



**HOMELESS SERVICES OVERSIGHT COUNCIL (HSOC)  
SERVICES COORDINATING COMMITTEE MEETING MINUTES**

**Date**

August 7, 2023

**Time**

9am-11am

**Location**

Room 356, Department of Social Services  
3433 S. Higuera, San Luis Obispo, CA 93403

**Members Present**

Abby Lassen  
Allison Brandum  
Amelia Grover  
Brandy Graham  
Elaine Archer  
Jack Lahey  
Wendy Lewis

**Members Absent**

Devin Drake  
Jane Ranahan

**Staff and Guests**

Aurora William  
Erica Jaramillo  
Esther Salzman  
Jessica Thomas  
Laurel Weir  
Luke Dunn  
Michael Azevedo

Merlie Livermore  
Rick Gulino  
Russ Francis

### **1. Call to Order and Introductions**

Jack Lahey called the meeting to order at 9:02am. Introductions were made.

### **2. Public Comment**

No public comment was presented.

### **3. Consent: Approval of Minutes**

Amelia Grover made a correction in the minutes. She shared that the statement saying Dignity Health was in partnership with the Public Health in conducting a Street Medicine Assessment meeting was incorrect. Amelia shared that Dignity Health is doing this independently. Elaine Archer moved the motion to approve the minutes with correction. Amelia Grover seconded.

Done through voice vote, majority voted in favor, the minutes passed.

### **4. Action/Information/Discussion**

4.1. Implementing Five-Year Plan Line of Effort 2 – Reduce or Eliminate Barriers to Housing Stability

#### **4.1.1. Action Item: Vote to Approve the Proposed Prioritization Scoring for the By Name List Used to Make Referrals to Participating Housing Programs**

Amelia Grover moved the motion to approve. Janna Nichols seconded, with amendment to add sentence to where it says clients score 8 higher...as appropriate...

“Clients may be moved ahead in priority for Rapid Rehousing over higher scoring clients if a client has identified housing units where the landlord is willing to rent to that particular client and the unit may be lost to other non-CES participating renters, if rental is delayed”.

Voice vote was called, the motion passed.

#### **4.1.2. Action Item: Vote to Recommend Name Change and Focus of Services Coordinating Committee to Coordinated Entry Steering Committee**

Janna Nichols made a motion to recommend creation through HSOC, a Coordinated Entry Policies & Procedures committee and that County explore

further how to continue conversation of service integration outside of Brown Act committee. She recommended keeping the name Homeless Services Coordinating Committee until its composition and role are clearly defined. Allison Brandum seconded. Voice vote was called. Jack Lahey abstained. Motion passed.

#### **5. Future Discussion/Report Items**

- Keep Coordinated Entry Policy and Procedures committee as agenda item to be addressed in next EXEC meeting.
- How is Services Coordinating piece being addressed
- The Categorization of all meetings to see what is being covered by what committee
- Future of Housing Committee
- Coordinated Entry and HMIS Integration
- Use of VI-SPADAT and its assessment
- Supportive Services required by Coordinated Entry
- If client is not service engaged, how to they remain on the list
- Veterans Administration One Team Initiative

**6. Next Regular Meeting:** October 2 at 9am.

#### **7. Adjournment**

The meeting was adjourned at 10:51am.