment**

Representatives from CAPSLO (Community Action Partnership of San Luis Obispo County), ECHO (El Camino Homeless Organization), CHC (Five Cities Homeless Coalition), Lumina Alliance, Ecologistics-Economics of Being a Woman, HASLO (Housing Authority of San Luis Obispo), California Rural Legal Assistance, MICOP (Mixteco Indigena Community Organizing Project). PSHHC (People's Self-Help Housing Corporation), and T-MHA (Transitions-Mental health Association) presented and provided their agency's programs and the projects that would benefit from HHAP 3 & 4 funding allocations.

**3. Consent: Approval of Minutes**

Janna Nichols moved the minutes to be approved, seconded by Kristen Barneich. Minutes passed by voice vote.

#### **4. Action/Information/Discussion**

##### **4.1. HSOC Administration**

**4.1.1. Discussion Item: Consider proposed amendments the HSOC Bylaws as set forth in Attachment 1 to 1) add a seat for a representative from the San Luis Obispo County Youth Advisory Board and specify the term of that seat; 2) establish a process for appointment of subcommittee alternates; 3) amend the Standing Committees section of the bylaws to remove named committees and create a process for creation of standing committees; 4) amend the Executive Committee section to change the composition of the Executive Committee, clarify and expand on the duties of officers section, and exempt the representative from a local Housing Authority from the time limits on how many consecutive years an officer may hold the same position; and 5) remove references to an HSOC Executive Director position.**

Due to time constraint, this item has been tabled for the next meeting.

##### **4.2. Implementing Five-Year Plan Line of Effort 1 - Create Affordable and Appropriately Designed Housing Opportunities and Shelter Options for Underserved Populations**

**4.2.1. Action Item: Vote to recommend approval of the Homeless Housing, Assistance and Prevention Program Round 5 Regionally Coordinated Homelessness Action Plan and Memorandum of Understanding with the County of San Luis Obispo to participate and comply with the Regionally Coordinated Action Plan**

George Solis used slides in presenting HHAP Round 5 funding. According to George, eligible activities for this program funding are not much different from the HHAP 3 & HHAP 4 activities, except that the HHAP - 5 applicants must present a Regionally Coordinated Homeless Action Plan. This plan shall lay out a strategic approach to address homelessness within the region, emphasizing collaborative efforts among participating applicants (the County and the CoC).

Janna Nichols moved the motion to recommend approval of the HHAP 5 Action Plan and memorandum of Understanding. Rick Gulino seconded the motion. Roll was called and the motion passed.

##### **4.3. Implementing Five-Year Plan Line of Effort 3 – Improve and Expand Data Management Efforts Through HMIS and Coordinated Entry System to Strengthen Data-Driven Operational Guidance and Strategic Oversight**

**4.3.1 Information Item: Report on the Housing Inventory Count**

Kate Bourne presented slides showing the timeline of the HIC and HMIS data of bed inventory collected from 2019-2023. HIC 2024 data is pending.

##### **4.4. Implementing Five-Year Plan Line of Effort 4 – Create, Identify, and Streamline Funding and Resources**

**4.4.1. Action Item: Recommend funding allocations of State Emergency Solutions Grant Program (\$105,059), Permanent Local Housing Allocation – City of Pismo Beach (\$414,208.60), Homeless Housing, Assistance and Prevention Program – Round 3 (\$2,918,025.63), Homeless Housing, Assistance and Prevention Program – Round 4 (\$1,734,767.51), and HOME Investment Partnerships Program – American Rescue Plan (\$328,924)**

George Solis presented slides showing HHAP available funds, and the allocation of such funds to the different projects that were recommended for funding. George said that approval of such funding recommendations would align with Lines of Effort 1 and 2 of the Five-Year Plan to address homelessness. The next step is to bring the recommendations for approval by the Board of Supervisors on April 9.

Supervisor Ortiz-Legg started the discussion by sharing her concern that the County does not have enough money, thus making hard decisions to pull back some of the needs identified. Kristen Barneich asked if there are newer projects that the County is taking on funding and not allocating for existing and successful projects such as the Cabins for Change in the South County. A few of the members expressed

their concerns about taking any funding from already successful projects. Supervisor Dawn Ortiz-Legg also shared the importance of narrowing HSOC's intentions and focus on the shelter piece. Marcia Guthrie said she is not supporting the existing funding recommendations if it will take funding away from the Cabins for Change project.

Susan Funk suggested a motion to approve the funding for Home ESG, Pismo Beach, and Home ERP, with \$49,700 moved to CAPSLO and CRLA would get \$140K. Kathy McClenathen seconded the motion. Roll was called. Motion passed.

Steve Gregory asked if the Home Key project for Calle Joaquin can be delayed without losing the funding, to accommodate funding for the Cabins for Change, prioritizing sheltering and bedding necessities. Other factors mentioned in considering allocation of funding included looking at the minimum amount necessary to fund a project, what are the minimum needs that can be funded, availability of other funding sources, cost effectiveness of results, shelter priorities in terms of permanent and transitional housing funding.

Clint Weirick suggested holding a special meeting in April to discuss what the priority projects are, and to discuss the minimum funding amount necessary per project. Susan Funk presented a motion to postpone the HHAP 3 & HHAP 4 funding decision until a revised recommendation is presented in a special meeting in April. This motion also included a backup plan that if a quorum cannot be reached for this meeting, the Executive Committee will be delegated to make the decision. Kristen Barneich seconded the motion, with the clarification that if the decision goes to Executive Committee, staff reports, and information will be provided to other HSOC members ahead of time for review and comments and for HSOC members to be able to attend the Executive Committee meeting if they want to. Roll was called. Motion passed.

A poll will be sent out to the HSOC members to determine the date for the special meeting in April.

#### **4.4. Discussion Item: Updates from the Homeless Services Division**

Linda Belch reported the division will be reporting to the Board of Supervisors in May. She also mentioned that HMIS went live. The Parking Village shutdown has been extended to March 29, pending a final closure date from the court decision. Linda also shared that the Welcome Home Village is still a project in process.

**5. Next Regular Meeting:** May 15, 2024

#### **6. Adjournment**

Michelle Shoresman adjourned the meeting at 3:25 pm.